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**AT A GLANCE**

- Regulate over 17,400 dentists, dental therapists, dental hygienists, and dental assistants
- Issue over 700 new licenses each year
- Investigate over 250 complaints each year
- Maintain and monitor requirements for dental professional continuing education
- Conduct professional development audits for compliance
- Maintain a registry of 150 dental laboratories
- Maintain a registry of over 900 dental professional firms
- Recognition for innovation nationally and internationally; including being the first state to license dental therapists and create a licensing path for internationally trained dentists and specialists
- Participate in examining dental and allied dental professional candidates
- Work toward balanced public policy to promote health, safety, and access to dental care for Minnesotans

**PURPOSE**

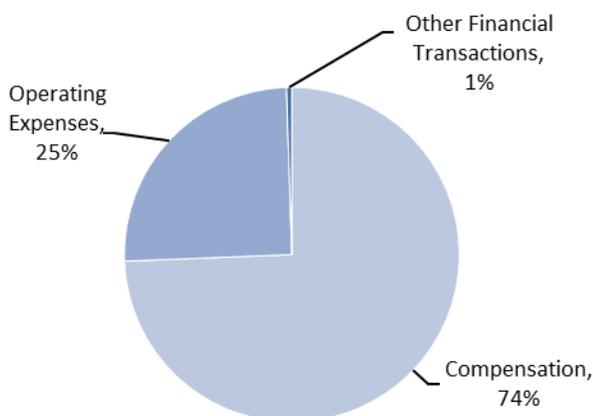
The mission of the Minnesota Board of Dentistry is to promote and protect public health and safety and ensure that every licensed dental professional practicing in the state meets the requirements for safe, competent, and ethical practice.

We accomplish our mission of public protection through:

- establishing initial licensure standards (education and examinations)
- continued competence (professional development) standards, and
- enforcing regulations and responding to complaints
- providing resources and education to students and licensees, and
- providing timely and relevant information to licensees via communication outlets

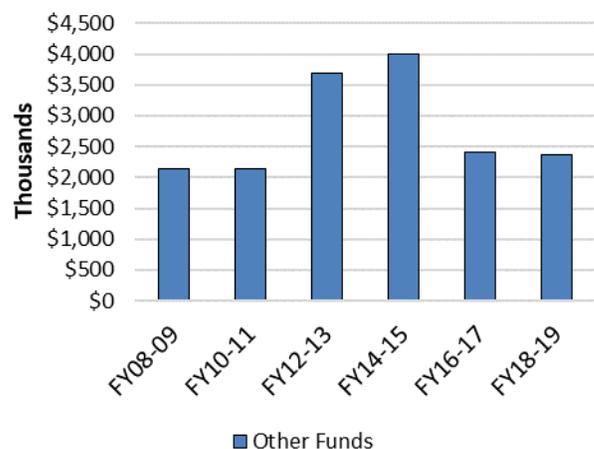
**BUDGET**

**Spending by Category  
FY 2019 Actual**



Source: Budget Planning & Analysis System (BPAS)

**Historical Spending**



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, equipment, professional technical experts, inspection processes, and other operating expenditures. It also pays statewide indirect costs through appropriation.

In addition to Board operations, licensure fees fund activities that proportionately support multiple boards and/or other agencies. Some of these are: Small Agency Resources Team (SMART), Administrative Services Unit (inter-board); Health Professionals Services Program (inter-board); Prescription Monitoring Program (Pharmacy Board); Office of the Attorney General for legal services; Criminal Background Check Program (inter-board); and the Voluntary Healthcare Provider Program (inter-board).

## **STRATEGIES**

The Board accomplishes its mission through services that include: establishing the educational, examination and other qualification standards for initial licensure as dentists, dental hygienists, dental therapists, and dental assistants; determining requirements for license renewal, such as professional development (continuing education); accepting, investigating, and resolving complaints regarding licensed dental professionals and unlicensed practice; infection control and anesthesia inspections; tracking compliance of licensees who are under corrective or disciplinary action of the Board; registering professional firms; disseminating public information; and engaging in policy initiatives to ensure that statutes and rules regulating dental professions remain relevant.

The Board achieves its mission by continuous learning and engagement with dental professionals, dental students, and dental professional educational institutions. The Board strives to address complaints in a timely and efficient manner. The Board continues to look for new methods of communication to engage the public in what we do and how we work to ensure safe dental care is provided to the citizens of Minnesota. The Board has implemented an engagement plan to engage the public and professionals. The Board maintain consistency, integrity, and understanding of our licensing process by providing transparency in our requirements for education and consistency in the application and criminal background check processes. These support the process of candidate integrity during licensing and furthers our mission to protect the public by ensuring that Minnesota citizens receive quality dental health care from competent dental health care professionals. We are working with information technology to improve the quality and quantity measures for licensing and the complaint/ compliance process. We are reducing the length of time spent for complaint resolution. We work with all our testing agencies to ensure the integrity of the dental and allied dental professional licensure process. We have been able to lower our costs per licensee by employing paperless renewal methods, electronic notifications and reduce postage costs. We continue to look for methods to streamline operations. We plan on implementing a new database this year and seeking technology to issue electronic blockchain licenses to provide further convenience for licensees, public transparency, and to further conserve integrity and prevent fraud in licensure.

## **RESULTS**

The Board continues to stay current on expectations, opportunities and standards for regulating dental professionals. We have become more effective and efficient in the manner in which we process complaints. We have improved our licensing procedures while maintaining high standards and keeping operating costs low. We have not raised licensing fees for several years and do not intend on raising fees in the next biennium.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Years</i>
Quantity	Number of Dental Therapy Licenses* Number of Advanced Dental Therapy Certifications Issued*	91 48	116 76	FY2016 and FY2020
Quantity & Quality	New Licenses Issued (Goal: under 4 weeks from completion of application)	644	682	FY2016 and FY2020
Quantity & Quality	Complaints Opened Complaints Remaining Open at the End of the Fiscal Year Age of Complaints < 1 year Age of complaints >1 year	161 103 82 21	266 57 53 4	FY2017 and FY2020

\*Dental Therapy (DT) is a newer dental profession, with the first licensure beginning in 2011 and the first eligible DT to receive Advanced Dental Therapy (ADT) Certification was in 2013. The Board also prepares test questions, constructs tests, and hosts the ADT Certification examination.

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Minnesota Statutes Chapter 214 (enabling statute) <https://www.revisor.mn.gov/statutes/?id=214>  
Minnesota Statutes Chapter 150A (Dental Practice Act) <https://www.revisor.mn.gov/statutes/?id=150A>

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base		Governor's Recommendation	
					FY22	FY23	FY22	FY23
<b><u>Expenditures by Fund</u></b>								
1201 - Health Related Boards	1,180	1,131	1,231	1,733	1,450	1,450	4,228	3,753
2000 - Restrict Misc Special Revenue	25	24	20	35	35	35	35	35
<b>Total</b>	<b>1,205</b>	<b>1,155</b>	<b>1,250</b>	<b>1,768</b>	<b>1,485</b>	<b>1,485</b>	<b>4,263</b>	<b>3,788</b>
Biennial Change				658		(48)		5,033
Biennial % Change				28		(2)		167
Governor's Change from Base								5,081
Governor's % Change from Base								171

**Expenditures by Program**

Dentistry Board	1,205	1,155	1,250	1,768	1,485	1,485	4,263	3,788
<b>Total</b>	<b>1,205</b>	<b>1,155</b>	<b>1,250</b>	<b>1,768</b>	<b>1,485</b>	<b>1,485</b>	<b>4,263</b>	<b>3,788</b>

**Expenditures by Category**

Compensation	871	859	953	1,039	1,039	1,047	2,077	1,613
Operating Expenses	329	290	297	729	446	438	2,182	2,171
Grants, Aids and Subsidies		0						
Other Financial Transaction	5	6					4	4
<b>Total</b>	<b>1,205</b>	<b>1,155</b>	<b>1,250</b>	<b>1,768</b>	<b>1,485</b>	<b>1,485</b>	<b>4,263</b>	<b>3,788</b>

**Full-Time Equivalent**

	9.78	9.51	10.57	10.80	10.80	10.80	17.68	17.68
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(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base FY22 FY23		Governor's Recommendation FY22 FY23	
<b>1201 - Health Related Boards</b>								
Balance Forward In		269		283				1,405
Direct Appropriation	1,415	1,443	1,514	1,450	1,450	1,450	4,228	3,753
Open Appropriation	9	13						
Receipts							2	2
Transfers In	18						1,403	
Transfers Out	14	100						
Cancellations		493						
Balance Forward Out	248		283				1,405	1,407
<b>Expenditures</b>	<b>1,180</b>	<b>1,131</b>	<b>1,231</b>	<b>1,733</b>	<b>1,450</b>	<b>1,450</b>	<b>4,228</b>	<b>3,753</b>
Biennial Change in Expenditures				653		(64)		5,017
Biennial % Change in Expenditures				28		(2)		169
Governor's Change from Base								5,081
Governor's % Change from Base								175
Full-Time Equivalents	9.78	9.51	10.57	10.80	10.80	10.80	17.68	17.68

**2000 - Restrict Misc Special Revenue**

Balance Forward In	1	2	4	9	9	9	9	9
Receipts	27	26	24	35	35	35	35	35
Balance Forward Out	2	4	9	9	9	9	9	9
<b>Expenditures</b>	<b>25</b>	<b>24</b>	<b>20</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>
Biennial Change in Expenditures				5		15		15
Biennial % Change in Expenditures				11		28		28
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY21	FY22	FY23	Biennium 2022-23
<b>Direct</b>				
<b>Fund: 1201 - Health Related Boards</b>				
FY2021 Appropriations	1,450	1,450	1,450	2,900
Forecast Base	1,450	1,450	1,450	2,900
<b>Change Items</b>				
Administrative Services Unit Appropriation Transfer to Board of Dentistry		1,696	1,696	3,392
Retirement Costs for Health Licensing Boards		475		475
MN.IT Cost Reduction and Appropriation Transfer (ASU)		567	567	1,134
MN.IT Cost Reduction and Appropriation Transfer (Dentistry)		40	40	80
<b>Total Governor's Recommendations</b>	<b>1,450</b>	<b>4,228</b>	<b>3,753</b>	<b>7,981</b>
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Planned Spending	35	35	35	70
Forecast Base	35	35	35	70
<b>Total Governor's Recommendations</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>70</b>
<b>Revenue Change Summary</b>				
<b>Dedicated</b>				
<b>Fund: 1201 - Health Related Boards</b>				
<b>Change Items</b>				
Administrative Services Unit Appropriation Transfer to Board of Dentistry		2	2	4
<b>Total Governor's Recommendations</b>		<b>2</b>	<b>2</b>	<b>4</b>
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Forecast Revenues	35	35	35	70
<b>Total Governor's Recommendations</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>70</b>
<b>Non-Dedicated</b>				
<b>Fund: 1201 - Health Related Boards</b>				
Forecast Revenues	1,895	1,895	1,895	3,790
<b>Total Governor's Recommendations</b>	<b>1,895</b>	<b>1,895</b>	<b>1,895</b>	<b>3,790</b>

# Board of Dentistry – Administrative Services Unit

## FY 2022-23 Biennial Budget Change Item

### Change Item Title: Administrative Services Unit Appropriation Transfer to Board of Dentistry

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
<b>BELTSS (ASU)</b>				
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
State Government Special Revenue				
Expenditures	(1,696)	(1,696)	(1,696)	(1,696)
Revenues	0	0	0	0
<b>Dentistry (ASU)</b>				
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
State Government Special Revenue				
Expenditures	1,696	1,696	1,696	1,696
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	0	0	0	0
<b>FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### Recommendation:

The Governor recommends a transfer of the Administrative Services Unit (ASU) appropriation to the Board of Dentistry beginning in FY 2022. ASU is authorized by Minn. Stat. 214.107 and serves as an agent to the Health-Related Licensing Boards. Since 2011, the Administrative Services Unit biennial appropriation has been included as a subset of the appropriation for the Board of Executives for Long Term Services and Supports (BELTSS) (formerly the MN Board of Nursing House Administrators (BENHA)).

#### Rationale/Background:

When initially created, the ASU appropriation was housed under BENHA/BELTSS whose director was instrumental in seeking its creation and served a lead role in ASU oversight. The Health-Related Licensing Boards seek to shift the ASU funding from BELTSS to the MN Board of Dentistry as Dentistry’s director assumes the ASU oversight role. This change will allow the MN Board of Dentistry director easier access to the financial and human resource data necessary for its oversight.

#### Proposal:

The Governor recommends moving the ASU FY 2022 and FY 2023 appropriation from BELTSS to Dentistry. The proposal does not impact the appropriation granted to BELTSS, Dentistry or ASU.

# Board of Dentistry – Administrative Services Unit

## FY 2022-23 Biennial Budget Change Item

### Change Item Title: Retirement Costs for Health Licensing Boards

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	475	0	0	0
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	475	0	0	0
<b>FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### Recommendation:

The Governor recommends a onetime appropriation increase of \$475,000 from the state government special revenue fund to pay for the anticipated retirement costs of long-term employees from various Health-Related Licensing Boards. The Administrative Services Unit (ASU) is authorized by Minn. Stat. 214.107 and serves as an agent to the Health-Related Licensing Boards. ASU’s FY 2020-2021 biennial budget included a onetime appropriation increase of \$558,000 from the state government special revenue fund to pay for the anticipated retirement costs of long-term employees from various Health-Related Licensing Boards. The funding was appropriated to the ASU to be transferred to the Health-Related Licensing Board incurring retirement costs. ASU requests the \$475,000 in unexpended funds from this onetime appropriation be extended through FY 2023.

#### Rationale/Background:

The projected retirement costs of the Health-Related Licensing Boards have not occurred as projected in the current biennium due, in part, to the impacts of COVID-19 on the State of Minnesota workforce and economy. These retirements are now projected to occur during FY 2022 and FY 2023.

The Health-Related Licensing Boards are fee-supported agencies. The boards are required by Minnesota Statutes to collect enough revenue to cover all direct-appropriated and indirect costs. The Health-Related Licensing Boards’ collected fee revenues are deposited into the State Government Special Revenue fund to cover this retirement appropriation. This extension will not impact the General Fund.

#### Proposal:

The Governor recommends a onetime appropriation increase of \$475,000 from the state government special revenue fund to pay for the anticipated retirement costs of long-term employees from various Health-Related Licensing Boards. These funds will be used by ASU to cover retirement costs occurring in FY 2022 and FY 2023. When an employee retires, ASU will transfer funds from this ASU appropriation to the individual board retirement account. This will allow each board to pay the required retirement costs and maintain its operating budget.

#### Results:

Retirement costs will be covered and will not affect the Board’s current operating budgets.

# Board of Dentistry

## FY 2022-23 Biennial Budget Change Item

### Change Item Title: MN.IT Cost Reduction and Appropriation Transfer

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
<b>ASU (Transfer from BELTSS to Dentistry)</b>				
General Fund*				
Expenditures	0	0	0	0
Revenues	0	0	0	0
State Government Special Revenue				
Expenditures	(647)	(647)	(647)	(647)
Revenues	0	0	0	0
<b>Pharmacy, Board of</b>				
State Government Special Revenue				
Expenditures	65	65	65	65
Revenues	0	0	0	0
<b>Dentistry, Board of</b>				
State Government Special Revenue				
Expenditures	40	40	40	40
Revenues	0	0	0	0
<b>Chiropractic Examiners, Board of</b>				
State Government Special Revenue				
Expenditures	25	25	25	25
Revenues	0	0	0	0
<b>Optometry, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>BELTSS</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Social Work, Board of</b>				
State Government Special Revenue				
Expenditures	50	50	50	50
Revenues	0	0	0	0
<b>Marriage and Family Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	22	22	22	22
Revenues	0	0	0	0
<b>Podiatric Medicine, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Veterinary Medicine, Board of</b>				
State Government Special Revenue				
Expenditures	10	10	10	10
Revenues	0	0	0	0

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
<b>Dietetics and Nutrition Practice, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Physical Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Behavioral Health and Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	35	35	35	35
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	(325)	(325)	(325)	(325)
<b>FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*There is no General Fund impact to the health licensing boards listed in Fiscal Impact chart.

**Recommendation:**

The Governor recommends the Health-Related Licensing Boards’ IT expense reorganization and reduction. The Administrative Services Unit (ASU) is authorized by Minn. Stat. 214.107 and serves as an agent to the Health-Related Licensing Boards. ASU is seeking a \$647,000 reduction in its FY 2022 and FY 2023 appropriation and a corresponding \$322,000 increase in appropriation for twelve (12) Health-Related Licensing Boards (Table 1) for a net reduction of \$325,000. This appropriation decrease is the result of the Health-Related Licensing Boards’ restructuring and reduction of IT-related costs. The appropriation increases for the twelve (12) Health-Related Licensing Boards will fund IT expenses previously paid by ASU.

**Rationale/Background:**

Since the creation of MN.IT Services in 2012, funds to pay all technology-related costs of the Health-Related Licensing Boards have been appropriated to ASU as the boards’ agent. MN.IT staff were assigned to the boards and costs consolidated and paid by ASU. As part of its IT restructuring efforts, the Health-Related Licensing Boards worked with MN.IT to reduce the number of MN.IT staff directly assigned to the boards and move to direct-billing. This requires a transfer of the appropriation for IT-related costs from ASU to certain boards.

The Health-Related Licensing Boards are fee-supported agencies. The Boards are required by Minnesota Statutes to collect enough revenue to cover all direct-appropriated and indirect costs. The Health-Related Licensing Boards’ collected fee revenues are deposited into the State Government Special Revenue fund to cover the boards’ IT-related costs. This reduction does not impact the State’s General Fund.

**Proposal:**

The Health-Related Licensing Boards’ IT reorganization includes reduction of FTEs including software developer position and IT manager position. Database support and project management services will now be paid as needed by contract instead of by assigned FTE. These staffing changes result in a \$325,000 annual reduction in ASU’s appropriation. The remaining IT-related costs have been itemized and allocated to the boards and related programs for payment as direct expenditures beginning in FY 2022. The itemization and allocation results in a \$647,000 reduction in the ASU appropriation and an appropriation increase for twelve (12) boards to cover IT-related costs which will now be direct-billed.

This proposal is impacted by the transfer of the ASU appropriation from the Board of Executives for Long Term Services and Supports (BELTSS) to the Board of Dentistry beginning in FY 2022, which was submitted as a separate change item. The ASU appropriation for MN.IT will be reduced by \$647,000 (from \$1,214,000 to \$567,000) when it transfers from BELTSS to Dentistry.

**Impact on Children and Families:**

The Health-Related Licensing Boards work to promote public protection, including the protection of the children and families of the State of Minnesota. This change will not impact the boards' ability to continue to protect the people of Minnesota.

**Equity and Inclusion:**

The Health-Related Licensing Boards do not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. This change will not impact the boards' ability to provide services for all people of the State of Minnesota, without discrimination.

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base		Governor's Recommendation	
					FY22	FY23	FY22	FY23
<b><u>Expenditures by Fund</u></b>								
1201 - Health Related Boards	1,180	1,131	1,231	1,733	1,450	1,450	1,490	1,490
2000 - Restrict Misc Special Revenue	25	24	20	35	35	35	35	35
<b>Total</b>	<b>1,205</b>	<b>1,155</b>	<b>1,250</b>	<b>1,768</b>	<b>1,485</b>	<b>1,485</b>	<b>1,525</b>	<b>1,525</b>
Biennial Change				658		(48)		32
Biennial % Change				28		(2)		1
Governor's Change from Base								80
Governor's % Change from Base								3

**Expenditures by Category**

Compensation	871	859	953	1,039	1,039	1,047	1,039	1,047
Operating Expenses	329	290	297	729	446	438	486	478
Grants, Aids and Subsidies		0						
Other Financial Transaction	5	6						
<b>Total</b>	<b>1,205</b>	<b>1,155</b>	<b>1,250</b>	<b>1,768</b>	<b>1,485</b>	<b>1,485</b>	<b>1,525</b>	<b>1,525</b>

**Full-Time Equivalents**

	9.78	9.51	10.57	10.80	10.80	10.80	10.80	10.80
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# Dentistry Board

# Activity Financing by Fund

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base		Governor's Recommendation	
					FY22	FY23	FY22	FY23
<b>1201 - Health Related Boards</b>								
Balance Forward In		269		283				
Direct Appropriation	1,415	1,443	1,514	1,450	1,450	1,450	1,490	1,490
Open Appropriation	9	13						
Transfers In	18							
Transfers Out	14	100						
Cancellations		493						
Balance Forward Out	248		283					
<b>Expenditures</b>	<b>1,180</b>	<b>1,131</b>	<b>1,231</b>	<b>1,733</b>	<b>1,450</b>	<b>1,450</b>	<b>1,490</b>	<b>1,490</b>
Biennial Change in Expenditures				653		(64)		16
Biennial % Change in Expenditures				28		(2)		1
Governor's Change from Base								80
Governor's % Change from Base								3
Full-Time Equivalent	9.78	9.51	10.57	10.80	10.80	10.80	10.80	10.80

## 2000 - Restrict Misc Special Revenue

Balance Forward In	1	2	4	9	9	9	9	9
Receipts	27	26	24	35	35	35	35	35
Balance Forward Out	2	4	9	9	9	9	9	9
<b>Expenditures</b>	<b>25</b>	<b>24</b>	<b>20</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>
Biennial Change in Expenditures				5		15		15
Biennial % Change in Expenditures				11		28		28
Governor's Change from Base								0
Governor's % Change from Base								0

# Administrative Services Unit

# Activity Expenditure Overview

(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY18	FY19	FY20	FY21	FY22	FY23	FY22	FY23
1201 - Health Related Boards							2,738	2,263
<b>Total</b>							<b>2,738</b>	<b>2,263</b>
Biennial Change				0		0		5,001
Biennial % Change								
Governor's Change from Base								5,001
Governor's % Change from Base								
Compensation							1,038	566
Operating Expenses							1,696	1,693
Other Financial Transaction							4	4
<b>Total</b>							<b>2,738</b>	<b>2,263</b>
<b><i>Full-Time Equivalents</i></b>							<b>6.88</b>	<b>6.88</b>

# Administrative Services Unit

# Activity Financing by Fund

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base FY22 FY23		Governor's Recommendation FY22 FY23	
<b>1201 - Health Related Boards</b>								
Balance Forward In								1,405
Direct Appropriation							2,738	2,263
Receipts							2	2
Transfers In							1,403	
Balance Forward Out							1,405	1,407
<b>Expenditures</b>							<b>2,738</b>	<b>2,263</b>
Biennial Change in Expenditures				0		0		5,001
Biennial % Change in Expenditures								
Governor's Change from Base								5,001
Governor's % Change from Base								
Full-Time Equivalents							6.88	6.88