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[mn.gov/boards/behavioral-health/](http://mn.gov/boards/behavioral-health/)

### AT A GLANCE

#### Licensing Services-FY 2015

- 4,088 total number of licenses and temporary permits
- 827 new licenses and temporary permits issued
- 852 new license and temporary permit applications received
- 2,562 licenses and temporary permits renewed

#### Complaint Services-FY 2015

- 130 new complaints received
- 101 complaints closed
- 13 disciplinary actions taken

#### Staff

5.0 full time equivalent employees

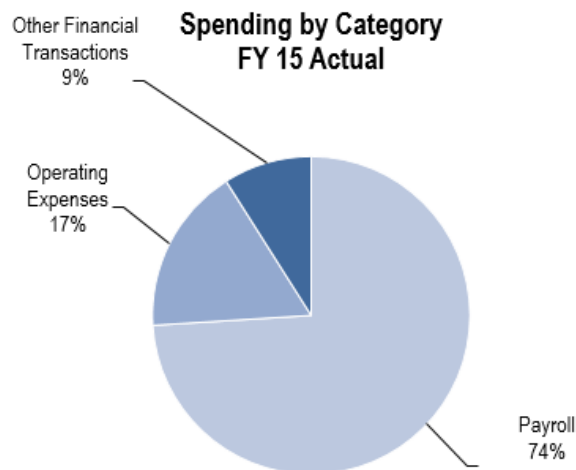
### PURPOSE

The Board of Behavioral Health and Therapy exists to regulate the practices of alcohol and drug counseling and professional counseling in the State of Minnesota. Regulation of these professions is necessary to protect the health, safety and welfare of the public when they receive mental health and chemical health counseling services. The Board carries out its mission through effective licensure and enforcement of statutes and rules that ensure a standard of competent and ethical practice.

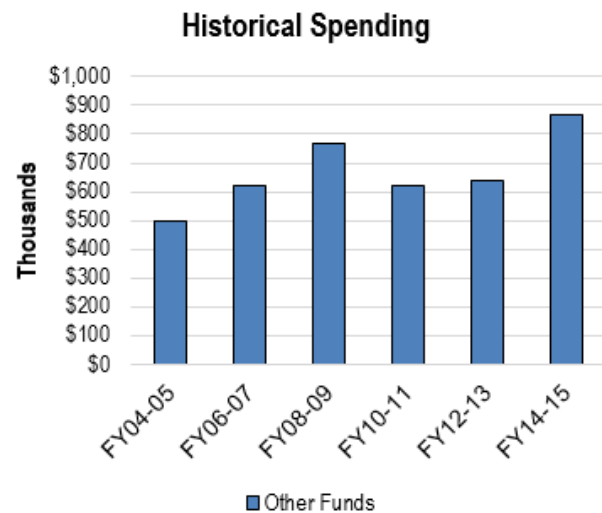
The Board supports the following statewide outcomes:

- People in Minnesota are safe
- All Minnesotans have optimal health
- Efficient and accountable government services

### BUDGET



Source: BPAS



Source: Consolidated Fund Statement

The Board is funded by licensure fees. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation. The Board receives no general fund dollars.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (inter-board), Health Professionals Services Program (inter-board), Office of the Attorney General for legal services, and the Criminal Background Check Program (inter-board).

## STRATEGIES

The Board of Behavioral Health and Therapy promotes and protects the health and safety of the citizens of Minnesota, accomplishes its public protection mission, and contributes to statewide outcomes by:

- Setting educational, supervision, and examination requirements for initial licensure as a licensed professional counselor (LPC), licensed professional clinical counselor (LPCC), or licensed alcohol and drug counselor (LADC);
- Issuing the LADC license or permit, LPC license, or LPCC license to practice only to qualified individuals;
- Setting the requirements for renewal of a license or permit and administering the renewal process;
- Setting standards of ethical practice;
- Responding to inquiries, complaints and reports regarding applicants and licensees;
- Investigating complaints of alleged violations of statutes and rules, holding educational and disciplinary conferences with licensees and applicants, taking disciplinary or corrective action when appropriate against practitioners who fail to meet minimum standards of practice, and reporting public actions to national databanks;
- Maintaining a website that provides information to the public about complaints and discipline, including a list of disciplinary and corrective actions taken by the Board;
- Offering online services from the Board's website, including license verification and links to the full text of public disciplinary orders the Board has adopted against licensed professionals;
- Approving continuing education activities; and
- Providing information about licensure requirements and standards of practice to applicants, licensees, and other interested parties.

## RESULTS

The information included below was generated using the Board's licensure and regulatory database. The information demonstrates a stable trend in the Board's activities and an increase in efficiency in processing license renewals through online services. The total number of licensees continues to rise. The number of disciplinary actions taken depends on complaints the Board receives and the level of severity of misconduct that is substantiated. The Board took a total of 19 disciplinary actions in FY 2012 and FY 2013. The Board took a total of 36 disciplinary actions in FY 2014 and FY 2015.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of new licenses issued	752	827	FY 2014 & FY 2015
Quality	Percent of licensees renewing their licenses online	62%	65%	FY 2014 & FY 2015
Quantity	Number of disciplinary actions taken	19	36	FY 2012 & FY 2013

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The Board's activities are governed by Minnesota Statutes sections 148B.50 to 148B.593

(<https://www.revisor.mn.gov/statutes/?id=148b.50>) and Minnesota Rules chapter 2150

(<https://www.revisor.mn.gov/rules/?id=2150>) (professional counseling and professional clinical counseling), Minnesota Statutes chapter 148F (<https://www.revisor.mn.gov/statutes/?id=148F>) and Minnesota Rules chapter 4747

(<https://www.revisor.leg.state.mn.us/rules/?id=4747>) (alcohol and drug counseling), and Minnesota Statutes chapter 214

(<https://www.revisor.mn.gov/statutes/?id=214>).

(Dollars in Thousands)

**Expenditures By Fund**

	Actual FY14	Actual FY15	Actual FY16	Estimate FY17	Forecasted Base	
					FY18	FY19
1201 - Health Related Boards	373	492	457	517	499	499
2000 - Restrict Misc Special Revenue	0	0	0	0	28	28
<b>Total</b>	<b>373</b>	<b>492</b>	<b>457</b>	<b>517</b>	<b>526</b>	<b>526</b>
<i>Biennial Change</i>				110		78
<i>Biennial % Change</i>				13		8

**Expenditures by Program**

Program: Behavioral Health & Therapy	373	492	457	517	526	526
<b>Total</b>	<b>373</b>	<b>492</b>	<b>457</b>	<b>517</b>	<b>526</b>	<b>526</b>

**Expenditures by Category**

Compensation	307	363	382	406	408	416
Operating Expenses	65	116	75	111	118	110
Other Financial Transactions		13				
<b>Total</b>	<b>373</b>	<b>492</b>	<b>457</b>	<b>517</b>	<b>526</b>	<b>526</b>

**Full-Time Equivalents**

<b>4.1</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
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**1201 - Health Related Boards**

	Actual		Actual	Estimate	Forecast Base	
	FY14	FY 15	FY 16	FY17	FY18	FY19
Balance Forward In	0	99	0	23	0	0
Direct Appropriation	471	488	480	486	486	486
Open Appropriation	0	0	0	8	13	13
Cancellations	0	95	0	0	0	0
<b>Expenditures</b>	<b>373</b>	<b>492</b>	<b>457</b>	<b>517</b>	<b>499</b>	<b>499</b>
Balance Forward Out	98	0	23	0	0	0
<i>Biennial Change in Expenditures</i>				110		23
<i>Biennial % Change in Expenditures</i>				13		2
Full-Time Equivalents	4.1	5.0	5.0	5.0	5.0	5.0

**2000 - Restrict Misc Special Revenue**

	Actual		Actual	Estimate	Forecast Base	
	FY14	FY 15	FY 16	FY17	FY18	FY19
Receipts	0	0	0	0	28	28
<b>Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>28</b>
<i>Biennial Change in Expenditures</i>				0		56