



Request for New Cash Flow Assistance

We request approval to allow the StateWide Integrated Financial Tools (SWIFT) system to process payments prior to receiving funds. We certify that the payer will not advance funds for this program prior to the state making necessary expenditures to operate this program.

We understand that if a cash flow problem is not resolved, our agency will assume full responsibility for any cash shortages and will charge excess expenditures to appropriate agency operating appropriations.

Appropriation Information

| | |
|----------------|--------------|
| Agency: | Fiscal Year: |
| Fund: | Fin Dept ID: |
| Appropriation: | Program: |

Cash Flow Request Summary

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|---|
| Funds will be received within how many working days after payments are entered? |
| What are the maximum anticipated funds needed for cash flow purposes? |

Procedure

1. Complete the Request for New Cash Flow Assistance form including the Cash Flow Analysis for New Requests on page two of this form.
2. Attach the completed and signed form to an Appropriation Maintenance Application (AMA) transaction requesting "G" budget authority (the greater of budget or collected revenue). Agencies may also be required to provide additional information as requested by MMB.

Requester

| | |
|--------|--------|
| Name: | Title: |
| Email: | Phone: |

Agency Signatures

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|---|-------|
| Agency Program Manager Signature | Date: |
| Agency Accounting Director Signature | Date: |

Cash Flow Analysis for New Requests

Please include current financial information for the appropriation cash flow assistance is being requested.

| Month | Expenditures (Uses) | Receipts (Sources) | Cumulative Difference |
|-------------------------------------|---------------------|--------------------|-----------------------|
| July | | | |
| August | | | |
| September | | | |
| October | | | |
| November | | | |
| December | | | |
| January | | | |
| February | | | |
| March | | | |
| April | | | |
| May | | | |
| June | | | |
| July | | | |
| August | | | |
| September | | | |
| October | | | |
| November | | | |
| TOTAL | | | |
| MAXIMUM PROJECTED CASH NEEDS | | | |