

## **Appendix D: Veterans Temporary Emergency Housing Voucher Program (VTEMP) - Veterans and Former Service Members Agreement**

In order to be eligible for and to participate in the VTEMP Program, Veterans and former service members and households will fully cooperate in the intake process with the Community Service Provider (CSP) by:

1. Completing and signing this document;
2. Completing and signing the HVR Application and HVR Release of Information and providing all of the necessary documentation to determine their eligibility for the Veterans Temporary Emergency Housing Voucher Program (VTEMP);
3. Completing and signing the Release of Information form required by the CSP and completing any other application(s) or Release of Information required by a Community Service Organization providing services to the Veteran or former service member and their household; and
4. Acknowledging you have read, understand and are agreeing to comply with the CSP's and housing service provider's rules and policies.

Once determined eligible to receive support through VTEMP, Veterans and former service members and their household will:

1. Follow the parameters of the VTEMP Program under the direction of the CSP; and
2. Comply with all applicable rules and policies established by the CSP, the Housing Provider and Hotel/Non-Congregate Shelter Unit.

A Veteran or former service member may voluntarily exit the VTEMP Program at any time.

A violation of the rules established by the CSP, the Housing Provider or Hotel/Non-Congregate shelter unit may result in an immediate, involuntary termination of housing and exit from the VTEMP Program. CSP will provide a copy of their already established rules and appeal process to MDVA at the time of initial referral request and will provide the same said rules to the Veteran or former service member at time of acceptance into the VTEMP Program.

- A. A violation of any laws by a Veteran or former service member or a member of the Veteran's or former service member's household may also be grounds for exit from the housing unit and discharge from the VTEMP Program;
- B. An exit without damage to the housing unit and without incident (i.e., a violation of law or threat of harm to CSP, other residents or property owners) will require a 60-day break for re-consideration and re-assessment PRIOR to accessing shelter again if room and if funding is available;
- C. An exit with damage to the housing unit or with incident (i.e., a violation of law or threat of harm to CSP, other residents or property owners or property) will prohibit the Veteran or former service member from participating in the VTEMP Program in the future.

Any disputes between a Veteran or former service member and the CSP or Housing Provider over program exits will be decided either between the Veteran or former service member and the CSP or Housing Provider, or under any other legal avenue or process available for either the Veteran or former service member or the CSP or Housing Provider to the extent applicable under law. The MDVA and the State of Minnesota will not be involved in deciding, appealing or otherwise mediating or resolving any disputes between Veteran or former service member and the CSP or Housing Provider.

**Agreement to terms**

As a Veteran or former service member, you acknowledge you have read and understand the **VTEMP Program Requirements for Veterans and Former Service Members (i.e., this Appendix D)** and agree to all terms and requirements herein; you will comply with the VTEMP Program parameters in Appendix A; and that you will comply with all applicable federal, state, and local laws, ordinances, rule, and regulations.

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Veteran or former service member (Signature)

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Veteran or former service member (Print)

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Date