



MINNESOTA DEPARTMENT OF VETERANS AFFAIRS - Contracting & Bidding LOG SHEET

All MDVA Grant Agreements (Ref: Section 4.4 Contracting and Bidding Requirements)

- For a list of the State's expenditure \$ thresholds, refer to Section 4.3 of the executed Grant Agreement. (For instance - Services and/or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor and logged on this Log Sheet.

Grantee Name: _____ Date: _____ Grant Project Name: _____ Grant Year(s): _____

Grantee Authorized Representative _____ Phone Number: _____

Verbal/Written Quotes - Please retain all bidding notice and supporting bid documentation for written bids \$10,000 and above in the Grant File and provide to the State Authorized Representative upon request.

Targeted Vendor List - Please asterisk (*) all businesses obtained from the Targeted Business List (Ref. Grant Agreement Section 4.4.4).

Date	Product or Service (identify as Budget Item on the Budget Expenditure Report)	Business Name	Business Address	Phone #	Business Representative Name	Quoted \$ Amount