

## How to Register and Create an Account in the Grants Portal

1. Go to the IRRRB registration site located at [https://irrrb.fluxx.io/user\\_sessions/new](https://irrrb.fluxx.io/user_sessions/new)
2. Click on “Create an Account now”
3. Complete the ORGANIZATION INFORMATION:

### ORGANIZATION INFORMATION

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Organization Name

Address 1

Address 2

Please Note:

To find your County and Legislative District, please click on this [link](#).

County

Legislative District

City

Zip Code

Country

State

Organization E-mail

Organization Phone

Organization Fax

Is your organization qualified as tax exempt under Internal Revenue Code (IRC) 501(c)(3) ?

#### 4. Complete the PRIMARY CONTACT INFORMATION:

##### PRIMARY CONTACT INFORMATION

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Prefix

First Name

Last Name

Title

Main Phone

Backup Number for Emergency

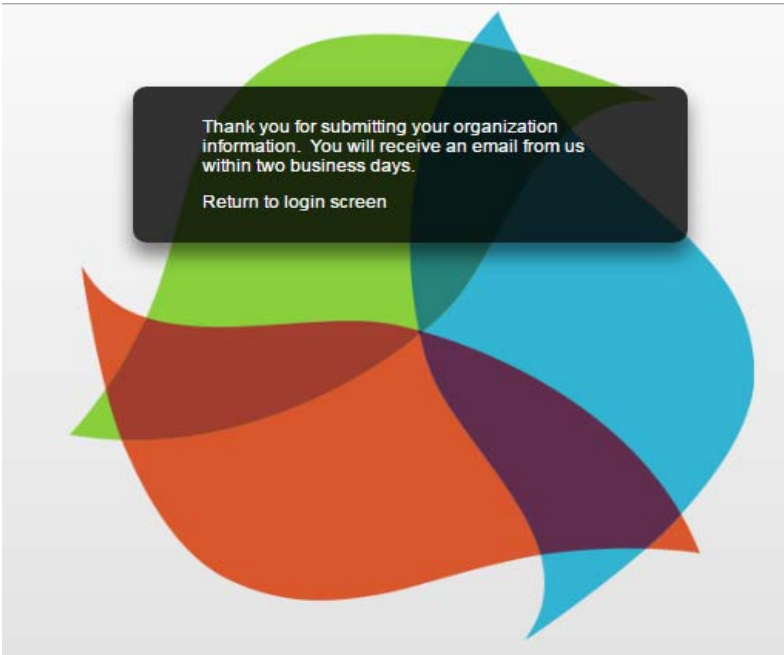
E-mail

Cancel

Submit Request



#### 5. Click “Submit Request”



#### 6. IRRRB system administration approves the registration and the grantee will be sent an e-mail containing login information