Development Partnership

Development Partnership grants provide funds for research, planning, education and development-based initiatives that support the long-term economic growth of northeastern Minnesota.

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Eligible Applicants: Cities, townships, nonprofits, tribal governments and governmental entities created pursuant to Minnesota Statutes located within the agency’s service area. Multi-organization collaboration is encouraged.

Eligible Projects: Collaborations and partnerships within the agency’s service area that support the agency’s mission.

Funding

- Funded at $1,650,000 for FY2023.
- 1:1 match per project.
- In-kind materials and/or labor are not eligible towards the project match.

Diversity, Equity & Inclusion

- The Department of Iron Range Resources & Rehabilitation works to improve economic opportunities in support of diversity, equity and inclusion in our service area.
- Diverse populations served by this program include economically distressed communities, tribal nations, Black, indigenous and people of color (BIPOC), veterans, low to moderate income neighborhoods and disabled individuals.
- Additional consideration may be provided to projects that serve a diverse population as listed above or utilize state certified Targeted Group (TG), Economically Disadvantaged (ED) area or Veteran-Owned (VO) vendors.

Evaluation Criteria

All evaluation criteria must be addressed in the project narrative.

1. **Job creation and retention.**
   - Describe how the project supports job creation or retention, if any, that will result from this project. (Minnesota Statute 298.22 subd. 13)
   - Explain wages and benefits, and whether the jobs created are full time, part time, temporary or permanent.

2. **Enhances livable communities.**

3. **Maximizes collaborations and partnerships.**

4. **Strengthens businesses and worker education.**

5. **Diversity, equity and inclusion.**
   - Project incorporates a state certified targeted group, economically disadvantaged area or veteran owned vendor.
   - Project serves an underserved community/population.
   - Diverse populations that include:
Application Checklist

- **Project narrative.**
  - Narrative must address evaluation criteria.
  - Include a scope of work and identification of deliverables.

- **Program or project budget.**
  - Detailed budget with sources and uses.

- **IRS Form W-9 – Request for Taxpayer ID Number and Certification.**

- **Financial documents.**
  - IRS 990 Form: For organizations with an annual revenue below $750,000 the most recent IRS 990 form must be uploaded.
  - Certified Financial Audit: For organizations with an annual revenue of over $750,000 the most recent certified financial audit must be uploaded.

- **Funding sources.**
  - Letters of commitment and/or support.

- **Resolution authorizing applicant to apply for and accept funds.**

- **Other documentation to support the application.**

Application and Award Process

- **Application process.**
  - Applications must be submitted through the FLUXX grants portal.
  - A short pre-application is required to determine eligibility of project.
  - A full application will be available in FLUXX once eligibility is determined.

- **Application deadline.**
  - Applications are accepted July 1, 2022 through May 31, 2023 on a rolling basis subject to the availability of program funds.
  - Notify grant program administrator of any changes to application after final submission.

- **Application review.**
  - Initial review is completed by the grant program administrator for eligibility and application requirements.
  - Eligible applications are evaluated by the grant administrator.
  - Recommendations are based on the evaluation, past performance of grantee and availability of program funds.

- **Application award.**
  - Grants may be awarded at the requested amount, awarded at a reduced amount, or denied.
  - Applicants will be notified by email within 30 days following application review.
Grant award is subject to the Commissioner’s final approval and must meet objectives, priorities and policies established by the Commissioner.

Grant Outcome Expectations

- Project CANNOT begin prior to execution of a grant contract.
- The agency reserves the right to require signage/logo acknowledging financial assistance from the Department of Iron Range Resources & Rehabilitation. Details are outlined in the grant agreement.
- Awarded projects must meet the Minnesota Prevailing Wage Statutes and the agency’s board policy as stated in the grant agreement.
- Spending for project expenses within the agency’s service area is encouraged.

Reporting Requirements

- A progress report is required once per year minimum.
- A monitoring report will be conducted by the program administrator if the grant is over $50,000.
- A site visit may be conducted by the program administrator.
- A final report is required before final payment.
- A close out acknowledgement form may be required if there is a grant balance remaining.

Public Information

- All application information submitted is presumed to be public information pursuant to the Minnesota Data Practices Act, Minnesota Statute Chapter 13.