



## Development Partnership

Development Partnership grants provide funds for research, planning, education and development-based initiatives that support the long-term economic growth of northeastern Minnesota.

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**Eligible Applicants:** Cities, townships, nonprofits, tribal governments and governmental entities created pursuant to Minnesota Statutes located within the agency's service area. Multi-organization collaboration is encouraged.

**Eligible Projects:** Collaborations and partnerships within the agency's service area that support the agency's mission.

### Funding

- Funded at \$1,650,000 for FY2023.
- 1:1 match per project.
- In-kind materials and/or labor are not eligible towards the project match.

### Diversity, Equity & Inclusion

- The Department of Iron Range Resources & Rehabilitation works to improve economic opportunities in support of diversity, equity and inclusion in our service area.
- Diverse populations served by this program include economically distressed communities, tribal nations, Black, indigenous and people of color (BIPOC), veterans, low to moderate income neighborhoods and disabled individuals.
- Additional consideration may be provided to projects that serve a diverse population as listed above or utilize state certified Targeted Group (TG), Economically Disadvantaged (ED) area or Veteran-Owned (VO) vendors.

### Evaluation Criteria

All evaluation criteria must be addressed in the project narrative.

#### 1. Job creation and retention.

- Describe how the project supports job creation or retention, if any, that will result from this project. (Minnesota Statute 298.22 subd. 13)
- Explain wages and benefits, and whether the jobs created are full time, part time, temporary or permanent.

#### 2. Enhances livable communities.

#### 3. Maximizes collaborations and partnerships.

#### 4. Strengthens businesses and worker education.

#### 5. Diversity, equity and inclusion.

- Project incorporates a state certified targeted group, economically disadvantaged area or veteran owned vendor.
- Project serves an underserved community/population.
- Diverse populations that include:

- BIPOC.
- Tribal nations.
- LGBTQI.
- Disability status.
- Veterans.
- Geographic.

### **Application Checklist**

- **Project narrative.**
  - Narrative must address evaluation criteria.
  - Include a scope of work and identification of deliverables.
- **Program or project budget.**
  - Detailed budget with sources and uses.
- **IRS Form W-9 – Request for Taxpayer ID Number and Certification.**
- **Financial documents.**
  - IRS 990 Form: For organizations with an annual revenue below \$750,000 the most recent IRS 990 form must be uploaded.
  - Certified Financial Audit: For organizations with an annual revenue of over \$750,000 the most recent certified financial audit must be uploaded.
- **Funding sources.**
  - Letters of commitment and/or support.
- **Resolution authorizing applicant to apply for and accept funds.**
- **Other documentation to support the application.**

### **Application and Award Process**

- **Application process.**
  - Applications must be submitted through the FLUXX grants portal.
  - A short pre-application is required to determine eligibility of project.
  - A full application will be available in FLUXX once eligibility is determined.
- **Application deadline.**
  - Applications are accepted July 1, 2022 through May 31, 2023 on a rolling basis subject to the availability of program funds.
  - Notify grant program administrator of any changes to application after final submission.
- **Application review.**
  - Initial review is completed by the grant program administrator for eligibility and application requirements.
  - Eligible applications are evaluated by the grant administrator.
  - Recommendations are based on the evaluation, past performance of grantee and availability of program funds.
- **Application award.**
  - Grants may be awarded at the requested amount, awarded at a reduced amount, or denied.
  - Applicants will be notified by email within 30 days following application review.

- Grant award is subject to the Commissioner's final approval and must meet objectives, priorities and policies established by the Commissioner.

#### **Grant Outcome Expectations**

- Project CANNOT begin prior to execution of a grant contract.
- The agency reserves the right to require signage/logo acknowledging financial assistance from the Department of Iron Range Resources & Rehabilitation. Details are outlined in the grant agreement.
- Awarded projects must meet the Minnesota Prevailing Wage Statutes and the agency's board policy as stated in the grant agreement.
- Spending for project expenses within the agency's service area is encouraged.

#### **Reporting Requirements**

- A progress report is required once per year minimum.
- A monitoring report will be conducted by the program administrator if the grant is over \$50,000.
- A site visit may be conducted by the program administrator.
- A final report is required before final payment.
- A close out acknowledgement form may be required if there is a grant balance remaining.

#### **Public Information**

- All application information submitted is presumed to be public information pursuant to the Minnesota Data Practices Act, Minnesota Statute Chapter 13.