

Data Request Form – Requesting Public Data

Request date:

The data I am requesting:

Describe the data you are requesting as specifically as possible.

I am requesting access to data in the following way:

- Inspection
- Copies (25 cents per page)
- Both inspection and copies

Contact information

Name:

Phone/email:

Address:

We will respond to your request as soon as reasonably possible.

For Office Use Only

Approved/Denied:

Total Fees:

Employee Signature/Date: