

## 2024-25 Dakota and Ojibwe Language Immersion Grant Request for Proposals

Website: <http://mn.gov/indianaffairs>

### Grant Overview

**Mission: Dakota and Ojibwe are spoken and valued as vibrant, living, and thriving languages throughout Minnesota.**

**Vision: To protect and empower our children, parents, and elders in the continuing revitalization of our language, thus maintaining Tribal sovereignty.**

Miigwech/Pidamaya for the important work that you do to ensure the continuance of our languages and Miigwech for applying to the **Dakota and Ojibwe Language Immersion Grant**. These funds were appropriated by the state legislature to the Minnesota Indian Affairs Council through the 2023 Minnesota session Laws, 93rd Legislature, Chapter 40, Article 4, Sec. 2, Subdivision 9, to provide grants to preserve the Dakota and Ojibwe Indian languages through support of projects and services and to support educational programs in Dakota and Ojibwe languages.

This Dakota and Ojibwe Language Immersion Grant will fund a two-year Dakota or Ojibwe Language project. The project will start in the summer of 2023 and require an end date of June 30, 2025, with no opportunity for extension. Requested funding shall supplement (increase the level of services) and not supplant (take the place of) traditional sources of funds. Those who receive this grant are responsible for spending Arts and Cultural Heritage fund dollars in a way that is consistent with the MN Office of Grants Management grants policies, Legacy Amendment Guidelines, the approved work plan, and grant agreement signed between the Minnesota Indian Affairs Council (the State) and the grantee. Agencies or organizations receiving Legacy Fund dollars are responsible for spending the money efficiently and effectively. **Money may not be spent on activities unless they are directly related to and necessary for the project purpose that will be outlined in the grant agreement**

### Funding Availability

The amount of available grant dollars is \$1,200,000 or \$600,000 per year. The maximum amount that a grantee can apply for is \$150,000 for one year/\$300,000 for two years, the minimum amount that a grantee can apply for is \$40,000 for one year/\$80,000 for two years. Any application asking for more than the maximum total will not be considered. Funding for the second year comes from a projection of Legacy funds. Although highly unlikely, second year awards can be subject to reductions if the total Legacy funds is below the projection. We expect to award anywhere from three to eight grantees.

Funding will be selected through a competitive process with review by a committee representing content and community specialists with language revitalization knowledge. We expect to announce selected grantees in September 2023. If selected, you may only incur eligible expenditures when the grant contract agreement is fully executed, and the grant has reached its effective date.

### Agency Background

The Minnesota Indian Affairs Council was established in 1963 to act as a liaison between the State of Minnesota and the 11 federally recognized Tribal Nations, with the mission of protecting the sovereignty of these Nations and ensuring the well-being of American Indian citizens throughout the State of Minnesota.

On the November 2008 ballot, the citizens of Minnesota voted to amend the Minnesota Constitution to increase the sales tax by 3/8 of one percent until the year 2034. Of this new tax revenue, 19.75% will be spent on the preservation of the arts and cultural heritage of Minnesota. During the 2009 legislative session, the State Legislature appropriated \$550,000 in 2010 and \$700,000 in 2011 to the Minnesota Indian Affairs Council to be used to, “preserve Dakota and Ojibwe Indian languages and to foster educational programs in Dakota and Ojibwe languages.” Each Legislative Session, the Minnesota Indian Affairs Council works to educate the State Legislature about the importance of language revitalization and requests additional funding to continue the Dakota and Ojibwe language revitalization grant program.

The Minnesota Indian Affairs Council recognizes that without timely intervention, the use of Dakota and Ojibwe languages – like Indigenous languages throughout the globe –will decline to a point beyond recovery. Indigenous languages, such as Dakota and Ojibwe, have meaning that is much deeper than just communication. Language is inseparable from American Indian identity. Languages express, reflect, and maintain the connections people have to one another and to the world. They are shaped over millennia by communal experience. They shape how a people come to know who they are, where they came from, where they live, what is true, and how to relate to the world physically, mentally, emotionally, and spiritually.

As languages are inherently inseparable from individual and communal identity, they are difficult to eradicate from a culture. Severing the people from their lands, denying them sustenance, and forcing them into English-only boarding schools was not successful in destroying these languages. For more than 100 years, such assaults were aggressively pursued as the official policy of federal and state governments in the United States in attempt to eradicate the languages, and yet the languages of the Dakota and Ojibwe people survive. The survival of Dakota and Ojibwe languages, however, remains threatened. Indigenous language revitalization now requires heroic measures for these languages to not only survive, but to thrive and to live on for future generations.

### **Priorities**

It is the policy of the State of Minnesota to ensure fairness, precision, equity and consistency in competitive grant awards. This includes implementing diversity and inclusion in grant-making.

[Policy 08-02](#) establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities.

The Minnesota Indian Affairs Council invites applications for funding in the following Programming Project Areas:

- Creating content-based, culturally appropriate, authentic curriculum for Dakota or Ojibwe Language
- Dakota and Ojibwe language application for iPhone, Android, tablets and other smart devices
- Language symposia
- Language immersion camps
- Language bowls and tables
- Traditional and cultural activities using language instruction
- Designing language proficiency assessments
- Dakota and/or Ojibwe language event(s)
- Dakota and/or Ojibwe Programming/projects
- Other Dakota and/or Ojibwe language revitalization projects

**In addition to this list, the Minnesota Indian Affairs Council has provided examples below and invites applications in the following areas.**

Immersion Projects - In immersion settings, language is not a subject, but a medium in which all instruction takes place. Successful language immersion has resulted from a specific pedagogy that features cultural identity and tradition as an asset. Immersion gives students the opportunity to engage in language learning for extended periods of time in which only the target language is spoken. Immersion offers the possibility that students will not only learn the words of a language but will gain the world view that a language embodies.

Immersion Curriculum Development- There is a need for commercial immersion curricula to be made available in Minnesota. Immersion curricula development requires a systematic, strategic approach to develop high quality resources for addressing academic standards and overcome the barriers to involving fluent first speakers. Immersion curricula development should involve teachers and available elders with noted degrees of oral proficiency, to create resources for the language. The development of resources should have a significant impact on language immersion education.

Language Proficiency Assessments – Assessments created consist of Ojibwe and Dakota content and context. Assessment should focus on development and proficiency of oral language as well as reading and writing skills in the Dakota or Ojibwe language. Project should involve groups of teachers, available elders or individuals with noted degrees of oral proficiency to contribute to the design of assessment of proficiency in Dakota or Ojibwe language.

Please note, these are meant to be examples of projects and are not an exhaustive list of acceptable projects.

**Ideally, projects will demonstrate a long-term vision but use short term strategies to ensure successful completion of the under two-year project.**

### **Dakota and Ojibwe Language Symposium**

The Minnesota Indian Affairs Council and the Dakota and Ojibwe Language Working Group hosts an annual Dakota and Ojibwe Language Symposium. The symposium is held in the winter after January 1<sup>st</sup>. Awarded grantees are highly encouraged to attend although it is not a requirement of the grant contract. The symposium would create opportunity to network and present your project/organization to assist in expansion of Dakota and Ojibwe language revitalization efforts throughout the state. Attendance of the Language Symposium has no impact on this award or any future award decisions.

### **Eligibility**

Applicant must be either 1) an office, agency, or division administered under the authority of a Federally recognized Minnesota tribe; 2) a recognized educational entity in Minnesota or 3) a 501(c)(3) non-profit, registered with the Minnesota Secretary of State's office. Applicant must possess the administrative and financial capacity to manage the grant fiscally and responsibly.

All Non-Governmental Organizations applying for grants in the state of Minnesota must undergo a financial review prior to a grant award made of \$25,000 and higher (**Note: this does not include tribal nations**). In order to comply with [Policy on the Financial Review of Nongovernmental Organizations](#), please submit one of the following documents with your application, based on the following criteria:

- Grant applicants with annual income of under \$50,000, or who have not been in existence long enough to have a completed IRS Form 990 or audit should submit their most recent board-reviewed financial statements.
- Grant applicants with total annual revenue of \$50,000 or more and less than \$750,000 should submit their most recent IRS Form 990.
- Grant applicants with total annual revenue of over \$750,000 should submit their most recent certified financial audit.

The organization applying for funds must be in operation for **at least 2 years** prior to the application deadline.

## Collaboration

Multi-organization collaborations are welcomed, *but not required*.

## Selection Criteria and Weight

The review committee will be reviewing each applicant on a 100-point scale.

### 1. Organization/Tribal Background (10 points) (1 Page)

Provide a brief history and background of the organization, including the mission and vision statement. Describe the community that this grant will serve and/or impact and the status of the Ojibwe or Dakota language. Also, describe what is occurring in your community regarding language revitalization. Please describe how your project aligns with the mission statement and vision for this grant. (See introduction).

### 2. Project Narrative: (25 points) (3-5 pages)

The narrative must focus on the specific purpose of the proposal. The narrative must clearly include a statement of:

- a) Need and purpose
- b) Project goal(s)
- c) Project objectives
- d) Expected outcomes
- e) Strategies to achieve the goal(s)
- f) If it is a multi-agency collaboration, each agency must submit a detailed description of their role in the project, with the highest paid staff person signing off on the project.

### 3. Organizational Profile: (5 points) (1 page)

The applicant must demonstrate their organizational capacity and ability to staff and implement the proposed project. Please include an organizational chart of the organization. Please provide educational background of key staff and their knowledge of the Dakota or Ojibwe language.

### 4. Project Evaluation: (25 points) (2-3 Pages)

The grantor is interested in learning from your work. Describe how the project will be evaluated. What will a successful project look like? What tools will you use to measure progress towards your goals (assessments, written/verbal tests, surveys, feedback from stakeholders, interviews)? What, if any, qualitative and quantitative data will be collected? How will your project(s) be effective, sustainable, and transferable?

- a) Effectiveness –The project achieves positive and measurable results in addressing Dakota and Ojibwe language revitalization in Minnesota.
- b) Sustainability – The project shows promise of sustained effectiveness.
- c) Transferability – The project concepts, principles, and practices are applicable to other organizations that are revitalizing the Dakota and Ojibwe languages.

**5. Budget and Budget Justification: (25 points)**

Applicants must submit an itemized budget and justification that aligns with the project’s objectives and goals. Please see suggested budget forms included in this packet

**6. Appendices: (10 points)**

- a) 501(c)(3) letter from the IRS or other unit of government if applicable from applicant agency
- b) Resolution or letter of support by organizations board of directors/school board
- c) List of all Board members with contact information of board chair and officers
- d) Most recent audited financial report, management letter, or IRS Form 990 (see guidelines in eligibility section)
- e) MOU’s or letters of agreement between collaborating partners (if applicable)
- f) Grant Checklist

**Questions**

- Questions may be submitted by email to Keegan Flaharty at Keegan.Flaharty@state.mn.us.
- All answers will be publicly posted within two business days at <https://mn.gov/indianaffairs/grants.html>
- Please no phone calls.
- Please submit questions no later than 4:30 p.m. Central Time, on August 2<sup>nd</sup>, 2023

**Application Content**

Applicants must submit the following in order for the application to be considered complete:

1. Language Revitalization Grant Application Cover Sheet
2. Language Revitalization Grant Narrative
  - a. Please limit the grant narrative to a maximum of thirteen pages.
  - b. Please provide specific examples and supporting data or evidence within narrative response as appropriate.
3. Language Revitalization Project Budget
  - a. Please provide concise budget documents. Blank budget pages are included in this grant packet. We encourage the use of this format for purposes of this application – but it is not required. Proposed administrative costs must be clearly identified, **must be direct and necessary** for the Legacy grant purpose and approved work plan, and must total no more than 10% of the applicant’s total proposed budget.
4. 501(c)(3) letter from the IRS or other unit of government if applicable from applicant agency
5. Resolution or letter of support by organizations board of directors/school board
6. List of all Board members with contact information of board chair and officers

7. Most recent audited financial report, management letter, or IRS Form 990 (see guidelines in eligibility section) **(Not Applicable to Tribal Nations)**
8. MOU's or letters of agreement between collaborating partners if applicable

Other important instructions for applicants:

- All proposals must be received by the submission deadline or they will not be considered. The agency may waive any minor irregularities in proposals if they are received by the submission deadline.
- Please type all responses on 8 ½ x 11 paper, using 1-inch margins and 12-font. Each page should have the name of the program and Tribal Affiliation/Nation (if applicable) in the top right-hand corner. Immediately preceding each narrative response, please type the question being answered. All pages should be double spaced.
- Please include page numbers on top right-hand corner of each page.
- Do not staple any part of the application.
- Do not submit any other materials (binders, photos, etc.) excluding appendices. Unrequested materials will not be reviewed
- Grant finalists may be contacted for a Pre-Award Site Visit.
- **Please clearly indicate whether you are applying for the competitive or immersion grant funding when you submit your application.**
- If you are unsure whether your program qualifies for the immersion funding, we recommend submitting applications for both. You may submit the same application content for both; however, you must submit two separate applications.

**Application Submission:**

**All applications must be received no later than 4:30 p.m. Central Time, on August 9<sup>th</sup>, 2023.** Late applications will not be considered. The applicant will incur all costs incurred in applying to this RFP.

Applications may be submitted via postal mail or email to:

Keegan.Flaharty@state.mn.us  
 Or  
 Keegan Flaharty  
 161 East Saint Anthony Ave. Suite 919  
 Saint Paul, MN 55103

**Review Process and Timeline**

The external grants review committee will evaluate and score all eligible and complete applications received by the deadline. Efforts will be made to ensure awards are as equally distributed between Dakota and Ojibwe language immersion projects as possible. The award decisions of the Minnesota Indian Affairs Council are **final and not subject to appeal.**

RFP posted on the MIAC's web site	June 21 <sup>st</sup> , 2023
Questions due no later than 4:30 pm central time	August 2 <sup>nd</sup> , 2023
Applications due no later than 4:30 pm central time	August 9 <sup>th</sup> , 2023
Committee begins review of applications	August 15 <sup>th</sup> , 2023
Committee recommendations submitted to commissioner for review	August 24 <sup>th</sup> , 2023

Selected grantees announced; grant agreement negotiations begin

September 2023

### Conflicts of Interest

State grant policy requires that steps and procedures are in place to prevent individual and organizational conflicts of interest, both in reference to applicants and reviewers per [Minn. Stat. §16B.98 Subd. 2-3](#) and [08-01 Conflict of Interest in State Grant-Making Policy](#).

Organizational conflicts of interest occur when:

- a grantee or applicant is unable or potentially unable to render impartial assistance or advice to the Department due to competing duties or loyalties
- a grantee's or applicant's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties

In cases where a conflict of interest is in question or disclosed, the applicants or grantees will be notified and actions may be pursued, including but not limited to, revising the grant work plan or grantee duties to mitigate the risk, requesting the grant applicant to submit an organizational conflict of interest mitigation plan, disqualification from eligibility for the grant award, amending the grant, or termination of the grant contract agreement.

### Public Data

Per [Minn. Stat. § 13.599](#)

- Names and addresses of grant applicants and amount requested will be public data once proposal responses are opened.
- All remaining data in proposal responses (except trade secret data as defined and classified in [§13.37](#)) will be public data after the evaluation process is completed. For the purposes of this grant when all grant contract agreements have been fully executed.
- All data created or maintained by [State agency] as part of the evaluation process (except trade secret data as defined and classified in [§13.37](#)) will be public data after the evaluation process is completed. For the purposes of this grant when all grant contract agreements have been fully executed.

### Grant Provisions

Grant contract agreement templates are available for review at: [Office of Grants Management Policies, Statutes, and Forms/Forms and FAQs tab](#)

As referenced in the Minnesota Management and Budget [Guidance to Agencies on Legacy Fund Expenditure](#) Ineligible expenses include but are not limited to:

- Fundraising
- Taxes, except sales tax on goods and services
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds
- Parking or traffic violations
- Out of state transportation and travel expenses. Minnesota will be considered the home state for determining whether travel is out of state.

### Accountability and Reporting

**Reimbursements:** All grantees will submit four narrative and financial reports to the Minnesota Indian Affairs Council office each grant period *and* include receipts and proof of invoices paid for all grant



expenditures. Additional source documents may be requested by the MIAC, and the grantee must comply with the request prior to receiving reimbursement. Per state policy on grant payments, reimbursement is the approved method for making grant payments. All grantee requests for reimbursement must correspond to the approved grant budget. The State shall review each request for reimbursement against the approved grant budget, grant expenditures to date, and the latest grant progress report before approving payment. Grant payments shall not be made on grants with past due progress reports unless the Minnesota Indian Affairs Council has given the grantee a written extension.

All grant funds will be disbursed four times during the grant period through reimbursement for eligible and approved activities described in the grantee's final and approved grant contract agreement, approved work plan, budget, and upon submittal of mandatory narrative and financial reports. Payments will be made within 30 days of receipt of *all required materials* mentioned above.

**Grantee bidding requirements:** any grant-funded services and/or materials that are expected to cost:

- \$100,000 or more must undergo a formal notice and bidding process.
- Contracts between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids.
- Contracts between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.

The grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts. The grantee will provide support documentation of the purchasing and/or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable. The grantee must not contract with vendors who are suspended or debarred in MN:

<http://www.mmd.admin.state.mn.us/debarredreport.asp>

Per Minn.Stat. §16B.98 Subdivision 8, the grantee's books, records, documents, and accounting procedures and practices of the grantee or other party that are relevant to the grant or transaction are subject to examination by the granting agency and either the legislative auditor or the state auditor, as appropriate. This requirement will last for a minimum of six years from the grant agreement end date, receipt, and approval of all final reports, or the required period to satisfy all state and program retention requirements, whichever is later.

**Site Visits:** Minnesota Statutes §16B.97 and [Policy on Grant Monitoring](#) require the following:

- One monitoring visit during the grant period on all state grants of \$50,000 and higher
- Annual monitoring visits during the grant period on all grants of \$250,000 and higher
- Conducting a financial reconciliation of grantee's expenditures at least once during the grant period on grants of \$50,000 and higher

For this purpose, the grantee must make expense receipts, employee timesheets, invoices, and any other supporting documents available upon request by the State. The monitoring schedule will be determined by the Minnesota Indian Affairs Council and the grantee.

## Grant Payments

Per [Policy 08-08](#) reimbursement is the preferred method for making grant payments. All grantee requests for reimbursement must correspond to the approved grant budget. The State shall review each request for reimbursement against the approved grant budget, grant expenditures to-date and the latest grant progress report before approving payment. Grant payments shall not be made on grants



with past due progress reports unless Minnesota Indian Affairs Council has given the grantee a written extension.

## Grant Monitoring

[Minn. Stat. §16B.97](#) and [Policy 08-10](#) Grant Monitoring require the following:

- One monitoring visit during the grant period on all state grants of \$50,000 and higher
- Annual monitoring visits during the grant period on all grants of \$250,000 and higher
- Conducting a financial reconciliation of grantee's expenditures at least once during the grant period on grants of \$50,000 and higher. For this purpose, the grantee must make expense receipts, employee timesheets, invoices, and any other supporting documents available upon request by the State.

The monitoring schedule will be determined by the Minnesota Indian Affairs Council and the grantee.

## Grantee Bidding Requirements

For Nongovernmental organizations (Does not apply to tribal nations)

Any grant-funded services and/or materials that are expected to cost:

- \$100,000 or more must undergo a formal notice and bidding process.
- Between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids.
- Between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.

For grant-funded projects that include construction work of \$25,000 or more, prevailing wage rules apply per; [Minn. Stat. §§177.41](#) through [177.44](#). These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

The grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through these entities are used when possible:

- [State Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List](#)
- Metropolitan Council's Targeted Vendor list: [Minnesota Unified Certification Program](#)
- Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: [Central Certification Program](#)

The grantee must maintain:

- Written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
- Support documentation of the purchasing and/or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable.

The grantee must not contract with vendors who are suspended or debarred in MN:

<http://www.mmd.admin.state.mn.us/debarredreport.asp>

## Audits

Per [Minn. Stat. §16B.98](#) Subdivision 8, the grantee's books, records, documents, and accounting procedures and practices of the grantee or other party that are relevant to the grant or transaction are subject to examination by the granting agency and either the legislative auditor or the state auditor, as appropriate. This requirement will last for a minimum of six years from the grant contract agreement end date, receipt, and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

#### **Affirmative Action and Non-Discrimination requirements for all Grantees:**

- A. The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified. [Minn. Stat. §363A.02](#). The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.
- B. The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Minnesota Rules, part [5000.3500](#)
- C. The grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act

#### **Voter Registration Requirement:**

The grantee will comply with [Minn. Stat. §201.162](#) by providing voter registration services for its employees and for the public served by the grantee.

#### **Contact Information: For more information about this RFP, contact:**

Minnesota Indian Affairs Council  
Keegan Flaharty  
Grants Manager

161 East Saint Anthony Ave. Suite 919  
Saint Paul, MN 55103  
Email: [Keegan.Flaharty@state.mn.us](mailto:Keegan.Flaharty@state.mn.us)

#### **Additional Recourses**

- Reporting requirements, accounting of funds, Arts and Cultural Heritage Fund logo placements, outcome and objectives for any Arts and Cultural heritage grants [Minn. Stat. 129D.17](#).
- Search statutes, laws, and bills [www.leg.state.mn.us](http://www.leg.state.mn.us)
- Minnesota Legacy Amendment website with all Arts and Cultural Heritage fund projects funded <http://www.legacy.leg.mn/>

- Minnesota Management and Budget's Guidance to Agencies on Legacy Fund Expenditure [https://mn.gov/mmb/assets/MMB%20Final%20Legacy%20Fund%20Guidance%20Update%20Feb%202017\\_tcm1059-282041.pdf](https://mn.gov/mmb/assets/MMB%20Final%20Legacy%20Fund%20Guidance%20Update%20Feb%202017_tcm1059-282041.pdf)
- Financial review process for non-governmental organizations [Policy on the Financial Review of Nongovernmental Organizations](#)
- Conflict of Interest [https://mn.gov/admin/assets/grants\\_policy\\_08-01\\_tcm36-207108.pdf](https://mn.gov/admin/assets/grants_policy_08-01_tcm36-207108.pdf)
- Reimbursable grant payments [Policy 08-08: Grant Payments \(PDF\)](#)
- Grants monitoring requirements [Policy 08-10: Grant Monitoring \(PDF\)](#)
- Contracting and bidding requirements: [Minn. Stat. §§177.41 State Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List](#)
- Metropolitan Council's Targeted Vendor list: [Minnesota Unified Certification Program](#)
- Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: [Central Certification Program](#)
- Vendors who are suspended/debarred in MN: <http://www.mmd.admin.state.mn.us/debarredreport.asp>

### Attachments

- Language Revitalization Grant Application Cover Sheet
- Language Revitalization Grant Budget Forms
- Checklist for Language Revitalization Grant
- Open/Closed Grant Status Update Form

## Language Revitalization Grant Cover Sheet

Date:

Organization Information		
Name of organization or Tribe:		
Legal name, if different:		
Name, position title, and email of contact person:		
Name and title of person authorized to sign legal documents:		
What type of organization is applying (501(c)(3), school, tribe etc.)?		
When was the organization/entity established?		
Mailing address - city, state, zip code:		
Physical address - city, state, zip code:		
Do you have any other grants with Minnesota state agencies:		
Please indicate the amount requested:		
Please indicate the title of project:		
Have you applied before?	Yes _____	No _____
Are you applying for Competitive or Immersion funds:		
Budget Information	Year 1 _____ Year 2 _____	Total Project \$

Language Revitalization Grant Budget Forms

**\*This is a suggested format, but is not required**

<b>MIAC Language Revitalization Grant 2021 One-year Cycle Budget</b>	
<b>LINE ITEMS</b>	<b>Contract Year 1 Budget</b>
<b>1.1 Personnel</b>	
<b>1.2 Fringe</b>	
<b>2.1 Travel</b>	
<b>2.2 Equipment</b>	
<b>2.3 Supplies</b>	
<b>2.4 Contractual</b>	
<b>3.1 Indirect</b>	
<b>4. TOTAL*</b>	



Budget Support Page 2		Amount or Value of Line Item
		Year 1
<b>LINE ITEMS 2 - 3 (INCL OTHER)</b>		
<b>Description of Item and Basis for Valuation</b>		
<b>2.1</b>	<b>Travel</b>	
<b>2.2</b>	<b>Equipment</b>	
<b>2.3</b>	<b>Supplies</b>	
<b>2.4</b>	<b>Contractual</b>	
<b>3.1</b>	<b>Indirect</b>	
	<b>Subtotal</b>	
	<b>Total</b>	



## Checklist for Language Revitalization Grant

**The checklist below lists the items you must submit.  
Return this completed checklist with your grant proposal package.**

- Language Revitalization Grant Application Cover Sheet
- Language Revitalization Grant Narrative
- Language Revitalization Project Budget
- 501(c)(3) letter from the IRS or other unit of government if applicable from applicant agency
- Resolution or letter of support by organizations board of directors/school board
- List of all Board members with contact information of board chair and officers
- Most recent audited financial report, management letter, or IRS Form 990 (see guidelines in eligibility section)
- MOU's or letters of agreement between collaborating partners