

LG859 Bingo Inspection Checklist

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| Organization: | Premises Name and Location: | License/Premises Permit Number: |
|---------------|-----------------------------|---------------------------------|

| | |
|---------------|-----------------------------------|
| Inspected By: | Date: _____ Time: _____ a.m./p.m. |
|---------------|-----------------------------------|

Any items checked "no" indicate possible violation of Minnesota gambling statutes or rules.

| Yes | No | Information Posted/Available | Yes | No | Equipment |
|--------------------------|--------------------------|--|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. The house rules sign is adequately lighted, legible, prominently posted, at least 11" x 17" and includes: Organization name, license and premises permit #. Problem gambling helpline number. Statement that illegal gambling is prohibited. Policies governing conduct, including any restrictions in addition to those imposed by Minn. Stat. 349.181 on who may not participate in lawful gambling at the site. (7861.0270, subp. 2A) | <input type="checkbox"/> | <input type="checkbox"/> | 15. If space leased, there is clear, physical separation or a tangible divider between organization's gambling equipment and lessor's business equipment. (7861.0260, subp. 1C(2)) |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. A notice posted or in bingo program stating: the price for each bingo hard card, bingo paper, and electronic bingo device; only cash sales are permitted. (7861.0270, subp. 2B) | <input type="checkbox"/> | <input type="checkbox"/> | 16. Gambling equipment, other than bingo number selection device, secured and kept separate from gambling equipment owned by other persons or organizations. (349.18, subd. 1a(b)) |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Invoice available for equipment and bingo paper at the premises. (349.18, subd. 1a(a)) | <input type="checkbox"/> | <input type="checkbox"/> | 17. Paper, cards, or electronic bingo devices not reserved for any person. (7861.0270, subp. 3E) |
| | | | Yes | No | Equipment—Breakopen Bingo Games |
| <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | 19. A separate set of bingo balls is used with: a separate bingo ball selection device; a separate tray within the selection device; or a separate bingo ball container. (7861.0270, subp. 9C) |
| <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | 20. For trade-in paper, two sets of breakopen sheets maintained; original set is different color than trade-in set. (7861.0270, subp. 9G(1)) |
| | | | Yes | No | Equipment—Electronic Bingo Devices |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Compensated employees publicly display their name while working. (349.168, subd. 2) | <input type="checkbox"/> | <input type="checkbox"/> | 21. Played with 36 or less faces per game; limited to one per player; offered for the same price to all players (7861.0270, subp. 3aE); voids recorded before start of second game; malfunctions after start of second game reported to the Board within three business days. (7861.0270, subp. 3aF) |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Persons under 18 do not play bingo at the premises. (349.181, subd. 1(a)(2)) NOTE: Persons under 18 may play bingo conducted at annual community event if accompanied by a parent or guardian. | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Gambling employees/volunteers do not play bingo or any lawful gambling during occasion they work. (349.181, subd. 3) | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Lessor does not play lawful gambling on the premises. (349.181, subd. 4) | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Lessor's immediate family members do not play pull-tab, tipboard, or paddlewheel games conducted during bingo occasion at that premises. (349.181, subd. 5) | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Gambling manager does not participate as a player. (349.181, subd. 2) | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | | Yes | No | Sales to Bingo Players; Coupons |
| <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | 22. Cards and paper paid for by players before first ball for specific game drawn, except for sealed sheets used in breakopen bingo game. (7861.0270, subp. 5B(3)) |
| <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | 23. Checks not accepted. (349.2127, subd. 7) |
| <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | 24. Before selling packets or packages after first game started, bingo paper for games already played or in play has been defaced. (7861.0270, subp. 5B(4)) |
| <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | 25. Sheets or packets with identical faces not sold during single game, except for sealed paper during breakopen game. (7861.0270, subp. 3F) |
| <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | 26. Free/discounted cards or paper not offered, except with coupons. (7861.0270, subp. 5B(7)) |
| <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | 27. Coupons filled out completely: dollar value; printed name and address of person redeeming coupon; signature (in ink) of person redeeming coupon. (7861.0270, subp. 5A) |
| | | | | | |
| Yes | No | Bingo Programs | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Programs available to players prior to start of first game. (7861.0270, subp. 4) | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Program meets requirements of 7861.0270, subd. 4. If "No", see accompanying Bingo Program Checklist for details. | <input type="checkbox"/> | <input type="checkbox"/> | |
| Yes | No | Bingo Number Selection Device | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Device and bingo balls free from defects. (7861.0270, subp. 3A) | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | 13. State registration stamp affixed. (349.162, subd. 1) # _____ | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | 14. Balls inspected by at least one player before occasion begins. (7861.0270, subp. 3A). | <input type="checkbox"/> | <input type="checkbox"/> | |

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| Yes | No | Conduct — Beginning a game | Yes | No | Conduct — Awarding bingo prizes |
|-----|----|--|-----|----|---|
| | | 28. Before the start of a bingo game, the following is announced to players: Pattern/ game requirement clearly described. (7861.0270, subp. 6A; 349.17, subd. 6) Prize amount, and for games with alternative prize levels the factors determining the prize amount. (7861.0270, subp. 6B) For game with a pattern that does not require all available bingo numbers, the selected bingo numbers not pertaining to the pattern will not be called. (7861.0270, subp. 6G) | | | 33. Prize awarded only if: The serial # of the winning bingo face matches the serial # of bingo paper sold at that premises and occasion (7861.0270, subp. 8A(1)); player completed bingo pattern or game requirements with letters/numbers called and bingo verified (7861.0270, subp. 8A(2) & (3)). |
| | | 29. Following selection of each number: If bingo ball selection device used, the bingo ball showing letter/number displayed to majority of players, except for bar bingo; ball not returned to receptacle until game is completed. (7861.0270, subp. 6D) If a wrong number called, caller announced that fact, correct number called and corrected on flashboard, if used. (7861.0270, subp. 6E) Letter/number is called before next number is selected, except for game where selected letter and number do not pertain to pattern being played. (7861.0270, subp. 6F) | | | 34. For multiple winners of a: cash prize, amount divided equally; merchandise prize that cannot be divided, substitute prizes of equal value are awarded, or cash substituted. (7861.0270, subp. 8B, C) |
| | | | | | 35. Prizes match bingo program. (7861.0270, subp. 4A(4)) |
| | | | | | 36. Prize receipts completed for: each prize of \$100 or more; bingo games where prize value cannot be determined and announced prior to game start. (7861.0260, subp. 5A(1) & (2)) |
| | | | | | 37. Prize for single bingo game does not exceed \$200 except for cover-all or progressive game. (349.211, subd. 1 & 2) |
| Yes | No | Conduct — Closing a game | | | 38. Prizes for all coverall games played do not exceed \$1,000. Linked bingo prizes not included in this limit. (349.211, subd. 1) |
| | | 30. When a player declares a bingo: game stopped; next ball removed before shutting device off so it is next ball called if bingo not valid; for continuation game, next bingo ball held and used as first ball called for next game; if the ball drawn does not pertain to the pattern, another ball is drawn (7861.0270, subp. 7A, B). | | | 39. Progressive game prizes: Initial prize does not exceed \$500. Are increased by up to \$100 each occasion. Do not exceed \$2,000 per game. (349.211, subd. 2) |
| | | 31. Every winning bingo face verified by: one neutral player who is not a person residing in same residence as player declaring bingo; plus organization employee must read aloud winning numbers if electronic verification device not used. (7861.0270, subp. 7C) | | | 40. Total prizes awarded for occasion do not exceed \$2,800, excluding cover-all games. (349.211, subd. 1) |
| | | 32. Bingo caller asked players at least twice if any other bingos before announcing game completion. (7861.0270, subp. 7D) | | | 41. Hot-ball bingo prizes do not exceed \$500 per bingo occasion. |
| | | | | | 42. There is no additional charge to players to participate in a hot-ball bingo game. |

Comments:

Organization Representative/Employee:
 I acknowledge that I received a copy of this report on behalf of the organization.

Signature: _____

Date: _____

Print Name: _____

The information on this form was used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities and will become public information.