

**This information is required as part of the site inventory.**

**Exception: This form is not required if the bar owner (lessor) provides the cash bank.**

Organization	Site name	License number
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- The reconciliation is done each day before the machine is turned on and after the machine is turned off.
- When adding cash to the cash bank, use a separate line to record the amount in column B, and write in "replenish cash bank" and your initials.

A	B	C	D	E	F	G	H	I
Date	\$ cash in bank at beginning of day	Initials	Initials of all persons redeeming winning tickets	Total value of redeemed winning tickets	Column B minus Column E	\$ cash in bank at end of day	Initials	Cash long or <short> Col. F - Col. G

Keep this form with the closed game or with your organization's records for  
at least 3-1/2 years after the date the game was removed from play.

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