

Attention Gambling Managers - This checklist is designed to help you make sure that the amounts reported on your March 2020 LG100F are accurate. During April and May, Board staff will be verifying this information. Organizations that file inaccurate amounts on their LG100F may be subject to sanctions. Specific information regarding our verification process will be both emailed to you and posted on the Gambling Control Board's website in early April.

MARCH 2020 ACCURACY CHECKLIST			
LG100F, Lawful Gambling Fund Reconciliation			
For organizations that temporarily discontinued the conduct of lawful gambling on or before March 17, 2020.			
YES	NO	LINE #	QUESTION
		1	Does this amount match the month-end balance on your bank statement?
		2	Is the amount reported on this line \$0? All gambling funds should have been deposited into the gambling account by March 23 and would have been posted to your checking account by March 31.
		4	Does this amount equal the ending balance in your check register?
		5	Is the amount reported on this line \$0? All starting cash banks were required to be deposited into the gambling account by March 23. You should not have any starting cash to report on this line.
		6	Is the amount reported on this line \$0? It should be. All cash should have been deposited by March 23.
		7	Does this amount match the balance on your most recent savings account bank statement?
		8	Does the amount on this line equal the amount of the fund loss requests, LG250, that you've filed with the Gambling Control Board?
		9	Is this amount accurate? Within 60 days of the fund loss, your organization must either reimburse its gambling account for amounts listed on this line or submit an LG250, Fund Loss Request, form to the Gambling Control Board. If your request is denied, you must reimburse the gambling account.
		10	Do you have merchandise prizes in your possession that were purchased for the amount listed on this line?
		11	If an amount is listed on this line, is an explanation given on line 29?
		18	If an amount is listed on this line, is an explanation given on line 29?
		25	Does this amount match the amount reported on your February 2020 LG100F, line 27?
		28	Are lines 1 – 27 accurate? If so, and if the amount on this line differs from the amount you reported on line 28 for February, refer to the GCBreports Instruction Booklet, page 24 (available on the Board's website at www.mn.gov/gcb) for possible causes of the variance.