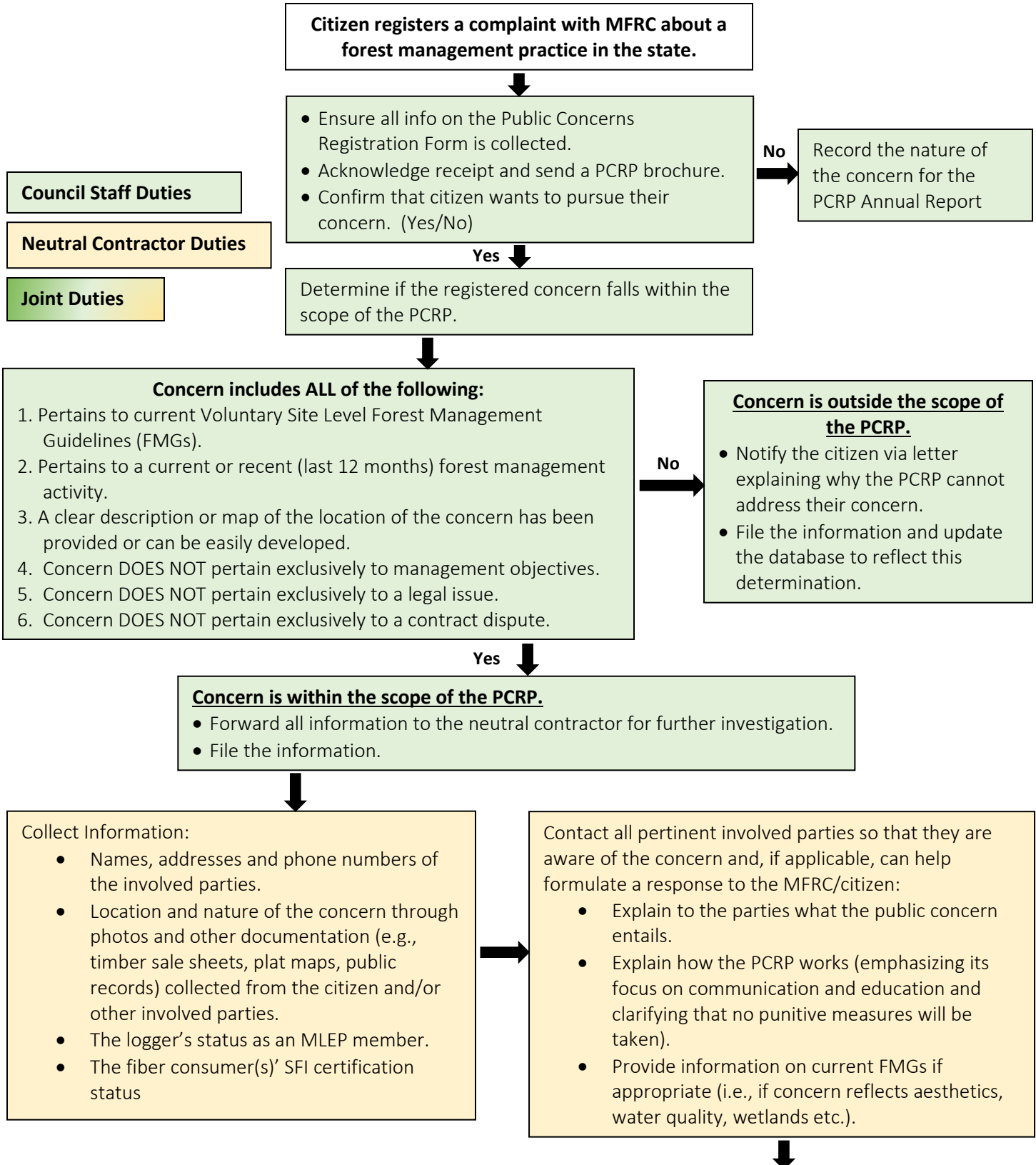




Public Concerns Registration Process & Procedures





Review the concern and determine if a field investigation/on-site visit is warranted, based on whether at least one of the following exist:

1. If it is difficult to discern an accurate location/description of the area of concern.
2. The harvest/forest management concern occurs on a visually sensitive site.
3. The concern is about a practice(s) that appears to be egregious - the degree of the issue needs to be validated on site.
4. The concern occurs in an area where timber harvesting and forest management are especially controversial.
5. Significant consideration in deciding on whether a field investigation/on-site visit is necessary will be given to photographs of the site or detailed first-hand observations from the site.

Yes

No

- Request permission from the landowner for a site visit. If permission is received,
- Notify and invite all involved parties to participate in the site visit.
- Conduct the site visit.
- Record feedback from involved parties on the conditions observed, decisions made, and potential remedies suggested (if necessary).

- Document the rationale for not conducting the field investigation.

- Contact the involved parties to determine how they will respond to the concern.
- Prepares a report within six weeks of receiving the concern, including a description of the management site; an overview of the actions taken; responses from the landowner, logger and citizen; maps and/or photos of the site location; description of how the involved parties will respond; and other information pertaining to individual concerns.

- Records all of the information gathered into a database, the contents of which will be available to the Council and involved parties on request.
- Distributes the report and a cover letter to the citizen and all involved and interested parties.
- Determines whether educational materials will improve compliance with FMGs. If so, forwards them to all involved parties and follows up to determine whether they were helpful in making forest management decisions, and to solicit their impressions of the PCRPs.

- In consultation with the neutral contractor, write an annual PCRPs report, due to MFRC no later than June 30th of each year, that summarizes the concerns that were investigated during the previous fiscal year.
- Make copies of the PCRPs annual report available to all MFRC members, as well as involved and interested parties.
- Post the PCRPs annual report on the MFRC website.