

Executive Committee
April 17, 2014, 10 a.m.
MEETING MINUTES

Emergency Medical Services Regulatory Board
University Park Plaza, Conference Room A
(See address above)

Prepared by Melody Nagy on 4/21/14
Approved by Kelly Spratt on 4/23/14
Approved by Executive Committee on 8/19/14

Attended: Kelly Spratt, Chair; J.B. Guiton, Vice Chair; Paula Fink-Kocken, M.D. At-Large;
Pamela Biladeau, Executive Director; Greg Schaefer, AAG

Agenda Item No.	Attachment	Topic	Information Discussion Decision	Person Responsible
1.		Call to Order Mr. Spratt called the meeting to order at 10:10 a.m.	Information	Kelly Spratt
2.		Approval of Agenda Mr. Spratt moved New Business before the Chair Report.	Information	Kelly Spratt
3.	H	Approval of Minutes EC minutes <u>Dr. Fink-Kocken moved approval of the Executive Committee minutes from February 20, 2014. Mr. Guiton seconded. Motion carried.</u> Board Minutes <u>Dr. Fink-Kocken suggested a correction and moved approval of the Board minutes from March 20, 2014. Mr. Guiton seconded. Motion carried.</u> Correction –add clarifying language provided by the Board Chair. (Should there be a large increase for funds/withdrawals, there would not be the funds available to pay out.) <u>Next Steps: March 20, 2014, minutes should be included on the consent agenda for the Board meeting on May 15, 2014.</u>	Decision	Kelly Spratt
4.		New Business Critical Care Paramedic Mr. Miller thanked the committee for allowing him to speak today. Mr. Miller provided several handouts. Mr. Miller asked that the Board look at the training level for	Information	Kelly Spratt

	<p>critical care paramedic. This training is above and beyond standard paramedic training.</p> <ul style="list-style-type: none"> • We are looking for acknowledgement of this training. He provided a statement of “suggested language”. • There is no state certification for this level but other states have this level. • This will assist with Medicare reimbursement issues. <p>The committee discussed Mr. Miller’s request. Mr. Spratt said that the Board is focusing on statewide issues. We want to be clear on your request and the Board’s response. He restated Mr. Miller’s request. “That the EMSRB recognize this training that is above and beyond the normal training for paramedics.”</p> <p>Mr. Spratt said that this will be reviewed by staff before any action would be taken.</p> <p><u>Metro Regional Program Re-Allocation Request</u></p> <p>Mr. Robinson said that the Metro Emergency Services Board will be taking over the salary expenses for this program. I will have funds available in the EMSRB grant contract.</p> <ul style="list-style-type: none"> • Request is to move approximately \$30,000 to EMS Planning & Program Development for FY 14 and line account balance for FY 15. • By contract a region cannot move more than 10% without Board approval. <p>Mr. Spratt said that Executive Director Biladeau and Mr. Robinson reviewed the request to ensure it meets state requirements.</p> <p>Ms. Biladeau said that the Southwest Regional Program will also have a re-allocation request to bring forward for the May Board meeting. All of the requests are limited to allowable expenditures per statute; available funding and funds cannot be transferred to other grants.</p> <p>Ms. Biladeau commented that if this request is granted the approval will be added, for audit purposes, as an addendum to the original EMS regional program grant proposal.</p> <p><u>Dr. Fink Kocken moved that the metro regional program be allowed to move \$30,000 from the support grant fund, salary line item to the project line items within the system management segment of their budget in fiscal year 2014 and up to the total allowed budget amount for fiscal year 2015. Mr. Spratt seconded the motion. Mr. Guiton abstained from this vote. Motion carried.</u></p> <p><u>Next Steps: Add to consent agenda for May 15, 2014, Board</u></p>		
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		<p><u>meeting.</u></p> <p><u>MCI Buses</u> Mr. Robinson said that he wanted to explore options for use of the MCI busses. Mr. Robinson is asking for a variance for a licensed ambulance service to use the bus within their protocols. I do not want to change statute.</p> <ul style="list-style-type: none"> • The metro region received two MCI busses that are fully equipped to the ALS level. • These were funded by federal grants. • These vehicles cannot be licensed as transport ambulances. • The busses could be useful in numerous situations (evacuations, disasters that do not meet the requirement of a governor’s declaration) • The owner of the vehicle is open to sharing the use of the vehicles. • Rules may be suspended in an emergency by the EMSRB. <p>Mr. Spratt said that this will be reviewed by staff before any action would be taken.</p>		
5.		<p>Chair Report Mr. Spratt reported that Dr. Aaron Burnett was appointed to the Board as the Emergency Physician representative. The rest of the appointments will be made in the next couple of weeks.</p> <p><u>Board Member Response</u> Mr. Spratt said that Ms. Rapacki is working on Board member education. The streamlined Board meeting processes was discussed.</p> <p>Ms. Rapacki provided documents to committee members. Ms. Rapacki said that staff is the conduit to provide information to the Board for decisions. Some issues do not rise to the level of Board discussion/action. We want to communicate this message to the EMS community. The Boards role is to protect the public. The staff role is to bring issues to the Board.</p> <p>Mr. Spratt asked to have the revised scenarios document, based on today’s discussion, distributed at the next Board meeting as a continuation of the Board member educational process.</p> <p>Ms. Rapacki said that there are often competing multiple priorities and the workgroup is having this discussion.</p> <p><u>Next Steps: Presentation by Ms. Rapacki for May Board agenda.</u></p>	Information	Kelly Spratt
6.	H	<p>Executive Director’s Report Ms. Biladeau provided her report in the handouts. Additional</p>	Information	Pamela Biladeau

	<p>information listed below:</p> <ul style="list-style-type: none"> • FY 16-17 Biennial Budget Considerations: <ul style="list-style-type: none"> ○ The 2013 Legislature recommended the Board review an increase of fees ○ Ms. Biladeau is reviewing contracts, retirement costs and unfunded mandates. • Current priorities are focused on hiring positions and audit preparations. <p>Dr. Fink Kocken asked about a legislative item mentioned in the (April 17, 2014) Executive Director Report regarding opiate antagonist. Ms. Biladeau said that the proposed legislation does not require the same regulatory requirements as current BLS drug variances requests. Currently drug variances support public protection through prior review ensuring that an ambulance service has met statutory requirements before the Board issues a BLS ambulance license to allowing administration of drugs.</p>		
7.	<p>Education Standards Transition Workgroup: Psychomotor Testing Review</p> <p>Mr. Spratt said that Mr. Gerber spoke to the Board on March 20, 2014, asking about the testing process. Mr. Spratt asked Ms. Biladeau to provide a report.</p> <p>Ms. Biladeau said that staff has looked at the skills testing requirements. The term that is confusing is one sitting versus one day. There are several sources that need to be referenced for clear understanding of the skills requirements: 1) The National Registry policy does not dictate requirements for states 2) Minnesota requires skills testing in statute. 3) The Board reconfirmed at the May 29, 2013 board meeting that Minnesota will use the NREMT testing guidelines and 4) The Board approved the workgroup recommendation for skills testing in one sitting during the transition to the new education standards at the May 29, 2014 meeting.</p> <p>Mr. Spratt asked if this is a priority request for the Board and discussed clarification of the issue asking, what is the real question? Dr. Kocken and Mr. Guiton suggested providing clarification of the requirements including costs and time it will take for testing. Ms. Biladeau said that she is hearing from some ambulance services that are using suggestions given at the approved agent training that testing is taking less time that before suggesting we may not have enough comprehensive information. Educators at the Arrowhead Conference in January 2012, EMSRB Informational Education Transition presentation, referenced the comments heard for every change to education/certification (ex. AEDs, Pearson-view on-line testing, etc.) and that in each instance educators heard the same concerns that EMS would lose personnel, it would cost too much, it would</p>	Decision	Kelly Spratt

	<p>“be the end of EMS.”</p> <p>Ms. Biladeau said the workgroup recommendation was to ensure public safety verifying certified EMS personnel can demonstrate a full complement of skill readiness for their certification level. Since the transition is a major change, the work group recommended getting a baseline minimum competency of skills for the new standards during the transition period. Mr. Guiton said that psychomotor testing is required every two years.</p> <p>Mr. Guiton said that he wanted to ask the members of the workgroup for clarification of their intent of the skills testing requirement in a single sitting.</p> <p>Ms. Biladeau reminded the committee of the chair’s request to Lisa Consie on March 20, 2014, to reconvene the education workgroup (to confirm the skills are required be conducted in a single sitting) and report at the next Board meeting. Ms. Consie has contacted and heard from some of the work group members. Mr. Guiton said that he will speak with Ms. Consie about this issue.</p>		
8.	<p>New Business</p> <p>Dr. Kocken and Mr. Guiton asked staff to provide more detail in the minutes. Ms. Biladeau asked for clarification, it was her understanding that the Board processes discussed over the last year were to reduce the minutes to action or motions approved by the Board and go away from providing a transcript because of staffing capacity and the perception that the Board would be carrying out everything discussed. The new process with the Board motion template was that if it was important that a motion would be made and passed. In addition, this supports the goal of reducing “the drama” and eliminating unsubstantiated statements.</p> <p>Dr. Kocken and Mr. Guiton clarified their request and gave examples for including specific topics and bullets of discussions and request for more detail of the discussion that led to a motion from future references.</p>	Information	Kelly Spratt
9.	<p>*Closed Session</p> <p>Mr. Spratt announced that the committee would meet in closed session for Executive Director performance review per Minnesota Statutes 13D.05 subd.3.</p>	Decision	Kelly Spratt
10	<p>Adjourn</p> <p>Meeting adjourned at 1:00 p.m.</p>		

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