

Summary Minutes

Emergency Medical Services Regulatory Board

Executive Committee Meeting

Thursday, January 21, 2010

2829 University Avenue SE

Minneapolis, Minnesota

Members Present

James Rieber, Chair

Paula Fink Kocken, M.D., At-Large

Kevin Miller, Vice Chair

Members Absent

Brenda Brown, Treasurer

Staff Present

Katherine Burke Moore

Melody Nagy

Other Board Members Present

Pat Lee

I. Call to Order

Mr. Rieber called the meeting to order at 8:34 a.m.

II. Approval of Agenda

Mr. Rieber said that the closed session will begin with the discussion of the Executive Director Performance Review Process. Dr. Fink Kocken moved approval of the agenda. Mr. Miller seconded. Motion carried.

III. Approval of Minutes

Mr. Rieber said that the minutes from the June 18, 2009 meeting and the January 7, 2010 meetings need to be approved.

Mr. Rieber suggested that the grid be removed from the trauma triage guideline template to make this an optional form. Ms. Burke Moore said that the EMSRB must carry out the law as written. The legal advice on the interpretation of the statute received from the Attorney General's office is that the Board must approve that each licensee is in compliance with the STAC guidelines. Mr. Miller said that we will develop a policy and submit it to the Board.

Mr. Rieber said that we determine which hospital the patient is transported to based on hospital staffing. Ms. Burke Moore said that each licensee's compliance with the trauma triage guideline must be approved by the Board by July 1, 2010. Mr. Rieber said that the grid should be a supplemental handout to the guideline. Ms. Burke Moore said that she will ask the EMS Specialists to provide an updated document to ambulance services by email.

Mr. Miller said that his statement on page three of the January minutes was stated incorrectly. He said that "this is a difficult plan for any large service". Mr. Miller moved approval of the minutes as corrected. Dr. Fink Kocken seconded. Motion carried.

Mr. Rieber declared the meeting in closed session at 8:55 a.m.

IV. Executive Director Performance Review Process

The committee met in closed session.

V. Budget Reduction Preliminary Draft Proposal
The committee met in closed session.

VI. Adjourn
The meeting adjourned at 9:58 a.m.