



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

### INSPECTION DETAILS FOR:

#### Waseca County Jail

**Address:** 122 Third Avenue NW, PO BOX 226, Waseca, MN 56093

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Annual **Inspected By:** Jen Pfeifer – Senior Detention Facility Inspector **Inspected on:** 04/02/2025

**Inspection Method:** Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation review and video footage review.

**Officials Present During Inspection:** Jail Administrator Dan Mocol; Sheriff Jay Dulas; County Administrator Michael Johnson

**Officials Present for Exit Interview:** Jail Administrator Dan Mocol

**Issued Inspection Report to:** Jail Administrator Dan Mocol; Sheriff Jay Dulas; County Administrator Michael Johnson

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	123	2	1	98.41%	Compliance rating of 100%
2911	Essential	102	102	0	0	100.00%	Compliance rating of 90%

### TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 06/01/2025 **Ends On:** 05/31/2026 **Facility Type:** Jail  
**Placed on Biennial Status:** No **Biennial Status Annual Compliance Form Due On:**  
**Delinquent Juvenile Hold Approval:** 24 hrs exclusive of weekends and holidays **Certificate Holder:** Waseca County Sheriff's Office  
**Special Conditions:**

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	24	6/1/2002	80	19.20	Operational capacity 19 beds. Do not hold females.	

### RULE COMPLIANCE DETAILS

**Chapter 2911 - Mandatory Rules Not In Compliance****Total: 2****1. 2911.2525 ADMISSIONS. Subpart 3. Orientation to rules and services.**

A facility shall develop a written policy and procedure that provides: A. a method for all newly admitted inmates to receive orientation information in a manner the inmates can understand; and B. documentation by a statement that is signed and dated by the inmate that the inmate completed orientation.

**Inspection Findings:**

Orientation is not being completed during the intake process. Orientation is done through texters in the housing units; however, it doesn't ensure that all inmates are receiving orientation in a manner in which they understand and does not allow for the inmate to sign and date the completed orientation form.

**Corrective Actions:**

**The facility shall develop a process for orientation that is given to all newly admitted inmates in a manner they can understand, as well as a statement signed by the inmates that they understand. The facility shall provide documentation of the orientation process, and any forms related to orientation to the inspector within 15 days of receipt of this report. The inspector will continue to monitor for compliance.**

**Response Needed By: 05/23/2025****2. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 4. Counting.**

A facility shall have a written policy describing the system of counting inmates. Formal counts shall be completed with an official entry made in the daily log at least once each eight hours. The facility shall maintain a system that identifies the whereabouts of all inmates in custody and includes a system of accountability for inmates approved for temporary absences from their assigned housing units. A written policy and procedure shall provide that staff regulate inmate movement.

**Inspection Findings:**

Formal Counts are not being completed every eight hours. Formal Counts were found to be late on 3/21/25 (1448-3350) and 3/24/25 (1431-2248).

**Corrective Actions:**

**The facility shall ensure that formal counts are occurring at least once every eight hours. It is strongly recommended that the facility add an additional formal count time to ensure these are occurring every eight hours as required. The facility shall provide training on the requirements under this rule part for all staff. This training shall be documented and submitted to the Department of Corrections within 15 days of receipt of this report. The inspector will continue to monitor for compliance.**

**Response Needed By: 05/23/2025****Chapter 2911 - Mandatory Rules In Compliance With Recommendations****Total: 1****1. 2911.0300 INTENDED USE AND NONCONFORMANCE WITH RULES Subpart 2. Nonconformance, unsafe, unsanitary, or illegal conditions.**

When conditions do not substantially conform or where specific conditions endanger the health, welfare, or safety of inmates or staff, the facility's use is restricted pursuant to Minnesota Statutes, section 241.021, subdivision 1, or legal proceedings to condemn the facility will be initiated pursuant to Minnesota Statutes, section 641.26 or 642.10.

**Inspection Findings:**

See Physical Plant Concerns in the inspection comments.

**Corrective Actions:**

**It is strongly recommended that the facility persist in addressing the needs of the physical plant to prevent further deterioration, which could potentially lead to health and safety concerns.**

**Response Needed By:**

**INSPECTION COMMENTS**

243.205- The facility does not provide notice of restoration of right to vote upon release.

Jail comments: The Waseca County Jail was built in 1970.

Physical plant: The lighting and vents are antiquated and do not meet current detention standards. The toilet and sink combination fixtures require custom fitting due to pipe design in the infrastructure and there is water damage to the walls and floors surrounding them. There is no fire suppression system in the jail.

Intake/Booking Room: The intake/booking room is undersized and doubles as staff offices.

While the physical plant continues to show signs of age, administration must proactively address outdated security equipment, potential ligature points created by cell bars, and the deteriorating infrastructure. Although the facility has made updates, the facility must continue to make changes to meet the needs of the inmate population.

The physical plant concerns increase as the infrastructure continues to age. The facility will remain on annual inspections to allow the inspector to monitor through more frequent onsite inspections.

**JJDPA Compliance**

Compliance Report for Monitoring Facilities Pursuant to the Juvenile Justice Delinquency Prevention Act of 2002.

On March 26, 2025, a Juvenile Justice and Delinquency Prevention (JJDP) Act audit was conducted. The Waseca County Jail has received a "Rural Exception" to the JJDP Act. This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holidays.

The three core requirements that are looked at during our facility audit are the Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound Separation.

According to the Statewide Supervision System, the Waseca County Jail held or processed three juveniles during the federal fiscal year. One hundred percent of the juvenile data from October 2024 to April 20, 2025, and one hundred percent of the juvenile files were reviewed. The findings are as follows:

DSO: No violations were found of the facility holding status offenders in the jail.

Jail Removal: One violation was found for the jail removal standard. On October 3, 2025, a juvenile was held in custody for 24 hours 25 minutes.

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court holding: Juvenile court times are scheduled at different times from adults to assure proper sight and sound separation from adult inmates. Court holding is cleared before juveniles are brought in.

Based on the documentation that reviewed, no violations of the JJDP act were identified during the Waseca County jail inspection.

Report completed By: Jen Pfeifer – Senior Detention Facility Inspector

Signature: \_\_\_\_\_

