



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Waseca County Jail

Address: 122 Third Avenue NW, PO BOX 226, Waseca, MN 56093

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Jen Pfeifer – Senior Detention Facility Inspector **Inspected on:** 04/30/2024

Inspection Method: Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation review and video footage review.

Officials Present During Inspection: Jail Administrator Dan Mocol; Sheriff Jay Dulas

Officials Present for Exit Interview: Jail Administrator Dan Mocol

Issued Inspection Report to: Jail Administrator Dan Mocol; Sheriff Jay Dulas; County Administrator Micheal Johnson; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	122	4	0	96.83%	Compliance rating of 100%
2911	Essential	102	102	0	0	100.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 06/01/2024 **Ends On:** 05/31/2026 **Facility Type:** Jail
Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 05/31/2025
Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Waseca County Sheriff's Office
Special Conditions:

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	24	80	19.20	Operational capacity 19 beds. Do not hold females.	

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance

Total: 4

- 2911.2525 ADMISSIONS. Subpart 3. Orientation to rules and services.

A facility shall develop a written policy and procedure that provides: A. a method for all newly admitted inmates to receive orientation information in a manner the inmates can understand; and B. documentation by a statement that is signed and dated by the inmate that the inmate completed orientation.

Inspection Findings:

The facility is not completing orientation for all newly admitted inmates. Additionally, the orientation is on the inmate's handheld device and does not ensure this information is given in a manner in which all inmates can understand.

Corrective Actions:

The facility shall develop a process for orientation so that is provided to all newly admitted inmates. The facility shall provide documentation of the orientation process and any forms related to orientation to the inspector by June 1, 2024.

Response Needed By: 06/01/2024

2. 2911.5450 DANGEROUS MATERIALS.

A facility shall have a written policy and procedure that specifies that materials dangerous to either security or safety shall be properly secured. Storage and use of flammable, toxic, and caustic materials must be in accordance with all applicable laws and regulations of governing jurisdictions. The policy must cover control and use of tools and culinary and medical equipment.

Inspection Findings:

Toilet bowl cleaner was found to be corrosive and cause irreversible eye damage.

Corrective Actions:

This chemical was removed from the facility during the inspection. The facility must ensure that chemicals being used are safe for inmate use. No further action is required at this time.

Response Needed By: 06/01/2024

3. 2911.5800 AVAILABILITY OF MEDICAL AND DENTAL RESOURCES. Subpart 6. Medical screening.

A facility shall have a written policy and procedure that requires medical screening is performed and recorded by trained staff on all inmates on admission to the facility. The findings are to be recorded in a manner approved by the health authority. The screening process shall include procedures relating to: A. Inquiry into: (1) current illness and health problems, including dental emergencies, and other infectious diseases; (2) medication taken and special health requirements; (3) use of alcohol and other drugs that include types of drugs used, mode of use, amounts used, frequency used, date or time of last use, and history of problems that may have occurred after ceasing use, for example, convulsions; (4) past and present treatment or hospitalization for mental illness or attempted suicide; (5) other health problems designated by the health authority; and (6) signs and symptoms of active tuberculosis to include weight loss, night sweats, persistent cough lasting three weeks or longer, coughing up blood, low grade fever, fatigue, chest pain, prior history of active tuberculosis disease, and results of previous tuberculin skin or blood testing. B. Observations of: (1) behavior that includes state of consciousness, mental status, appearance, conduct, tremor, and sweating; and (2) body deformities, trauma markings, body piercings, bruises, lesions, and jaundice. C. Disposition to: (1) general population; (2) general population and referral to appropriate health care service; (3) referral to appropriate health care service on an emergency basis; and (4) other.

Inspection Findings:

The medical screen is missing an inquiry into the use of alcohol and other drugs, mode of use, amounts used and frequency used and signs of tuberculosis; to include all elements listed in this rule part.

Corrective Actions:

In conjunction with the medical authority, the facility shall update the medical screen to include the required elements in the rule. Submit medical screen with included updates to the Department of Corrections by June 1, 2024.

Response Needed By: 06/01/2024

4. 2911.6500 STORAGE. Subpart 1. Locked area.

Medication shall be stored in a locked area. The storage area shall be kept locked when not in use by authorized staff.

Inspection Findings:

The medication cart was found to be unlocked in the nurse's office and was not in use.

Corrective Actions:

The facility shall ensure that the medication carts are locked when not in use. The inspector will verify compliance through on-site visits.

Response Needed By: 06/01/2024

INSPECTION COMMENTS

Jail comments: The Waseca County Jail was built in 1970.

Physical plant: The physical plant of the facility causes poor sight lines and lighting in the inmate day areas. The lighting and vents are antiquated and do not meet current detention standards. The living unit spaces for inmates are limited as they are shared with sleeping spaces. The toilet and sink combination fixtures require custom fitting due to pipe design in the infrastructure. There is no fire suppression system in the jail.

Intake/Booking Room: The intake/booking room is undersized and doubles as staff offices.

Support space: The recreation/program space is too small. It does allow for limited active recreation; however, it should not be considered a long-term solution for inmate activities.

The nurse's office, which was previously a storage area, doubles as an exam room. This creates security concerns as the potential that an inmate is able to access contraband is high.

The physical plant concerns increase as the infrastructure continues to age. The facility will be placed on annual inspections to allow the inspector to monitor through more frequent onsite inspections.

JJDPA Compliance

Compliance Report for Monitoring Facilities Pursuant to the Juvenile Justice Delinquency Prevention Act of 2002.

On April 30, 2024, a Juvenile Justice and Delinquency Prevention (JJDP) Act audit was conducted. The Waseca County Jail has received a "Rural Exception" to the JJDP Act. This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holidays.

The three core requirements that are looked at during our facility audit are the Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound Separation.

According to the Statewide Supervision System, the Waseca County Jail held or processed three juveniles during the federal fiscal year. One hundred percent of the juvenile data from October 2023 to April 20, 2024, and one hundred percent of the juvenile files were reviewed. The findings are as follows:

DSO: One violation was found of the facility holding status offenders in the jail.

Jail Removal: No violations for the jail removal standard.

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation. Juveniles are held in the recreation area, away for the male population. Waseca County uses JAF in Scott County or Rochester for juvenile placement.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court holding: Juvenile court times are scheduled at different times from adults to assure proper sight and sound separation from adult inmates. Court holding is cleared before juveniles are brought in.

Based on the documentation that reviewed, no violations of the JJDP act were identified during the Waseca County jail inspection.

Report completed By: Jen Pfeifer – Senior Detention Facility Inspector

Signature: _____

