



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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### INSPECTION DETAILS FOR:

#### Wabasha County Jail

**Address:** 848 17th Street E, SUITE 2, Wabasha, MN 55981

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Biennial **Inspected By:** Gretta Holder – Detention Facility Inspector

**Inspected on:** 04/29/2025 to 04/29/2025

**Inspection Method:** Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation review and video footage review.

**Officials Present During Inspection:** Jail Administrator Brenda Balow

**Officials Present for Exit Interview:** Jail Administrator Brenda Balow

**Issued Inspection Report to:** Jail Administrator Brenda Balow; Sheriff Rodney Bartsh; County Administrator Michael Plante; Regional Manager Dayna Burmeister

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	125	123	2	0	98.40%	Compliance rating of 100%
2911	Essential	98	97	1	0	98.98%	Compliance rating of 90%

### TERMS OF OPERATION

**Authority to Operate:** approval

**Begins On:** 06/01/2025 **Ends On:** 05/31/2027

**Facility Type:** Jail

**Placed on Biennial Status:** Yes

**Biennial Status Annual Compliance Form Due On:** 05/31/2026

**Delinquent Juvenile Hold Approval:** 24 hrs exclusive of weekends and holidays

**Certificate Holder:** Wabasha County Sheriff's Office

**Special Conditions:**

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	43	3/15/2010	90	38.70	None.	

### RULE COMPLIANCE DETAILS

**Chapter 2911 - Mandatory Rules Not In Compliance****Total: 2****1. 2911.2525 ADMISSIONS. Subpart 3. Orientation to rules and services.**

A facility shall develop a written policy and procedure that provides: A. a method for all newly admitted inmates to receive orientation information in a manner the inmates can understand; and B. documentation by a statement that is signed and dated by the inmate that the inmate completed orientation.

**Inspection Findings:**

The facility currently does not complete orientation during admission. Orientation is being completed once the inmate is placed in a housing unit.

**Corrective Actions:**

**Develop a plan to ensure orientation is completed during admission. Document and maintain a signed acknowledgment from the inmate. If orientation cannot be completed at the time of admission, documentation is required. Send completed orientation plan to the DOC within 30 days of receipt of this report.**

**Response Needed By: 06/27/2025****2. 2911.5800 AVAILABILITY OF MEDICAL AND DENTAL RESOURCES. Subpart 6. Medical screening.**

A facility shall have a written policy and procedure that requires medical screening is performed and recorded by trained staff on all inmates on admission to the facility. The findings are to be recorded in a manner approved by the health authority. The screening process shall include procedures relating to: A. Inquiry into: (1) current illness and health problems, including dental emergencies, and other infectious diseases; (2) medication taken and special health requirements; (3) use of alcohol and other drugs that include types of drugs used, mode of use, amounts used, frequency used, date or time of last use, and history of problems that may have occurred after ceasing use, for example, convulsions; (4) past and present treatment or hospitalization for mental illness or attempted suicide; (5) other health problems designated by the health authority; and (6) signs and symptoms of active tuberculosis to include weight loss, night sweats, persistent cough lasting three weeks or longer, coughing up blood, low grade fever, fatigue, chest pain, prior history of active tuberculosis disease, and results of previous tuberculin skin or blood testing. B. Observations of: (1) behavior that includes state of consciousness, mental status, appearance, conduct, tremor, and sweating; and (2) body deformities, trauma markings, body piercings, bruises, lesions, and jaundice. C. Disposition to: (1) general population; (2) general population and referral to appropriate health care service; (3) referral to appropriate health care service on an emergency basis; and (4) other.

**Inspection Findings:**

The medical screen the facility utilizes is missing (6) signs and symptoms of active tuberculosis to include weight loss, night sweats, persistent cough lasting three weeks or longer, coughing up blood, low grade fever, fatigue, chest pain, prior history of active tuberculosis disease, and results of previous tuberculin skin or blood testing.

**Corrective Actions:**

**Add the missing element 6, to the medical screen. The facility has added the missing element to their medical screen and submitted it to the DOC Inspector. No further action is required at this time.**

**Response Needed By: 05/30/2025****Chapter 2911 - Essential Rules Not In Compliance****Total: 1****1. 2911.3675 LAUNDRY SERVICES AND LINEN EXCHANGE. Subpart 2. Linen.**

Clean linens shall be furnished once each week, at a minimum. There shall be a posted schedule for linen exchange. Inmates detained in admission or release processing areas for periods of time not exceeding eight hours need not be issued linens and bedding.

**Inspection Findings:**

The linen exchange schedule was not posted for inmates to see.

**Corrective Actions:**

**The facility must post the linen exchange schedule. The facility has posted linen exchange schedules in all housing units; no further action is required. The DOC inspector will continue to monitor for compliance.**

### INSPECTION COMMENTS

The Wabasha County Jail is clean and well-maintained. The Jail Administrator was well-prepared for the inspection and provided all the documentation needed.

The Wabasha County Jail will remain on biennial inspection.

### JJDPA Compliance

On April 29, 2025, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Wabasha County Jail has No Juvenile Approval. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

DSO: No violations of the facility holding status offenders in the jail was found.

Jail Removal: No violations identified.

Sight and Sound separation: The facility design and policies allow for proper sight and sound separation. This includes the route taken to Court holding. Policies and the court schedule also indicate proper sight and sound separation are maintained.

The facility does not participate in any "Scared straight" programs for any youth that are under public authority.

Based on the documentation reviewed, no violations of the JJDP Act were found during the Wabasha County jail inspection.

Report completed By: Gretta Holder – Detention Facility Inspector

Signature: \_\_\_\_\_

*Gretta Holder*