



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Volunteers Of America Regional Corrections Center

Address: 2825 E Lake Street, Minneapolis, MN 55406

MN Governing Rule: 2920 Adult Community-Based Residential Correctional Facility

Inspection Type: Biennial **Inspected By:** Monaie Hebert – Detention Facility Inspector **Inspected on:** 07/28/2021

Inspection Method: Facility tour, staff interviews, employee and resident file reviews, and related documentation reviews.

Officials Present During Inspection: Program Manager Jordan DePonty

Officials Present for Exit Interview: Program Manager Jordan DePonty

Issued Inspection Report to: Director Chris Doege; Program Manager Jordan DePonty

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2920	Mandatory	24	24	0	0	100.00%	Compliance rating of 100%
2920	Essential	81	77	1	3	98.77%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 09/01/2021 **Ends On:** 08/31/2023 **Facility Type:** Adult Community-Based Residential Correctional Facility

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 08/31/2022

Delinquent Juvenile Hold Approval: no approval **Certificate Holder:** Volunteers of America

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Adult Community-Based Residential Correctional Facility	Male	58	100	58.00	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2920 - Essential Rules Not In Compliance**Total: 1**

1. 2920.7600 PERSONNEL RECORDS. Subpart 1. General requirement; contents of record.

The adult community-based residential correctional facility shall maintain an accurate personnel record on each employee which shall include: A. initial application; B. appropriate results of employment investigation, if done; C. training and experience verification; D. wage and salary information; E. job performance evaluation completed at least annually; F. training programs which the employee participated in after employment began; G. documentation of sick leave, leave of absence, and vacation; H. grievance and disciplinary actions, if any; I. tuberculosis screening as required by law; J. dates of employment and termination with reason for termination; and K. results of a criminal history check.

Inspection Findings:

There were minimal recent annual performance reviews of employees in the employee files. Many appear to have had their last review in 2018.

Corrective Actions:

Update missing annual performance reviews and conduct employee performance reviews per this rule part and per facility policy; annually.

Response Needed By: 08/30/2021**Chapter 2920 - Essential Rules In Compliance With Concerns****Total: 3**

1. 2920.2600 MONITORING SYSTEM.

The facility shall have a system to monitor the program through inspections and reviews by the program administrator or designated staff.

Inspection Findings:

Administration indicates the occurrence of regular reviews and monitoring of programming and facility operations, however documentation is inadequate. Case management review and tracking is documented well. Other areas, such as camera review, well-being check review, fire drill review etc. are inadequately documented.

Corrective Actions:

Program administrator or designated staff shall begin appropriately documenting periodic monitoring and reviews of operational processes and programming throughout the facility.

Response Needed By:

2. 2920.6500 DISASTERS AND EMERGENCIES; PLANS AND PROCEDURES. Subpart 2. Reporting of unusual occurrences.

Incidents of an unusual or serious nature must be reported within ten days of the incident to the Department of Corrections in a manner required by the department. Incidents of an unusual or serious nature include such incidents as: A. attempted suicide; B. suicide; C. homicide; D. death, by means other than suicide or homicide; E. serious injury or illness incurred subsequent to placement including incidents resulting in hospitalization for medical care or hospitalization associated with mental health needs; F. incidents of fire requiring medical treatment of staff or residents or a response by a local fire authority; G. riot; H. assaults of one resident by another; I. assaults of staff by resident; J. occurrences of infectious diseases and action taken relative to same when a medical authority has determined that the inmate must be isolated from other inmates; and K. sexual misconduct between residents or between staff and a resident.

Inspection Findings:

This has been an ongoing issue for the facility. A review of facility incidents indicated that there were no reportable incidents during this inspection period. However, the facility was not prepared for entering a reportable incident and did not appear to have an understanding of the definition of reportable incidents.

Corrective Actions:

Gain/recover access to the S3 system with the assistance of DOC and IT Services. Review the definition of reportable incidents and report all incidents meeting 2920 rule parameters to the DOC utilizing the S3 system.

Response Needed By: 08/30/2021

3. 2920.6600 BUILDINGS AND GROUNDS. Subpart 1. General.

Building and grounds must be clean and in good repair. There must be a maintenance budget for ongoing repair and replacement of equipment for the facility.

Inspection Findings:

This facility is an aging building with many ongoing maintenance issues. There is a large portion of stucco missing on the side of the building which should be a priority. Some of the carpeting is stained and separated. These areas should be replaced. There were cracked/missing tiles in one of the bathrooms, and cracked window frames. These and other items should be addressed in an ongoing, long term maintenance plan and budget. The stucco repair was included in a budget request submitted recently. The facility had nicely upgraded bathrooms completed over the past year.

Corrective Actions:

There was a submitted budget for the stucco and some larger items. Some of the lower cost items, such as the carpeting and tile, are not specifically addressed. During the inspection the facility submitted a new maintenance plan to address these issues, therefore this has been resolved. This continues to be of concern due the age and general condition of this building.

Response Needed By:**INSPECTION COMMENTS**

The inspection of Volunteers of America occurred on July 28, 2021 and consisted of a full tour of living areas, staff interviews, discussions with administrators, a review of all policies, procedures and programming. There have been improvements in both processes and the building since the last inspection.

Below are comments related to the inspection, not necessarily noted in the rules area:

The facility houses Federal probation and Bureau or Prisons residents. They do not house DOC residents. They are required to follow Federally mandated guidelines and are reviewed quarterly and fully inspected by Federal inspectors annually. The facility has made significant upgrades in multiple bathroom areas since their last inspection.

The facility is located in an area which was highly compromised during and following the Minneapolis riots (one block from MPD Third Precinct). They did an excellent job over the past year of mitigating risk to residents and staff, and significant damage to their building.

Overall, this inspection went well. Your cooperation during the inspection period is greatly appreciated. Volunteers of America have been on an annual inspection cycle for the past several periods. They will now be on a biennial inspection cycle. If you have any questions or concerns, please contact me at 651-261-1657 or Monaie.hebert@state.mn.us.

JJDP A Compliance

N/A

Report completed By: Monaie Hebert – Detention Facility Inspector**Signature:**Monaie Hebert