



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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### INSPECTION DETAILS FOR:

#### Village Ranch Residential Facility

**Address:** 13637 60th Street, Cokato, MN 55321

**MN Governing Rule:** 2960 Children's Residential Facility

**Inspection Type:** Biennial **Inspected By:** Lisa Becking – Senior Detention Facility Inspector

**Inspected on:** 10/06/2020 to 10/19/2020

**Inspection Method:** This biennial on site inspection was pre-planned and scheduled in advance.

**Officials Present During Inspection:** Program Director Bill Salema

**Officials Present for Exit Interview:** Program Director Bill Salema

**Issued Inspection Report to:** Facility Administrator Scott Bakeberg; Program Director Bill Salema; Regional Manager Dayna Burmeister

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	316	315	0

### TERMS OF OPERATION

**Authority to Operate:** approval

**Begins On:** 11/01/2020 **Ends On:** 10/31/2022

**Facility Type:** Non-Secure Juvenile Residential Facility

**Placed on Biennial Status:** Yes

**Biennial Status Annual Compliance Form Due On:** 10/31/2021

**Delinquent Juvenile Hold Approval:**

**Certificate Holder:** Village Ranch, Inc.  
13637 60th Street SW  
Cokato, MN 55321

**Special Conditions:** None.

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Non-secure residential	Male	34	100	34.00	0	0	<ul style="list-style-type: none"><li>House I - 12 beds</li><li>House II - 12 beds</li><li>House III - 10 beds</li></ul> Interchangeable between houses for a total of 34 beds.	None.

### RULE COMPLIANCE DETAILS

**Chapter 2960 - Mandatory Rules In Compliance With Concerns****Total: 1****1. 2960.0550 PROGRAM CERTIFICATION APPROVAL. Subpart 4.D.. Minimum criteria for certification.**

The license holder must implement a plan that provides opportunities for physical exercise and recreational activities for residents. The plan must include at least the following requirements: (1) regulations that are reasonable/necessary to protect the facility's security & the resident's welfare; (2) at least two hours daily of organized and supervised physical exercise and recreational activities and leisure time activities for residents, excluding time spent watching television. Organized and supervised physical exercise and recreational activities include preplanned exercise or activities that are supervised and directed by qualified or trained staff; (3) provisions for indoor space and equipment for active recreation; and (4) provisions for outdoor recreational space, equipment, and supportive staff for outdoor recreational program services.

**Inspection Findings:**

In reviewing your recreation schedule, it continues to get better but there still is work to be done. Make sure there is a variety of recreational opportunities for the youth you serve.

**Corrective Actions:**

**Be sure you have a pre-planned recreation schedule per the above rule.**

**Response Needed By:**

## INSPECTION COMMENTS

The Village Ranch Residential Facility in Cokato, MN, biennial inspection was completed on October 6 & 19, 2020, using Minnesota Rules, Chapter 2960, governing juvenile residential facilities. Sections of the 2960 standards that are applicable to this facility include: Administrative, Group Residential, Corrections and Restrictive Procedures.

This scheduled inspection visit consisted of a physical plant- safety and security inspection, including resident living areas, resident bedrooms, bathrooms, dining and kitchen area school area, gym and lower level meeting/therapy/group rooms.

The inspection also included discussions with staff and administration. Documentation review included staff personal and training files, resident files, daily logs, treatment plans, menus, recreation schedules, grievance documentation, well-being checks, medication logs and other pertinent documentation. There was also a review of the facility policy and procedure manual, resident handbook and updated Statement of Intended Use.

The following comments and concerns are a result of the inspection. While these are not specific rule violations, these are areas that provided constructive feedback to help address potential facility issues.

### Comments:

1. The facility response to COVID-19 follows CDC guidelines and included masks for residents and staff, ample amounts of hand sanitizer, questionnaire and temperature checks for all staff and visitors prior to entering program areas.
2. The two new Program Managers appear very knowledgeable and invested in the program. They come from different backgrounds and both have reasonable ideas on how to improve the already solid program.
3. By creating a documentation process for camera reviews, administration was able to quickly identify questionable well-being checks and remedy the situation immediately. Good job.

### Concerns:

1. The overall lack of cleanliness in resident bathrooms and bedrooms is a concern. Graffiti should be quickly identified and removed. There is a plan in place to paint resident areas in the next few months. If this correction plan had not already been in place at the time of the inspection, it would have been identified as a rule violation. Please consider thoroughly cleaning bathroom floor grout and water/rust stains in shower area.
2. You may want to consider a building maintenance plan long term to address the structural settling in House Three in the day room area. Also please create a plan to replace worn carpet in day area and bedrooms, especially in House One.

I would like to sincerely thank you and your team for your cooperation during this licensing visit. We were able to have great discussions on ways to potentially improve an already solid program. Thank you.

Please contact me if you have any questions regarding this report or any licensing concerns at 507-382-9791.

**JJDP A Compliance**

This is a nonsecure program. The youth in the program have free egress at all times.

**Report completed By:** Lisa Becking – Senior Detention Facility Inspector

**Signature:**



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