



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Village Ranch Hutchinson House

Address: 851 Dale Street, Hutchinson, MN 55350

MN Governing Rule: 2960 Children's Residential Facility

Inspection Type: Biennial **Inspected By:** Marcia Sparrow – Detention Facility Inspector **Inspected on:** 02/01/2023

Inspection Method: On site.

Officials Present During Inspection: Executive Director Scott Bakeburg; Program Director Bill Salmela

Officials Present for Exit Interview: Program Director Bill Salmela

Issued Inspection Report to: Executive Director Scott Bakeburg; Program Director Bill Salmela; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	316	315	0

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 04/01/2023 **Ends On:** 03/31/2025 **Facility Type:** Non-Secure Juvenile Residential Facility

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 03/31/2024

Delinquent Juvenile Hold Approval: **Certificate Holder:** Scott Bakeberg
13637 60th Street SW
Cokato, MN 55321

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Non-secure residential	Male	12	100	12.00	0	0	Ages: 15-19.	None.

RULE COMPLIANCE DETAILS

Chapter 2960 - Mandatory Rules In Compliance With Concerns**Total: 1**

1. 2960.0110 PHYSICAL ENVIRONMENT AND EQUIPMENT. Subpart 1. Physical environment and equipment.

The facility must be equipped and maintained in a manner that conforms to its statement of intended use.

Inspection Findings:

The living areas, including resident bedrooms and bathrooms were unclean and disorganized. There were empty food wrappers on the floor in many rooms. There were multiple empty hygiene bottles in the bathrooms on the shower floor.

Corrective Actions:

These areas are to be maintained by residents as a part of their programming. Develop a system in which staff members monitor cleanliness in all living areas daily.

Response Needed By:**INSPECTION COMMENTS**

The annual inspection for Village Ranch Hutchinson House, located in Hutchinson, MN occurred on February 1, 2023, using Minnesota Rules, Chapter 2960, governing juvenile residential facilities. Sections of the 2960 standards that are applicable to this facility include: Administrative Standards, Group Residential, and Corrections certifications. Inspection results are contained in the various sections of this report.

This inspection visit consisted of a physical plant inspection, including all resident living areas, resident bedrooms and bathrooms, dining and kitchen area, lower level laundry and recreation area, and lower level meeting/therapy/group rooms. The inspection also included a review of policy and procedures manual, resident handbook, statement of intended use, discussions with multiple administration and staff members, review of staff personnel and training files, resident files, daily logs, menus, resident rights, other pertinent documentation and observation of staff interaction and discussion with residents.

The following comments and concerns are a result of the inspection. These comments may not be specific rule violations, however some are areas of constructive feedback to help address potential facility issues.

Comments:

1. Residents stated they were comfortable with the staff and felt safe at the facility. Interaction between residents and staff were pleasant, respectful, positive, and helpful.
2. There were no incidents of restrictive procedures used, and no grievances filed in 2021 or 2022. This indicates that staff develops relationships with residents and is skilled in de-escalation techniques.
3. The flooring throughout the facility is currently being replaced with laminate flooring, which will enhance the cleanliness and durability. The areas that have been updated look very nice and the investment in the facility is appreciated.

Concerns:

1. Although resident discharge requirements were not out of compliance, and emails provided information that discharge notification was sent to a resident's team and maintained electronically. It was suggested that a copy of the email is printed and placed in the resident's paper chart since they do not maintain electronic resident files.
2. Some residents have the ability to open bank accounts independently due to their age. As a result, there are occasions in which they do so without staff awareness. It is suggested that the facility provide programming focused on budgeting and finance, and a mechanism that will assist residents in financial goal planning and tracking expenditures. This will also assist them in avoiding unnecessary, unplanned spending without staff awareness.
3. Concerns were noted regarding the condition of common area furniture. It appeared that although the furniture in these spaces were safe and sturdy, the condition of the cushions and coverings were in need of repair or replacement.
4. The facility employs a loss of privileges-based program. Negative reinforcement-based programming is not necessarily considered best practice, as it can desensitize residents to consequences if over utilized. It is suggested that the facility consider a positive reinforcement-based programming component which results in reward and/or additional privileges for positive behaviors and actions.

Overall, the inspection was successful and positive changes are being made. With that, I would like thank the facility administration and staff for their cooperation during this inspection process. Both appear to have the desire to continuously improve processes and services, and appear transparent and open to constructive feedback. This facility will return to a biennial inspection cycle.

Please contact me if you have any questions regarding this report or any licensing concerns at 612-468-2027.

JJDP A Compliance

This is a nonsecure program with free egress to all youth at all times.

Report completed By: Marcia Sparrow – Detention Facility Inspector

Signature:

Marcia Sparrow