



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

Village Ranch - Hutchinson House

Address: 851 Dale Street, Hutchinson, MN 55350

MN Governing Rule: 2960 Children's Residential Facility

Inspection Type: Annual **Inspected By:** Lisa Becking – Senior Detention Facility Inspector **Inspected on:** 02/18/2020

Inspection Method: On site.

Officials Present During Inspection: Executive Director Scott Bakeburg; Program Director Bill Salmela

Officials Present for Exit Interview: Program Director Bill Salmela

Issued Inspection Report to: Executive Director Scott Bakeburg; Program Director Bill Salmela; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	316	315	1

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 04/01/2020 **Ends On:** 03/31/2021 **Facility Type:** Non-Secure Juvenile Residential Facility

Placed on Biennial Status: No **Biennial Status Annual Compliance Form Due On:**

Delinquent Juvenile Hold Approval: **Certificate Holder:** Village Ranch, Inc.
13637 60th Street SW
Cokato, MN 55321

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Non-secure residential	Male	12	100	12.00	0	0	Ages: 15-19.	None.

RULE COMPLIANCE DETAILS

Chapter 2960 - Mandatory Rules Not In Compliance**Total: 1****1. 2960.0570 FACILITY OPERATIONAL POLICIES AND PROCEDURES. Subpart 3. security policies and procedures.**

The license holder must have security policies and procedures that include the topics in items A to K: A. control and recovery of contraband; B. delivery and service procedure; C. prohibition of firearms and other weapons in resident areas; D. search procedures; E. escort of residents outside security area; F. one half hour interval security inspection routines when residents are not under direct supervision; G. lock and key procedures; H. inspection of physical plant procedures; I. count procedures; J. weapons, tools, equipment, medications, and hazardous substances; and K. use of chemical irritants.

Inspection Findings:

(F) During well-being check log review, it was determined that staff struggle with well-being checks during shift exchange and there were times when the check was 3-7 minutes late.

Corrective Actions:

(F) Modify policy and procedures for shift exchange to assure both staff know the number of residents in the home and when the last check was completed. Also create better policy for checks when youth go to bed early or are in there rooms during the day because they are home sick. Train staff on new policy, procedures and expectations of documentation.

Response Needed By: 04/03/2020**INSPECTION COMMENTS**

Sections of 2960 that are applicable to this facility include: Administrative Standards, Group Residential, Corrections, and Restrictive Procedures certifications. Inspection results are contained in the various sections of this report.

This inspection visit consisted of a physical plant inspection, including all resident living areas and resident bedrooms. The inspection also included discussions with multiple administration and staff members, review of staff and resident files, review of logs and other pertinent documentation, and a review of the policy and procedure manual.

It should be noted that there have been only one incident of restrictive procedures, and no grievances filed at this facility since the last licensing visit. That is very exceptional and speaks to the relationship building, de-escalation skills, dedication and expertise of daytime staff.

The program and services have been modified to provide a higher level of support and supervision for the youth. The improve level of care is apparent throughout the facility. Because the Program Manager is still fairly new to this position, we would like to continue with Annual inspection status for one more year. This will allow continued support of the program by the MN Department of Corrections.

Please contact me if you have any questions regarding this report or any other licensing matter. I can be reached at (507) 834-6226.

JJDPA Compliance

This is a nonsecure program with free egress to all youth at all times.

Report completed By: Lisa Becking – Senior Detention Facility Inspector**Signature:**