



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

Todd County Jail

Address: 115 Third Street, Long Prairie, MN 56347

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Chris Thoma – Detention Facility Inspector **Inspected on:** 04/14/2021

Inspection Method: Facility tour, staff interviews, employee and resident file reviews, video footage review, and related documentation reviews.

Officials Present During Inspection: Jail Administrator Scott Wright; Program Coordinator Cristina Sobeich; Sheriff Steve Och

Officials Present for Exit Interview: Jail Administrator Scott Wright; Program Coordinator Cristina Sobeich; Sheriff Steve Och

Issued Inspection Report to: Jail Administrator Scott Wright; Sheriff Steve Och; County Administrator Chris Pelzer; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	124	1	1	99.21%	Compliance rating of 100%
2911	Essential	97	96	1	0	98.97%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: conditional approval **Begins On:** 05/01/2021 **Ends On:** 04/30/2023 **Facility Type:** Jail

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 04/30/2022

Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Todd County Sheriff's Office

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	52	80	41.60	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 1**

1. 2911.6800 CONTROL. Subpart 1. Records.

Records of receipt, the quantity of the drugs, and the disposition of all prescription medications shall be maintained in detail to enable an accurate accounting.

Inspection Findings:

Two of the medication counts audited were found to be incorrect. While the total dosage of the medication was correct the pill count was off. It is possible that two 50mg doses may have been given in place of a 100mg does, causing the 50mg pills to be short and the 100 mg pills to be over the documented count on the inmates MAR.

Corrective Actions:

It is recommended that a more frequent audit process be put in place to ensure medications are being accounted for.

Response Needed By: 09/30/2021**Chapter 2911 - Essential Rules Not In Compliance****Total: 1**

1. 2911.3100 INMATE ACTIVITIES AND PROGRAMS. Subpart 7. Recreation plan.

The facility administrator or designee shall have a plan providing opportunities for physical exercise and recreational activities for all inmates consistent with the facility's classification and design. Class I facilities are exempt from this requirement. The plan shall include policies and procedures necessary to protect the facility's security and the welfare of inmates. Policy and procedure shall provide: A. inmates with access to recreational opportunities and equipment, including seven hours of physical exercise or recreation outside the cell and adjacent dayroom areas per week; B. recreational opportunities a minimum of five days per week; C. indoor space and equipment for active recreational activities in all Class II to Class VI facilities; D. outdoor recreational space and equipment for outdoor recreational programming in all Class VI facilities. The space and equipment shall be provided in a manner consistent with the facility's security classification; E. passive and active recreation needs and equipment for a variety of inmates consistent with the facility's classification and offenders served. As an example, activity needs of geriatric, disabled, or geriatric and disabled offenders shall be addressed; F. inmates in segregation with a minimum of one hour a day, seven days a week, of exercise outside the inmates' cells, unless security or safety considerations dictate otherwise; and G. discretionary access by inmates on segregation status to the same recreational facilities as other inmates unless security or safety considerations dictate otherwise. When inmates on segregation status are excluded from use of regular recreation facilities, the alternative area for exercise used shall be documented.

Inspection Findings:

Inmates have the opportunity for passive recreation in the program room but there is no gym.

Corrective Actions:

This is a physical plant issue, no corrective action unless the County decides to remodel or expand the jail.

Response Needed By:**Chapter 2911 - Mandatory Rules In Compliance With Concerns****Total: 1**

1. 2911.5450 DANGEROUS MATERIALS.

A facility shall have a written policy and procedure that specifies that materials dangerous to either security or safety shall be properly secured. Storage and use of flammable, toxic, and caustic materials must be in accordance with all applicable laws and regulations of governing jurisdictions. The policy must cover control and use of tools and culinary and medical equipment.

Inspection Findings:

All concentrated chemicals in the facility were found to be in secure areas. However, the new industrial washer installed in the laundry room left a gap that could allow an inmate to gain access to the chemicals.

Corrective Actions:

Install a barrier between the wall and washer to prevent inmates from reaching chemicals.

INSPECTION COMMENTS

The facility was found to be well maintained and clean. Several updates to the facility have been completed since the last inspection.

- The rest of the shower floors have had an epoxy coating applied. This coating has also been applied in Unit B on the dayroom and cell floors. Additional units are scheduled to be done.

- Additional cameras were installed including one in the kitchen area.

- Video visitation was added.

The Jail has a new contracted medical provider and has a nurse on site three times a week as well as a mental health professional twice a week.

Inmate program activities has been augmented with the addition of educational tablets that provide inmates with a wide variety of educational programming.

Jail staff should be commended on the quality of their well-being checks. Of the well-being checks audited during this inspection, all exceeded the minimum standard.

The current classification override procedure allows only the Jail Administrator to override an inmates classification. It is recommended that this process be evaluated to determine if a more efficient process can be implemented.

Due to the high level of compliance with the rule, the Todd County Jail will remain on an biennial inspection cycle.

JJDPA Compliance

On April 14, 2021 a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Todd County Jail has received a "Rural Exception" to the Juvenile Justice and Delinquency Prevention Act (JJDP). This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holiday. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

According to Todd County Jail records, the facility held or processed 6 juveniles between October 1, 2020 and the day of this inspection.

DSO: I did not find any violations of the facility holding status offenders in the jail. Upon review of the files, indication was that juveniles that were brought into the facility were indeed there for delinquent offenses.

Jail Removal: Files and the DOC Portal System data indicate that any juveniles brought into the jail are removed within the 24 hour time frame allowed per the "Rural Exception."

Sight and Sound separation: The facility design and policies allow for proper sight and sound separation. This includes the route taken to Court holding. Policies and the court schedule also indicate proper sight and sound separation are maintained.

The facility does not participate in any "Scared straight" programs.

Based on the documentation reviewed, I did not find any violations of the JJDP act during the Todd County inspection.

Report completed By: Chris Thoma – Detention Facility Inspector

Signature:

