



# Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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## INSPECTION DETAILS FOR: Stearns County Jail

**Address:** 807 Courthouse Square, PO BOX 217, St. Cloud, MN 56302

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Biennial **Inspected By:** Chris Thoma – Detention Facility Inspector **Inspected on:** 05/19/2020

**Inspection Method:** Facility tour, staff and resident interviews, employee and resident file reviews, and related documentation reviews.

**Officials Present During Inspection:** Jail Administrator Mark Maslonkowski

**Officials Present for Exit Interview:** Jail Administrator Mark Maslonkowski

**Issued Inspection Report to:** Jail Administrator Mark Maslonkowski; Sheriff Steve Soyka; County Administrator Michael Williams; Regional Manager Sherry Hill

## RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	125	1	0	99.21%	Compliance rating of 100%
2911	Essential	100	97	0	3	100.00%	Compliance rating of 90%

## TERMS OF OPERATION

**Authority to Operate:** conditional approval **Begins On:** 06/01/2020 **Ends On:** 05/31/2022 **Facility Type:** Jail  
**Placed on Biennial Status:** Yes **Biennial Status Annual Compliance Form Due On:** 05/31/2021  
**Delinquent Juvenile Hold Approval:** 6 hrs **Certificate Holder:** Stearns County Sheriff's Office  
**Special Conditions:** None.

### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	151	90	135.90	None.	None.

## RULE COMPLIANCE DETAILS

**Chapter 2911 - Mandatory Rules Not In Compliance****Total: 1**

1. 2911.3700 EMERGENCIES AND UNUSUAL OCCURRENCES. Subpart 2. Quarterly review of emergency procedures.

There shall be a review of emergency procedures once every three months. The review shall include: A. assignment of persons to specific tasks in case of emergency situations; B. instructions in the use of alarm systems and signals; C. systems for notification of appropriate persons outside the facility; D. information on the location and use of emergency equipment in the facility; E. specification of evacuation routes and procedures; and F. that the review be documented and require signature or initialing by all staff.

**Inspection Findings:**

There is no documentation that kitchen, nursing, nor education staff have completed quarterly reviews of emergency procedures.

**Corrective Actions:**

**Ensure emergency procedure reviews and drills include all staff.**

**Response Needed By: 10/01/2020****Chapter 2911 - Essential Rules In Compliance With Concerns****Total: 3**

1. 2911.2400 DETENTION INFORMATION SYSTEM REQUIREMENTS.

The facility administrator shall designate a staff person responsible for reporting of information on persons detained or incarcerated to the DOC in a manner consistent with requirements in the DOC's Statewide Supervision System. Detention Entry Guide (2010) and any amendments, which is incorporated by reference, subject to frequent change, and available at the State Law Library, 25 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, MN 55155. Detention information system reporting requirements shall be met in an accurate manner daily.

**Inspection Findings:**

The data provided in the Statewide Supervision System continues to be inaccurate. Captain Maslonkowski manually sends data to the Inspection and Enforcement Unit monthly.

**Corrective Actions:**

**It is strongly recommended the facility work with the Jail Management System vendor to resolve the data extraction issue. Accuracy of the information is critical in planning for future public safety needs of Stearns County.**

**Response Needed By:**

2. 2911.4900 SECURITY INSPECTION.

The facility shall have a written policy and procedure to require the facility administrator or designee to inspect all areas within the security perimeter, and equipment at least monthly and initiate corrective action if needed.

**Inspection Findings:**

Monthly security inspections take place but there is a lack of documentation as to what specifically is inspected.

**Corrective Actions:**

**Develop a form or procedure to identify what items are being inspected on the monthly security inspections.**

**Response Needed By:**

3. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 1. Post orders and accountability.

There shall be written orders for every security post that are reviewed annually and updated if necessary. A written policy and procedure shall require that personnel read, sign, and date applicable post orders at least annually, or as needed for new posts or revisions. Medium and large facilities with multiple posts may need to conduct these reviews more often.

**Inspection Findings:**

Post Orders were available to all staff but there were no records indicating staff had reviewed the post orders.

**Corrective Actions:**

**Ensure all staff sign the post orders annually and any time there are changes to the orders. Provide documentation to the DOC Inspection and Enforcement Unit by October 1, 2020.**

**Response Needed By:**

**INSPECTION COMMENTS****Inspection:**

Due to the COVID-19 pandemic, and in accordance with the facility's infectious disease response plan, the required health inspection and fire marshal inspection have not been completed. Administration will have both of these inspections completed and submitted to the Inspection and Enforcement Unit by October 1, 2020.

The facility staffing has improved significantly. At the time of this inspection there were only 2 of 74 correctional positions vacant.

During the inspection, clarification was given on the S3 reporting requirements for inmates referred to mental health from the BJMHS. Administration has already made the required changes.

**Capacity:**

The current inmate population is well below the average daily population due to the COVID-19 pandemic. The population is expected to return to pre-pandemic numbers when the pandemic subsides. The average daily population routinely exceeds the capacity of the facility prompting the County to house inmates in other jurisdictions.

**Physical Plant:**

During the inspection several physical plant deficiencies were noted. The poured and concrete masonry unit walls are showing signs of stress in the way of cracks and deterioration. All of the plumbing chases inspected had original cast iron plumbing exceeding 30 years in age. Many of the materials used in the original construction, including laminate counters and tile floors, are no longer used in detention facilities. A separate security letter has been sent regarding the clothing hooks in each cell. The Stearns County Jail was built in 1987 with a capacity of 98 beds. The capacity today is 151 beds. This increase in beds also taxes the facility infrastructure, and impacts the life expectancy of the building.

According to the National Institute of Corrections, the average life expectancy of a facility operated 24 hours per day, seven days per week, is approximately 30 years, depending on usage.

**Status:**

Given the physical plant and capacity issues identified, the County's elected officials are strongly encouraged to begin determining a course of action to address long term public safety needs.

Based on the compliance rating with the rules, the Stearns County Jail will remain on biennial audit status.

**JJDPA Compliance**

On May 19, 2020, a Juvenile Justice and Delinquency Prevention Act audit was conducted at the Stearns County Jail. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

According to the Statewide Supervision System, the Stearns County Jail held or processed 98 juveniles during the time frame from October 1, 2019 (the beginning of the Federal fiscal year) to the date of the review. I reviewed approximately 100 percent of the juvenile data for this time frame. The findings are as follows:

Stearns County policies, physical plant, and juvenile data, indicate that juveniles are not brought into the facility. There is a processing area outside the secure perimeter where all juveniles are processed. Youth are not typically held in this area for time periods longer than necessary to complete the processing and transport of the youth.

DSO: Upon review of facility data and physical plant, I did not find any violations of the facility holding status offenders in the jail. As stated in policy, all juveniles are processed outside the secure perimeter of the jail.

Jail Removal: Juveniles are not brought into the secure perimeter of the jail.

Sight and Sound separation: Based on facility policy and physical plant, there are no violations of sight and sound. Youth are transported to a juvenile facility, and they are brought directly to court on the hearing date.

The facility does not participate in any "Scared straight" programs for any youth that are under public authority.

Based on the documentation reviewed, I did not find any violations of the JJDP act during the Stearns County inspection.

Report completed By: Chris Thoma – Detention Facility Inspector

Signature:

