



BELIEVE

BE REMARKABLE | ENSURE COLLABORATION | LISTEN | INNOVATE | ENHANCE SAFETY | VOCALIZE EQUITY | EVALUATE

2024 COMPREHENSIVE PLAN

The mission of Scott County Community Corrections is to ensure public safety by reducing recidivism through community involvement, evidence-based programming, and supervision of justice involved individuals while being supportive and responsive to the needs of victims and the community.

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INTRODUCTION

Scott County Overview

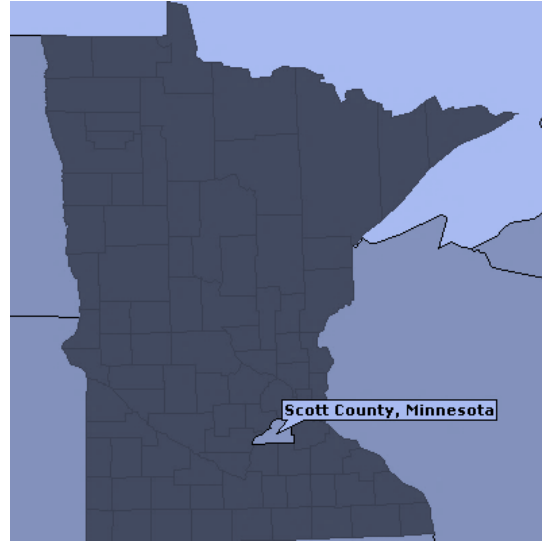
Established: March 5, 1853

County Seat: Shakopee

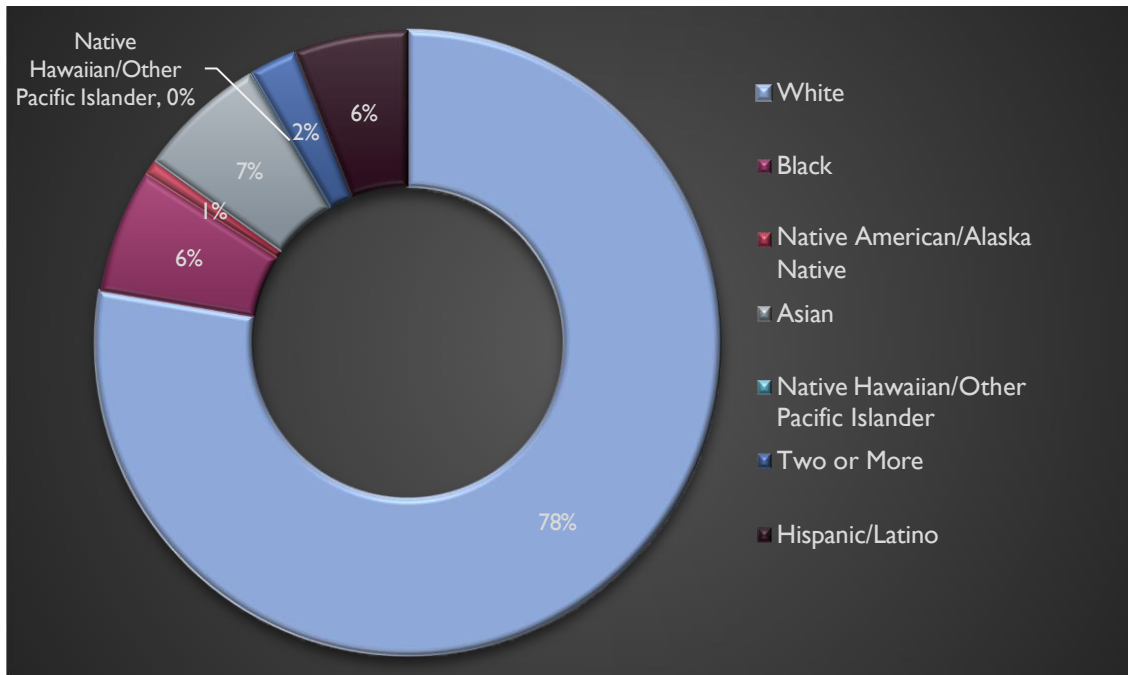
Area: 375 square miles

Population: 156,233

(State of Minnesota Demographer, 2023 estimate)



2023 Population Estimate by Race/Ethnicity



ADMINISTRATION AND ORGANIZATION OF SERVICES

Guiding Principles

BE BOLD

BELIEVE

BE REMARKABLE

We believe in evidence based practices and building our skills through training to help our clients and Scott County thrive by going beyond what's expected.

ENSURE COLLABORATION

We believe in sharing ideas, coordinating services and planning for least restrictive interventions with our justice partners, families and community services to promote public safety and victim restoration.

LISTEN

Really Listen. We believe in giving respect, compassion and helping people find their wisdom and strength through promoting personal growth and positive behavior change in people.

INNOVATE

We are a learning organization who believes in investment of staff and aligning our systems, practices and technology through professional organizational values and supporting new ideas and utilization of evidence based practices.

ENHANCE SAFETY

We believe in targeted interventions to reduce future criminal behavior and enhancing public safety while holding the people we supervise accountable for their decisions.

VOCALIZE EQUITY

We believe in equity and empowering individuals and families across race, class and culture through authentic engagement in research, programs and advocacy for all involved in the justice system.

EVALUATE SERVICES

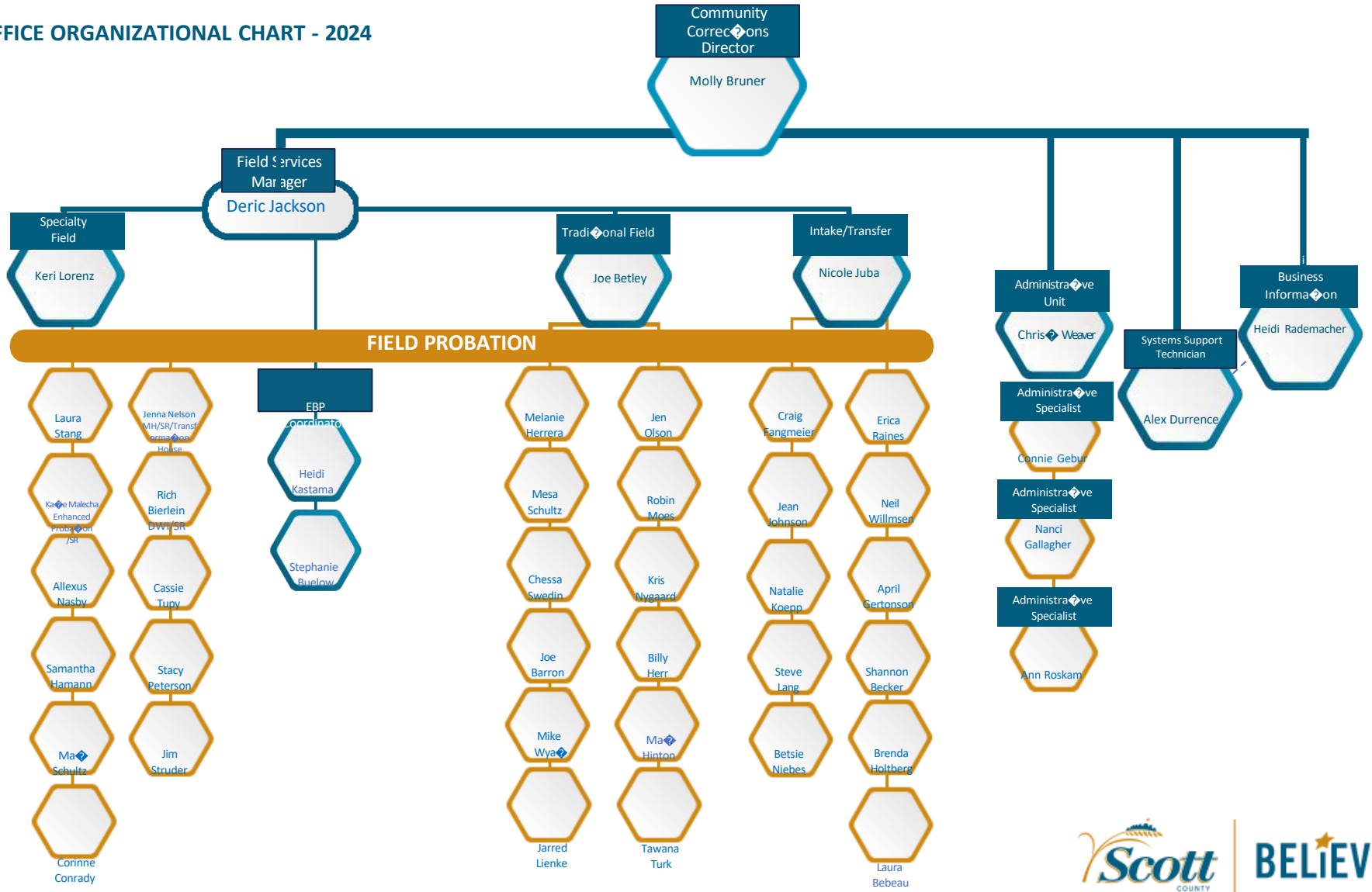
We believe in achieving results by evaluating and measuring our programs' effectiveness and continuously improving the quality of programming through clearly articulated goals and strategies informed by research.

**BELIEVE
IN YOURSELF**



Organizational Chart

FIELD OFFICE ORGANIZATIONAL CHART - 2024



Advisory Board

Ed Egan, Chair	Citizen Member, District 4
Barb Hedstrom, Vice-Chair	Citizen Member, District 1
Craig Barnd	Citizen Member, District 2
Angela Bullard Davis	Citizen Member, District 3
Pamela Peters	Citizen Member, District 5
Vacant	Citizen Member and Ethically Diverse Representation
Molly Bruner, Director	Scott County Community Corrections
Vicky Carlson, Court Administrator	Scott County District Court
Lisa Floeter, Client Services Director (or designee)	Southern Valley Alliance
Luke Hennen, Sheriff (or designee)	Scott County Sheriff's Department
Ron Hocevar, County Attorney (or designee)	Scott County Attorney's Office
Danny Lenz, Deputy County Administrator/CFO	Scott County
Sean McMonagle, Field Services District Supv.	MN Department of Corrections
Lindsay Siolka, Chief Public Defender	First Judicial District
Judge Paula D. Vraa	First Judicial District
Tierre Webster, Executive Director (or designee)	Community Partner Representative-Damascus Way
Barb Weckman Brekke, County Commissioner	District 1
Stephanie Oseguera	Community Partner Representative
Captain Jamie Pearson Shakopee PD	Law Enforcement Representative
Jody Stone Shakopee High School	Schools/Education Representative
Nikki Conway Child Welfare Manager	Scott County Social Services Representative

Training Requirements

Scott County Community Corrections training requirements are addressed in the Highlights and Needs section of this plan (page 18).

SUPERVISION POPULATION

The Minnesota Department of Corrections specified that agencies provide data from the years 2020 – 2022 in this Plan.

For the pre-trial population, Scott County Community Corrections monitors, between release from jail to either release from conditions or sentencing, all persons placed on conditional release regardless of their county of residence. Therefore, the pre-trial data below includes clients who reside in counties other than Scott.

The probation population can include out-of-county clients as well; however, if an out-of-county client is placed on probation with Scott County, if eligible, they will be transferred to their county of residence for probation supervision and any data for that client will be reported by the receiving agency. Therefore, the probation data below reflects clients residing in Scott County and those who live out-of-county and have not been transferred out.

Supervised release clients are all residents of Scott County.

Adult Pre-Trial – Gender

	Offense Level Unknown	Felony	Gross Misd.	Misd.	TOTAL
2020					
Female	-	220	100	75	395
Male	1	645	300	244	1,190
2020 TOTAL	1	865	400	319	1,585
2021					
Female	-	232	128	109	469
Male	1	696	351	312	1,360
2021 TOTAL	1	928	479	421	1,829
2022					
Female	-	104	49	71	224
Male	4	381	232	273	890
2022 TOTAL	4	485	281	344	1,114

Adult Pre-Trial – Race

	Offense Level Unknown	Felony	Gross Misd.	Misd.	TOTAL
2020					
American Indian/Alaskan Native	-	27	21	18	66
Asian/ Pacific Islander	-	30	16	7	53
Black/African American	-	181	65	50	296
Multi-Racial	-	17	6	1	24
Unknown	-	83	29	36	148
White	1	527	263	207	998
2020 TOTAL	1	865	400	319	1,585
2021					
American Indian/Alaskan Native	-	39	16	24	79
Asian/ Pacific Islander	-	38	18	13	69
Black/African American	-	198	76	80	354
Multi-Racial	-	30	11	7	48
Unknown	1	109	49	48	207
White	-	514	309	249	1,072
2021 TOTAL	1	928	479	421	1,829

2022					
American Indian/Alaskan Native	-	18	11	16	45
Asian/ Pacific Islander	-	13	9	12	34
Black/African American	-	110	45	65	220
Multi-Racial	-	12	5	7	24
Unknown	3	88	36	54	181
White	1	244	175	190	610
2022 TOTAL	4	485	281	344	1,114

Adult Pre-Trial – Hispanic/Non-Hispanic

	Offense Level Unknown	Felony	Gross Misd.	Misd.	Total
2020					
Hispanic	-	77	72	48	197
Non-Hispanic	1	548	232	186	967
Unknown	-	240	86	85	421
2020 TOTAL	1	2,080	1,275	683	1,585
2021					
Hispanic	-	91	80	57	228
Non-Hispanic	-	530	263	233	1,026
Unknown	1	307	136	131	575
2021 TOTAL	1	928	479	421	1,829
2022					
Hispanic	-	46	64	52	162
Non-Hispanic	-	255	133	178	566
Unknown	4	184	84	114	386
2022 TOTAL	4	485	281	344	1,114

Juvenile Pre-Trial – Gender

	2020	2021	2022	TOTAL
Female	5	8	2	15
Male	28	17	25	70
TOTAL	33	25	27	85

Juvenile Pre-Trial – Race

	2020	2021	2022	TOTAL
American Indian/Alaskan Native	2	3	1	6
Asian/Pacific Islander	1	1	0	2
Black/African American	5	11	7	23
Multi-Racial	0	1	3	4
Unknown	9	3	2	14
White	16	6	14	36
TOTAL	33	25	27	85

Juvenile Pre-Trial – Hispanic/Non-Hispanic

	2020	2021	2022	TOTAL
Hispanic	1	4	3	8
Non-Hispanic	21	13	17	51
Unknown	11	8	7	26
TOTAL	33	25	27	85

Adult Probationer – Gender

	Felony	Gross Misd.	Misd.	TOTAL
2020				
Female	298	238	83	619
Male	822	637	281	1,740
2020 TOTAL	1,120	875	364	2,359
2021				
Female	313	254	116	683
Male	840	697	330	1867
2021 TOTAL	1,153	951	446	2,550
2022				
Female	311	299	132	742
Male	908	838	403	2,149
2022 TOTAL	1,219	1,137	535	2,891

Adult Probationer – Race

	Felony	Gross Misd.	Misd.	TOTAL
2020				
American Indian/Alaskan Native	53	44	13	110
Asian/ Pacific Islander	76	40	9	125
Black/African American	151	119	43	313
Multi-Racial	2	1	1	4
Unknown	14	10	45	69
White	824	661	253	1,738
2020 TOTAL	1,120	975	364	2,359
2021				
American Indian/Alaskan Native	58	47	15	120
Asian/ Pacific Islander	63	44	10	117
Black/African American	179	141	58	378
Multi-Racial	7	5	4	16
Unknown	15	19	94	128
White	831	695	265	1,791
2021 TOTAL	1,153	951	446	2,550
2022				
American Indian/Alaskan Native	67	46	22	135
Asian/ Pacific Islander	59	46	23	128
Black/African American	224	174	70	468
Multi-Racial	24	24	19	67
Unknown	17	22	73	112
White	828	825	328	1,981
2022 TOTAL	1,219	1,137	535	2,891

Adult Probationer – Hispanic/Non-Hispanic

	Felony	Gross Misd.	Misd.	Total
2020				
Hispanic	140	96	59	295
Non-Hispanic	934	758	252	1,944
Unknown	46	21	53	120
2020 TOTAL	1,120	875	364	2,359
2021				
Hispanic	131	107	61	299
Non-Hispanic	963	789	270	2,022
Unknown	59	55	115	229
2021 TOTAL	1,153	951	446	2,550
2022				
Hispanic	156	141	84	381
Non-Hispanic	962	897	308	2,167
Unknown	101	99	143	343
2022 TOTAL	1,219	1,137	535	2,891

Juvenile Probationer – Gender

	2020	2021	2022	TOTAL
Female	30	14	7	51
Male	72	42	32	146
TOTAL	102	56	39	197

Juvenile Probationer – Race

	2020	2021	2022	TOTAL
American Indian/Alaskan Native	5	2	1	8
Asian/Pacific Islander	4	2	0	6
Black/African American	26	12	9	47
Multi-Racial	1	2	8	11
Unknown	4	3	2	9
White	62	35	19	116
TOTAL	102	56	39	197

Juvenile Probationer – Hispanic/Non-Hispanic

	2020	2021	2022	TOTAL
Hispanic	22	10	9	41
Non-Hispanic	74	40	25	139
Unknown	6	6	5	17
TOTAL	102	56	39	197

Adult Supervised Release – Gender

	2020	2021	2022	TOTAL
Female	9	10	8	27
Male	86	85	70	241
TOTAL	95	95	78	268

Adult Supervised Release – Race

	2020	2021	2022	TOTAL
American Indian/Alaskan Native	5	4	5	14
Asian/Pacific Islander	5	6	4	15
Black/African American	13	12	9	34
Multi-Racial	0	0	0	0
Unknown	2	2	2	6
White	70	71	58	199
TOTAL	95	95	78	268

Adult Supervised Release – Hispanic/Non-Hispanic

	2020	2021	2022	TOTAL
Hispanic	10	13	12	35
Non-Hispanic	82	79	60	221
Unknown	3	3	6	12
TOTAL	95	95	78	268

Caseload Sizes and Risk Levels

Scott County Community Corrections uses validated actuarial assessments with clients to determine their risk to reoffend (recidivism). Based on the information from the assessment the client receives a score that correlates with categories of low, medium, and high which is used to determine the level and intensity of supervision they receive. The point at which the score changes to another risk level is the cut-off point (cut point). Probation Officers have the discretion to override the risk level based on aggravating and mitigating circumstances as well.

Due to staffing constraints, Scott County Community Corrections (SCCC) has historically adjusted recommended cut points for the risk level on the Level of Service Inventory-Revised: Short Version (LSI-R:SV) and Level of Service/Case Management Inventory (LS/CMI). This minimized the number of clients assigned to Adult Traditional Supervision Probation Officers (medium and high-risk caseloads). Therefore, many clients who, according to tool recommendations, were classified as medium and high-risk were being monitored by the Probation Service Center (PSC) whose caseload was meant for low-risk clients and led to many clients not receiving the level of supervision they needed.

Due to the increase in funding from the MN State Legislature in 2023, Scott County was able to hire additional staff to allow the department to adjust cut points to better align with tool recommendations. More information regarding staffing increases can be found in the Strategic Planning section of this plan (page 14).

The following table outlines the change between the tool cut points SCCC was utilizing prior to 2023 and then in 2024 after practice changes were made possible by the increased funding approved by the MN State Legislature in 2023.

Scott County Community Corrections Risk Cut Points

Risk	LSI-R:SV		LS/CMI	
	Prior to 2023	2024	Prior to 2023	2024
Minimum	0-4	0-3	0-17	0-10
Medium	5	4-5	18-19	11-19
High	6+	6+	20-35	20-29
Very High			36+	30+

Average Caseload Sizes 12/31/2022

	Avg. Size
Juvenile – All Case Types	28
Adult Pre-Trial/Conditional Release	467
Adult Probation Service Center	545
Adult Specialty Courts	28
Adult Specialized	56
Adult Traditional	47
Adult Transfer	419
Adult Warrant	1,034

Client Risk Level 12/31/2023

Risk Level	Percent
High/Very High	18%
Medium	14%
Low	46%
Unknown/Unclassified	22%

Client Probation Outcomes

2022

	Successful	Unsuccessful
Adult	76%	24%
Juvenile	91%	9%

Scott County Community Corrections defines client outcomes as:

Successful: Client completed conditions and had no new offense convictions which caused a violation of probation. A probation violation may have been filed during course of probation, but a sanction was ordered, and the client was reinstated on probation.

Unsuccessful: A probation violation was filed for a technical violation and/or new offense and the sentence was executed resulting in the client serving the remainder of their sentence in jail or prison or credit was given for time served and the client was discharged from probation.

STRATEGIC PLANNING

Goals and Strategies Update

1. **Be Remarkable/Enhance Public Safety – Scott County will be safer through the provision of support and services, available locally, to justice-involved individuals and families.**
 - a. Expand resources within the county to support justice-involved individuals being successful.
 - b. Use accurate and comprehensive data to drive what we do.

Caseload Realignment/Improve Supervision by Risk

Update: Scott County Community Corrections defines its own cut points on the LSI-R:SV screening and the LS/CMI risk tool starting with the recommended cut points and then adjusts based on staffing constraints – the recommended cut points have not been used. For example, many clients who, according to recommended cut points, scored medium or high-risk were being monitored by low-risk monitoring PSC Assistant Probation Officers (APO's) rather than being supervised by a medium/high risk Adult Traditional Supervision Probation Officer (PO).

The department commissioned an LSI-R:SV Norming and Validation study and an LS/CMI Norming and Cut Point study. The results concluded that the department's clients who were supervised at a level lower than that which the tool recommends were more likely to reoffend than similar clients who were risked and supervised at the tools' recommended levels. Specific information regarding SCCC's cut points were outlined in the Client Population section of this plan (page 12).

In 2023, the department updated its practice and began reorganization by updating the LSI-R:SV cut points to move many department identified low-risk clients to the tool recommended medium-risk. In addition to providing these clients with the appropriate level of supervision, this change allowed the department to transfer out cases which it previously had not due to the low-risk designation.

To address these caseload increases, with the addition of funding approved by the MN State Legislature in 2023, the department was able to hire ten additional staff. Of those, six Probation Officers were added to supervise the additional medium/high and enhanced probation, supervised release, and transfer clients.

Cognitive Programs

Update: With the increase in funding approved by the State Legislature in 2023, the department was able to hire two Evidence-Based Practices (EBP) Coordinators. The Coordinators have been tasked with many duties and projects which are outlined further in the Highlights and Needs section of the plan (page 18).

Future: To improve on the cognitive programming the department offers, the EBP Coordinators are responsible for identifying additional cognitive programming needs and will assist in running a consistent cohort of cognitive-based groups, such as Decision Points.

2. **Be Remarkable/Innovate and Align – We are one department, with one vision, working together to deliver client-centered, staff supported services in a seamless way.**
 - a. Ensure business processes are conducted in the most efficient way.

Probation Service Center (PSC) Improvements

Update: Throughout 2023, many meetings were held to map and review the PSC (lower-risk caseload) processes and tasks. As a result, the unit reclassified an APO to a PO position. APO's will continue to monitor the unit's clients on a day-to-day basis. However, one impactful change with the inclusion of a PO within the unit is that, among other duties, the PO will focus on the unit's higher needs clients to assess if the unit can successfully provide each one with the service(s) and monitoring they require or if the client would be better served by reassignment to a higher-risk caseload.

Future: In spring of 2024, the many task and process improvements identified during mapping will be rolled out to the department and implemented into the PSC's daily work.

Conditional Release

Update: In October 2023, the Conditional Release monitoring program was moved from the PSC to the Intake Unit. The program is a better fit within the Intake Unit as it performs other pre-trial tasks, such as bail studies and pre-sentencing investigations.

Future: In fall of 2024, the program will be evaluated for additional efficiencies.

CSTS Web Version Implementation

Update: In 2023, most staff began utilizing the web version of CSTS for many functions. Additionally, an integration between the department's data management system and drug/alcohol testing system was completed.

Future: In 2024, the department will upgrade to the web version of CSTS. At this point nearly all staff will be completing their work in the web version. At this point the drug/alcohol testing integration will go live, creating efficiencies for staff when tracking and following up on clients' drug/alcohol testing. The integration will also allow the department to begin work on implementing the use of the case planning feature. The use of this feature will provide additional data for client outcome analysis and reporting and continue the increased use of evidence-based practices by the department.

3. **We will share ideas, coordinate services and plan for the least restrictive interventions with our justice system partners, Health and Human Services, and Community Services to promote safety and victim restoration.**
 - a. Expand resources within the county to support justice-involved individuals being successful.

Response Grid

Update: In 2023, the department completed the first draft of the adult Response module in CSTS and began a pilot of its use in August 2023. Five probation officers, with representation from high-risk supervision to low-risk monitoring, are on the pilot team. This group meets weekly, alternating topics between technical and adaptive skills and working through changes and enhancements. This is a fluid process; the group is learning as they progress through the pilot. The group recently presented this program at the 2024 MACCAC Agent Conference to share their story from building the accomplishments and misconducts grid to implementing its use in their day-to-day work.

Future: In 2024, additional Probation Officers will join the pilot which will assist the group in developing a department training curriculum.

Transformation Housing

Update: As outlined in previous Comprehensive and Interim Plans, the County opened two transformation houses for men, the first in Shakopee and then one in Prior Lake.

Future: In 2024, the County will be standing up its first women's transformation house in Shakopee. More on this can be found in the Highlights and Needs section of this plan (page 17).

Case Consultation

Future: In 2023, the Adult Traditional Supervision unit began case consultations with licensed staff from the Scott County Mental Health Center. This was implemented based on feedback from a staff survey and the value this practice has brought to the Juvenile Unit, which implemented this practice in 2023. PO's bring cases and situations, in a group setting, to seek input and recommendations from mental health professionals on how to address these situations, best meet client needs, and learn where they may seek specific services or resources for the clients they supervise. The PO's discuss biases they have in different situations while working with clients and receive input and feedback on how to best work through them. Case consultations allow each PO to present issues and concerns they have and learn from the information that other PO's in the unit bring to the meetings.

PRE-TRIAL, DIVERSION, AND OTHER SERVICES

The Intake Unit, consisting of eight probation officers, performs many tasks under the pre-trial umbrella.

Bail Evaluations: Scott County has used the Minnesota Pre-trial Release Evaluation Form and Assessment Tool (MNPAT) for bail evaluations since its inception. We are looking forward to upcoming enhancements and results.

Conditional Release Program: The Intake Unit monitors the adult conditional release program. The adult Conditional Release Program monitors persons who must comply with certain conditions imposed by the court in order to be released from jail pending disposition of their case. SCCC monitors the following conditions: Global Positioning Systems (GPS) monitoring, alcohol monitoring device (AMD), no contact orders, and random alcohol/drug testing for specific offenses (all person related, gross misdemeanor and felony DWI, and 1st degree drug and arson).

Pre-Sentence Investigations (PSI): The Intake Unit completes PSI's for the department. Intake Unit PO's perform an LS-CMI on all clients completing a PSI. The PSI used by SCCC follows MN Statute 609.115 Subd. 1. by highlighting risk/needs, military service, and victim statements and restitution. The Intake Unit offers the court a short/limited PSI option if the purpose of the investigation is solely to connect with a victim for impact and restitution information. Included on each report is the client's criminal history and jail credit.

Criminal History Summary (CHS): The Intake Unit completes CHS's according to the Minnesota Sentencing Guidelines Commission. A CHS is completed on all felony level cases, providing our justice partners with a client's criminal history to assist in case resolution. The CHS is submitted to the client's court file prior to their omnibus hearing. The CHS is converted to the Sentencing Guidelines Worksheet when a PSI is completed.

CORE INTERVENTIONS & EVIDENCE-BASED PRACTICES PROGRAMMING

Risk/Needs/Responsivity

Scott County Community Corrections staff utilize several tools to assess client risk for re-offense. The LSI-SV pre-screening tool is used upon intake to determine the appropriate level of supervision for the client. Clients are assigned a risk level of low, medium, or high. Those scoring medium/high are then administered a risk-needs assessment using one of two tools, the LSI/CMI for adults or the Youth Level of Service/Case Management Inventory (YLSI/CMI) for juveniles. Using the results of the risk-needs assessment, staff consider criminogenic risk factors (factors that influence crime and predictors of future criminal behavior) to ensure appropriate level of supervision, develop effective case plans, and make referrals to programs and services that incorporate evidence-based practices. The Adult Traditional Supervision Unit utilizes the Ontario Domestic Assault Risk Assessment (ODARA) to identify high-risk adult male domestic abusers to assess proper caseload assignment.

Scott County Treatment Court and Veterans Court utilize the Risk and Needs Triage (RANT) to screen individuals referred to specialty court programs. The RANT is an evidence-based instrument that allows problem solving courts to assess an individual's level of risk and needs to determine the appropriate level of services. The tool can be administered quickly and easily and allows the specialty courts to target individuals that are high-risk and high-need for the program. Scott County Veterans Court also targets those that are low-risk but have a high need that would benefit from services and support of the program.

Adult case planning starts with the use of the (LS/CMI) and the integration of the assessment with case management. Staff using the LS/CMI determine the criminogenic need(s), engage the client to set goals for change, and make concrete steps to reach the desired goals.

Highlights and Needs

Cognitive Programming

Highlights: Decision Points is an evidence-based open-entry cognitive behavior intervention program designed for delivery with youth and adult populations in contact with the justice system. The program is built on the principle of “Strategy of Choices” and equips participants with alternative ways to examine their thinking and the related actions that lead them into trouble.

Carey Guides equip PO’s with the information and tools they need to support behavior change and skill development among their clients. Carey Guides specifically address criminogenic needs such as harmful thinking patterns, the negative influence of peers, emotional regulation, and interpersonal skills. The guides also address common case management issues, including case planning, motivating people to change, maximizing strengths, responding to prosocial and noncompliant behavior, and working with people who have mental health challenges.

Staff utilize Tools on Devices (TOD), an electronic version of the Carey Guides. TOD allows staff to assign fillable versions of Carey Guide tools. Clients can complete and submit the tools from their smartphone, tablet, or personal computer. This provides a responsive way to work with clients who may struggle with managing handouts or remembering to complete homework.

Sex Offender Programming

Highlights: Scott County continues to contract with CORE Professional Services to facilitate adult sex offender treatment programming in Scott County. The Sex Offender Supervision PO’s attend these groups as well.

Cognitive Programming

Needs: To address the need for housing by female clients in 2024, Scott County plans to stand up a transformation house for women. Scott County has purchased a house for this use and is currently in the planning stages to get the house ready for residents and identify a service provider to offer programming to the women residing at the house.

Evidence-Based Practices

Highlights: Scott County Community Corrections hired two Evidence-Based Practice (EBP) Coordinators in November of 2023. These positions will ensure further growth and development of evidence-based practices within Scott County Community Corrections.

Needs: The two EBP coordinators will assist in the following areas:

- Continual research around evidence-based practices.
- Consistency around staff development in use of risk-need-responsivity, motivational interviewing, case planning, assessments, and cognitive behavioral interventions.
- Providing training, coaching, and guidance to agents in the use of evidence-based practices with the clients they serve.

- Collaborating efforts with the Department of Corrections around standardization of training with 40 hours of training a year for PO's, with 10 of those hours specific to evidence-based practices.
- Assisting in implementing a more standard form of case planning that aligns with best-practice research.
- Helping in efforts to implement and coach on the use of the Response Grid.
- Assisting in running a consistent cohort of cognitive based groups, such as Decision Points.

VICTIM CONCERNS

In February 2024, SCCC began working with victim advocates to gather feedback on how the department can best serve victims in our community. Part of this effort includes researching available (or partnering to create new) resources for victims which can be provided by local government agencies, private business, non-profit agencies, and faith-based organizations.

CORRECTIONAL FEES

Fee Types Assessed

Scott County charges fees for adult supervision, transfer, and transfer applications. The cost varies based on the case offense level and in which supervision program they are participating. The department does not charge adult clients for any other department provided programming.

The Scott County Mental Health Center (MHC) provides a long-term domestic group program Achieving Change Through Value Based Behavior (ACTV) for adult male clients. The MHC program accepts insurance for payment or clients pay out-of-pocket.

The department contracts with vendors to provide drug/alcohol testing for adult and juvenile clients (\$25.95 - \$28.45/test) and EHM services (\$9.75 - \$17.00/day). Clients pay these vendors directly.

Parents/guardians of juvenile clients who have been placed in out-of-home placements or are receiving EHM services are billed for those services. Fees owed varies as the fee assessed is based on a sliding fee scale.

SCCC understands that clients may face financial hardship due to SCCC assessed fees. Therefore, clients assessed a fee by the department may set up payment plans for fee repayment or request a fee waiver. Clients are also able to submit a fee waiver request for drug/alcohol testing any EHM service; if approved, the department pays the vendor directly for the client's services. The department is currently updating the fee waiver practice to capture additional clients eligible for assistance

Fee Amounts

FEE	AMOUNT
Supervision Fee – Felony	\$330
Supervision Fee – Gross Misdemeanor	\$315
Supervision Fee – Misdemeanor	\$300
Supervision Fee – Supervised Release	\$300

Fee Assessed/Collected - 2022

	ASSESSED	COLLECTED
Adult Supervision/Transfer	\$618,180	\$354,396
Juvenile Placements/Services	\$192,138	\$27,115

CONTRACTED SERVICES

Scott County contracts with Averhealth to provide both collection and analysis for urinalysis testing for clients ordered to submit to random drug/alcohol testing. The contract includes services for Community Corrections, Health and Human Services, and Scott County Jail clients.

Scott County contracts with Minnesota Monitoring to provide electronic home monitoring services to our clients. The contract includes services for Community Corrections, Health and Human Services, and Scott County Jail clients.

Scott County contracts with Nexus-FACTS Family Healing to provide Systemic Family Therapy. In 2023, Scott County partnered with Carver County through a host county contract which allows FACTS to hire staff to work specifically with Scott and Carver County families. This contract allows for service to clients/families involved with Community Corrections and Health and Human Services in both Scott and Carver counties.

Community Corrections will soon be seeking a programming service provider for the women’s transformation house to be opened in Shakopee. Damascus Way is currently contracted to provide services to clients at the men’s transformation houses.

Scott County continues to contract with CORE Professional Services to facilitate adult sex offender treatment programming in Scott County. The Sex Offender Supervision PO’s attend these groups.

BUDGET – 2024 & 2025

Scott County budgets on an annual basis. The 2025 budget will not be completed and approved by the County Board until December of 2024.

The budget outlined in this plan was submitted to the Department of Corrections as is required for subsidy funding. This budget reflects how subsidy funds are utilized by SCCC. For context, the full 2024 budget for SCCC Field Services is \$6,795,997.

Budget information for the Juvenile Alternative Facility and Specialty Courts are not included in this budget as subsidy funds are not used for these services.

Administration Salary (Director, Manager, Clerical)			
Role	Non-Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)
Director		1.00	199,352
Supervisor		4.00	564,090
Business Info Specialist	.84	.16	20,545
Administrative Specialist		3.00	282,173
Systems Support Tech			
Total Admin Salary and Fringe	0.84	8.16	1,066,160

Non-Admin Salaries (Agent, Case Aid, Case Manager, Social Worker)			
Role	Non-Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)
Field Probation Officer		22.50	2,810,933
Specialty Court Field PO	1.50		
Specialty Court Coordinator	1.00		
Assistant Probation Officer			
Total Admin Salary and Fringe	2.50	22.50	2,810,933
Current Expense			
Category	Description		County's Subsidy Budget (State subsidy money received)
Other - Current Expense			
Description			County's Subsidy Budget (State subsidy money received)
Total - Other - Current Expense			
External Contracted Programming Information			
Program Name (Vendor Name)	Program Type		County's Subsidy Budget (State subsidy money received)
Total External Contracted			

Total Counties Comprehensive Budget Plan and Expenditures			
Description	Non-Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)
Salary and Fringe			
Administration	.84	8.16	1,066,160
Non-Admin	2.50	22.50	2,810,933
Total Salary and Fringe	3.34	30.66	3,877,153
Total Current Expense			
Total	3.34	30.66	3,877,153

SALARY ROSTER

Management		2 FTEs
Director	1 FTE	Grade 17
Field Services Manager	1 FTE	Grade 15
Direct Supervision		4 FTEs
Field Supervisor	3 FTEs	Grade 13
Administrative Services Supervisor	1 FTE	Grade 10
Technical Staff		2 FTEs
Business Information/Systems Specialist	1 FTE	Grade 12
Systems Support Technician	1 FTE	Grade 7
Administrative		3 FTEs
Senior Administrative Specialist	3 FTE	Grade 5
Evidence-Based Practices		2 FT's
Evidence-Based Practice Coordinator	2 FTE	Grade 12
Probation Service Center		3 FTEs
Probation Officer	1 FTE	Grade 11
Assistant Probation Officer	2 FTEs	Grade 7
Pre-Trial/Intake/Transfer		11 FTEs
Probation Officer	11 FTEs	Grade 11
Traditional Adult Supervision		9 FTEs
Probation Officer	9 FTEs	Grade 11
Enhanced and Specialty Caseloads		6 FTEs
Probation Officer	6 FTEs	Grade 11
Juvenile Supervision		3 FTEs
Probation Officer	3 FTEs	Grade 11

Compensation Grade Schedule

Effective January 1, 2024

Grade	Interval	Minimum	85% of Midpoint	Midpoint (Market)	Maximum (Merit Control Pt)	Performance Maximum
1	Annual	37,762	40,122	47,203	54,283	56,643
	Hourly	18.1549	19.2895	22.6936	26.0976	27.2323
2	Annual	40,025	42,527	50,031	57,536	60,038
	Hourly	19.2429	20.4456	24.0536	27.6617	28.8643
3	Annual	42,420	45,071	53,025	60,979	63,630
	Hourly	20.3942	21.6688	25.4927	29.3166	30.5912
4	Annual	44,958	47,768	56,198	64,628	67,438
	Hourly	21.6146	22.9655	27.0182	31.0710	32.4219
5	Annual	47,654	50,632	59,567	68,502	71,480
	Hourly	22.9104	24.3423	28.6380	32.9337	34.3656
6	Annual	50,517	53,674	63,146	72,618	75,775
	Hourly	24.2868	25.8048	30.3585	34.9123	36.4303
7	Annual	53,546	56,893	66,933	76,972	80,319
	Hourly	25.7433	27.3523	32.1792	37.0060	38.6150
8	Annual	56,756	60,304	70,945	81,587	85,134
	Hourly	27.2867	28.9921	34.1083	39.2246	40.9300
9	Annual	60,157	63,917	75,197	86,476	90,236
	Hourly	28.9218	30.7294	36.1523	41.5751	43.3828
10	Annual	63,763	67,748	79,703	91,659	95,644
	Hourly	30.6551	32.5711	38.3189	44.0667	45.9827
11	Annual	68,865	73,169	86,081	98,993	103,297
	Hourly	33.1080	35.1773	41.3850	47.5927	49.6620
12	Annual	74,566	79,226	93,207	111,848	116,509
	Hourly	35.8488	38.0894	44.8111	53.7733	56.0139
13	Annual	80,570	85,606	100,713	120,855	125,891
	Hourly	38.7357	41.1567	48.4197	58.1036	60.5247
14	Annual	87,018	92,457	108,773	130,527	135,966
	Hourly	41.8357	44.4505	52.2946	62.7536	65.3683
15	Annual	93,982	99,856	117,477	140,973	146,847
	Hourly	45.1835	48.0075	56.4794	67.7753	70.5993
16	Annual	103,381	109,842	129,226	155,071	161,532
	Hourly	49.7022	52.8087	62.1278	74.5535	77.6598
17	Annual	113,719	120,826	142,148	170,578	177,685
	Hourly	54.6724	58.0894	68.3405	82.0086	85.4256
18	Annual	125,090	132,908	156,362	187,635	195,453
	Hourly	60.1394	63.8981	75.1742	90.2090	93.9678
19	Annual	137,600	146,200	172,000	206,400	215,000
	Hourly	66.1538	70.2884	82.6923	99.2308	103.3654

HIGHLIGHTS

With the new legislation passed, the County Board approved 10 new positions for Scott County Community Corrections. These positions include, a Community Corrections Field Service Manager, two evidence-based practices coordinators, two high-risk specialized caseload probation officers, one transfer unit probation officer, three traditional unit probation officers, one system support technician. These positions will allow agents to practice more evidence-based practices that are shown to be effective in reducing recidivism and changing client behavior. The two Evidence-Based Practices Coordinators will focus on training, supporting, and coaching staff on building skills and incorporating best practices in the work they do with client caseloads.

With the increase in funding approved by the Minnesota Legislature in 2023, a Community Supervision Advisory Committee was formed, whose scope of work will include developing statewide consistency for supervision standards and definitions, risk and needs assessment tools, an incentives and sanctions grid, case plans, performance indicators for supervision success, and a statewide training and quality assurance system overseen by an evidence-based practices coordinator. These changes will ensure that the MN Community Corrections system is rooted in evidence-based best practices that will enhance public safety.

In conclusion, I am excited about what the future has in store for Scott County Community Corrections and the broader MN Corrections work. We've had a unique opportunity to enhance our services for our community, clients, and the future of community corrections.

Through this MN state funding opportunity, SCCC focused on enhancing our services areas where we had gaps, like ensuring adequate housing for those involved in the criminal legal system and helped find solutions to fill those gaps. In Scott County that meant establishing additional transitional housing, including one specifically for women to open in 2024. By working with our community partners, the County can help us close those gaps that are barriers to client success and create safer communities. When we work with clients to reach their full potential, we reduce recidivism and improve the health and wellness of future generations.

Therefore, I am guided by the belief that being in service to others and drawing on their wisdom to find real-world solutions is the most significant guarantee of success that any of us can have. The guiding principles we stand on in Scott County Community Corrections are embodied by the word believe. To **B**e remarkable, **E**nsure collaboration, **L**isten, really listen, **I**nnovate, **E**nhance safety, **V**ocalize equity, and **E**valuate services. It is vital to recognize the differences that make a difference when dealing with unique situations and address them through the prism of equity for everyone involved in the justice system across our state.

I am incredibly proud of the work that has been done to develop this comprehensive plan and grateful for the community corrections staff, the support of our county board, the community, and the state of Minnesota. Together, we can build a safer, stronger, and more inclusive future for all. Thank you.



Molly Bruner | Community Corrections Director