



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Scott County Juvenile Alternative Facility

Address: 17681 Valley View Drive, Jordan, MN 55352

MN Governing Rule: 2960 Children's Residential Facility

Inspection Type: Biennial **Inspected By:** Marcia Sparrow – Detention Facility Inspector

Inspected on: 04/24/2024

Inspection Method: On site inspection.

Officials Present During Inspection: Director Bob Nelson

Officials Present for Exit Interview: Director Bob Nelson

Issued Inspection Report to: Director Bob Nelson; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	316	312	1

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 05/01/2024 **Ends On:** 04/30/2026 **Facility Type:** Non-Secure Juvenile Detention/Residential Facility

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 04/30/2025

Delinquent Juvenile Hold Approval: **Certificate Holder:** Scott County
17681 Valley View Drive
Jordan, MN 55352

Special Conditions:

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Interchangeable non-secure residential/detention	Coed	16	100	16.00	0	0	None.	

RULE COMPLIANCE DETAILS

Chapter 2960 - Mandatory Rules Not In Compliance**Total: 1**

1. 2960.0100 PERSONNEL POLICIES. Subpart 7. Background study.

A license holder and individuals identified in Minnesota Statutes, sections 241.021 and 245A.04, subdivision 3, must submit to a background study. A. Background checks conducted by the Department of Human Services are conducted according to Minnesota Statutes, section 245A.04, subdivision 3. B. Background checks conducted by the Department of Corrections are conducted according to Minnesota Statutes, section 241.021, subdivision 6.

Inspection Findings:

Under Minnesota Statute 245C.04 Sub 7, if an employee has a legal name change, a new background study must be submitted. In review of employee files, there was one file with a legal name change without a new background study clearance.

Corrective Actions:

Immediately file a clearance request with the Department of Human Services Background Study Division for the staff under his/her new legal name. The individual must be cleared prior to working alone with the residents.

Response Needed By:**Chapter 2960 - Mandatory Rules In Compliance With Concerns****Total: 3**

1. 2960.0080 FACILITY OPERATIONAL SERVICES, POLICIES, AND PRACTICES. Subpart 11.B.. Health and hygiene services.

The license holder must meet the conditions in items A to F. B. The license holder must maintain a record of the illness reported by the resident, the action taken by the license holder, and the date of the resident's medical, psychological, or dental care.

Inspection Findings:

The facility record of illness is maintained in each individual resident file where all files would have to be reviewed to find illness data.

Corrective Actions:

The facility health services will be creating a master list of reported illnesses and maintain it in the MAR binder in the health services office.

Response Needed By:

2. 2960.0270 FACILITY OPERATIONAL POLICIES AND PROCEDURE REQUIREMENTS, SERVICES, AND PROGRAMS. Subpart 8.C.. Exercise and recreation.

Provisions for indoor space and equipment for active recreation;

Inspection Findings:

The facility has a small indoor space for active recreation during inclement weather or when a youth is unable to leave the facility to go to a local gym. With this small space, youth have a limited amount of choices for activities which would meet the requirements for active recreation.

Corrective Actions:

Find a solution in order to expand the youth's choices and abilities to participate in indoor active recreation while on facility grounds.

Response Needed By:

3. 2960.0570 FACILITY OPERATIONAL POLICIES AND PROCEDURES. Subpart 3. security policies and procedures.

The license holder must have security policies and procedures that include the topics in items A to K: A. control and recovery of contraband; B. delivery and service procedure; C. prohibition of firearms and other weapons in resident areas; D. search procedures; E. escort of residents outside security area; F. one half hour interval security inspection routines when residents are not under direct supervision; G. lock and key procedures; H. inspection of physical plant procedures; I. count procedures; J. weapons, tools, equipment, medications, and hazardous substances; and K. use of chemical irritants.

Inspection Findings:

F. All checks were conducted within the timing per this rule part. A camera review of these checks revealed that checks are being conducted too quickly and not in a manner that would ensure resident safety at the time of the check.

Corrective Actions:

Ensure that staff are completing these checks in a manner that ensures resident safety.

Response Needed By:

INSPECTION COMMENTS

The Scott County Juvenile Alternative Facility biennial inspection was completed on April 24, 2024 using Minnesota Rules, Chapter 2960, governing juvenile residential facilities.

This scheduled visit consisted of a physical plant safety and security inspection. The physical plant inspection included intake, resident living areas, resident bedrooms, bathrooms, visiting/meeting/group rooms, recreation areas, kitchen, and classroom areas of the facility.

The inspection also included discussions with direct care staff, nursing staff, administration, residents, and observation of staff interactions with residents. Documentation review included staff personnel and training files, resident files, daily logs, treatment plans, menus, recreation schedules, grievance documentation, well-being checks, policy and procedure manual, and resident handbooks.

If you have any questions regarding this report, please email ie-support.doc@state.mn.us.

JJDP A Compliance

The Scott County Juvenile Alternative Facility is nonsecure. Free egress was verified during the on site visit.

Report completed By: Marcia Sparrow – Detention Facility Inspector

Signature:

Marcia Sparrow