



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS Scott County Jail FOR:

Address: 301 Fuller Street, Shakopee, MN 55379

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Jen Pfeifer – Detention Facility Inspector **Inspected on:** 02/12/2019 to 03/22/2019

Inspection Method: Facility tour, staff and resident interviews, employee and resident file reviews, video footage review, and related documentation reviews.

Officials Present During Inspection: Captain Doug Schnurr

Officials Present for Exit Interview:

Issued Inspection Report to: Captain Doug Schnurr; Sheriff Luke Hennen; County Administrator Lezlie Vermillion; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	120	6	0	95.24%	Compliance rating of 100%
2911	Essential	102	102	0	0	100.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: conditional approval **Begins On:** 03/01/2019 **Ends On:** 02/28/2021 **Facility Type:** Jail
Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 02/29/2020
Delinquent Juvenile Hold Approval: 6 hrs **Certificate Holder:** Scott County Sheriff's Department
Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	210	90	189.00	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance

Total: 6

1. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

Inspection Findings:

A check of video and jail logs showed well-being checks out of compliance.

Corrective Actions:

Ensure that staff members are completing well-being checks per facility policy, and D.O.C. standards. Processes have been reviewed and am confident that the jail is taking the proper steps to ensure compliance with these checks.

Response Needed By: 04/30/2019

2. 2911.5300 SEARCHES, SHAKEDOWNS, AND CONTRABAND CONTROL. Subpart 4. Daily inspections.

A facility shall be inspected at least daily for contraband, evidence of breaches in security, and inoperable security equipment, and shall document the inspection.

Inspection Findings:

There is no documentation that daily inspections for contraband are completed.

Corrective Actions:

Ensure that daily contraband checks are completed and documented. This was noted in the last inspection.

Response Needed By: 04/30/2019

3. 2911.5450 DANGEROUS MATERIALS.

A facility shall have a written policy and procedure that specifies that materials dangerous to either security or safety shall be properly secured. Storage and use of flammable, toxic, and caustic materials must be in accordance with all applicable laws and regulations of governing jurisdictions. The policy must cover control and use of tools and culinary and medical equipment.

Inspection Findings:

Chemicals in the kitchen were found to be corrosive or flammable.
Culinary tools were not accounted for in the lock box. The lock box was also not locked at the time the inspection was complete.

Corrective Actions:

Arrange for secure storage of this product and ensure that the items in the secure lock box in the kitchen are accounted for.

Response Needed By: 05/01/2019

4. 2911.6500 STORAGE. Subpart 6. Needles and other medical sharps.

There shall be a written policy and procedure for the control and disposal of medical sharps and supplies. Medical sharps and supplies when used or stored in inmate housing areas shall be accounted for and secured in a locked area.

Inspection Findings:

Medical sharps on the medication cart are not accounted for.

Corrective Actions:

A system for accounting these items was discussed at the time of the inspection and the facility was working on implementation pending approval from the medical provider.

Response Needed By: 05/01/2019

5. 2911.6800 CONTROL. Subpart 1. Records.

Records of receipt, the quantity of the drugs, and the disposition of all prescription medications shall be maintained in detail to enable an accurate accounting.

Inspection Findings:

The jail uses an electronic medical system and it is unable to account for medications therefor counts are unable to be verified.

Corrective Actions:

The county will be working with the vendor to come up with a system for accounting for medication through EMS. Submit solution to the Department of Corrections.

Response Needed By: 10/01/2019

6. 2911.7200 HOUSEKEEPING, SANITATION, AND PLANT MAINTENANCE. Subpart 2. Maintenance plan.

A written housekeeping plan for all areas of the physical plant shall provide for daily housekeeping and regular maintenance by assigning specific duties and responsibilities. Facility floors are kept clean, dry, and free of hazardous substances. A written policy and procedure shall establish the following requirements: A. weekly sanitation inspections of all institution areas by a designated staff member; and B. there is documentation that deficiencies, if any, have been corrected.

Inspection Findings:

There is little in the way of preventative maintenance and little documentation to show that weekly sanitation inspections are being completed.

Corrective Actions:

See inspection notes #1 Physical plant and preventative maintenance.

Response Needed By: 10/01/2019

INSPECTION COMMENTS

#1 Physical Plant and Preventative Maintenance.

There is a lack of preventative maintenance at the Scott County Jail. Painting is needed on several door frames and railings facility wide. There are a few areas where graffiti is prominent. This also makes for a better facility atmosphere and may in turn impact facility safety.

#2 Staffing.

Retention continues to be an issue for the County. However, the county is aware of the issues and has made several improvements to the hiring process to assist the jail in maintaining staff.

Well-being checks were out of compliance but have improved greatly since the last inspection. The Sergeants complete weekly audits of these checks and documentation is completed on all checks found to be out of compliance with the rule.

JJPA Compliance

Compliance Report for the monitoring Facilities Pursuant to the Juvenile Justice Delinquency Prevention Act of 2002.

On the day of the inspection a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Scott County Jail is located in a Metropolitan Statistical Area (MSA). Therefore, Scott County Jail has a 6 hour hold ability for delinquent juveniles.

There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound Separation.

The findings are as follows:

DSO: I found no violations.

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court Holding: There are two different court holding areas in Scott County, each on a different floor. This allows them to place juveniles on a different floor in court holding, separated from adults. The common practice for juveniles is to be taken straight into court and not be placed in court holding.

Scott County utilizes the Scott County JAF, which is nonsecure and Carver County JDC for secure holding.

Report completed By: Jen Pfeifer – Detention Facility Inspector

Signature: _____

Jennifer Pfeifer