



ROCK NOBLES CCA

FY2024 Comprehensive Plan

“A Positive Force for Change”

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Introduction

Rock Nobles Community Corrections

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Rock and Nobles Counties, by a Joint Powers Resolution, declared in 1979 to jointly provide local comprehensive correctional programs under the Community Corrections Act of 1973. The two counties share personnel, facilities and financial resources in the development of the Community Corrections System. The philosophy of community corrections works to keep more offenders in the community and involves various community members, community groups and volunteers. Emphasis is placed on delivering rehabilitative and restorative programming with the intention of assisting offenders to increase competencies while reducing their risk to reoffend. In addition, services are offered to victims so that they are restored for their loss and/or gain emotional healing.

Services Provided:

- * Supervision of adult and juvenile offenders referred by the Court.
- * Diversion of appropriate low-risk offenders.
- * Assistance to crime victims.
- * Monitoring and enforcement of Court orders.
- * Investigative services that deliver relevant, accurate and timely information to the courts and the total criminal justice system.
- * Services that provide opportunities for offenders to change.
- * Community service work programs.

Size & Geographical Location

<p>NOBLES COUNTY 2022 ESTIMATED POPULATION: 21,947 HOUSEHOLDS: 8,392 COUNTY SEAT: WORTHINGTON</p>	<p>NOBLES COUNTY IS LOCATED IN THE SOUTHWEST CORNER OF THE STATE ADJACENT TO MURRAY COUNTY TO THE NORTH, COTTONWOOD COUNTY TO THE NORTHEAST, JACKSON COUNTY TO THE EAST, OSCEOLA COUNTY, IOWA TO THE SOUTHEAST, LYON COUNTY, IOWA TO THE SOUTHWEST AND ROCK COUNTY TO THE WEST. THE TOTAL AREA OF NOBLES COUNTY IS 722 SQUARE MILES AND HAS A POPULATION DENSITY OF 31.2 PEOPLE PER SQUARE MILE. NOBLES COUNTY, MINNESOTA IS THE 44TH LARGEST COUNTY IN MINNESOTA</p>
<p>ROCK COUNTY 2020 ESTIMATED POPULATION: 9,537 HOUSEHOLDS: 4,240 COUNTY SEAT: LUVERNE</p>	<p>ROCK COUNTY IS LOCATED IN FAR SOUTHWEST CORNER OF THE STATE IS ADJACENT TO PIPESTONE COUNTY TO THE NORTH, MURRAY COUNTY TO THE NORTHEAST, NOBLES COUNTY TO THE EAST, LYON COUNTY, IOWA TO THE SOUTH, MINNEHAHA COUNTY, SOUTH DAKOTA TO THE WEST, AND MOODY COUNTY, SOUTH DAKOTA TO THE NORTHWEST. THE TOTAL AREA OF ROCK COUNTY IS 483 SQUARE MILES AND HAS A POPULATION DENSITY OF 20.1 PEOPLE PER SQUARE MILE. ROCK COUNTY, MINNESOTA IS THE 70TH LARGEST COUNTY IN MINNESOTA</p>

COUNTY	2020 CENSUS	2010 CENSUS	+/-
COTTONWOOD	11,506	11,687	-1.3%
JACKSON	9,992	10,266	-1.0%
LYON	25,268	25,857	-0.4%
MURRAY	8,179	8,725	-1.4%
NOBLES	22,290	21,378	-1.6%
PIPESTONE	9,424	9,596	-0.6%
ROCK	9,704	9,687	-1.7%
OSCEOLA (IOWA)	5,415	4,929	-2.9%
CITY	2020 CENSUS	2010 CENSUS	
WORTHINGTON	13,947	12,764	
WINDOM	4,550	4,646	
LUVERNE	4,677	4,745	
JACKSON	3,234	3,299	
MARSHALL	13,652	13,680	

U.S. Census Bureau, released July 1st, 2022

Race/Ethnicity of County Population

	WHITE	BLACK OR AFRICAN AMERICAN	ASIAN	AMERICAN INDIAN AND ALASKA NATIVE	NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	TWO OR MORE RACES	HISPANIC OR LATINO
NOBLES	84.1%	5.0%	7.1%	1.5%	0.3%	2.0%	31.7%
ROCK	95.2%	1.1%	0.8%	0.9%	0.1%	2.0%	3.5%

Place of Birth

	NATIVE BORN	FOREIGN BORN
NOBLES	79.9%	20.1%
ROCK	98.3%	1.7%

Age and Sex

	PERSONS UNDER 5 YEARS	PERSONS UNDER 18 YEARS	PERSONS 65 YEARS AND OVER	FEMALE PERSONS
NOBLES	8.2%	28.3%	17.7%	48.0%
ROCK	5.2%	24.0%	20.6%	50.3%

Education

	HIGH SCHOOL GRADUATE OR HIGHER, PERCENT OF PERSONS AGE 25 YEARS	BACELOR’S DEGREE OR HIGHER, PERCENT OF PERSONS AGE 25 YEARS
NOBLES	79.4%	17.0%
ROCK	94.0%	27.4%

Income

	HOUSEHOLD INCOME	PERSONS IN POVERTY
NOBLES	\$62,973 MEDIAN	11.1%
ROCK	\$75,060 MEDIAN	8.7%

Source: US Census 2022

Administration & Organization of Correctional Services

Vision:

“Probation works in Southwestern Minnesota!”

Mission:

“In cooperation with the community, improving lives through public safety, victim restoration and offender change.”

Philosophy:

“Assist in the rehabilitation of the offender to be a productive citizen by utilizing probation services, to diminish the belief of revenge and severe punishment and to recognize that reintegration of offenders back into society is better than imprisonment.”

Values:

These Statements of Values were developed by our staff to clearly articulate the principles that guide our behavior and the vision that will shape our future.

***Staff as our greatest asset**

We are committed to the personal and professional development of our staff, and actively seek staff involvement and a shared sense of commitment and service at all levels.

***Professionalism and quality of service**

As correctional professionals, we demonstrate our commitment through competency, accountability, ethics, and pride in work.

***A safe, healthy work environment**

We are committed to providing a safe and healthy environment for staff and offenders.

***Respect for individuals**

We recognize the diversity of individuals and their contributions, and we strive to treat all people – offenders, staff and public – with dignity and understanding.

***Clear, open, honest communication**

We encourage communication that promotes unity, productivity, and understanding.

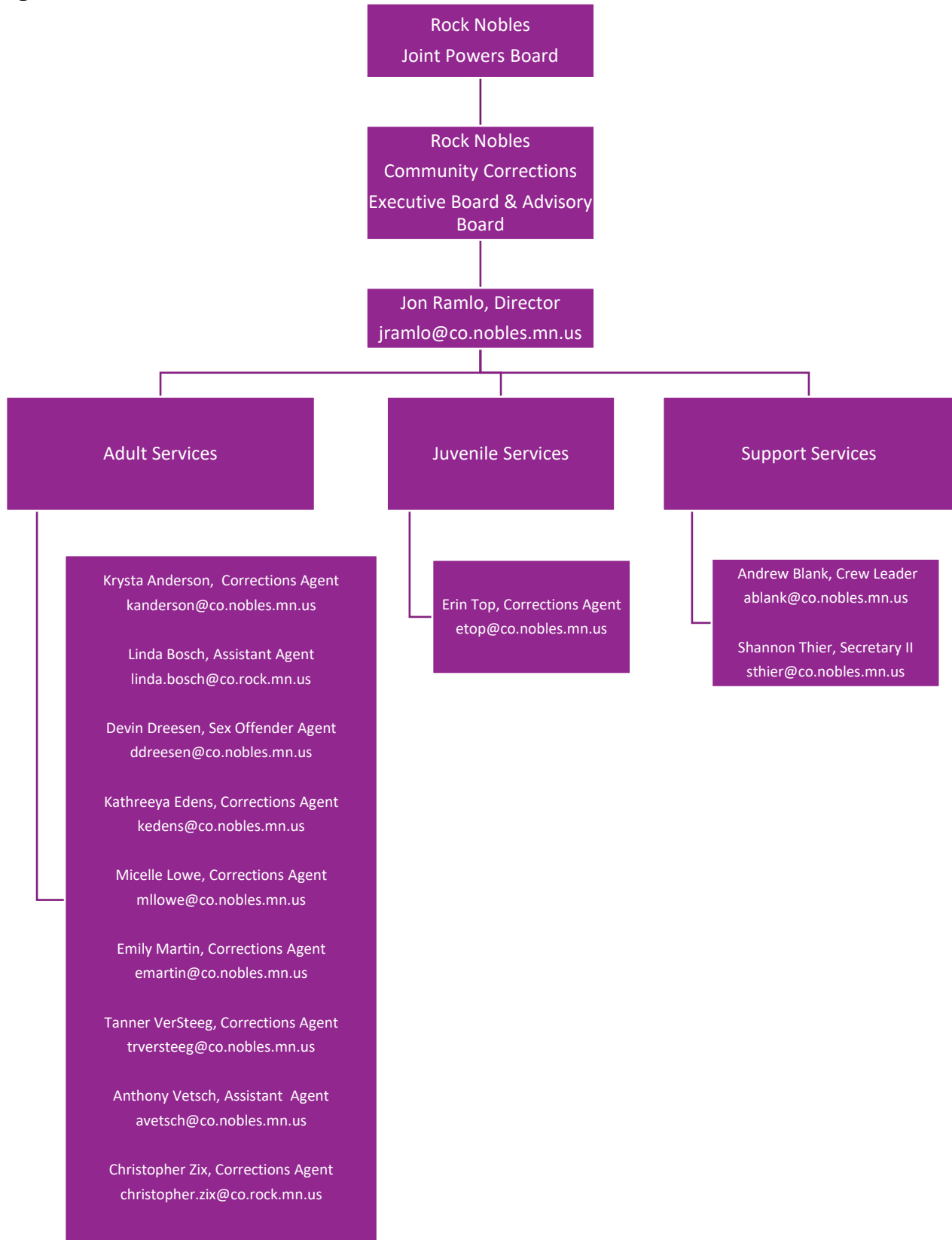
***People’s ability to grow and change**

We acknowledge that people – offenders and staff – have the need and ability to grow and change and we support their endeavors.

***Community interaction**

We encourage positive interaction with the community as we strive to promote public safety, victim restoration, and public understanding.

Organizational Chart



Governing Board

Nobles County Board of Commissioners

Justin Ahlers – Vice Chair - First District
 Gene Metz – Second District
 Bob Paplow – Third District
 Robert S. Demuth, Jr. – Chair - Fourth District
 Chris Dybeveck – Fifth District

Rock County Board of Commissioners

Gary Overgaard – First District
 Stan Williamson – Second District
 Greg Burger – Third District
 Sherri Thompson – Chair - Fourth District
 Jody Reisch – Fifth District

Rock Nobles Community Corrections is administered by an Executive Board; under a joint powers agreement between the counties of Nobles and Rock. The RNCC Executive Board is made up of seven members; two County Commissioners from the participating counties and three appointed members. The RNCC Executive Board meets every other month.

Executive Board Members

*Non board members that are given information and attend the meetings.

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In addition to the RNCC Executive Board, we also have an Advisory Board. The RNCC Advisory Board is made up of nine appointed citizens. The RNCC Advisory Board meets quarterly or more frequently when needed. The RNCC Advisory Board has been involved in the planning of all department programming and services.

Advisory Board Members

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Agency Training Requirements

Rock Nobles Community Corrections encourages employee participation in training and education events. Annually, a training plan is created with each staff to prioritize training based on department needs, program initiatives, and individual staff development goals. There are mandated training requirements for corrections agents and support staff. The corrections agents participate in 40 hours of training per year and support staff participate in 20 hours of training per year. Most training is acquired at professional and corrections conferences, district wide staff meetings, department staff meetings and specialized trainings specific to agent duties.

STAFF DEVELOPMENT	2023
NUMBER OF TRAININGS	136
NUMBER OF TRAINING HOURS	522

Volunteers & Internships

Community volunteers are utilized to occasionally supervise juveniles during community service work, provide mentorships to juveniles in programming and present to adult client’s an overviews of services and programs available in the communities at group supervision sessions.

Rock Nobles Community Corrections on average, has one or two interns annually from regional universities completing their field experience in the Rock or Nobles offices.

Overview of Supervision Population

Crime Rates

Probation Survey Report for Rock Nobles Community Corrections

Reporting Period: Jan thru Dec 2023

Report Date: 01/01/2024

	Prior Year End	Entries	Removals	Period Ending Total
<i>Felony</i>	241	91	113	227
<i>Gross Misdemeanor</i>	250	154	104	292
<i>Misdemeanor</i>	115	163	111	167
<i>Juvenile</i>	61	59	80	40
<i>Totals</i>	667	467	408	726

	Male	Female	Hispanic	Non-Hispanic/Unknown
Felony	166	61	59	168
Gross Misdemeanor	234	58	152	140
Misdemeanor	136	31	87	80
Juvenile	31	9	23	17
Totals	567	159	321	405

	White	Black	American Indian	Asian	Other
Felony	159	32	11	24	1
Gross Misdemeanor	232	33	6	21	0
Misdemeanor	138	16	1	12	0
Juvenile	33	2	0	5	0
Totals	562	83	18	62	1

	Felony	Gross Misd.	Misdemeanor	Juvenile	Total
Arson	1	0	0	1	2
Assault	21	6	12	3	42
Assault-Domestic	13	4	20	4	41
Against Family	0	0	0	0	0
Against Justice	5	5	5	0	15
Against Government	0	0	0	2	2
Burglary	9	0	0	1	10
Counterfeiting/ Fraud	12	6	0	0	18
Crim Sexual Conduct	0	3	0	0	3
Crim Veh Operation – Bodily Harm	2	2	0	1	5
Crim Veh Operation – Death	0	0	0	0	0
Disturbing Peace	1	2	14	3	20
Drugs	97	36	1	2	136
DWI	32	199	75	1	307
Escape Flight	5	0	4	1	10
Gambling	0	0	0	0	0
Harassment/Stalking	3	0	0	0	3
Homicide	0	0	0	0	0
Kidnapping	0	0	0	0	0
Misc./Juv/Fed	0	1	1	2	4
Obscenity	1	0	0	0	1
Other Person	1	0	0	0	1
Property Damage	0	1	6	4	11
Robbery	0	0	0	1	1
Sex Related	1	0	0	0	1
Stolen Property	1	0	0	0	1
Theft	16	6	19	7	48
Traffic	0	15	8	6	29
Vehicle Theft	0	0	1	0	1
Weapons	6	6	1	1	14
[Unknown/Na]	0	0	0	0	0

Pre-trial Population

Juvenile

2022 Juv. Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	F=1	M=2		M=1 F=1	M=3	12
Misdemeanor	M=3 F=1	M=3 F=2		M=1	M=11 F=1	28
Petty Misdemeanor				M=1	M=3	3

Total # Clients=36 Total # Cases=43

2022 Juv. Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=2					2
Gross Misdemeanor	M=1					1

Total # Clients=3 Total # Cases=3

2021 Juv. Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony				M=1		1
Misdemeanor	M=5	M=1 F=1			M=3 F=3	16
Petty Misdemeanor					M=2	2

Total # Clients=16 Total # Cases=19

2021 Juv. Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=1					1
Gross Misdemeanor	M=2					2
Misdemeanor	M=1			M=1		2

Total # Clients=5 Total # Cases=5

2020 Juv. Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=2	M=1			M=1 F=1	5
Gross Misdemeanor					M=1	1
Misdemeanor	M=2	M=2			M=5 F=1	11
Petty Misdemeanor	M=1			M=1	M=1	3

Total # Clients=19 Total # Cases=20

2020 Juv. Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=2					2
Gross Misdemeanor	M=1					1
Misdemeanor				M=1		1
Petty Misdemeanor	M=1					1

Total # Clients=5 Total # Cases=5

Adult

2022 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=33 F=11	M=9 F=4	F=1	M=13 F=2	M=20 F=6	111
Gross Misdemeanor	M=10 F=2	M=7 F=2	F=1	M=3 F=3	M=26 F=2	60
Misdemeanor	M=10 F=1	M=4		M=6	M=17	43

Total # Clients=193 Total # Cases=214

2022 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=5 F=2	M=1	M=1	M=2	M=2	15
Gross Misdemeanor	M=7					9
Misdemeanor	M=4 F=1			M=1	F=1	7
Petty Misdemeanor	M=1					1

Total # Clients=28 Total # Cases=32

2021 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=25 F=17	M=11 F=1	F=2	M=10	M=22 F=4	109
Gross Misdemeanor	M=9 F=7	M=4 F=1	F=1	M=3 F=1	M=21 F=2	52
Misdemeanor	M=9 F=2	M=3		M=2 F=1	M=9 F=1	29

Total # Clients=168 Total # Cases=190

2021 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=8	M=4				14
Gross Misdemeanor	M=4 F=1	M=3			M=1	10
Misdemeanor	M=4 F=1	F=2		F=1	M=2	10

Total # Clients=31 Total # Cases=35

2020 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=31 F=13	M=13 F=1	M=2 F=3	M=9 F=2	M=27 F=3	128
Gross Misdemeanor	M=13 F=7	M=2 F=2		M=2	M=24 F=3	66
Misdemeanor	M=9 F=2	M=2 F=2		M=6	M=10 F=4	36

Total # Clients=192 Total # Cases=230

2020 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=11 F=2	M=5		M=1	M=1 F=1	24
Gross Misdemeanor	M=6 F=1	F=1		M=1		9
Misdemeanor	M=4 F=1					6

Total # Clients=35 Total # Cases=39

Probation Population

Juvenile

2022 Juv. Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=2 F=2	M=1			M=5 F=1	16
Gross Misdemeanor				M=1	M=4 F=1	8
Misdemeanor	M=4 F=1	M=5 F=1		M=1 F=1	M=8 F=4	28
Petty Misdemeanor	M=5 F=1	F=1			M=8 F=2	19

Total # Clients=59 Total # Cases=71

2022 Juv. Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Gross Misdemeanor	M=2					3

Total # Clients=2 Total # Cases=3

2021 Juv. Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=4 F=2	M=1	M=2 F=1	M=3	M=5 F=2	32
Gross Misdemeanor					M=1	1
Misdemeanor	M=10 F=4	F=1	M=1	M=11	M=14 F=2	41
Petty Misdemeanor	M=1 F=1			M=1	M=4 F=4	12

Total # Clients=75 Total # Cases=86

2021 Juv. Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Gross Misdemeanor	M=3					6
Misdemeanor	M=1					1

Total # Clients=4 Total # Cases=7

2020 Juv. Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=2 F=1	M=2 F=1	M=2	M=2	M=4 F=1	26
Gross Misdemeanor	M=2			M=1	M=3	9
Misdemeanor	M=6 F=2	M=1		M=1	M=4 F=5	19
Petty Misdemeanor	M=2 F=1	M=2 F=1			M=2	8

Total # Clients=48 Total # Cases=62

2020 Juv. Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=1					1
Gross Misdemeanor	M=2					3
Misdemeanor	M=4 F=1					6
Petty Misdemeanor	M=1 F=1					2

Total # Clients=10 Total # Cases=12

Adult

2022 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=57 F=31	M=24 F=3	M=5 F=5	M=22 F=3	M=35 F=3	261
Gross Misdemeanor	M=42 F=15	M=18 F=7	M=1 F=2	M=14	M=92 F=15	244
Misdemeanor	M=15 F=10	M=8 F=1		M=2 F=1	M=49 F=8	103

Total # Clients=487 Total # Cases=608

2022 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=22 F=12	M=2		M=2	M=1	50
Gross Misdemeanor	M=22 F=6	M=2		M=1		33
Misdemeanor	M=7 F=2	M=1 F=1		F=1		12

Total # Clients=82 Total # Cases=95

2021 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=41 F=28	M=25 F=2	M=7 F=3	M=22 F=4	M=35 F=5	255
Gross Misdemeanor	M=43 F=14	M=14 F=5	M=2 F=1	M=8 F=1	M=71 F=7	187
Misdemeanor	M=16 F=7	M=5 F=1	M=1	M=6	M=33 F=8	78

Total # Clients=425 Total # Cases=520

2021 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=15 F=13	M=2		F=1	M=1	38
Gross Misdemeanor	M=25 F=4	M=1			M=1	34
Misdemeanor	M=10 F=7					19

Total # Clients=80 Total # Cases=91

2020 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=50 F=29	M=23 F=3	M=4	M=25 F=4	M=31 F=8	266
Gross Misdemeanor	M=38 F=13	M=9 F=4	M=4 F=1	M=8 F=3	M=57 F=7	183
Misdemeanor	M=18 F=9	M=4 F=1		M=9 F=1	M=40 F=4	98

Total # Clients=412 Total # Cases=547

2020 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=18 F=7	M=1		F=1		32
Gross Misdemeanor	M=30 F=8	M=1	F=2		F=1	44
Misdemeanor	M=15 F=2	M=2			F=1	21

Total # Clients=89 Total # Cases=97

Supervised Release

2022 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=4	M=3 F=2	M=2 F=1	M=3	M=7	22
Total # Clients=22 Total # Cases=22						
2022 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=2					2
Total # Clients=2 Total # Cases=2						

2021 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=7 F=2	M=3	M=2	M=3	M=4	22
Total # Clients=21 Total # Cases=22						
2021 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=3			M=1		4
Total # Clients=4 Total # Cases=4						

2020 Adult Nobles	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=7 F=2	M=3	M=1	M=2 F=1	M=4	20
Total # Clients=20 Total # Cases=20						
2020 Adult Rock	White	Black	American Indian	Asian	Hispanic	# Cases
Felony	M=3 F=2				M=1	6
Total # Clients=6 Total # Cases=6						

Caseload Sizes

Juvenile Caseload Size

Caseload Composition = EJJ, Felony, Gross Misdemeanor, Misdemeanor & Diversion.

<i>Average Juvenile Caseload</i>	<i>Client #</i>	<i>Case #</i>
<i>Juvenile Agent (1 FTE)</i>	<u>84 per agent</u>	<u>99 per agent</u>
<i>Assistant Correction Agent (.25 FTE)</i>	<u>28 per assistant agent</u>	<u>32 per assistant agent</u>
TOTALS	112	131

<i>Caseload Type</i>	<i>Risk Level</i>				<i>Client #</i>	<i>Case #</i>
<i>1.25 FTE</i>	Very High/High	Medium	Low	Unknown		
<i>Diversion</i>			21 (18.75%)		21	21
<i>Pre-Disposition</i>				46 (41.07%)	46	53
<i>Probation-Truancy Court</i>			2 (1.79%)		2	3
<i>Probation-Traditional</i>	1 (0.89%)	20 (17.86%)	22 (19.64%)		43	54
TOTALS					112	131

Adult Caseload Size

Caseload Composition = Group & Low Risk – Supervised Release, Felony, Gross Misdemeanor, Misdemeanor, Pre-Disposition & Diversion.

<i>Average (Group & Low Risk) Caseload</i>	<i>Client #</i>	<i>Case #</i>
<i>Adult Agent (2 FTE)</i>	<u>190 per agent</u> 190 x 2 = 380	<u>220 per agent</u> 220 x 2 = 440
<i>Assistant Correction Agent (1.25 FTE)</i>	<u>190 per assistant agent</u> 190 x 1 = 190 190 x .25 = 48	<u>220 per assistant agent</u> 220 x 1 = 220 220 x .25 = 55
TOTALS	618	716

<i>Caseload Type</i>	<i>Risk Level</i>				<i>Client #</i>	<i>Case #</i>
<i>3.25 FTE</i>	Very High/High	Medium	Low	Unknown		
<i>Diversion</i>				8 (1.29%)	8	8
<i>Pre-Disposition</i>				231 (37.38%)	231	257
<i>Probation-Group</i>			152 (24.6%)		152	168
<i>Probation-Traditional</i>			223 (36.08%)		223	279
<i>Supervised Release/Parole</i>			4 (0.65%)		4	4
TOTALS					618	716

Caseload Composition = Higher Risk – Supervised Release, Felony, Gross Misdemeanor, Misdemeanor & Drug Court.

<i>Average (Higher Risk) Caseload</i>	Client #	Case #
<i>Adult Agent (4 FTE)</i>	<u>62 per agent</u> 62 x 4 = 248	<u>68 per agent</u> 68 x 4 = 272
<i>Assistant Correction Agent (.5 FTE)</i>	<u>28 per assistant agent</u>	<u>48 per assistant agent</u>
TOTALS	276	320

Caseload Type	Risk Level				Client #	Case #
<i>4.5 FTE</i>	Very High/High	Medium	Low	Unknown		
<i>Probation-Drug Court</i>	19 (6.88%)	9 (3.26%)			28	48
<i>Probation-Traditional</i>	15 (5.43%)	92 (33.33%)	122 (44.2%)		229	253
<i>Supervised Release/Parole</i>	14 (5.07%)	4 (1.45%)			18	19
TOTALS					276	320

Caseload Composition = Sex Offender – Supervised Release, Felony & Gross Misdemeanor.

<i>Average (Sex Offender) Caseload</i>	Client #	Case #
<i>Adult Agent (1 FTE)</i>	<u>23 per agent</u>	<u>24 per agent</u>
TOTALS	23	24

Caseload Type	Risk Level				Client #	Case #
<i>1 FTE</i>	Very High/High	Medium	Low	Unknown		
<i>Probation-Traditional</i>			2 (8.7%)		2	2
<i>Probation-Supervision Level 1</i>	5 (21.74%)				5	5
<i>Probation-Supervision Level 3</i>		9 (39.13%)			9	10
<i>Supervised Release/Parole</i>	7 (30.43%)				7	7
TOTALS					23	24

Outcomes for CY 2022

Juvenile

<i>Case Numbers</i>	Successfully Closed	Unsuccessfully Closed	Grand Total
<i>Closed</i>	8		8
<i>Discharge</i>	98		98
<i>Dismissed</i>	4		4
<i>(blank)</i>			
Grand Total	110		110

Percent	Successfully Closed	Unsuccessfully Closed	Grand Total
Closed	7.27%	0.00%	7.27%
Discharge	89.09%	0.00%	89.09%
Dismissed	3.64%	0.00%	3.64%
(blank)	0.00%	0.00%	0.00%
Grand Total	100.00%	0.00%	100.00%

Adult

<i>Case Numbers</i>	Successfully Closed	Unsuccessfully Closed	Grand Total
<i>Closed</i>	38		38
<i>Death</i>		4	4
<i>Discharge</i>	326		326
<i>Dismissed</i>	3		3
<i>Executed</i>		31	31
<i>(blank)</i>			
Grand Total	367	35	402

Percent	Successfully Closed	Unsuccessfully Closed	Grand Total
Closed	9.45%	0.00%	9.45%
Death	0.00%	1.00%	1.00%
Discharge	81.09%	0.00%	81.09%
Dismissed	0.75%	0.00%	0.75%
Executed	0.00%	7.71%	7.71%
(blank)	0.00%	0.00%	0.00%
Grand Total	91.29%	8.71%	100.00%

Strategic Planning – Efforts and Goals

Safety GOAL 1: Community Safety

The goal of community safety will be measured by:

- Developing caseload audit procedures to measure quality, rather than quantity of offender contact.
 - The Director and department staff will assist in being responsible for this audit.
 - Random cases audits will be conducted. All programming and services are reviewed to ensure that they meet the Mission, Vision, and Philosophy of the department.
 - Audits are currently implemented and will continue to be on-going.
- Using risk assessment tools to ensure adequate safety measures are implemented by:
 - Director and department staff being trained in LS/CMI, YLS/CMI and other assessment tools.
 - Conducting on-going evaluations as needed to ensure offenders are appropriately assessed.
 - Director and department staff will continue to participate in boosters/refreshers of these assessments to be in compliance with State standards.
- Ensuring offenders are being supervised according to their risk levels and not the offense type by:
 - Utilizing established assessment tools.
 - Implement established High, Medium and Low risk level scores, which will provide appropriate case plans for supervision in accordance with each risk level.
 - Continue to review recidivism, policies and procedure manuals to ensure appropriate supervision is conducted.

GOAL 2: Reimbursement of Victim Losses

The goal of reimbursement to the victim will be measure by:

- Provide victims of crime with information, input, and opportunities for direct participation in crime resolution.
 - The Director and department staff will work in conjunction with the Southwest Crisis Center, Minnesota Choice Network and MADD.
 - Ensure department staff collaborate with victim advocates within the community to seek victim eligibility services and compensation.
- Department staff will continue to monitor the offender's restitution payments to ensure victim restoration.
- The Juvenile agent will monitor an offender's progress and participation throughout the case.
 - Ensure the Victim has access to restorative justice opportunities.
 - Successful completion of the program will result in dismissal of their case.

GOAL 3: Restorative Justice within the Community

The goal of restorative justice will be measured by:

- The Community Work Service Supervisor will facilitate community service projects, so the offender will be able to make amends within their own communities.
 - Collaborating with local municipalities and nonprofit organizations to provide the offenders with an opportunity to pay court fines/fees while reinvesting in community restoration projects.
 - Ensure department staff are offering and encouraging the offender to participate in community work service projects.
- Encourage department staff to participate in community programs such as adult/child protection teams, mental health collaborative etc.
- Department Staff actively engage in being a member of the Minnesota Cornerstone Drug Court Program to ensure high-risk offenders progress towards sobriety and recovery.

GOAL 4: Develop Offender Competencies & Assist Offender Behavior to Change

The goal of offender behavior change will be measured by:

- Provide multiple educational opportunities for offenders.
 - Offering programs such as MADD Panels, Parenting Class, Cognitive Skills Programing, Group Supervision.
 - Referring clients to treatment, counseling and other available community programs as they become available.
 - Department staff will develop a workable case plan with the offender for their appropriate risk level.
 - Case plan audit will be conducted by the Director to ensure compliance with Evidence Based Practices.

Pre-Trial, Diversion & Other Services

Juvenile Field Services

Diversion: The practice of diverting juvenile offenders from court proceedings has been in existence in our area since 1976. Under the diversion program, first time offenders who are charged with less serious offenses are referred to our agency by the County Attorney's Office. They screen all incoming police reports and refer juveniles who they feel would be most appropriate for the diversion program.

If the case is to be handled by our agency, a meeting is scheduled to be conducted by a juvenile agent with the child and his/her parents and/or guardian. At the meeting if the child waives his/her rights to a speedy trial and chooses to participate in the diversion program, the case is continued for up to six months or 180 days. The continuation is subject to obeying informal conditions of supervision and having no further delinquency violations. Conditions of informal supervision most often include one or more of the following: community service work, curfew, regular school attendance, payment in lieu of fine, counseling, adolescent chemical abuse programing, restitution and/or apology letter.

If conditions are not followed or if a new violation of law occurs, the original matter is referred to the County Attorney for petitioning.

If all conditions are met, the matter is dismissed and there is no official juvenile court record.

Truancy Court: This program is a collaboration between Community Services Agencies and the schools to intervene quickly with students who are not attending school regularly. When students meet the statutory criteria for truancy, the school sends a petition to family services. All truants will automatically be summoned to appear in Truancy Court within 7-10 days with their parent(s). In court the team works to identify the reasons for a student's absences and tries to reduce those barriers. Court hearings are held on a monthly basis.

Sentencing Circle: This program is an opportunity for first time felony and gross misdemeanor juvenile offenders to work through their problem areas by meeting with their families, community members and victims. These people along with the juvenile determine a "sentence" that repairs the harm that was caused by the offense. If they successfully complete the program the offense is no longer on their record.

Adult Field Services

Diversion: Rock Nobles Community Corrections offers some diversion programs to first time, low risk offenders. Possible diversion cases are reviewed by the department, in conjunction with the County Attorney's Offices. Diversion includes payment of a fine and no offenses within a given time period, otherwise the offense will receive a formal hearing.

Bail Evaluations: Minnesota Pretrial Release Evaluation Assessment Tool - Revised (MNPAT-R) are completed by all staff on a rotating basis. The Judicial Council selected the MNPAT tool as a state-wide bail evaluation in the fall of 2017. Rock Nobles Community Corrections "opted in" and began using the validated instrument at that time.

Pre-Trial Supervision: At Rock Nobles Community Corrections we provide pre-trial supervision services, in order to monitor offenders release conditions, such as abstaining from possession or use of chemical substances and providing breath or urinalysis samples to verify compliance.

Core Interventions & Evidence-Based Practices

Juvenile Programming

Rock Nobles Community Corrections offers various treatments, seminars, and evaluations for juveniles in the area. By offering this variety of services, our department can individualize programming for juveniles which enter the probation system. Some of services we provide include:

Risk/Needs Assessments: To ensure effective case planning Rock Nobles Community Corrections utilizes a multitude of screening tools. Some of these tools may include: POSIT (Problem Orientated Screening Inventory for Teenagers), YLS (Youth Level of Service) and the Adolescent SASSI (Substance Abuse Subtle Screening Inventory).

Supervised Probation: Supervised probation requires contact from the juvenile to his/her probation agent in accordance with their risk level. Supervised probation also has court ordered conditions and guidelines that the juvenile must follow in order to be successful in the program.

Unsupervised Probation: Unsupervised probation is sometimes used for first time, low risk juvenile offenders. The conditions/guidelines that the juvenile must follow are determined by the court. Minimal contact is required by department staff to ensure follow through with the conditions/guidelines.

Community Service Work: Community service offers juveniles the opportunity to work off any fines that they may have incurred if they cannot afford to pay the fines. Community service work is offered to the juveniles in the area on a full-time basis during the summer, and as needed during the school year under the supervision of the juvenile community service work crew leader.

Restitution: Restitution is offered to victims of property crimes. Juveniles who are sentenced to pay restitution may pay through a payment plan which can be set up through the courts.

Adult Programming

Rock Nobles Community Corrections offers various treatments, seminars, and evaluations for adults in the area. By offering this variety of services, our department can individualize programming for adults who enter the probation system. Some of the services we provide include:

Risk/Needs Assessment:

Rock Nobles Community Corrections utilizes several different screening tools to determine the needs of its clients: pre-sentence investigations, bail studies, the adult SASSI (Substance Abuse Subtle Screening Inventory), LS/CMI (Level of Service/Case Management Inventory) and DVI (Domestic Violence Inventory). Clients who need further assessment are referred to the appropriate agencies.

Supervised Probation: Supervised probation requires regular contact from the adult to his/her probation agent. Supervised probation also has stricter guidelines, contact plans, and case plans that the individual must follow in order to be successful in the program.

Group Supervision Program: Group supervision provides low and medium risk offenders with education and information that may improve and enhance their lives. This program puts more of the responsibility back on the offender and updates the court conditions more often. In addition to English speaking groups we have a Spanish speaking group to meet the demands of the increasing Hispanic population in Nobles County.

Unsupervised Probation: Unsupervised probation is used for first time or low risk adult offenders. The guidelines that the individual must follow are not as intensive as supervised probation (i.e. he/she does not need to make regular contact with the agency, submit to random testing), but does have to follow general rules and regulations which are required of probation.

Driver's License Program: A driver's license program is offered through Rock Nobles Community Corrections. This program is available to qualified participants, who have received either a driving after revocation or driving after suspension ticket, for the purpose of allowing drivers to reinstate their driving privileges and enables them to drive legally in Minnesota. If the client successfully completes this program the original ticket will then be dismissed.

Drug Court: Rock Nobles Community Corrections has been involved in the collaboration of the Minnesota Cornerstone Drug Court (MCDC) which began in February 2012. MCDC is a collaboration of the criminal justice and treatment systems to reduce the incidence of substance abuse and related criminal activity. It's also a collaborative effort between the District Court, County Attorney's Office, Defense Counsel, County Social Services, County and City Law Enforcement and Treatment programs.

MCDC is an 18-24-month program that provides participants with individualized support and assistance to lead sober and crime free lives. MCDC provides strength-based interventions, promotes healthy lifestyles and holds participants accountable for their actions. The participants receive comprehensive assessment and treatment services, intensive supervision, frequent, and random drug and breathe testing. Frequent court appearances, swift and certain responses from the drug court Judge for positive and negative behaviors are hallmarks of the drug court program. Participants who do not comply with the rules of the program will be sanctioned immediately; these sanctions are determined on a case-by-case basis. Several months of continuous sobriety is required in order to graduate from the program.

Sanctions Conferencing: Sanctions Conferences are a response in which the supervising probation officer has the ability to respond to minor violations of probation and identify the client's needs by utilizing immediate response tools for a client within the community while involving the agent, offender, and if appropriate other interested parties. Sanctions Conferences will allow offenders to take responsibility for their behaviors and experience a timelier consequence for the violation. The Courts, prosecuting attorneys, defense attorneys, and Court Administration will save time and resources by addressing less serious "technical" violations through Sanctions Conferences.

Community Service Work: Community service work offers adults the opportunity to work off any fines that they may have incurred if they cannot afford to pay the fine. Community service offers offenders an opportunity to help their community by performing community service hours to assist government and non-profit agencies. If the offender fails to complete the assigned hours or is non-cooperative, the Adult Worksite Supervisor will refer the case back to the Probation Agent. Worksites such as Pioneer Village, local school districts, government and other non-profit agencies in the two counties provide placement sites for offenders.

Restitution: Restitution is offered to victims of property crimes. Individuals who are sentenced to pay restitution may pay through a payment plan which can be set up through the courts.

Random UA/Drug Testing: The department maintains a zero tolerance for drug and alcohol use and is committed to drug testing, sanctions and the treatment of all offenders under its authority. Simple screening, using the 5 Panel Screening Kit, is conducted in the department, by the agents. If an offender contests the screening results, the sample is sent to MedTox Laboratories for confirmation.

Cognitive Programming: Rock Nobles Community Corrections offers two different cognitive programs on a rotating bases, with the hope of improving the success of offender supervision. The goal of “Thinking for a Change” and/or “Criminal Conduct and Substance Abuse Treatment” (collaborative program with the drug court team) is to provide an opportunity to aid the offender in changing their thinking and decision making processes in order to make more appropriate life choices and avoid future criminal activity.

Jail Programming: There are several programs offered through the Nobles County Jail in conjunction with Rock Nobles Community Corrections and other agencies in the community, these include:

Parenting Class: In conjunction with District 518 Rock Nobles Community Corrections offers a free parenting class to those incarcerated and individuals in the community. The classes are offered three times a year and cover a multitude of topics.

C.A.R.E. Program: Rock Nobles Community Corrections in conjunction with the jail staff offer the “CARE” (Community Advanced Release Efforts) Program to incarcerated offenders. This program assists incarcerated offenders with preparing for release.

New Life Treatment Center for Alcohol & Other Drug Dependencies: This is a traditional 12-Step program to treat alcohol and drug dependency for incarcerated offenders. This includes mentoring which assists clients in getting and maintaining correct medications, making appointments, getting a job, paying their bills and giving back to the community.

Institutions:

Rock Nobles Community Corrections utilizes the Nobles County Jail for local incarceration and housing of offenders. The Immigration and Naturalization Service contracts with the jail to hold prisoners until their deportation. Offenders who commit felony crimes are committed to the Commissioner of Corrections and housed within the Department of Corrections prison system.

Housing Resources for Clients:

Rock Nobles Community Corrections is in a small, rural community therefore, there are no specialized housing opportunities. Department staff work in conjunction with other area professionals to assist offenders on an individual case-by-case basis to meet their housing needs.

Evidence-Based Practices in Corrections

The continuous evolution of Evidence-Based Practices (EBP) in the field of corrections has significantly changed the methods by which we provide services to clients. Agencies are well on their way to developing competencies in core EBP skill areas and, subsequently, are better equipped to promote positive changes in their client populations. The application of Motivational Interviewing, Effective Alliance, Risk Assessment, Case Planning, and Cognitive Interventions is essential to the success of EBP. However, simply launching these initiatives is not enough. Agencies must invest in sufficient training of staff, reinforce methods of continuous improvement, and measure outcomes in order to assure quality services and

programming. Research shows that when delivered with fidelity, Evidence-Based Practices will enhance public safety through sustained reductions in recidivism.

The Minnesota Association Community Corrections Act Counties (MACCAC) EBP Quality Improvement Work Group was established to assemble known elements of quality assurance into a format designed to promote agency alignment on a state-wide basis. What follows is a macro-level description of significant elements of a QA plan as it concerns both overall outcomes and internal processes. We find, however, that the following overarching standards must be in place to adequately initiate and support an EBP culture within an organization:

- The organization maintains a comprehensive staff development program. Staff and supervisors receive initial training and annual booster sessions on key service components from qualified instructors.
- The organization exposes staff to continuous opportunities to learn and practice through peer review, coaching supervisor observations booster sessions, skill training, etc.
- The organization routinely evaluates staff practices. Administrators and supervisors consistently monitor services and compliance to procedures on an agency level. A systematic approach to case auditing and employee performance expectations are EBP-specific on an individual level.

The Quality Improvements document is divided into five phases. Within each phase, there are five Evidenced-Based Practices listed that include: effective alliance, motivational interviewing, risk assessments, case plans, and cognitive behavior skill development.

Phase One, is designed to measure and prepare your agency for implementing Evidenced-Based Practices. Each MACCAC agency is expected to report in their comprehensive plan starting with all of the objectives listed in Phase One. This ensures that agencies have set a strong foundation in which their efforts in EBP can be successful.

Phase Two, the outcomes are designed to measure that staff have been adequately trained in the five EBP principles and the agency has put in place a process for measuring staff's use of EBP skills.

Phase Three, measures staff's quality in delivering EBP principles with fidelity.

Phase Four, the agency will conduct a retrospective look at its outcomes and Quality Improvements processes to see if changes or adjustments need to be made.

Phase Five, measures the agency's overall implementation of EBP practices department wide with all targeted staff while maintaining fidelity.

In successive years, each MACCAC agency after Phase One will be expected to report on target outcomes starting with Phase Two and increasing in Phases Three through Five based on competency and meeting target objectives. Within each Phase and EBP principle, agencies are expected to report on all outcomes listed as mandatory. However, agencies have the choice to report on optional outcomes or other outcomes listed in additional Phases based on where the organization is at on achieving competency in an EBP principle.

In Phases Two, Three and Five, each EBP principle is broken out by objectives, data baseline, target, and outcome. The objectives are defined as core operating principles for implementing EBP with fidelity. The agency sets the data benchmark based on where they are currently at with implementing an EBP principle, while the target is where they hope to be after efforts in training and working with staff in the delivery of EBP. The agency outcomes are how they did compared to the target. With flexibility in target and outcomes, this allows the agency to set pace and expectations based on resources available to support implementing EBP.

Many agencies have a strong interest to implement Evidence-Based Practices with fidelity but lack the resources to internally measure, collect data, and support fidelity in the manner suggested in this QA plan. Evaluating staff practices has been largely a supervisory responsibility in our field. The quality improvement measures proposed in this plan are suggested to provide a road map to move forward, and yet the writers acknowledge there are many limitations regarding each individual agency's ability to evaluate staff practices in a manner that is evidence-based.

Victim Concerns

Rock Nobles Community Correction working in conjunction with Southwest Crisis Center, Minnesota MADD and other victim's services agencies. We are committed to assisting and empowering victims through every step of the healing process. We strive for each victim to feel heard and understood. We recognize that every situation and individual is unique and we support victims by providing options and encouragement as they make their own decisions.

Correctional Fees

Fee Schedule

Rock Nobles Community Corrections has established a schedule of local correctional service fees to be paid by offenders who have the financial wherewithal to directly offset the costs for services associated with their delinquent or criminal conduct. We are currently planning to phase out supervision fees prior to January 1st, 2027.

Probation Supervision

Fees – Adult	\$120.00	Annually per offender
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Alcohol Problem Assessment

\$100.00	APA Fee
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Domestic Violence Inventory

\$50.00	DVI Fee
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Diversion Fees – Adult

\$300.00	Felony
\$200.00	Gross Misdemeanor
\$100.00	Misdemeanor

Driver’s License Diversion

\$200.00	Program Fee
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5th Degree Drug Diversion (Rule 27.05 Pretrial - 152.025, subd. 2)

\$300.00	Felony
\$200.00	Gross Misdemeanor

Diversion Fees – Juvenile

Criminal Damage	\$100.00	CSW (in lieu)
+ Restitution		20 hours
Curfew	\$60.00	10 hours
Disorderly Conduct	\$80.00	15 hours
Illegal Acts	\$60.00	10 hours
+ Clinic Fee		
Shoplifting	\$100.00	20 hours
No MN DL	\$100.00	20 hours
Smoking	\$60.00	10 hours
+ Clinic Fee		

Monitoring

Refer to Community Compliance Monitoring pricing list.

Drug Testing

Drug Urinalysis	\$10.00	Per test
Portable Breath Test	\$5.00	Per test

Fees Imposed & Collected in CY 2022

<i>Fees cy 2023</i>	imposed	collected	% collected
<i>DVI & Diversion</i>	\$8,000	\$2,600	32.5%
<i>Supervision</i>	\$40,000	\$36,179	90.4%
<i>APA, UA & PBT</i>	\$11,000	\$8,590	78.0%
<i>total fees</i>	\$59,000	\$47,369	80.2%

<i>Fees cy 2022</i>	imposed	collected	% collected
<i>DVI & Diversion</i>	\$8,000	\$3,350	41.8%
<i>Supervision</i>	\$40,000	\$32,817	82.0%
<i>APA, UA & PBT</i>	\$11,000	\$9,770	88.8%
<i>total fees</i>	\$59,000	\$45,937	77.8%

<i>Fees cy 2021</i>	imposed	collected	% collected
<i>DVI & Diversion</i>	\$8,000	\$5,200	65.0%
<i>Supervision</i>	\$38,000	\$32,360	85.1%
<i>APA, UA & PBT</i>	\$12,000	\$11,685	97.3%
<i>total fees</i>	\$58,000	\$49,245	84.9%

<i>Fees cy 2020</i>	imposed	collected	% collected
<i>DVI & Diversion</i>	\$6,000	\$3,300	55.0%
<i>Supervision</i>	\$32,000	\$29,102	90.9%
<i>APA, UA & PBT</i>	\$8,000	\$7,960	99.5%
<i>total fees</i>	\$46,000	\$40,362	87.7%

Contracted Services, Grants & Proposals for New Services

Juvenile

Chemical Dependency Evaluations: Juvenile chemical dependency evaluations are primarily conducted through a contract with Nobles County Community Services or Sanford-Luverne Hospital. The evaluations are most often court ordered. These evaluations are used to refer the juvenile to further treatment, if needed.

Inpatient Treatment: Inpatient treatment is offered to juveniles in need of chemical dependency treatment. There are various facilities throughout the state that we may utilize, depending on the juvenile's needs.

Outpatient Treatment: Outpatient treatment is offered to juveniles through various treatment facilities throughout the area, as well as through aftercare from inpatient treatment centers where juveniles may have attended previously.

Out-of-Home Placements: Out-of-home placements may be utilized as a last resort when all other resources have been exhausted. Some facilities that are utilized may be: Prairie Lakes Youth Programs in Willmar. Rock Nobles Community Corrections may commit juveniles to the Commissioner of Corrections to be held at MCF-Red Wing.

Adult

Contract for Sex Offender Supervision:

Rock Nobles Community Corrections contracts with the Department of Corrections for the supervision of adult sex offenders at this time, the contract will be completed on July 1, 2024. At that time Rock Nobles Community Corrections Sex Offender Agent is going to take over the supervision of the sex offenders.

Electronic Home Monitoring: The court may order offender electronic monitoring in lieu of incarceration, as a pre-trial condition or long-term monitoring. Long-term monitoring includes a set number of days on the monitor for each year on probation. Electronic monitoring services are contracted through Community Compliance Monitoring Services.

Remote Electronic Alcohol Monitoring (Grant):

The \$8,000 received from this grant enables Rock Nobles Community Corrections to operate a Remote Electronic Monitoring program for low income and indigent offenders. This monitoring service is directly contracted with Community Compliance Monitoring Services.

MADD Impact Panel: This panel is offered for adult alcohol and drug offenders. The panel typically meets four times a year and has many informational benefits. They have speakers, movies, victims of drunken driving accidents, relatives of victims, etc. These panels can be very emotional for everyone involved. Rock Nobles Community Corrections contracts with a Spanish interpreting service so that Spanish-speaking offenders can benefit from the panel as well. New in 2020, offenders are now able to complete an impact panel online, should the need arise. This is offered both in English and Spanish.

Chemical Dependency Evaluations: Adult chemical dependency screenings are initially conducted in the department. Further evaluation is conducted through a contract with Nobles County Community Service Agency or the Luverne Sanford Hospital. The evaluations are most often court ordered. These evaluations are used to refer the offender to further treatment, if needed.

Inpatient Treatment: Inpatient treatment is offered to adults in need of chemical dependency treatment. There are various facilities throughout the area that we may utilize, depending on the offender's needs.

Outpatient Treatment: Outpatient treatment is offered to adults through New Life Treatment Center of Worthington, the Luverne Sanford Hospital and various facilities throughout the area depending on the offender's need. Aftercare services are offered from inpatient treatment centers where offenders may have attended previously.

Budget

Salary Roster 2023

EMPLOYEE	WAGE	ACCOUNT (DEPT.)	LIFE INSUR	FICA	MEDI CARE	PERA	HEALTH INSUR	TOTAL
DIRECTOR 2023	87,398	254	32	5,419	1,267	6,555	9,900	110,571
AGENT 1 2023	70,557	258	32	4,375	1,023	5,292	9,900	91,179
AGENT 2 2023	79,891	257	32	4,953	1,158	5,992	9,900	101,926
AGENT 3 2023	73,862	258	32	4,579	1,071	5,540	9,900	94,984
AGENT 4 2023	73,862	258	32	4,579	1,071	5,540	9,900	94,984
AGENT 5 2022	70,557	258	32	4,357	1,023	5,292	9,900	91,179
ACA 2023	61,922	258	32	3,839	898	4,644	9,900	81,235
CSS 1 2023	50,948	267	32	3,158	739	3,821	9,900	68,598
SUPT 1 2023	56,126	257	32	3,480	814	4,209	9,900	74,561
SUPT 2 2023	22,616	257 (50%)	16	1,402	328	1,696	4,800	30,858
4/5 TIME	22,616	258 (50%)	16	1,402	328	1,696	4,800	30,858

Life insurance 2021 = \$2.70 x 12 months = \$32.40

FICA = Salary x 6.2%

Medicare = Salary x 1.45%

PERA = Salary x 7.5%

Health insurance 2021 = \$825 x 12 months = \$9,900

254 = Administration, 257 = Juvenile, 258 = Adult & 267 = CWS

MINNESOTA DEPARTMENT OF CORRECTIONS
 COMMUNITY BASED CORRECTIONAL PROGRAM
 COMPREHENSIVE BUDGET PLAN AND EXPENDITURES
 (nearest dollar)

County/Group: Rock/Nobles Counties - CCA
 State Fiscal Year: 2024

State Subsidy Financial Information

Administration Salary (Director, Manager, Clerical)		State Subsidy Salary Expenditures (Amount of the subsidy used for Admin salaries)												
Role	Non-Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)	Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-March)	Quarter 4 (April-June)	Total	Amount Remaining	% Remaining	Total No. of FTE Positions Eliminated	Total No. of New FTE Positions Added	Total Current Subsidy No. FTE Positions	Total Number of All Positions
Director		1.00	120,617	30,050	26,388			56,438	64,179	53.21%			1.00	1.00
Clerical Support		1.00	73,866	19,523	17,235			36,758	37,108	50.24%			1.00	1.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
Total Admin Salary and Fringe	0.00	2.00	194,483	49,573	43,623	-	-	93,196	101,287	52.08%	0.00	0.00	2.00	2.00

Non-Admin Salaries (Agent, Case Aid, Case Manager, Social Worker)		State Subsidy Salary Expenditures (Amount of the subsidy used for Non-Admin salaries)												
Role	Non-Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)	Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-March)	Quarter 4 (April-June)	Total	Amount Remaining	% Remaining	Total No. of FTE Positions Eliminated	Total No. of New FTE Positions Added	Total Current Subsidy No. FTE Positions	Total Number of All Positions
Agent		5.00	826,596	129,276	136,435			265,711	560,885	67.85%		2.00	7.00	7.00
Assistant Agent	0.50	1.50	135,613	43,575	45,251			88,826	46,787	34.50%			1.50	2.00
Case Manager	1.00			21,786				21,786	(21,786)	0.00%			0.00	1.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
Total Admin Salary and Fringe	1.50	6.50	962,209	194,637	181,686	-	-	376,323	585,886	60.89%	0.00	2.00	8.50	10.00

Current Expense		State Subsidy Current Expenditures (State subsidy amount used for Non-Salary expenses)							
		Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-March)	Quarter 4 (April-June)	Total	Amount Remaining	% Remaining	Amount Used for New Services/ Program
Communication	Description Cell phone, 800MHz Radios, DesKops/Laptops, Servers, Software, etc.	3,210	1,883			5,093	11,707	69.68%	
Technology		4,482	23,667			28,149	7,851	21.81%	
Office Space	Description Leases and/or office costs	3,872	15,181			19,053	6,947	26.72%	
Travel	Description Vehicle Expenses or	6,826	97,326			104,152	(74,152)	-247.17%	93,716
Training	Description Staff training costs	1,501	731			2,232	8,268	78.74%	
Supplies	Description Gasoline, office supplies, etc.	1,395	4,097			5,492	7,508	57.75%	
Equipment	Description Furniture, tools, copy machine	67	979			1,046	8,954	89.54%	
* Professional/Tech Contracts & Services	Description Drug Testing, EHM, Interpreters, shredding	3,332	3,406	-	-	6,738	1,262	15.78%	-
**Other (please specify below under Other - Current Expense)		-	-	-	-	-	-	0.00%	-
Total Current Expense - Other		24,685	147,270	-	-	171,955	(21,655)	-14.41%	93,716

** Other - Current Expense		State Subsidy Current Expense - Other Expenditures (Amount of the subsidy used for other Non-Salary expenses)							
		Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-March)	Quarter 4 (April-June)	Total	Amount Remaining	% Remaining	Amount Used for New Services
Description	County's Subsidy Budget (State subsidy money received)								
								0.00%	
								0.00%	
								0.00%	
								0.00%	
								0.00%	
								0.00%	
								0.00%	
								0.00%	
Total Other - Current Expense	-	-	-	-	-	-	-	0.00%	-

*External Contracted Programming Information										
Program Name (Vendor Name)	Program Type	County's Subsidy Budget (State subsidy money received)	Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-March)	Quarter 4 (April-June)	Total	Amount Remaining	% Remaining	Amount Used for New Program
									0.00%	
									0.00%	
									0.00%	
									0.00%	
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									0.00%	
									0.00%	
									0.00%	
									0.00%	
Total External Contracted		-	-	-	-	-	-	-	0.00%	-

Total Counties Comprehensive Budget Plan and Expenditures															
Description	Non-Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)	Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-March)	Quarter 4 (April-June)	Total	Amount Remaining	% Remaining	Amount Used for New Services/Program	Total No. of FTE Positions Eliminated	Total No. of New FTE Positions Added	Total Current Subsidy No. FTE Positions	Total Number of All Positions
Salary and Fringe															
Administration	0.00	2.00	194,483	49,573	43,623	-	-	93,196	101,287	52.08%		0.00	0.00	2.00	2.00
Non-Admin	1.50	6.50	962,209	194,637	181,686	-	-	376,323	585,886	60.89%		0.00	2.00	8.50	10.00
Total Salary and Fringe	1.50	8.50	1,156,692	244,210	225,309	-	-	469,519	687,173	59.41%		0.00	2.00	10.50	12.00
Total Current Expense			150,300	24,685	147,270	-	-	171,955	(21,655)	-14.41%	93,716			-	
Total	1.50	8.50	1,306,992	268,895	372,579	-	-	641,474	665,518	50.92%	0.00	0.00	2.00	10.50	12.00

NOTES:

In Quarter 2 (Oct-Dec) purchased 2 vehicles to be used for field services home visit and transporting clients, record in the 'Travel' category.

CONTACT INFORMATION	
County/Group:	Rock/Nobles Counties - CCA
County Contact:	Jon P. Ramlo, Director
Payment Address:	Rock County Auditor (Ashley Kurtz), P.O. Box 509
E-mail Address:	jramlo@co.nobles.mn.us
Town, State, Zip:	Luverne, MN 56156
Phone No.:	507-295-5310
CERTIFICATION OF ALLOWABILITY AND ACCURACY	
<input checked="" type="checkbox"/> I attest to the best of my knowledge the above information in this report is true, accurate, and complete.	
Full Name (First and Last):	Jon P. Ramlo
Title:	Director, RNCC
Date:	1/22/2024

Highlights

In FY 2024 Rock Nobles Community Corrections began receiving an increase in the CCA subsidy (result of Community Supervision Reform) that has allowed the department to:

- Hired two additional corrections agents; allowing smaller caseload sizes and enhancing programming.
- The department has also brought on a Sex Offender Agent in 2024 and we plan to discontinue our contract with the Department of Corrections for this service on June 30, 2024. Allowing the department to have closer/greater supervision of these offenders.
- A redesign of our office space is underway and will continue well into 2024. We are adding office space and a class room to utilize for programming and services.
- We are working to enhance an number of the services and programming that are currently in place;
 - Community Work Service
 - Group Supervision
 - Cognitive Programming (adding Decision Points)
 - Case Planning for all High Risk/High Needs Offenders
- We are also exploring a number of services/programs to what is offered;
 - DWI Clinic
 - Safe Streets Program
- Currently, we are researching best practices regionally and nationally to assist in mapping out the future for programming, with the hopes of meeting the needs of all clients we serve.