



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

Rice County Jail

Address: 50 E View Drive, Faribault, MN 55021

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Six Months **Inspected By:** Jake Nelson – Senior Detention Facility Inspector **Inspected on:** 03/13/2025

Inspection Method: Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation review and video footage review.

Officials Present During Inspection: Jail Administrator Jake Marinenko

Officials Present for Exit Interview: Jail Administrator Jake Marinenko; Sheriff Jesse Thomas

Issued Inspection Report to: Jail Administrator Jake Marinenko; Sheriff Jesse Thomas; County Administrator Sara Folsted; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	128	125	1	2	99.22%	Compliance rating of 100%
2911	Essential	111	108	3	0	97.30%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 05/01/2025 **Ends On:** 10/31/2025 **Facility Type:** Jail

Placed on Biennial Status: No **Biennial Status Annual Compliance Form Due On:**

Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Rice County Sheriff's Office

Special Conditions:

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	76	10/29/2024	90	68.40	The designed capacity of the new facility is 90 beds. The approved capacity is 76 beds. The operational capacity is 68 beds (90%).	

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 1**

1. 2911.2525 ADMISSIONS. Subpart 3. Orientation to rules and services.

A facility shall develop a written policy and procedure that provides: A. a method for all newly admitted inmates to receive orientation information in a manner the inmates can understand; and B. documentation by a statement that is signed and dated by the inmate that the inmate completed orientation.

Inspection Findings:

A review of ten files showed one file that did not have a signed inmate orientation form.

Corrective Actions:

The facility shall review and update intake procedures to ensure that all inmates are signing orientation forms during the booking process. Send any updates to the DOC by May 1, 2025.

Response Needed By: 05/01/2025**Chapter 2911 - Essential Rules Not In Compliance****Total: 3**

1. 2911.2800 ADMINISTRATIVE SEGREGATION. Subpart 4. Policy.

Written policy and procedure shall provide that the status of inmates in administrative segregation is reviewed every seven days. These policies shall provide: A. that the review is documented and placed in the inmate's file; B. that the inmate in administrative segregation receive visits from the facility administrator or designee a minimum of once every seven days as a part of the administrative review process; and C. that the review process that is used to release an inmate from administrative segregation is specified.

Inspection Findings:

The facility administrator is not documenting the 7-day visits with inmates in administrative segregation.

Corrective Actions:

The facility shall develop a procedure for the documentation of 7-day visits with inmates in administrative segregation. Send the procedure to the DOC by May 1, 2025.

Response Needed By: 05/01/2025

2. 2911.2850 INMATE DISCIPLINE PLAN. Subpart 3. Due process.

Disciplinary segregation shall be used only in accordance with due process to include at a minimum: A. published rules of conduct and penalties for violation of rules; B. written notice of alleged violation of a rule; C. the right to be heard by an impartial hearing officer and to present evidence in defense: (1) the inmate may waive the hearing in writing; and (2) a written record is made of the disciplinary hearing and sanctions or other actions taken as a result of the hearing; D. the right to appeal; E. the status of an inmate placed on disciplinary segregation for more than 30 continuous days subsequent to a disciplinary hearing shall be reviewed, approved, and documented by the facility administrator or designee at least once every 30 days, and the facility shall develop written policy, procedure, and practice that provides that inmates in disciplinary segregation receive visits from the facility administrator or designee at least once every seven days as a part of the disciplinary segregation review process; F. an inmate placed in segregation for an alleged rule violation shall have a disciplinary hearing within 72 hours of segregation, exclusive of holidays and weekends, unless documented cause can be shown for delays. Examples of causes for delay are inmate requests for delay, or logistical impossibility, as in the case of mass disturbances; and G. the facility administrator or designee can order immediate segregation when it is necessary to protect the inmate or others. This action is reviewed and documented within three working days.

Inspection Findings:

The facility administrator is not documenting the 7-day visits with inmates on disciplinary segregation.

Corrective Actions:

The facility shall develop a procedure for the documentation of 7-day visits with inmates on disciplinary segregation. Send the procedure to the DOC by May 1, 2025.

Response Needed By: 05/01/2025

3. 2911.4950 RESPONSE TO RESISTANCE. Subpart 4. Equipment.

The issue, storage, inspection, and use of chemical agents, impact devices, electronic control devices, and other security devices shall be governed by written policy and procedure. All unissued security devices and equipment shall be stored in a secure, readily accessible depository located outside inmate housing and activity areas, and inventoried at least monthly to determine condition and expiration dates of the devices and equipment.

Inspection Findings:

The facility administrator was unable to show any documentation of the monthly inventories for unissued security devices and equipment.

Corrective Actions:

The facility shall develop and implement a procedure for the monthly inventory of all unissued security devices and equipment. Send documentation of the procedure to the DOC by May 1, 2025.

Response Needed By: 05/01/2025

Chapter 2911 - Mandatory Rules In Compliance With Recommendations

Total: 2

1. 2911.2600 CLASSIFICATION OF INMATES. Subpart 1. Policy and procedure.

A facility shall have a written policy and procedure that provides for inmate classification in terms of level of custody required, housing assignment, participation in facility programs, and use of any overrides. The facility's policy and procedure on classification shall include consideration of the following: A. inmate gender; B. juvenile or adult status; C. category of offense; D. severity of current charges, convictions, or both; E. degree of escape risk; F. potential risk of safety to others and self; G. institutional disciplinary history; H. serious offense history; I. special needs assessment, inclusive of vulnerable adults, which includes a determination of how medical needs, mental health needs, developmental disability, or other behavioral or physical limitations or disabilities may impact on the classification of an inmate and appropriate housing of same; and J. special management inmate status.

Inspection Findings:

The facility's classification policy has all elements required in the Rule. However, documentation showed that overrides and reclassifications were specifying the housing unit the inmate would move to, not the classification the inmate would move to. Due to this documentation, inmates of different classifications were being housed in the same housing units.

Corrective Actions:

The facility is currently in the process of changing their classification system. The facility shall update procedures to ensure that reclassifications and overrides are accurately documented and justified. Send documentation of new classification procedure to the DOC by May 1, 2025.

Response Needed By:

2. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

Inspection Findings:

A video review of well-being checks in three different housing units, on three different days showed two well-being checks being completed at too fast a pace to adequately observe the well-being of all inmates.

Corrective Actions:

The facility has a well-established audit system in place and shall continue to retrain staff, as needed, on properly conducting well-being checks, and the potential consequences of poor well-being checks. The DOC will continue to monitor compliance through random facility visits and video reviews.

Response Needed By:

INSPECTION COMMENTS

This was the facility's 6-month inspection after moving into their new facility in October 2024. The facility will have another inspection in 6-months, at which time it will be determined whether they will be on an annual or biennial rotation.

JJDPA Compliance

Compliance Report for the monitoring of facilities according to the Juvenile Justice Delinquency Prevention Act of 2002.

On March 13, 2025, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Rice County Jail has received a "Rural Exception" to the Juvenile Justice and Delinquency Prevention Act (JJDP). This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holidays. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

According to the DOC Portal System, the Rice County Jail has held zero (0) juveniles during the federal fiscal year. The findings are as follows:

DSO: I did not find any violations of the facility holding status offenders in the jail.

Jail Removal: I did not find any violations for the jail removal standard.

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation. Rice County does not hold delinquent juveniles in the facility per their current policy.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court Holding: No juveniles are held in the Rice County Jail.

Based on the documentation reviewed, I did not find any violations of the JJDP Act during the Rice County inspection.

Report completed By: Jake Nelson – Senior Detention Facility Inspector

Signature: 