



# Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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## INSPECTION DETAILS FOR:

### Redwood County Jail

**Address:** 303 E Third Street, PO BOX 47, Redwood Falls, MN 56283

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Annual **Inspected By:** Jen Pfeifer – Detention Facility Inspector **Inspected on:** 01/20/2021 to 01/25/2021

**Inspection Method:** Facility tour, staff and resident interviews, employee and resident file reviews, and related documentation reviews.

**Officials Present During Inspection:** Jail Administrator Jim Hildebrandt

**Officials Present for Exit Interview:** Jail Administrator Jim Hildebrandt; Sheriff Randy Hanson

**Issued Inspection Report to:** Jail Administrator Jim Hildebrandt; Sheriff Randy Hanson; County Administrator Vicki Knobloch; Regional Manager Dayna Burmeister

## RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	112	10	4	92.06%	Compliance rating of 100%
2911	Essential	102	94	6	2	94.12%	Compliance rating of 90%

## TERMS OF OPERATION

**Authority to Operate:** conditional approval **Begins On:** 02/01/2021 **Ends On:** 01/31/2022 **Facility Type:** Jail

**Placed on Biennial Status:** No **Biennial Status Annual Compliance Form Due On:**

**Delinquent Juvenile Hold Approval:** 24 hrs exclusive of weekends and holidays **Certificate Holder:** Redwood County Sheriff's Office

**Special Conditions:** None.

### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	21	80	16.80	None.	None.

## RULE COMPLIANCE DETAILS

### Chapter 2911 - Mandatory Rules Not In Compliance

**Total: 10**

- 2911.0900 STAFFING REQUIREMENTS. Subpart 1. Staffing plan and staffing analysis.

The facility administrator shall prepare and retain a staffing plan. The staffing plan shall identify: A. jail personnel assignments for: (1) facility administration and supervisors; (2) facility programs including exercise and recreation; (3) inmate admission, booking, supervision, and custody; (4) support services including medical, food services, maintenance, and clerical; and (5) other jail-relevant functions such as escort and transportation of inmates; B. the days of the week that the assignments are filled; C. the hours of the day that the assignments are covered; and D. any deviations from the plan with respect to weekends, holidays, or other atypical situations must be considered. The facility administrator or designee shall review the facility's staffing plan at least once each year. The review shall be documented in written form sufficient to indicate that staffing plans have been reviewed and revised as appropriate to the facility's needs or referred to the facility' governing body for funding consideration. A facility with a design capacity of more than 60 beds must have a staffing analysis and staffing plan approved by the commissioner of corrections. This staffing analysis shall include all posts, functions, net annual work hours appropriate to each post, and total number of employees to fill the identified posts and functions.

**Inspection Findings:**

There was no documentation that a staffing plan was completed or reviewed in the past two years.

**Corrective Actions:**

**Create a staffing plan using the DOC Portal, Facility Maintenance tab by April 30, 2021 for review and approval. This plan shall be reviewed annually by the facility administrator and shall be documented.**

**Response Needed By: 04/30/2021**

**2. 2911.2500 SEPARATION OF INMATES. Subpart 1. General.**

A combination of separate housing units inclusive of special management areas, general population, and minimum security areas and cells, dormitories, and dayroom spaces shall be provided to properly segregate inmates pursuant to Minnesota Statutes, section 641.14. The facility shall provide for the separate housing of the following categories of inmates: A. female and male inmates; B. community custody inmates such as work release or sentencing to service; C. inmates requiring disciplinary segregation; D. inmates requiring administrative segregation; E. juveniles who do not meet Minnesota statutory requirements for placement with adults; F. special management, general population, and minimum security inmates as considered appropriate to the facilities design intent and classification system; and G. inmates classified as mentally ill or special needs inmates in a manner consistent with Minnesota Statutes, section 253B.05.

**Inspection Findings:**

A review of inmate files showed that only two inmates had been classified by the facility. The facility is not separating inmates according to classification status.

**Corrective Actions:**

**All inmates must be properly classified at intake before being placed in a housing unit with other inmates. This shall be completed and documented immediately for all inmates.**

**Response Needed By: 02/28/2021**

**3. 2911.2525 ADMISSIONS. Subpart 1. Policies and procedures.**

A facility shall have written policies and procedures for processing new inmates to the facility to include, at a minimum, the following: A. obtaining and documenting available emergency medical information within two hours of admission; B. verification of court commitment papers or other legal documentation of detention. Verification shall include checking the date of admission, duration of confinement, and specific charges; C. a search of the inmate and the inmate's possessions; D. inventory and storage of the inmate's personal property; E. initial medical screening to include an assessment of the inmate's health status, including any medical or mental health needs; F. telephone calls made by the inmate during the booking and admission process and prior to assignment to other housing areas; G. shower and hair cleansing; H. issue of bedding, clothing, and personal hygiene items according to the rule requirements applicable to the anticipated length of stay of the inmate; I. photographing and fingerprinting including notation of identifying marks or unusual characteristics such as birthmarks or tattoos; J. interviewing to obtain the following identifying data: (1) name and aliases of person; (2) current address, or last known address; (3) health insurance information; (4) gender; (5) age; (6) date of birth; (7) place of birth; (8) race; (9) present or last place of employment; (10) emergency contact including name, relation, address, and telephone number; and (11) additional information concerning special custody requirements or special needs; K. initial classification of the inmate and assignment to a housing unit; L. an assigned booking number; and M. Social Security number, driver's license number, or state identification number, if available.

**Inspection Findings:**

While the facility uses an inmate management system to identify most of the requirements in the rule the admissions process does not identify letter E, elements of letter J specifically special custody requirements or special needs and letter K.

**Corrective Actions:**

**The admissions process should include all elements of the rule.**

**The inmate files shall include, mental health screening tool, and classification. The facility shall complete these required elements immediately on all current inmates in custody and shall complete the required elements for all future admissions.**

**Response Needed By: 02/28/2021**

4. 2911.2600 CLASSIFICATION OF INMATES. Subpart 1. Policy and procedure.

A facility shall have a written policy and procedure that provides for inmate classification in terms of level of custody required, housing assignment, participation in facility programs, and use of any overrides. The facility's policy and procedure on classification shall include consideration of the following: A. inmate gender; B. juvenile or adult status; C. category of offense; D. severity of current charges, convictions, or both; E. degree of escape risk; F. potential risk of safety to others and self; G. institutional disciplinary history; H. serious offense history; I. special needs assessment, inclusive of vulnerable adults, which includes a determination of how medical needs, mental health needs, developmental disability, or other behavioral or physical limitations or disabilities may impact on the classification of an inmate and appropriate housing of same; and J. special management inmate status.

**Inspection Findings:**

Classification is not being completed for all inmates. I found that only two classifications were completed for inmates currently in the facility.

**Corrective Actions:**

**Classification shall be completed immediately on all inmates in the facility. By not using a classification process during admissions the facility creates a very dangerous environment for staff and inmates. The facility may not use a classification tool that the staff have not been properly trained to use. This was discussed at length with the facility at the time of the inspection.**

**Response Needed By: 02/28/2021**

5. 2911.3200 INMATE VISITATION

The facility administrator or designee shall develop and implement an inmate visiting policy. The policy shall be in writing and include: A. attorney/client interviews allowed in a manner consistent with Minnesota Statutes, section 481.10; B. a schedule of visiting hours that includes the days and times for visits that includes visits during the normal business day, and evenings or weekends; C. establishment of a uniform number of permissible visits and the number of visitors permitted per visit; D. that an adult inmate be permitted an initial visit with a member or members of the inmate's immediate family at the next regularly scheduled visiting period; E. that all facilities schedule a minimum of eight visiting hours per week: (1) a minimum of three separate and distinct visiting days per week; and (2) 20 minutes' duration minimum for each visit unless the number of persons attempting to visit exceeds the facility's ability to meet this requirement, or the inmate's behavior dictates a need to terminate a visit earlier; F. allowed visits for identified members of an inmate's immediate family; G. when a visit to an inmate is denied for reasonable grounds on the belief that the visit might endanger the security of the facility, the action and reasons for denial shall be documented; H. that visitors register, giving names, addresses, and relationship to inmate; I that any area used for inmate visiting may be subject to audio monitoring, recording, or both. The facility shall use signs and the inmate handbook to inform the inmate about audio monitoring and recording. Professional visits not be audio recorded, unless a court order has been issued; J. that policies for parents, guardians, and attorneys visiting juveniles are unrestrictive as administratively possible and the initial visit of a juvenile by parents, guardians, and attorneys be permitted at any time; K. picture identification of visitors be required for identification purposes; L. that juvenile children be allowed to visit parents, regardless of age, as deemed appropriate by the parent or guardian accompanying the child and when a dispute over children visiting occurs between the inmate and the parent or legal guardian, the inmate be referred to the court for resolution; and M. facility policy and procedures setting forth criteria for authorized friend visiting.

**Inspection Findings:**

The facility has not allowed in person visiting since March 2020 due to the COVID-19 Pandemic. However, there has been no variance submitted through the Department of Corrections nor has there been any alternative to in person visiting.

**Corrective Actions:**

**The facility must submit a variance request for the time they have not provided visiting. If the facility wishes to continue to allow no visiting from the jail lobby it must come up with an alternative to allow inmates contact with the public.**

**Response Needed By: 03/31/2021**

6. 2911.3700 EMERGENCIES AND UNUSUAL OCCURRENCES. Subpart 1. Emergency plan.

A facility shall have a written disaster plan. The plan shall include policies and procedures designed to protect the public by securely detaining inmates who represent a danger to the community or to themselves when the facility must be evacuated in total. The plan shall also include: A. location of alarms and fire fighting equipment; B. an emergency drill policy as follows: (1) at least annual drills at all facility locations; and (2) drills shall be conducted even when evacuation of extremely dangerous inmates may not be included; C. specific assignments and tasks for personnel; D. persons and emergency departments to be notified; E. procedure for evacuation of inmates; and F. arrangements for temporary confinement of inmates.

**Inspection Findings:**

There has been no evacuation drill conducted since 2018. No documentation of other emergency drills was provided to the inspector.

**Corrective Actions:**

**Conduct an annual emergency evacuation drill to include all staff. All drills must include all staff and should be documented for verification purposes. Submit to the Department of Corrections a plan for an evacuation drill for the facility for 2021 by April 30,2021.**

**Response Needed By: 04/30/2021**

7. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

**Inspection Findings:**

Well-being checks were found to be out of compliance both with the 30 minute time frame allowed in the rule but some were viewed as happening at too fast of a pace.

**Corrective Actions:**

**The facility shall ensure that well-being checks are in compliance with the 30 minute time frame allowed in the rule. Checks shall be staggered and shall be completed at a pace sufficient enough to personally observe an inmates well-being. It is recommended that the facility conduct regular documented audits of well-being checks to ensure compliance with the rule. This was discussed at length with the facility at the time of the inspection.**

**Response Needed By: 02/01/2021**

8. 2911.5550 LOCKS AND KEYS. Subpart 3. Regular testing.

Locks to security doors or gates shall be tested for proper function at least weekly to ensure proper operation.

**Inspection Findings:**

Lock Inspections are not being completed weekly. A review of the documentation showed that lock inspections has not been completed since June 2020.

**Corrective Actions:**

**Lock Inspections shall be completed and documented weekly. It is highly recommended that the facility administrator audit the lock inspections to ensure compliance with the rule.**

**Response Needed By: 02/01/2021**

9. 2911.5550 LOCKS AND KEYS. Subpart 5. Keys.

A facility shall have a written policy and procedure that provides for the control and use of keys and other access control devices.

**Inspection Findings:**

Staff do not have procedures in place for proper key control.

**Corrective Actions:**

**Staff need procedures in place to have proper key control such as documenting the receiving or passing from one staff member to another. It is recommended staff utilize the jail log and the shift exchange to document receiving or passing of the keys from one staff to another.**

**Response Needed By: 04/30/2021**

10. 2911.7200 HOUSEKEEPING, SANITATION, AND PLANT MAINTENANCE. Subpart 1. General.

A facility shall have a policy and procedure that provides that the facility shall: A. be kept in good repair to protect the health, comfort, safety, and well-being of inmates and staff; B. document weekly sanitation inspections; and C. document deficiencies from the weekly sanitation inspection, if any, have been ordered.

**Inspection Findings:**

Weekly sanitation inspections have not been completed since mid year 2020.

**Corrective Actions:**

**Sanitation inspections shall be completed and documented weekly. It is recommended that the facility administration audit these weekly checks to ensure compliance with the rule.**

**Response Needed By: 02/01/2021**

**Chapter 2911 - Essential Rules Not In Compliance**

**Total: 6**

1. 2911.1200 CLERICAL AND SUPPORT EMPLOYEES WITH REGULAR OR DAILY INMATE CONTACT: TRAINING. Subpart 1. Minimal inmate contact.

A facility shall have a written policy and procedure that provides that all new clerical and support employees that have minimal inmate contact receive 24 hours of orientation and training during their first year of employment. Sixteen of these hours are completed before being independently assigned to a particular job. Persons in this category are given an additional 16 hours of training each subsequent year of employment.

**Inspection Findings:**

There was no documentation of training hours for medical.

**Corrective Actions:**

**It is recommended that the nurse receive the required 16 hours of training as it pertains to the safety and security of the jail. The training should focus on knowing the security procedures and regulations and all emergency procedures for the facility.**

**Response Needed By: 04/30/2021**

2. 2911.3700 EMERGENCIES AND UNUSUAL OCCURRENCES. Subpart 4. Reporting of unusual occurrences.

Incidents of an unusual or serious nature shall be reported within ten days of the incident in writing to the Department of Corrections in the format required by the department. The reports shall include the names of persons involved, staff and inmates, nature of the unusual occurrence, actions taken, and the date and time of the occurrence. Unusual occurrences requiring reporting to the DOC include such occurrences as: A. attempted suicide; B. suicide; C. homicide; D. death, by means other than suicide or homicide; E. serious injury or illness subsequent to detention including incidents resulting in hospitalization for medical care; F. hospitalization associated with mental health needs; G. attempted escape or escape from a secured facility; H. incidents of fire requiring medical treatment of staff or inmates or a response by a local fire authority; I. riot; J. assaults of one inmate by another that result in criminal charges or outside medical attention; K. assaults of staff by inmates that result in criminal charges or outside medical attention; L. injury to inmates through response to resistance by staff controlling inmate behavior; M. occurrences of infectious diseases and action taken relative to same when a medical authority has determined that the inmate must be isolated from other inmates; and N. reporting of all notices of intent to file litigation against the facility resulting from matters related to the detention or incarceration of an inmate; O. sexual misconduct, such as inmate on inmate, staff on inmate, and inmate on staff; and P. use of sexual materials, electronic media for sexual purposes, or both. In the event of an emergency such as serious illness or injury where death may be imminent, individuals designated by the inmate shall be notified. Permission for notification, if possible, shall be obtained from the inmate.

**Inspection Findings:**

There was one incident reported to the Department of Corrections in 2019 and there was nothing reported in 2020. A review of incident and medical files indicate that there are reportable incidents.

**Corrective Actions:**

**All incidents required by the rule shall be entered in DOC Portal for review. The facility shall enter all qualifying incidents for 2020 to present shall be entered by April 30, 2021.**

**Response Needed By: 04/30/2021**

**3. 2911.4900 SECURITY INSPECTION.**

The facility shall have a written policy and procedure to require the facility administrator or designee to inspect all areas within the security perimeter, and equipment at least monthly and initiate corrective action if needed.

**Inspection Findings:**

Security Inspection are not being completed.

**Corrective Actions:**

**Security inspections shall be completed monthly and documented.**

**A review by the facility administrator should be happening to ensure that these inspections are being completed on a monthly basis.**

**Response Needed By: 04/30/2021**

**4. 2911.4950 RESPONSE TO RESISTANCE. Subpart 4. Equipment.**

The issue, storage, inspection, and use of chemical agents, impact devices, electronic control devices, and other security devices shall be governed by written policy and procedure. All unissued security devices and equipment shall be stored in a secure, readily accessible depository located outside inmate housing and activity areas, and inventoried at least monthly to determine condition and expiration dates of the devices and equipment.

**Inspection Findings:**

Restraint inventory is not being completed monthly.

**Corrective Actions:**

**Ensure that all these security devices are being inventoried monthly. A review of this monthly inventory shall be completed by the facility administrator to ensure compliance.**

**Response Needed By: 01/31/2021**

**5. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 1. Post orders and accountability.**

There shall be written orders for every security post that are reviewed annually and updated if necessary. A written policy and procedure shall require that personnel read, sign, and date applicable post orders at least annually, or as needed for new posts or revisions. Medium and large facilities with multiple posts may need to conduct these reviews more often.

**Inspection Findings:**

Post Orders are not being reviewed annually by jail staff.

**Corrective Actions:**

**Post Orders shall be reviewed and signed off on by all facility staff. Have staff read, sign and date post orders annually. Submit documentation to the Department of Corrections by February 1, 2021.**

**Response Needed By: 02/01/2021**

6. 2911.7300 FIRE INSPECTION. Subpart 4. Weekly inspection.

There shall be an applicable fire code and safety inspection of the facility at least weekly by a designated staff member.

**Inspection Findings:**

The facility does not conduct a weekly fire inspection for the facility.

**Corrective Actions:**

**Create and implement a weekly fire inspection that addressed fire safety for the facility. Submit weekly fire inspection to the Department of Corrections for review.**

**Response Needed By: 02/01/2021**

**Chapter 2911 - Mandatory Rules In Compliance With Concerns**

**Total: 4**

1. 2911.1000 TRAINING PLAN.

A facility administrator or designee shall develop and implement a training plan for the orientation of new employees and volunteers and provide for continuing in-service training programs for all employees and volunteers. Training plans shall be documented and describe curriculum, methods of instruction, and objectives. In-service training plans shall be prepared annually and shall provide documentation indicating that training for individual employees has taken into consideration their length of service, position within the organization, and previous training completed.

**Inspection Findings:**

The training plan does not incorporate all the required training that is given each year such as annual evacuation drill, fire drills, and quarterly reviews of emergency procedures. It also does not describe curriculum, methods of instruction, or objectives of the training.

**Corrective Actions:**

**Update the training plan to include all training that will be given on a yearly basis. Add the elements listed as required by the rule. Submit to the Department of Corrections by April 30, 2021.**

**Response Needed By:**

2. 2911.1350 MEDICAL TRAINING FOR CUSTODY STAFF.

By policy and procedure a training program shall be established by the facility administrator in cooperation with the health authority, that provides instruction in the following areas: A. first aid training for custody personnel responsible for the supervision, safety, and well-being of prisoners; B. recognition of signs and symptoms of illness and knowledge of action required in potential emergency situations; C. administration of first aid and cardiopulmonary resuscitation (CPR). Recertification training shall occur as required with respect to first aid and CPR. The training shall be documented; D. methods of obtaining assistance; E. recognition of signs and symptoms of mental illness, developmental disabilities, emotional disturbance, and chemical dependency; and F. procedures for inmate transfers to appropriate medical facilities or other health care providers.

**Inspection Findings:**

Staff receive CPR, medication delivery, suicide prevention, and some medical training but are lacking in all the requirements such as in-depth mental health training and recognizing signs of medical distress, withdrawal symptoms etc.

**Corrective Actions:**

**It is recommended to work with your medical provider to address more in-depth training in areas of mental health awareness and medical distress.**

**Response Needed By:**

## 3. 2911.1900 POLICY AND PROCEDURE MANUALS.

A facility shall have a written policy and procedure manual that is electronically available to staff and relevant regulatory authorities and defines the philosophy and method for operating and maintaining the facility. This manual shall be made available to all employees, reviewed annually, updated as needed, and staff trained accordingly. The manual shall include, at a minimum, the following chapters: A. correctional standards required under this chapter; B. administration and organization; C. fiscal management; D. personnel; E. training; F. inmate records; G. safety and emergency; H. security and control; I. sanitation and hygiene; J. food service; K. medical and health care services; L. inmate rules and discipline; M. communication, mail, and visiting; N. admissions, orientation, classification, property control, and release; O. inmate activities, programs, and services; and P. a written suicide prevention and intervention plan. The facility administrator or designee shall review policy and procedure manuals at least once each year. The review shall be documented in written form sufficient to indicate that policies and procedures have been reviewed and amended as appropriate to facility changes.

**Inspection Findings:**

The policy and procedure manual is in the process of being updated to Lexipol.

**Corrective Actions:**

**Submit the policy manual to the Department of Corrections for review when Lexipol updates have been added.**

**Response Needed By:**

## 4. 2911.5450 DANGEROUS MATERIALS.

A facility shall have a written policy and procedure that specifies that materials dangerous to either security or safety shall be properly secured. Storage and use of flammable, toxic, and caustic materials must be in accordance with all applicable laws and regulations of governing jurisdictions. The policy must cover control and use of tools and culinary and medical equipment.

**Inspection Findings:**

The facility does not have the required safety data sheets available on the cleaners that are used in the facility.

**Corrective Actions:**

**Provide safety data sheets on all chemicals used in the facility for staff reference if needed. It is recommended to keep them in the cleaning closet where the cleaners are stored. Notify the Department of Corrections when completed.**

**Response Needed By:****Chapter 2911 - Essential Rules In Compliance With Concerns****Total: 2**

## 1. 2911.1300 CUSTODY STAFF TRAINING.

A facility shall have a written policy and procedure that provides that all custody staff receive 120 hours of orientation and training during the first year of employment. Forty of these hours are completed prior to being independently assigned to a particular post. All persons in this category are given an additional 16 hours of training each subsequent year. At a minimum, training completed before independent assignment to a particular post shall include: A. security procedures; B. supervision of inmates; C. signs of suicide risk and suicide precautions; D. vulnerable inmates; E. response to resistance regulations and tactics; F. report writing; G. inmate rules and regulations; H. rights and responsibilities of inmates; I. fire and emergency procedures; J. key control; K. interpersonal relations and communication skills; L. diversity training; M. distribution of medications; N. right to know; and O. blood-borne pathogens and communicable diseases.



**Inspection Findings:**

Staff training for facility staff is minimal. It meets the required hours but should be more in depth to meet the operational needs of the facility.

**Corrective Actions:**

**It is recommended that the facility seek out additional training opportunities that would improve the daily operations of the jail. It is recommended that drills be added to the yearly plan, such as medical emergencies, man down, attempted suicide and inmate death.**

**Response Needed By:**

2. 2911.3100 INMATE ACTIVITIES AND PROGRAMS. Subpart 1. Written plan.

A facility administrator or designee shall have and implement a written plan for the constructive scheduling of inmate time. The plan shall: A. identify programs offered in the facility and when the programs are offered; B. identify persons conducting the program and whether or not the persons are facility staff, external community resources under contract, or volunteers; C. be consistent with established legal rights of inmates, type and status of inmates detained in the facility, and rule requirements associated with the facility's classification; D. provide inmates with the option to refuse to participate in facility programs, except work assignments and programs required by statute or court order; E. when males and females are housed in the same facility, provide comparable opportunities for participation in programs and services; and F. require documentation of programs offered and inmates participating in programs.

**Inspection Findings:**

The facility has had no programming in the facility since March 2020 due to the COVID-19 Pandemic. The facility has not applies for a variance during this time.

**Corrective Actions:**

**Submit a variance for programming through DOC Portal for approval by January 30, 2021.**

**Response Needed By:****INSPECTION COMMENTS**

On January 20, 2021, a full inspection was completed at the Redwood County Jail. The facility has been cited for multiple deficiencies as a result of that inspection.

Facility staff are not completing the mandatory classification process at the time of admissions. Inmates are not being assigned appropriate housing and therefore proper separation of these inmates is not happening. There were also very few inmate files that contained the required mental health screening tool.

Facility staff are not completing the required safety, sanitation and fire inspections specified in the rule. By not completing these inspections the staff at the Redwood County Jail are potentially failing to protect the health, comfort, safety and well-being of inmates and themselves.

Well-being checks were found to be out of compliance with the 30 minute time frame allowed in the rule and some were observed as being completed too fast to observe the well-being of the inmate. It is highly recommended that facility administrator develop a system of auditing well-being checks to ensure compliance with the rule.

This was discussed in detail with the facility at the time of the inspection.

There will be follow up visits with the facility at 30 and 90 days to ensure compliance with the deficiencies outlined in this report.

The Redwood County Jail will be placed on annual inspections.

**JJDPA Compliance**

Compliance Report for the monitoring Facilities Pursuant to the Juvenile Justice Delinquency Prevention Act of 2002.

On January 20th, 2021, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Redwood County Jail has received a "Rural Exception" to the Juvenile Justice and Delinquency Prevention Act (JJDP). This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holiday. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups, and Sight and Sound separation.

According to the DOC Portal System, the Redwood County Jail held or processed no juveniles during the federal fiscal year from October 1, 2020 to January 20, 2021. I reviewed approximately 100 percent of the juvenile data. The findings are as follows:

DSO: NO violations.

Jail Removal: NO violations

Sight and Sound Separation: NO violations.

Court Holding: Redwood County does not have a court holding area. Juveniles are brought straight into the courtroom. Juvenile court times are separate from adults.

Based on the documentation reviewed, there were NO violations of the JJDP act during the Redwood County inspection.

Report completed By: Jen Pfeifer – Detention Facility Inspector

Signature:

