



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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### INSPECTION DETAILS FOR:

#### Red River Valley Juvenile Center

**Address:** 600 Bruce Street, PO BOX 624, Crookston, MN 56716

**MN Governing Rule:** 2960 Children's Residential Facility

**Inspection Type:** Six Months

**Inspected By:** Marcia Sparrow – Detention Facility Inspector

**Inspected on:** 08/16/2023

**Inspection Method:** This was a modified inspection consisting of a facility tour, review of three staff personnel and training files, two resident files, and facility policies. Interviews were conducted with administration, staff, and residents. In addition, recordings of nightly well-being checks and logs were reviewed.

**Officials Present During Inspection:** Program Director Kyle Allen

**Officials Present for Exit Interview:** Community Corrections Director Andrew Larson; Deputy Administrator Paul Bissonette; Program Director Kyle Allen

**Issued Inspection Report to:** Community Corrections Director Andrew Larson; Deputy Administrator Paul Bissonette; Program Director Kyle Allen; Regional Manager Jacob McLellan

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	316	315	1

### TERMS OF OPERATION

**Authority to Operate:** approval

**Begins On:** 10/01/2023 **Ends On:** 03/31/2024

**Facility Type:** Secure Juvenile Detention/Residential Facility

**Placed on Biennial Status:** No

**Biennial Status Annual Compliance Form Due On:**

**Delinquent Juvenile Hold Approval:**

**Certificate Holder:** Tri-County Community Corrections  
600 Bruce Street, Box 624  
Crookston, MN 56716

**Special Conditions:** The facility will be placed on a biennial inspection.

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Interchangeable non-secure residential/detention	Coed	8	100	8.00	0	0	None.	None.
Interchangeable secure residential/detention	Coed	8	100	8.00	0	0	None.	None.

### RULE COMPLIANCE DETAILS

**Chapter 2960 - Mandatory Rules Not In Compliance****Total: 1****1. 2960.0070 ADMISSION POLICY AND PROCESS. Subpart 4.A.. Inventory and handling of resident property.**

The license holder must inventory the resident's personal property, including clothing, and have the resident and the license holder sign the inventory upon admission. If the resident refuses to sign the inventory, two facility staff must sign the inventory. The license holder must ensure that a resident retain the use and availability of personal funds or property unless restrictions are justified in the resident's treatment plan. The license holder must ensure separation of resident funds from funds of the license holder, the residential program, or program staff.

**Inspection Findings:**

In review of two resident files, it was found that both files did not have the resident's signature on the personal property inventory. The inventory was completed electronically at intake without the capability at the time for the resident to sign electronically. The facility has the capability of obtaining signatures through an electronic signature pad and will get that put into place.

**Corrective Actions:**

**Ensure that per policy, the resident and staff, or two staff if resident refuses, are signing for the resident's inventory.**

**Response Needed By:****INSPECTION COMMENTS**

The six-month inspection of Red River Valley Juvenile Center occurred on August 16, 2023, using Minnesota Rules, Chapter 2960, governing Juvenile Residential Facilities. This is an existing facility with both secure residential/detention and non-secure residential/detention services, however, in April 2021, the ceiling over the non-secure residential/detention unit sustained water damage and collapsed. The facility was closed until March 2023 when reconstruction of the non-secure residential/detention unit was completed. At that time, only the non-secure residential/detention was re-opened, and due to staffing, the secure residential/detention remains closed.

This on-site visit consisted of an inspection of the two specific units, main building, school area, staff areas, gymnasium, intake area and all living areas of each unit, including resident bathrooms, showers, and 16 bedrooms. Facility census at the time of the inspection was 6 youth in non-secure, and 0 youth in secure.

The inspection also included discussions with administration, staff members, and residents, review of three staff training and personnel files, resident files, review of cameras and well-being checks, and a review of the policy and procedure manual.

The facility will be placed on biennial inspections. Please contact me at 612-468-2027 if you have any questions regarding this report.

**JJDP A Compliance**

The secure residential/detention was not re-opened, therefore there was no data to review.

The non-secure residential/detention has free egress.

**Report completed By:** Marcia Sparrow – Detention Facility Inspector**Signature:**