



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Portland House

Address: 514 Eleventh Avenue SE, Minneapolis, MN 55414

MN Governing Rule: 2920 Adult Community-Based Residential Correctional Facility

Inspection Type: Biennial **Inspected By:** Peter Zimprich – Detention Facility Inspector

Inspected on: 11/19/2025

Inspection Method: on-site facility inspection

Officials Present During Inspection:

Officials Present for Exit Interview:

Issued Inspection Report to:

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2920	Mandatory	24	22	2	0	91.67%	Compliance rating of 100%
2920	Essential	77	74	3	0	96.10%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: **Begins On:** 12/01/2025 **Ends On:** 11/30/2027 **Facility Type:** Adult Community-Based Residential Correctional Facility

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 11/30/2026

Delinquent Juvenile Hold Approval: no approval

Certificate Holder: Lutheran Social Services of Minnesota
2485 Como Avenue
St. Paul, MN 55108

Special Conditions:

Approved Capacity Details *Operational Capacity is calculated as a percent of Approved Capacity beds.

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Adult Community-Based Residential Correctional Facility	Male	25	2/25/2002	100	25.00	None.	

RULE COMPLIANCE DETAILS

Chapter 2920 - Mandatory Rules Not In Compliance**Total: 2**

1. 2920.3800 TRAINING PROGRAM. Subpart 1. Orientation session for new employees.

It is mandatory that the facility provide an orientation session for new employees. There must be a minimum of 30 hours of training that is relevant to staff duties and the population served. The training must be documented.

Inspection Findings:

One of three personnel files reviewed did not contain documentation of orientation training.

Corrective Actions:

Immediately and on an ongoing basis, the license holder must comply with all 2920 standards regarding orientation for new employees.

Response Needed By:

2. 2920.3900 MANTOUX TEST OR CHEST X RAY REQUIRED.

It is mandatory that staff and residents be screened for tuberculosis according to Minnesota Statutes, section 144.445.

Inspection Findings:

One of three resident files reviewed did not contain documentation of an annual follow-up tuberculosis screening per state statute 144.445

One of three personnel files reviewed did not contain documentation of 2024 or 2025 annual follow-up tuberculosis screenings per state statute 144.445.

Corrective Actions:

Immediately ensure all staff and residents are screened for tuberculosis within the required time frame per state statute 144.445. Within 30 days of receipt of this order, current staff and residents must all be screened and documentation maintained in the files.

Response Needed By: 12/26/2025**Chapter 2920 - Essential Rules Not In Compliance****Total: 3**

1. 2920.4400 ADMISSION FORM.

The adult community-based residential correctional facility referral form on each client to be admitted into residency includes at a minimum: A. name; B. address; C. date of birth; D. sex; E. reason for referral; F. whom to notify in case of emergency; G. date information gathered; H. signature of both interviewee and interviewer gathering information; I. name of referring agency of committing authority; J. special medical problems or needs; K. legal status, including jurisdiction, length, and conditions of placement; L. financial arrangements for medical care; M. financial arrangements for placement; N. present medications; O. driver's license or Minnesota state identification number; and P. vehicle title and vehicle insurance, if applicable.

Inspection Findings:

The facility does not have a referral form that includes all elements of this Rule part.

Corrective Actions:

Within 30 days of receipt of this report, the facility must develop a referral form that includes all elements of this rule part and submit it to the Department of Corrections for review and approval.

Response Needed By: 12/26/2025

2. 2920.7400 HEALTH CARE AND MEDICAL SERVICES. Subpart 2. Medical coverage.

Medical coverage shall be determined for each resident upon admission to the program.

Inspection Findings:

The license holder does not maintain documentation showing that each resident's medical coverage has been verified at admission.

Corrective Actions:

Within 30 days of receiving this report, the facility must submit a written plan to document each resident's medical coverage status at admission.

Response Needed By: 12/26/2025

3. 2920.7600 PERSONNEL RECORDS. Subpart 1. General requirement; contents of record.

The adult community-based residential correctional facility shall maintain an accurate personnel record on each employee which shall include: A. initial application; B. appropriate results of employment investigation, if done; C. training and experience verification; D. wage and salary information; E. job performance evaluation completed at least annually; F. training programs which the employee participated in after employment began; G. documentation of sick leave, leave of absence, and vacation; H. grievance and disciplinary actions, if any; I. tuberculosis screening as required by law; J. dates of employment and termination with reason for termination; and K. results of a criminal history check.

Inspection Findings:

One of three personnel files reviewed contained a late annual performance evaluation.

Corrective Actions:

Immediately and on an ongoing basis, the license holder must comply with all 2920 standards regarding personnel records.

Response Needed By:

INSPECTION COMMENTS

Scheduled Biennial inspection

JJDPa Compliance

N/A

Report completed By: Peter Zimprich – Detention Facility Inspector

Signature:

Peter Zimprich