



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

PORT Group Homes - Girls

Address: 115 First Street, Brainerd, MN 56401

MN Governing Rule: 2960 Children's Residential Facility

Inspection Type: Biennial **Inspected By:** Shannon Amundson – Detention Facility Inspector **Inspected on:** 03/26/2019 to 03/27/2019

Inspection Method: This inspection of the facility consisted of a physical plant tour, review of fire inspection, health inspection, annual report of services, menu, recreation schedule, staffing plan, training records, restrictive procedure reports, grievance reports, client files, employee files, medication records and policy manual.

Officials Present During Inspection: Administration Heather Kelm; Program Director Kirsten McKee

Officials Present for Exit Interview: Administration Heather Kelm; Program Director Kirsten McKee

Issued Inspection Report to: Administration Heather Kelm; Program Director Kirsten McKee; Regional Manager Sherry Hill

RULE COMPLIANCE SUMMARY

| Rule Chapter | Requirement Type | Total Applicable | Total Compliance | Total Non Compliance |
|--------------|------------------|------------------|------------------|----------------------|
| 2960 | Mandatory | 316 | 316 | 0 |

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 04/01/2019 **Ends On:** 03/31/2021 **Facility Type:** Non-Secure Juvenile Residential Facility

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 03/31/2020

Delinquent Juvenile Hold Approval: **Certificate Holder:** PORT of Crow Wing County

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

| Bed Type | Gender | Approved Capacity | %Operating Capacity | Operational Capacity | Pre 96 LTSR | Post 96 LTSR | Bed Details | Conditions |
|------------------------|--------|-------------------|---------------------|----------------------|-------------|--------------|--|------------|
| Non-secure residential | Female | 14 | 100 | 14.00 | 0 | 0 | Unit Name: Non-secure residential, CRF #1057221. | None. |

RULE COMPLIANCE DETAILS

INSPECTION COMMENTS

The biennial inspection visit for PORT Girls Group Home was completed on March 26-27, 2019, using Minnesota Rules, Chapter 2960, governing Juvenile Residential Facilities. Sections of 2960 standards that are applicable to this facility include: Administrative Standards, Group Residential, Detention, Corrections and Restrictive procedures certifications. Inspection results indicated that the facility is in compliance with the 2960 rule.

I would like to thank PORT Administration and staff for their cooperation and assistance during this licensing process.

Please contact me if there are any questions regarding this report or any other licensing matter. I can be reached at 651-361-7149.

JJDPa Compliance

PORT Girls Group Home is non-secure.
All of the resident beds are non-secure.

Report completed By: Shannon Amundson – Detention Facility Inspector

Signature: Shannon Amundson