



# Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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## INSPECTION DETAILS FOR:

### Olmsted County Jail

**Address:** 101 Fourth Street, Rochester, MN 55904

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Biennial **Inspected By:** Sarah Johnson – Senior Detention Facility Inspector **Inspected on:** 06/23/2020

**Inspection Method:** Facility tour, staff and resident interviews, employee and resident file reviews, related documentation reviews, and video footage review.

**Officials Present During Inspection:** Captain Macey Tesmer; Director Brian Howard

**Officials Present for Exit Interview:** Captain Macey Tesmer; Director Brian Howard

**Issued Inspection Report to:** Captain David Adams; Captain Macey Tesmer; Director Brian Howard; Sheriff Kevin Torgerson; County Administrator Heidi Welsch; Regional Manager Dayna Burmeister

## RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	124	1	1	99.21%	Compliance rating of 100%
2911	Essential	102	101	0	1	100.00%	Compliance rating of 90%

## TERMS OF OPERATION

**Authority to Operate:** conditional approval **Begins On:** 07/01/2020 **Ends On:** 06/30/2022 **Facility Type:** Jail

**Placed on Biennial Status:** Yes **Biennial Status Annual Compliance Form Due On:** 06/30/2021

**Delinquent Juvenile Hold Approval:** no approval **Certificate Holder:** Olmsted County Sheriff's Office

**Special Conditions:** None.

### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Minimum secure	Coed	60	100	60.00	Minimum secure beds located outside of the secure perimeter in a separate building across the street.	None.
Secure	Coed	170	90	153.00	Located at 101 Fourth Street SE, Rochester, MN 55904.	None.

**RULE COMPLIANCE DETAILS****Chapter 2911 - Mandatory Rules Not In Compliance****Total: 1**

## 1. 2911.6800 CONTROL. Subpart 1. Records.

Records of receipt, the quantity of the drugs, and the disposition of all prescription medications shall be maintained in detail to enable an accurate accounting.

**Inspection Findings:**

With the current medication system Olmsted County uses, there is not a procedure in place for accurate accounting of all prescription medications.

**Corrective Actions:**

**Create a system of accountability for all prescription medications. It is recommended to have the medical staff complete a pill verification count weekly to verify the correct medication count on all prescription medication. Submit documentation of new medication procedures to the Department of Corrections for review.**

**Response Needed By: 08/15/2020****Chapter 2911 - Mandatory Rules In Compliance With Concerns****Total: 1**

## 1. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

**Inspection Findings:**

Well-being checks are being completed in a timely manner and administration is consistently reviewing staff well-being checks. It was noted the pace of some staff completing well-being checks on inmates after hours was at a pace that was too fast to ensure an inmate's well being. Other staff completed them correctly.

**Corrective Actions:**

**It is recommended to continue to review well-being check video on a regular basis and address corrective action if needed.**

**Response Needed By:****Chapter 2911 - Essential Rules In Compliance With Concerns****Total: 1**

## 1. 2911.4900 SECURITY INSPECTION.

The facility shall have a written policy and procedure to require the facility administrator or designee to inspect all areas within the security perimeter, and equipment at least monthly and initiate corrective action if needed.

**Inspection Findings:**

The facility's security equipment is inventoried and checked on a monthly basis, but the duress buttons, communication buttons, and restraint chair are not included in the security inspection.

**Corrective Actions:**

**Include all security equipment the facility may utilize in the monthly security check.**

**Response Needed By:**

## INSPECTION COMMENTS

As noted in the last inspection, there are numerous physical plant restraints that affect the overall jail operations.

**Female Unit:** Due to the increase in female population in past years, the female unit was moved into the male work release area. To make the day space requirements; they had to take away outdoor recreation and utilize it for day space. In order for females to have outdoor recreation, they must lock down a male unit. There is only one female unit in the facility and this has forced the use of time phasing for all female classifications, including discipline segregation. The lack of space for the females is again becoming highly problematic with no other solution but to house out of facility or provide a new space that allows for proper separation and classification.

**Segregation Unit Special Management Unit:** There has been a lack of needed cells for the segregation unit for those inmates on disciplinary or administrative segregation for the past many years. Special management inmates across the state are increasing and this is evident at Olmsted County as well. This unit is continually full and does not meet the needs of the facility of this size.

**General Population Unit:** The general population unit has been double bunked for needed beds and there is no additional areas to add bed space.

**Booking:** The booking area can no longer meet the needs of this facility. The lack of holding cells and group holding cells has caused the need to utilize the gym for court staging every morning for two hours. In 2018-2019, Olmsted County has had an average of 15 to 30 arraignments per day, and the practice of using the gym as staging reduces gym availability, is time consuming, and staff intensive.

**Storage Space:** Storage space is at a minimum for a facility of this size. The property room and change out room are inadequate for the number of inmates.

**Laundry Room:** The laundry room is cramped and too small for this facility. The facility must maintain two shifts of laundry workers to keep up with the demands for clean linen and laundry due to the inability to add additional washer and dryer. With average daily inmate population, it should be double the size to provide for adequate machines and storage space.

**Court Holding:** Court holding is connected to the jail through a corridor. The court holding is grossly inadequate for this facility and the number of inmates it must hold. The two holding cells and the minimal office space make it difficult for inmate movement to court.

**Classification and Separation:** The facility must utilize a complex classification system to maintain the classification and separation requirements. Segregation is often full requiring the facility to utilize a lock down policy in the housing unit for nonassaultive inmates. This system is not conducive to the daily operations of a facility but must be maintained due to limited segregation space.

## FUTURE PLANNING CONCERNS

Although the facility has been well maintained and operates at a high level of compliance, the space can no longer meet the needs of this facility. With the growing physical plant restraints and the classification and separation requirements of the facility; this facility may be forced to board out inmates in the future. The officials of Olmsted County should begin to look at a long term solution that addresses both the growth of this facility and future public safety needs.

**RECOMENDATIONS:** The Department of Corrections is aware of the Olmsted County Juvenile Center closing. This building was built to detention standards and could easily be modified to provide additional housing for the facility such as for females. It would alleviate multiple issues with bed space and the complexity of classification and separation the facility currently has for females. This option should strongly be considered by the officials of Olmsted as it would help resolve strained housing and classification issues at the jail facility and potentially the need to board out inmates. The Department of Corrections is willing to provide technical assistance if Olmsted County has questions or concerns regarding this option.

**JJDPA Compliance**

On June 23, 2020, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Olmsted County Jail has no approval to hold delinquent juveniles.

DSO: I did not find any violations of the facility holding any status offenders.

Jail Removal: Any juveniles held at the jail would have been certified as adults.

Sight and Sound Separation: The facility houses no delinquent juveniles. Juveniles are brought through the garage sally port and booking area at times when higher security is needed as an access route to court. Steps are taken to ensure that juveniles are kept separate from adults both in the booking area and court holding areas.

The facility does not participate in any "Scared Straight" programs for any youth under public authority.

I did not find any violations of the JJDP act during the Olmsted County Jail inspection.

**Report completed By:** Sarah Johnson – Senior Detention Facility Inspector

**Signature:**



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