



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Address: 816 Marin Avenue, SUITE 110, Crookston, MN 56716

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Rachel Dotseth – Detention Facility Inspector **Inspected on:** 12/23/2025

Inspection Method: Facility walk through, staff and inmate interviews, staff and inmate file reviews, and facility related documentation and video reviews.

Officials Present During Inspection: Executive Director Andrew Larson; Jail Administrator Joey Pederson

Officials Present for Exit Interview: Jail Administrator Joey Pederson

Issued Inspection Report to: Executive Director Andrew Larson; Jail Administrator Joey Pederson; County Administrator Charles Whiting

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	125	1	0	99.21%	Compliance rating of 100%
2911	Essential	100	99	1	0	99.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 02/01/2026 **Ends On:** 01/31/2028 **Facility Type:** Jail

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 01/31/2027

Delinquent Juvenile Hold Approval: no approval **Certificate Holder:** Tri-County Community Corrections

Special Conditions:

Approved Capacity Details *Operational Capacity is calculated as a percent of Approved Capacity beds.

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	200	2/1/2008	95	190.00	Located at 816 Marin Avenue.	

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 1****1. 2911.3200 INMATE VISITATION**

The facility administrator or designee shall develop and implement an inmate visiting policy. The policy shall be in writing and include: A. attorney/client interviews allowed in a manner consistent with Minnesota Statutes, section 481.10; B. a schedule of visiting hours that includes the days and times for visits that includes visits during the normal business day, and evenings or weekends; C. establishment of a uniform number of permissible visits and the number of visitors permitted per visit; D. that an adult inmate be permitted an initial visit with a member or members of the inmate's immediate family at the next regularly scheduled visiting period; E. that all facilities schedule a minimum of eight visiting hours per week: (1) a minimum of three separate and distinct visiting days per week; and (2) 20 minutes' duration minimum for each visit unless the number of persons attempting to visit exceeds the facility's ability to meet this requirement, or the inmate's behavior dictates a need to terminate a visit earlier; F. allowed visits for identified members of an inmate's immediate family; G. when a visit to an inmate is denied for reasonable grounds on the belief that the visit might endanger the security of the facility, the action and reasons for denial shall be documented; H. that visitors register, giving names, addresses, and relationship to inmate; I that any area used for inmate visiting may be subject to audio monitoring, recording, or both. The facility shall use signs and the inmate handbook to inform the inmate about audio monitoring and recording. Professional visits not be audio recorded, unless a court order has been issued; J. that policies for parents, guardians, and attorneys visiting juveniles are unrestrictive as administratively possible and the initial visit of a juvenile by parents, guardians, and attorneys be permitted at any time; K. picture identification of visitors be required for identification purposes; L. that juvenile children be allowed to visit parents, regardless of age, as deemed appropriate by the parent or guardian accompanying the child and when a dispute over children visiting occurs between the inmate and the parent or legal guardian, the inmate be referred to the court for resolution; and M. facility policy and procedures setting forth criteria for authorized friend visiting.

Inspection Findings:

During the inspection, it was identified that the facility's policy is missing part of element B: a schedule that includes visits during the evenings or weekends.

Corrective Actions:

**The facility must update the policy to include a schedule of visiting hours that includes evenings or weekends.
Send the updated policy to the Inspector by February 05, 2026.**

Response Needed By: 02/05/2026**Chapter 2911 - Essential Rules Not In Compliance****Total: 1****1. 2911.0900 STAFFING REQUIREMENTS. Subpart 15. Ratio of custody staff to inmates, reporting incidents, and responding to emergencies.**

A. A facility with a design capacity of 60 or fewer beds shall meet the staffing ratios in this item. For inmate supervision, the overall facilitywide minimum ratio of custody staff to inmates shall be one custody officer to 25 inmates. These staff must be in the facility and on duty at all times and not involved in temporary duties outside of the facility. Included in this ratio are all staff who are assigned and trained in the custody and supervision of inmates as their primary duty. Staff not directly responsible for custody and supervision of inmates such as administrative, supervisory, program, bailiff, or support staff shall not be included in this ratio; B. A facility with a design capacity of 60 or more beds shall meet the staffing ratios in this item. For inmate supervision, the overall facilitywide minimum ratio of custody staff to inmates shall not be less than: (1) 1 to 60 inmates for direct supervision housing units with lockdown capability; (2) 1 to 48 inmates for direct supervision dormitories; (3) 1 to 40 for indirect or podular inmate supervision; and (4) 1 to 25 inmates for linear housing areas; C. A facility administrator may apply for a specific variance from the staffing requirements in this subpart from the commissioner. Consideration of this variance shall require that supervision of inmates is accomplished in an appropriate manner and that the safety and security of the facility, staff, and inmates are not compromised.

Inspection Findings:

During the inspection, the facility was not in compliance with direct supervision requirements. Officer's assigned to direct supervision units were observed leaving the unit during their shift to conduct well-being checks in another housing unit, resulting in periods when direct supervision was not maintained. Additionally, it was reported and discussed with the Jail Administrator, that officers assigned to direct supervision units during the day and evening shifts, leave their assigned housing units for breaks and to perform other job-related duties outside of the housing units.

It was also identified that on the night shift, the facility is short one officer between the hours of 0000 and 0600.

Corrective Actions:

The facility must conduct a staffing analysis and submit and updated staffing plan to address operational needs related to staff breaks, inmate admissions, escort officer responsibilities, and ensuring appropriate coverage at all times. The updated staffing plan must be submitted to the DOC for approval by February 05, 2026.

INSPECTION COMMENTS

The facility will stay on a biennial status.

JJDPA Compliance

On December 22, 2025, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Northwest Regional Corrections Center does not have approval to hold juveniles. No juveniles were brought to the facility. The facility does not participate in any scared straight programming.

Report completed By: Rachel Dotseth – Detention Facility Inspector

Signature:

