



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Northwest Regional Corrections Center

Address: 816 Marin Avenue, SUITE 110, Crookston, MN 56716

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Rachel Dotseth – Detention Facility Inspector **Inspected on:** 12/06/2023 to 03/26/2024

Inspection Method: Facility tour, staff interviews, employee and inmate file reviews, and related documentation reviews.

Officials Present During Inspection: Jail Administrator Joey Pederson

Officials Present for Exit Interview: Jail Administrator Joey Pederson

Issued Inspection Report to: Executive Director Andrew Larson; Jail Administrator Joey Pederson; County Administrator Charles Whiting; Regional Manager Jacob McLellan

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	123	2	1	98.41%	Compliance rating of 100%
2911	Essential	100	99	1	0	99.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 02/01/2024 **Ends On:** 01/31/2026 **Facility Type:** Jail
Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 01/31/2025
Delinquent Juvenile Hold Approval: no approval **Certificate Holder:** Tri-County Community Corrections
Special Conditions: None

Approved Capacity Details *Operational Capacity is calculated as a percent of Approved Capacity beds.

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
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RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 2**

1. 2911.1350 MEDICAL TRAINING FOR CUSTODY STAFF.

By policy and procedure a training program shall be established by the facility administrator in cooperation with the health authority, that provides instruction in the following areas: A. first aid training for custody personnel responsible for the supervision, safety, and well-being of prisoners; B. recognition of signs and symptoms of illness and knowledge of action required in potential emergency situations; C. administration of first aid and cardiopulmonary resuscitation (CPR). Recertification training shall occur as required with respect to first aid and CPR. The training shall be documented; D. methods of obtaining assistance; E. recognition of signs and symptoms of mental illness, developmental disabilities, emotional disturbance, and chemical dependency; and F. procedures for inmate transfers to appropriate medical facilities or other health care providers.

Inspection Findings:

Correctional Officers have not received signs and symptoms of mental illness/developmental disability/emotional disturbance training. The facility started conducting these trainings while the inspection was occurring.

Corrective Actions:

The facility shall train all Correctional Officers in signs and symptoms of mental illness/developmental disability/emotional disturbance training. Documentation must be submitted to the Department of Corrections by January 11, 2024.

Response Needed By:

2. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

Inspection Findings:

A video review of well-being checks showed well-being checks were within the 30 minutes, except for two checks that were started after the 30-minute timeframe. However, there were a few checks that were completed too fast to observe the well-being of the inmate.

Corrective Actions:

Immediately, schedule and retrain all staff in well-being checks. Within 30 days of receipt of this order, submit documentation of the completed training to the Department of Corrections by January 11, 2024.

Response Needed By: 01/11/2024**Chapter 2911 - Essential Rules Not In Compliance****Total: 1**

1. 2911.1300 CUSTODY STAFF TRAINING.

A facility shall have a written policy and procedure that provides that all custody staff receive 120 hours of orientation and training during the first year of employment. Forty of these hours are completed prior to being independently assigned to a particular post. All persons in this category are given an additional 16 hours of training each subsequent year. At a minimum, training completed before independent assignment to a particular post shall include: A. security procedures; B. supervision of inmates; C. signs of suicide risk and suicide precautions; D. vulnerable inmates; E. response to resistance regulations and tactics; F. report writing; G. inmate rules and regulations; H. rights and responsibilities of inmates; I. fire and emergency procedures; J. key control; K. interpersonal relations and communication skills; L. diversity training; M. distribution of medications; N. right to know; and O. blood-borne pathogens and communicable diseases.

Inspection Findings:

New Correctional Officers are not receiving vulnerable inmate training as required by the rule.

Corrective Actions:

The facility shall train all new Correctional Officers in vulnerable inmates training. Documentation must be submitted to the Department of Corrections by January 11, 2024.

Response Needed By:**Chapter 2911 - Mandatory Rules In Compliance With Concerns****Total: 1**

1. 2911.6500 STORAGE. Subpart 2. Refrigeration.

Medication requiring refrigeration shall be refrigerated and secured and the temperature checked daily. There must be separate refrigeration for medications only.

Inspection Findings:

The facility is conducting daily temperature checks but is missing some dates within the year.

Corrective Actions:

The facility shall assign a staff member to complete the daily temperature checks to ensure compliance with the rule.

Response Needed By:**INSPECTION COMMENTS**

The facility will stay on a biennial status.

JJDPA Compliance

On December 06, 2023, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Northwest Regional Corrections Center does not have approval to hold juveniles. No juveniles were brought to the facility. The facility does not participate in any scared straight programming.

Report completed By: Rachel Dotseth – Detention Facility Inspector

Signature: