



# Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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## INSPECTION DETAILS FOR:

### Northeast Regional Corrections Center (ACF)

**Address:** 6102 Abrahamson Road, Saginaw, MN 55779

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Biennial **Inspected By:** Chris Thoma – Detention Facility Inspector **Inspected on:** 10/06/2021

**Inspection Method:** Facility tour, staff and resident interviews, employee and resident file reviews, video footage review and related documentation reviews.

**Officials Present During Inspection:** Director Kathy Lionberger; Staff Supervisor Patrick Krause; Staff Supervisor Katy O'Sullivan; Staff Supervisor Angie Stevens

**Officials Present for Exit Interview:** Director Kathy Lionberger

**Issued Inspection Report to:** Director Kathy Lionberger; Executive Director Wally Kostich; County Administrator Kevin Gray; Regional Manager Dayna Burmeister

## RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	124	0	2	100.00%	Compliance rating of 100%
2911	Essential	101	100	0	1	100.00%	Compliance rating of 90%

## TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 11/01/2021 **Ends On:** 10/31/2023 **Facility Type:** Adult Correctional Facility  
**Placed on Biennial Status:** Yes **Biennial Status Annual Compliance Form Due On:** 10/31/2022  
**Delinquent Juvenile Hold Approval:** no approval **Certificate Holder:** Arrowhead Regional Corrections  
**Special Conditions:** None.

### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Minimum secure	Male	124	100	124.00	None.	Minimum security dormitories.
Secure	Male	20	90	18.00	None.	Direct supervision design with 4 cells in a sub-dayroom.

## RULE COMPLIANCE DETAILS

**Chapter 2911 - Mandatory Rules In Compliance With Concerns****Total: 2****1. 2911.1900 POLICY AND PROCEDURE MANUALS.**

A facility shall have a written policy and procedure manual that is electronically available to staff and relevant regulatory authorities and defines the philosophy and method for operating and maintaining the facility. This manual shall be made available to all employees, reviewed annually, updated as needed, and staff trained accordingly. The manual shall include, at a minimum, the following chapters: A. correctional standards required under this chapter; B. administration and organization; C. fiscal management; D. personnel; E. training; F. inmate records; G. safety and emergency; H. security and control; I. sanitation and hygiene; J. food service; K. medical and health care services; L. inmate rules and discipline; M. communication, mail, and visiting; N. admissions, orientation, classification, property control, and release; O. inmate activities, programs, and services; and P. a written suicide prevention and intervention plan. The facility administrator or designee shall review policy and procedure manuals at least once each year. The review shall be documented in written form sufficient to indicate that policies and procedures have been reviewed and amended as appropriate to facility changes.

**Inspection Findings:**

The facility is transitioning to the Lexipol policy platform. Substantial progress is being made toward compliance. The I+E unit has received week updates weekly policy updates from Administration.

**Corrective Actions:**

**Continue to review and update policy. Provide a complete, updated policy to the Inspection and Enforcement Unit by April 1, 2022.**

**Response Needed By:****2. 2911.6500 STORAGE. Subpart 2. Refrigeration.**

Medication requiring refrigeration shall be refrigerated and secured and the temperature checked daily. There must be separate refrigeration for medications only.

**Inspection Findings:**

The facility has a dedicated medication refrigerator and the Nurse checks the temperature Monday through Friday. Weekend checks are not being completed.

**Corrective Actions:**

**Establish a procedure to have staff check the medication refrigerator temperature on the weekends.**

**Response Needed By:****Chapter 2911 - Essential Rules In Compliance With Concerns****Total: 1****1. 2911.1200 CLERICAL AND SUPPORT EMPLOYEES WITH REGULAR OR DAILY INMATE CONTACT: TRAINING. Subpart 2. Regular or daily inmate contact.**

A facility shall have a written policy and procedure that provides that all new clerical and support employees who have regular or daily inmate contact receive 40 hours of orientation and training during their first year of employment. These hours are to be completed before being independently assigned to a particular job. The employees are given an additional 16 hours of training each subsequent year of employment. At a minimum, this training covers the following areas: A. security procedures and regulations; B. rights and responsibilities of inmates; C. all applicable emergency procedures; D. interpersonal relations and communication skills; and E. first aid.

**Inspection Findings:**

The facility recently transitioned to Mend for inmate healthcare. No training records are being tracked for the Mend staff.

**Corrective Actions:**

**Ensure that training records are being documented and, in the first year, Mend employees with regular inmate contact receive a minimum of 40 hours of orientation training.**

**Response Needed By:**

**INSPECTION COMMENTS****Training-**

The Training Officer keeps excellent documentation of training records. Training documents were found to be detailed and organized, allowing for effortless review.

**Programs-**

The programs available to inmates at N.E.R.C.C. are among the most comprehensive in the State. Inmates are given the opportunity to attend basic programming on religious, educational, addiction, and recreation topics but also have in-depth programs including domestic abuse, cognitive skills, and adult basic education including GED. The facility also offers a sex offender treatment program. Religious programming includes Native American smudging, pipes, and sweat lodges.

**Policy-**

The facility is transitioning to the Lexipol policy platform. Administration has been sending weekly updates to policy for the past year. This transition should be completed by April 1, 2022.

**Inspections-**

The weekly sanitation inspections were found to be in compliance but would benefit from adding more specific information on what is being checked.

**Well-being Checks-**

A random selection of well-being checks in both the secure and nonsecure areas of the facility showed checks to be in compliance with the rule. The nonsecure checks were all in compliance and the checks reviewed in the secure unit exceeded standards.

A variance for one hour well-being checks on inmates working in the gardening, farming, and ground maintenance crews will be extended to October 31, 2022.

Due to the high level of compliance the Northeast Regional Correctional Center will be placed on a biennial inspection schedule.

**JJDPA Compliance**

On October 6, 2021, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Northeast Regional Corrections Center has no approval to hold delinquent juveniles. According to facility records N.E.R.C.C. held or processed 0 (zero) juveniles between October 1, 2021 and the day of inspection.

DSO: I did not find any violations of the facility holding any status offenders.

Jail Removal: Juveniles are not brought to N.E.R.C.C. unless certified as adults.

Sight and Sound Separation: The facility houses no delinquent juveniles.

The facility does not participate in any "Scared Straight" programs for any youth under public authority.

Based on the documentation reviewed, no violations of the JJDP act were found during the N.E.R.C.C. inspection.

**Report completed By:** Chris Thoma – Detention Facility Inspector

**Signature:**

