

Nicollet County Community Corrections



2024 Comprehensive Plan

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MISSION STATEMENT AND PHILOSOPHY

The fundamental purpose of the Nicollet County Community Corrections Department is to achieve reduction in the incidence and impact of crime and delinquency in our communities. The department works to do this by promoting the public interest and safety through control of offender antisocial behavior and unlawful acts; by providing habilitation and reintegration services directed at offering offenders opportunities to become law-abiding; by utilizing restorative justice practices to re-establish the fabric of individuals and communities; and by ensuring the delivery of a diverse range of opportunities which contribute to the building of positive developmental assets that change behavior, leading to enriched, productive living for individuals, families, and the community.

VISION

To reduce recidivism within our Criminal Justice System. Our goal is to work with our local stakeholders and others Minnesota Correctional Agencies to promote positive change amongst the people we work with.

OUR HISTORY

Geography

The County closely resembles an isosceles triangle with 104.6 miles of Minnesota River front. Within the 280,866.22 total acres in the county, almost 245,000 acres is farmland with 24,000 acres of forest land and 12,000 acres of wetland.

Demographics

- Established in 1853
- Covers 467 square miles
- 1st Congressional District
- 104.6 miles of Minnesota river front
- 5 Cities: St. Peter, North Mankato, Nicollet, Lafayette, Courtland

Population from 2020 Census: **34,454**

| <i>Population</i> | | <i>Race</i> | |
|----------------------------|--------|-------------------|-------|
| Population per square mile | 76.8 | White | 91.2% |
| Land area in square miles | 448.59 | Black | 4.6% |
| Under age 5, percent | 4.9% | Native American | 0.7% |
| Under age 18, percent | 21.3% | Asian | 1.6% |
| Over age 65, percent | 18.1% | Two or More Races | 1.9% |
| Female, percent | 49.4% | | |
| Veterans (number) | 1,678 | | |

ORGANIZATION AND DESCRIPTION OF SERVICES

The Nicollet County Board of Commissioners, through the County Administrator, is responsible for the overall management of Nicollet County Community Corrections.

An Advisory Board, appointed by the County Board, involves citizens in the correctional planning. The Advisory Board provides input for the County Board, the Judiciary, the County Administrator, and the Corrections Director for the purposes of the annual Comprehensive Plan. Members are encouraged to be involved in program planning, evaluation, and development.

The Nicollet County District Court advises the County Board and the Community Corrections Director. The judges of the District Court are, along with our correctional clients, the key clientele the Department of Community Corrections strives to serve.

The Director of Nicollet County Community Corrections has the daily responsibility for the operation of the department. The director serves as the staff liaison to the advisory board, and provides program and budget information on a regular basis.

Corrections management staff provide oversight and direct and monitor all aspects of the department. Management is also responsible for administering the comprehensive plan under the direction of the advisory board. Corrections acts as a liaison to other agencies. Corrections directs offender supervision and programming. Corrections performs a variety of other functions, including: personnel functions, planning, research, budget preparation and financial reporting.

The support unit of Corrections provides receptionist duties. In addition, the support staff also collects offender fees, processes departmental invoices, maintains records in CSTS and the department's electronic document management system, assists in the preparation of financial and data reports, provides inventory management, and provides support services for all department staff.

NICOLLET COUNTY BOARD OF COMMISSIONERS

| <i>Name</i> | <i>District</i> |
|--------------------|------------------------|
| Marie Dranttel | District 1 |
| Terry Morrow | District 2 |
| Jack Kolars | District 3 |
| Mark Dehen | District 4 |
| Kurt Zins | District 5 |

ADVISORY BOARD MEMBERS

- | | |
|-----------------------------|--|
| 1. Terry Morrow | Nicollet County Board of Commissioners |
| 2. Allison Krehbiel | Fifth Judicial District Judge |
| 3. Rich Molitor | Nicollet County Community Corrections Director |
| 4. Michelle Zehnder Fischer | Nicollet County Attorney |
| 5. Brandy Brink | Citizen Representative |
| 6. Mohamed Abdulkadir | Ethnic Minority Member/Employed Service |
| 7. Angie Obermiller | Health and Human Services Supervisor |
| 8. Dave Lange | Nicollet County Sherriff |
| 9. Scott Cutcher | State Public Defender |
| 10. Annette Engeldinger | St. Peter Public School |

**Any advisory board member may substitute with a designee

AGENCY TRAINING REQUIREMENTS

Nicollet County Community Corrections staff members are to keep an annual training summary of cumulative hours. At the end of each calendar year, a copy shall be provided to the Director with any training certificates received. Copies will be kept in the department personnel file.

Annual Training Hours

Per statute, all probation agents will obtain 40 hours of annual training.

Verification of training hours will be submitted to the Director at the end of the Fiscal year.

Training Expectations

The department's mandatory safety training program depicts the type, staff, and how often safety training is required. New hires to the department must be initially trained in all "yearly" required training events within one year of being hired. The list below is required for the listed employees, but encouraged for all staff.

Training:

OC/MACE

Field Safety

Self Defense

First Aid/CPR

Participants:

Agents who choose to carry

Director, Agents

Director, Agents

STS and Juvenile Crew Leaders

Frequency:

Once- initially

Yearly or as directed

Yearly or as directed

Per Red Cross Certification

COMMUNITY CORRECTIONS STAFF

Administration

Molitor, Richard

Community Corrections Director

Adult Corrections

Chadderdon, Betsy

Career Agent

Czaplewski, Carly

Corrections Agent

Doyen, Cara

Corrections Agent

Harris, Parker

Corrections Agent

Jackson, Nathan

Corrections Agent

Meester, Brandon

STS Crew Leader

Olson, Kevin

Corrections Agent

Otto, Jessica

Career Agent

Ruffing, Deanna

Career Agent

Juvenile Corrections

Davis, Karissa

Corrections Agent

Fleming, Josh

Juvenile Crew Leader

Johnson, Ashley

Career Agent

Mohr, Brook

Career Agent

Support Staff

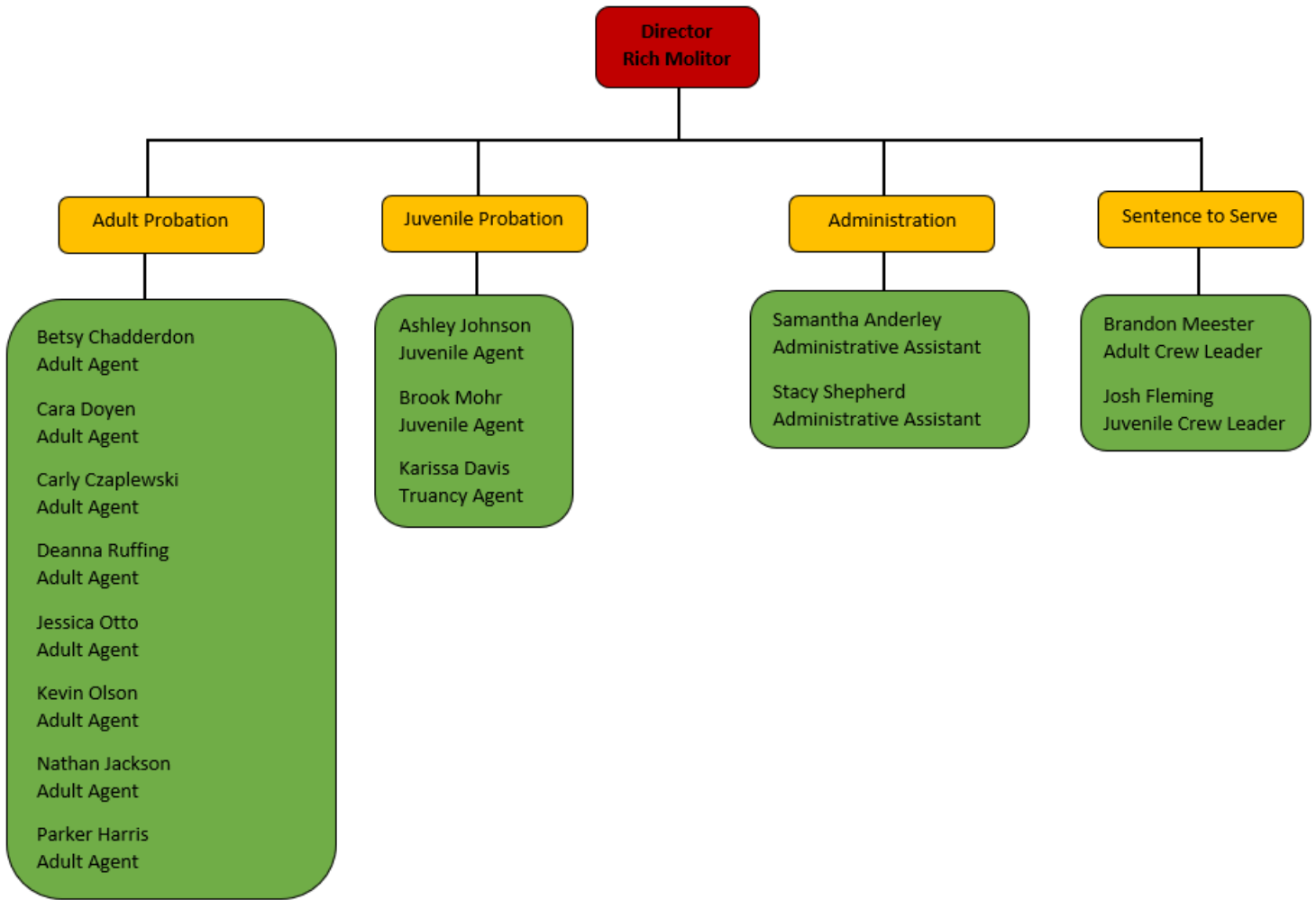
Anderley, Samantha

Administrative Assistant

Shepherd, Stacy

Administrative Assistant

NICOLLET COUNTY COMMUNITY CORRECTIONS
ORGANIZATIONAL CHART



OVERVIEW OF SUPERVISION POPULATION

The following tables are the year-end populations for the calendar years of 2020, 2021 and 2022 for Probation, Pretrial and Supervised Release clients.

| 2020 – Probation Population | | | | | | | | | |
|-----------------------------|--------|--------|-----------------|-------|-------|-------|-------|---------------|----------------------|
| Supervision Level | Gender | | Race | | | | | Ethnic Origin | |
| | Male | Female | American Indian | Asian | Black | White | Other | Hispanic | Non-Hispanic/Unknown |
| Felony | 5 | 0 | 0 | 0 | 0 | 3 | 2 | 0 | 5 |
| Gross Misdemeanor | 128 | 45 | 3 | 0 | 13 | 115 | 42 | 11 | 162 |
| Misdemeanor | 114 | 45 | 0 | 1 | 20 | 66 | 72 | 2 | 157 |
| Juvenile | 19 | 21 | 0 | 0 | 1 | 14 | 25 | 0 | 40 |
| 2021 – Probation Population | | | | | | | | | |
| Supervision Level | Gender | | Race | | | | | Ethnic Origin | |
| | Male | Female | American Indian | Asian | Black | White | Other | Hispanic | Non-Hispanic/Unknown |
| Felony | 162 | 45 | 3 | 2 | 20 | 156 | 26 | 15 | 192 |
| Gross Misdemeanor | 108 | 40 | 0 | 0 | 13 | 86 | 49 | 8 | 140 |
| Misdemeanor | 71 | 23 | 0 | 2 | 8 | 28 | 56 | 7 | 87 |
| Juvenile | 28 | 18 | 0 | 0 | 4 | 9 | 33 | 0 | 46 |
| 2022 – Probation Population | | | | | | | | | |
| Supervision Level | Gender | | Race | | | | | Ethnic Origin | |
| | Male | Female | American Indian | Asian | Black | White | Other | Hispanic | Non-Hispanic/Unknown |
| Felony | 173 | 51 | 3 | 1 | 24 | 147 | 49 | 17 | 207 |
| Gross Misdemeanor | 112 | 39 | 1 | 1 | 11 | 74 | 64 | 6 | 145 |
| Misdemeanor | 77 | 41 | 0 | 1 | 9 | 31 | 77 | 2 | 116 |
| Juvenile | 30 | 17 | 0 | 0 | 2 | 3 | 42 | 0 | 47 |

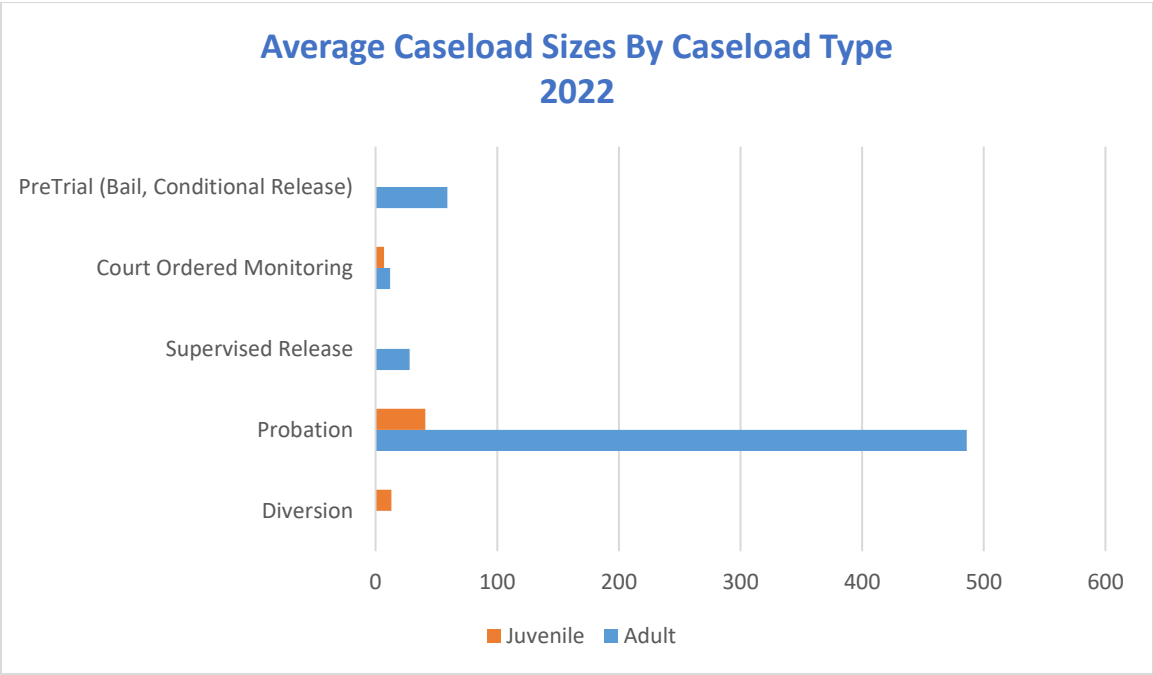
| PreTrial Population 2020-2022 | | | | | | | | | | | | |
|-------------------------------|---------------|------------|------|--------|--------|-----------------|-------|-------|-------|------------|---------------|----------------------|
| Sup Yr | Offense Level | | | Gender | | Race | | | | | Ethnic Origin | |
| | Felony | Gross Misd | Misd | Male | Female | American Indian | Asian | Black | White | Other/Unkn | Hispanic | Non-Hispanic/Unknown |
| 2020 | 69 | 27 | 13 | 84 | 25 | 2 | 0 | 22 | 83 | 2 | 13 | 96 |
| 2021 | 57 | 26 | 17 | 79 | 21 | 0 | 1 | 16 | 80 | 3 | 16 | 84 |
| 2022 | 45 | 25 | 20 | 74 | 16 | 1 | 2 | 21 | 65 | 1 | 9 | 81 |

**We only had four juvenile pretrial cases in 2020. All four were white males and one of Hispanic origin. The offense levels were two misdemeanors, one gross misdemeanor and one felony. We had two juvenile pretrial cases in 2021. Both were white males, the offense levels was one misdemeanor and one felony. No juvenile pretrial cases in 2022.

| Supervised Release Population 2021-2022 | | | | | | | | | |
|---|--------|--------|-----------------|-------|-------|-------|-------|---------------|----------------------|
| Supervision Level | Gender | | Race | | | | | Ethnic Origin | |
| | Male | Female | American Indian | Asian | Black | White | Other | Hispanic | Non-Hispanic/Unknown |
| 2021 | 23 | 2 | 0 | 0 | 4 | 21 | 0 | 2 | 23 |
| 2022 | 25 | 1 | 0 | 0 | 6 | 20 | 0 | 1 | 25 |

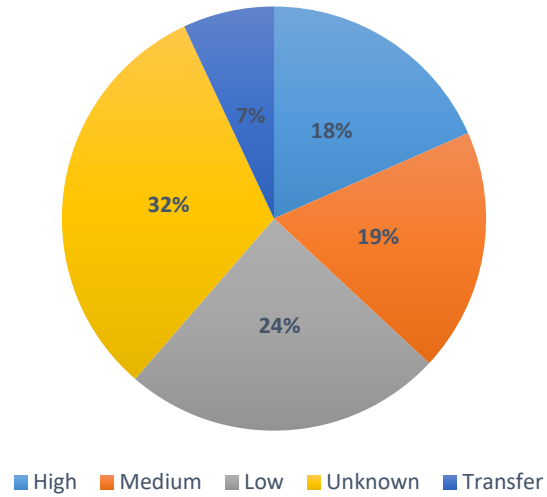
**We did not have any supervised release cases in 2020, as we did not go Community Corrections until 2021.

The following graphs are the average caseload sizes by caseload type and risk levels of probation client for 2022.

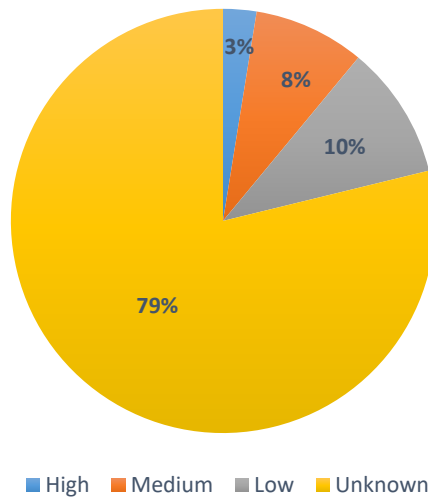


| | Adult | Juvenile |
|--------------------------------------|-------|----------|
| Diversion | 0 | 13 |
| Probation | 486 | 41 |
| Supervised Release | 28 | 0 |
| Court Ordered Monitoring | 12 | 7 |
| PreTrial (Bail, Conditional Release) | 59 | 0 |

2022 Risk Levels - Adult



2022 Risk Levels - Juvenile



The following tables are outcomes for probation cases for 2022.

| Count of Case Number | Column Labels | S | U | (blank) | Grand Total Adult |
|--|---------------|------------|-----------|---------|-------------------|
| Case Expired | | 1 | | | 1 |
| Closed Courtesy Sup | | 1 | | | 1 |
| Closed Monitor Cases | | 12 | | | 12 |
| Commitment/Prison | | | 15 | | 15 |
| Death | | | 2 | | 2 |
| Discharge | | 206 | | | 206 |
| Discharged - transferred to another county | | 2 | | | 2 |
| Discharged Non-Amen | | 1 | | | 1 |
| Dismissed | | 1 | | | 1 |
| Revocation | | | 1 | | 1 |
| (blank) | | | | | |
| Grand Total Adult | | 224 | 18 | | 242 |

| Count of Case Number | Column Labels | S | U | (blank) | Grand Total Adult |
|--|---------------|---------------|--------------|--------------|-------------------|
| Case Expired | | 0.41% | 0.00% | 0.00% | 0.41% |
| Closed Courtesy Sup | | 0.41% | 0.00% | 0.00% | 0.41% |
| Closed Monitor Cases | | 4.96% | 0.00% | 0.00% | 4.96% |
| Commitment/Prison | | 0.00% | 6.20% | 0.00% | 6.20% |
| Death | | 0.00% | 0.83% | 0.00% | 0.83% |
| Discharge | | 85.12% | 0.00% | 0.00% | 85.12% |
| Discharged - transferred to another county | | 0.83% | 0.00% | 0.00% | 0.83% |
| Discharged Non-Amen | | 0.41% | 0.00% | 0.00% | 0.41% |
| Dismissed | | 0.41% | 0.00% | 0.00% | 0.41% |
| Revocation | | 0.00% | 0.41% | 0.00% | 0.41% |
| (blank) | | 0.00% | 0.00% | 0.00% | 0.00% |
| Grand Total Adult | | 92.56% | 7.44% | 0.00% | 100.00% |

| Count of Case Number | Column Labels | S | Grand Total Juvenile |
|-----------------------------|---------------|------------|----------------------|
| Closed Courtesy Sup | | 1 | 1 |
| Closed Monitor Cases | | 4 | 4 |
| Discharge | | 92 | 92 |
| Dismissed | | 3 | 3 |
| (blank) | | | |
| Grand Total Juvenile | | 100 | 100 |

| Count of Case Number | Column Labels | S | Grand Total Juvenile |
|-----------------------------|---------------|----------------|----------------------|
| Closed Courtesy Sup | | 1.00% | 1.00% |
| Closed Monitor Cases | | 4.00% | 4.00% |
| Discharge | | 92.00% | 92.00% |
| Dismissed | | 3.00% | 3.00% |
| (blank) | | 0.00% | 0.00% |
| Grand Total Juvenile | | 100.00% | 100.00% |

PRETRIAL, DIVERSION AND OTHER SERVICES

Pretrial Release Program

The Pretrial Supervision Program was fully developed and started in 2006. Any client who is placed on pretrial release with conditions is placed in this program and their conditions are supervised by a probation agent. These include offenders arrested for felony, gross misdemeanor, or misdemeanor offenses.

Nicollet County Probation completes a MNPAT (MN Pretrial Assessment/Bail Evaluation) on in-custody defendants who have been charged with an offense that is considered a felony, gross misdemeanor, or misdemeanor level crime of violence in Minnesota. The pretrial bail evaluation is completed prior to the defendant's initial appearance in court. The evaluation contains information about the defendant and a screening scale that is helpful to the district court judge in determining the defendant's risk to him/herself or the community. The pretrial evaluation also provides information to the District Court to set effective conditions if/when the defendant is released from custody, which may include: No use or possession of alcohol or non-prescribed mood altering substances, remain law abiding, not to leave the State of Minnesota, attend all court hearings unless otherwise notified or no contact with any alleged victim(s).

Diversion

Nicollet County Community Corrections works collaboratively with the County Attorney's Office, which typically refers all first time, low-level offenses for pre-charge diversion. Successful completion of the diversion program allows the juvenile to avoid prosecution, the formal court process, and a legal record. Diverting low risk juveniles from the formal court process can improve outcomes and reduce costs while holding youth accountable. The requirements of a diversion may include: an education program, restitution, community work service, apology letter, evaluation(s) and/or counseling.

Truancy Court Program

Nicollet County Truancy Court (NCTC) serves students ages 12-18 to address the underlying causes of truancy. The NCTC reinforces the need for and value of education through efforts from the schools, courts, local government agencies, mental health and CD counselors, families, and the community. The NCTC will provide both sanctions and incentives to students with the goal of improving the students' school attendance with the result of increasing academic achievement and reducing the child's risk of involvement in the juvenile or adult criminal justice system.

The NCTC will use a 90 day (minimum), process to address habitual truancy. The phases of the program will reinforce not only the legal obligation to attend school, but also the long-term value of education. A case plan will be developed for each student, and any appropriate referrals for assessments or counseling will be made. Parents/guardians will also be expected to participate in the NCTC to build families' ability to reinforce the importance of education.

Eligibility for NCTC is for students who are; ages 12-18, enrolled in school, referred by a school official and "Habitual Truants"

Students who are referred to NCTC for truancy will have the option to participate in a diversion truancy program lasting between 90 and 180 days if they choose to participate. The diversion program is an attempt to rectify attendance issues with students while giving them the opportunity to avoid the court

process or potentially longer periods of supervision. While on diversion for truancy, students meet regularly with the truancy agent and discuss barriers to attendance and to utilize problem solving skills and case planning to improve attendance. Students may have community service hours assigned, or have electronic devices confiscated by the truancy agent if attendance issues continue as alternative options in lieu of moving the case to court.

Students will not be eligible for the diversion if they; decline to participate, have been referred to NCTC for truancy in the past, and are already on supervised juvenile probation at the time of the NCTC referral.

The truancy agent utilizes similar resources to address a juvenile's risks and needs with the intent of improving regular class attendance. Outside factors that contribute to school attendance are considered to include: if a curfew needs to be set, if mental health needs are being addressed, rules of the home are being followed, and assessing if there is chemical use that is affecting the juvenile. Incentives to improve attendance include a reduction in community service hours and decreased level of supervision from the truancy agent. Infractions can result in additional court appearances, additional referrals, increased community service hours, electronic home monitoring and out of home placement if deemed necessary.

Brown Nicollet Watonwan Treatment Court

As a collaboration between Brown, Nicollet and Watonwan Counties, treatment court serves residents at exceptionally high risk of continued chemical usage. Treatment court programs are rigorous, requiring intensive supervision that includes frequent drug testing and appearances before the judge, routine contact with probation and checks done by law enforcement, and attendance at sober support meetings. Along with those things, there are long-term regimens of treatment, mental health and recovery services. This level of supervision allows the program to actively support the recovery process and to react swiftly to impose sanctions or to reinstate criminal proceedings when participants cannot comply with the program. Treatment Court can be used in lieu of jail and or prison, and an offender typically requires 18-24 months to complete the program successfully.

The mission of the BNW Treatment Court is: "To enhance public safety by holding offenders accountable for their actions, while assisting them to achieve long-term recovery and become productive members of the community through a collaborative multi-disciplinary team approach."

CORE INTERVENTIONS AND EVIDENCE – BASED PRACTICES PROGRAMMING

Department-Evidence Based Practices

The department uses Evidence Based Practices (EBPs). EBP's focus on reducing offender risk and addressing offender needs, which in turn reduces new crime and improves public safety. Of the many available approaches to community supervision, a few core principles stand out as proven risk reduction strategies. Though not all the principles are supported by the same weight of evidence, each has been proven to influence positive behavior change.

Motivational Interviewing

Probation agents use motivational interviewing (MI) techniques to facilitate and engage intrinsic motivation within the offender to change behavior. MI is a goal-oriented, client-centered counseling style for eliciting behavior change by helping offenders to explore and resolve ambivalence. All probation agents are trained in MI and will receive ongoing MI booster trainings.

Risk/Needs Assessment

The Level of Service/Case Management Inventory (LS/CMI) is a risk/needs assessment tool which assesses recidivism risk factors including criminal history, education/employment, relationships, substance abuse and criminal attitudes.

A LS/CMI with a pre-screen score of three or more, is initially completed upon Intake by probation agents to help identify, risk, offender programming needs, sentencing recommendations, and supervision assignment. High risk offenders receive individual case management while medium/low risk offenders, scoring 11-19, are assigned to "Moderate/Low Risk Unit". Offenders scoring 20-27, are assigned to the "Traditional Unit" and offenders with risk scores 28 and above will be assigned to the "Enhanced Unit." The LS/CMI assists supervising probation agents with case planning goals and supervision strategies. Reassessments are initially required one year after sentencing and/or prior to any change in supervision level. Additionally, quality assurance for all LS/CMI's is completed by supervisors prior to the assessment being posted on the statewide system.

The Youth Level of Service/Case Management Inventory (YLS/CMI pre-screen and YLS/CMI 2.0) are validated risk/needs assessment tools that assess risk and need factors for youth, including legal history, family circumstances, education/employment, peer relationships, substance abuse, leisure/recreation, personality/behavior, and attitudes/orientation. The YLS/CMI pre-screen, and YLS/CMI 2.0 with a pre-screen score of three or more, is completed on all delinquent youth ordered to complete a pre-disposition report and/or placed on probation to our department. The YLS/CMI is used in the pre-disposition phase to determine a youth's risk to re-offend and assist with programming and disposition recommendations to the Court. It is used post-disposition to assign an appropriate level of supervision, and assist the supervising probation agent with case planning. Reassessments are initially required six months from disposition, annually thereafter. They may be conducted more often if there is a significant change in the youth's circumstances. All YLS/CMI 2.0 assessments and reassessments are reviewed and posted by a supervisor designated to provide quality assurance.

Case Plans

Case plans are written documents that are time and goal driven, dynamic in nature, and focus on addressing the criminogenic needs of the offender. The plan guides the offender and the probation agent toward targeted activities and outcomes. Case plans are completed with juvenile and adult offenders who score high, or above (20+) on the risk/needs assessment. Case plans are reviewed with the offender at least monthly.

Carey Guides

Research demonstrates that traditional methods of supervision are often ineffective in reducing recidivism among adult and juvenile offenders. For behavior change and recidivism reduction to be possible, offenders must understand the personal and environmental factors contributing to their offending behavior and be taught the skills they need to make positive changes in the future.

The Carey Group is a national consulting firm that provides training and technical assistance for justice and correctional professionals and community groups. The Carey Group developed 33 practical, easy-to-use handbooks to help corrections professionals deliver EBP to offenders with whom they are working. Twelve Guides address criminogenic needs and focus on case management issues.

All probation agents are trained in the effective use of Carey Guides and utilize them with high risk offenders as part of the case planning process.

Cognitive Restructuring

Thinking For a Change is a cognitive-behavioral program governed by a simple, straightforward principle, namely, that thinking (internal behavior) controls actions (external behavior). Therefore, it is necessary to target offenders' thinking to change their actions that lead to criminal conduct. Thinking for a Change is appropriate for a wide range of offenders. Some offenders engage in criminal conduct because they are under socialized and thus lack a repertoire of pro-socially acceptable responses to events in their daily lives. This often takes the form of aggressive acts but can also be manifested in withdrawn behaviors, or other anti-social behaviors such as those associated with drug and alcohol abuse. Other offenders engage in planned and deliberate criminal acts supported by strong antisocial attitudes and beliefs. Their way of thinking supports and justifies the serious offenses they commit. Behavior change cannot take place for these individuals until they become aware of their thinking and see a reason to change. When deciphering which offenders are appropriate for cognitive restructuring courses probation agents will refer based upon; offenders scoring high-risk in the anti-social attitudes and anti-social pattern domains on the LS/CMI; criminal history; and history of noncompliance as criteria for referral to Thinking for a Change programming.

Decision Points

Decision Points is a cognitive based program. Decision Points is presented in a repeating series of 5 group sessions: The Basic Lesson, Skill Lesson 1, Skill Lesson 2, Skill Lesson 3, Skill Lesson 4. New members can join the group at any times and can remain as long as they choose (open ended).

Each group session involves group practice of the content of that session and everyone does real-life practice in answering the 4 questions: (1) What are my thoughts/feelings right now, and what are they telling me to do? (2) Who else cares what I do right now, and what would they want me to? (3) What could I do? How would others respond to what I do and, What is my best choice for getting out of the Trouble Cycle (Risk Situation, I Think/Feel, I Act, Others React) (question 3 is really 3 questions in 1). (4) What's a thought I could have that would help me carry out my best choice?

Participants will eventually answer all 4 questions and learn to use Decisions Points to get out of the Trouble Cycle in real-life risk situations.

Domestic Violence Programming

This program helps men look at their belief systems that drives their behavior. We will discuss at length on the effects domestic violence has on the individual and their loved ones. The emphasis is on ending violence and on learning different ways of communicating and problem solving without using controlling behavior or violence. The facilitators will assist the participants on the goals and provide supportive confrontations, education, and insight. A Cognitive Behavioral approach is used to help participants make positive changes in their lives by teaching new ways to think and behave. A focal point will be the idea that thoughts, feelings and behaviors are interrelated to one another. We will work to reframe those to create change.

Culturally Specific

Although the department does not have the resources nor do the numbers currently justify a need for specialized caseloads for minorities, the department consistently looks for culturally specific training opportunities for staff. As part of our utilization of EBPs, agents assess risk, responsivity and criminogenic needs when making referrals to outside agencies. For offenders not proficient in the English language, probation agents utilize language interpretation through interpreters or the Language Line to help ensure clear and effective communication. Referrals for other languages are made to accommodate groups when such services are available

Offender Housing

Nicollet County Community Corrections currently does not receive the Intensive Supervision (ISR) Grant, thus we do not supervise Level III sex offenders. Adult residential services for ISR offenders who reside in Nicollet County are supervised by the Minnesota Department of Corrections (DOC). Funding is also determined and facilitated in these cases by the DOC for emergency house and hotel stays. Nicollet County currently has various housing options available for probationers and supervised releasees.

VICTIM CONCERNS

Nicollet County Community Corrections works with a Victim Witness Coordinator that is employed through the County Attorney's Office. The Victim Witness Coordinator is the point person for the victim and relays victim's suggestions, concerns and requests to our office. When completing a PSI or juvenile pre-dispositional report, paperwork is sent to the victim. A victim letter and affidavit are mailed out.

CORRECTIONAL FEES

Nicollet County Community Corrections collects a variety of fees – they are listed below

- Correctional Fees (Adult/Juveniles)
- Pretrial Fees
- Diversion Fees (Juveniles)
- Sentence to Service
- Community Service Buyout
- Class Fees: Domestic Violence
- Monitoring: Alcohol, Home, GPS, IPPC
- Drug/Alcohol Testing: Drug Patch, Eye Detect, Positive Result Tests

- Aggregate amount of fees imposed in 2022: \$34,300.00
- Aggregate amount of fees collected in 2022: \$28,636.00

CONTRACTED SERVICES, GRANTS AND REIMBURSEMENTS

REAM

Nicollet County Community Corrections has been awarded the Remote Electronic Alcohol Monitor (REAM) grant from the Department of Corrections since the early 2000s . This grant allows the cost of alcohol monitoring be subsidized. The grant pays 75% of the cost and the participants pays 25%. All REAM grant participants must be charged/convicted of an impaired driving offense and meet income requirements.

St. Peter Schools Truancy Agent Contract

Nicollet County Community Corrections has a contract with the St. Peter School District to provide part of the funding for the Truancy Agent position. The agent is expected to spend at least an average of a full time equivalent .4 position on school related matters during the months that schools are in session.

Juvenile Work Crew Contact with Blue Earth County

Nicollet County Community Corrections provides juvenile work crew services for juveniles who reside in Blue Earth County.

5th Judicial District Contract for Treatment Court Surveillance Officer Position

Nicollet County Community Corrections and Brown County Probation has a contact with the 5th Judicial District to provide funding for the Treatment Court Surveillance Officer.

Sex Offender Assessment

A fund for psychosexual evaluations provided to the Court for clients who have been convicted or charged with eligible offenses from the Department of Corrections.

Polygraph Tests

A fund for polygraphs that are mandatory conditions of supervision for clients on probation, supervised release or pretrial release as a supervision tool from the Department of Corrections.

Contracts

Securus Technologies Satellite Tracking of People LLC

This agreement provides electronic monitoring services for both juvenile and adult offenders.

BI Inc.

This agreement provides electronic monitoring systems and components for use by Federal, State and County Corrections Agencies.

Budget

**MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET**
(nearest dollar)

County/Group: Nicollet
Budget Year: 2024

| Consolidated Budget | | | | |
|---------------------------------|----------------|------------------|---------------|------------------|
| FUNDING SOURCE | DOC SUBSIDY | COUNTY | OTHER | TOTAL |
| Personnel | | | | 1,620,873 |
| Service & Contractual | | | | 530,360 |
| Travel | | | | 16,400 |
| Training | | | | 10,300 |
| Supplies & Materials | | | | 21,900 |
| Capital Outlays | | | | 0 |
| *Other Services (specify below) | | | | 0 |
| Direct Budgeted Expenses | 835,031 | 1,336,104 | 28,699 | 2,199,834 |
| Use of State Institutions | 0 | 0 | 0 | 0 |
| Total Budgeted Expenses | 835,031 | 1,336,104 | 28,699 | 2,199,834 |

| Budget for Subsidy Program: Administration | | | | |
|--|-------------|----------------|----------|----------------|
| FUNDING SOURCE | DOC SUBSIDY | COUNTY | OTHER | TOTAL |
| Personnel | | | | 323,499 |
| Service & Contractual | | | | 99,443 |
| Travel | | | | |
| Training | | | | |
| Supplies & Materials | | | | 4,106 |
| Capital Outlays | | | | |
| *Other Services (specify below) | | | | |
| Direct Budgeted Expenses | | 427,048 | | 427,048 |
| Use of State Institutions | | | | 0 |
| Total Budgeted Expenses | - | 427,048 | - | 427,048 |

County/Group: Nicollet
 Budget Year: 2025 Estimated

| Consolidated Budget | | | | |
|---------------------------------|--------------------|------------------|---------------|------------------|
| FUNDING SOURCE | DOC SUBSIDY | COUNTY | OTHER | TOTAL |
| Personnel | | | | 1,714,306 |
| Service & Contractual | | | | 530,361 |
| Travel | | | | 16,400 |
| Training | | | | 10,300 |
| Supplies & Materials | | | | 21,900 |
| Capital Outlays | | | | 0 |
| *Other Services (specify below) | | | | 0 |
| Direct Budgeted Expenses | 835,031 | 1,429,537 | 28,699 | 2,293,267 |
| Use of State Institutions | 0 | 0 | 0 | 0 |
| Total Budgeted Expenses | 835,031 | 1,429,537 | 28,699 | 2,293,267 |

| Budget for Subsidy Program: Administration | | | | |
|---|--------------------|----------------|--------------|----------------|
| FUNDING SOURCE | DOC SUBSIDY | COUNTY | OTHER | TOTAL |
| Personnel | | | | 339,674 |
| Service & Contractual | | | | 99,443 |
| Travel | | | | |
| Training | | | | |
| Supplies & Materials | | | | 4,106 |
| Capital Outlays | | | | |
| *Other Services (specify below) | | | | |
| Direct Budgeted Expenses | | 443,223 | | 443,223 |
| Use of State Institutions | | | | 0 |
| Total Budgeted Expenses | - | 443,223 | - | 443,223 |

FULL TIME EQUIVALENT BY PROGRAM AREA

| <i>Program Area</i> | <i>Description</i> | <i>FTE's</i> |
|-----------------------------|--|---------------------|
| Supervisory | Director is employed as the Department Head to oversee the correctional operations in Nicollet County and serve as the liaison with the CCA Advisory Board, Nicollet County Board of Commissioners and stakeholders. | 1.00 |
| Administrative | Administrative Assistants provide services and operational procedures of intake and office management of files and agent/client communications. | 1.60 |
| Specialty Court Agent | Corrections Agent who provide full-time services to the Nicollet County Treatment Court. | 1.00 |
| Adult Probation Services | Corrections Agents who supervise adult offenders sentenced to probation in Nicollet County and supervised release offenders accepted to supervision in Nicollet County. | 7.00 |
| Juvenile Probation Services | Corrections Agents who supervise and provide services to juveniles sentenced to or placed under the supervision of probation and diversion in Nicollet County. | 3.00 |
| Work Service Crew Leaders | Crew Leaders supervise both adult and juvenile work crews out in the public. | 1.60 |

Salary Roster

| Position/Name | Annual Salary | FTE Count |
|----------------------------------|---------------|-------------|
| Director | | 1.00 |
| Rich Molitor | \$124,288.04 | |
| Career Agents | | 5.00 |
| Betsy Chadderdon | \$92,968.15 | |
| Ashley Johnson | \$92,968.15 | |
| Brook Mohr | \$92,968.15 | |
| Jessica Otto | \$92,968.15 | |
| Deanna Ruffing | \$92,968.15 | |
| Corrections Agents | | 6.00 |
| Carly Czapplewski | \$65,896.16 | |
| Karissa Davis | \$65,896.16 | |
| Cara Doyen | \$74,507.96 | |
| Parker Harris | \$65,423.16 | |
| Nate Jackson | \$85,833.61 | |
| Kevin Olson | \$74,507.96 | |
| Administrative Assistants | | 1.60 |
| Samantha Anderley | \$43,278.19 | |
| Stacy Shepherd | \$50,585.60 | |
| Work Crew Leaders | | 1.60 |
| Josh Fleming | \$33,752.63 | |
| Brandon Meester | \$53,040.00 | |

***This list does not include any benefits.

HIGHLIGHTS

The departmental goal is to provide a balance of field supervision, evidence-based case management and community safety. We strive to protect the public by: working closely with other law enforcement agencies; providing essential services that allow the criminal justice system to work; holding offenders accountable to conditions of release; supervising offenders to help them become law-abiding citizens and lessen the likelihood of them committing new crimes; and helping victims and communities achieve justice through victim restitution, community service and other restorative justice programs.

- A Men's Domestic Abuse Program was started by the department. This program follows a cognitive behavior approach and participants work through several topics with the emphasis on ending violence and learning different ways to communicate and problem solve. The length of the program is open ended and offered to other counties and agencies for referrals.
- Four Agents were trained in the Decision Points programming. The programming can be used for both adults and juveniles. The program follows a cognitive skills programming and the classes will be taught for 11-12 weeks per session.
- We started using a computer program/test for clients. EyeDetect is an automated lie detector test. The standard EyeDetect configuration measures changes in pupil diameter, eye movement, blinks, fixations and response times. During a test, participants answer questions on a computer. A high-speed camera records eye behaviors and movements.
- We are no longer using the Ocular Drug Testing. We did not renew our contract once it expired. With the variety of drug testing options available it was found to be more cost effective to use that type of testing instead of the Ocular testing.

UPDATE TO STRATEGIC PLAN/GOALS

Nicollet County Community Corrections continues to look for ways to improve practice. The strategic plan is one way that we track progress and share our intentions with our stakeholders. We have consulted with other departments and researched which measures we are currently able to gather data and report on. Moving forward, we will be able to track the data from year to year and evaluate results.

- 1. Provide staff with training and resources they need to effectively perform their jobs and to remain safe while doing their work.** We will focus on providing effective safety training for our staff while working in our offices and out in the field.

Because of the COVID-19 pandemic, training opportunities were not as available and it was not feasible to get trainers to come and do any safety trainings. As a department we talked about safety and implemented changes within our office setting to provide a safer environment for our staff. We completed an office wide safety training in 2023 for field and awareness training.

- 2. Enhance public safety and client success through the effective implementation of a Practice Model, Evidence Based Practices (EBP) and the delivery of integrated services.** Additionally, we will also focus on providing culturally competent programs and services.

A men's domestic abuse program was developed and started and we have had four agents trained in Decision Points programming and 2 classes were completed in 2023.

- 3. Regularly review the emerging needs of our clients and families to ensure we provide the appropriate programming and services to meet their needs.** Through research and data analysis, we will regularly review the demographics, programs and service needs of clients and families to meet their changing needs and complexities, and we will engage partners in the criminal justice system, the community service division and the community in this effort.

There is no change to this goal – we will continue to review our programs and needs of the clients.

- 4. Measure our work, focusing on the reduction in recidivism for clients under our supervision and participating in our programs and the effectiveness of our program.** We will assist clients by providing the programming and services needed to meet court-ordered conditions, and will assist clients in obtaining the services they need to successfully re-enter the community from jail or prison and/or develop/maintain a healthy, stable lifestyle in the community, thus achieving self-sufficiency.

This is another in progress goal we continue to work with our clients to complete their conditions. With the creation of the men's domestic abuse program which is also being offered to other counties and agencies as well and developing the Decision Points classes, we are striving to offer local programming for the clients.

As part of the county wide Strategic plan, we have four new goals going into 2024-2028 – they are:

1. Research the Need for a Second Truancy Petition.
2. Evaluate Juvenile Out of Home Placement Contract Beds.
3. Supervisor Position for the Department.
4. Create Staff Wellness Program