



# Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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## INSPECTION DETAILS FOR:

### Nicollet County Jail

**Address:** 501 S Minnesota Avenue, PO BOX 117, St. Peter, MN 56082

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Annual **Inspected By:** Rachel Dotseth – Detention Facility Inspector **Inspected on:** 04/03/2024 to 04/03/2024

**Inspection Method:** Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation reviews, and vide footage review.

**Officials Present During Inspection:** Jail Administrator Joel Polzin; Program Supervisor Mark Oberlander

**Officials Present for Exit Interview:** Jail Administrator Joel Polzin

**Issued Inspection Report to:** Jail Administrator Joel Polzin; Sheriff Dave Lange; County Administrator Mandy Landkamer; Regional Manager Dayna Burmeister

## RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	123	0	3	100.00%	Compliance rating of 100%
2911	Essential	102	101	0	1	100.00%	Compliance rating of 90%

## TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 05/01/2024 **Ends On:** 04/30/2025 **Facility Type:** Jail  
**Placed on Biennial Status:** No **Biennial Status Annual Compliance Form Due On:**  
**Delinquent Juvenile Hold Approval:** 6 hrs **Certificate Holder:** Nicollet County Sheriff's Department  
**Special Conditions:**

**Approved Capacity Details** \*Operational Capacity is calculated as a percent of Approved Capacity beds.

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
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## RULE COMPLIANCE DETAILS

**Chapter 2911 - Mandatory Rules In Compliance With Concerns** **Total: 3**

- 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

**Inspection Findings:**

A review of well-being checks was conducted via video for multiple dates, times, and shifts. On March 28, 2024, at 0200 hours, and 0241 hours, and on March 31, 2024, at 0005 hours, and 0111 hours were found to be completed at too fast a pace to ensure the inmate's well-being.

**Corrective Actions:**

**The facility inspector will continue to monitor for continuance of compliance for well-being checks.**

**Response Needed By:**

2. 2911.5550 LOCKS AND KEYS. Subpart 3. Regular testing.

Locks to security doors or gates shall be tested for proper function at least weekly to ensure proper operation.

**Inspection Findings:**

Lock inspections were completed for the month of July, but some areas were not documented on the sheet.

**Corrective Actions:**

**Lock inspections shall be completed weekly and documented as required by the rule.**

**Response Needed By:**

3. 2911.5800 AVAILABILITY OF MEDICAL AND DENTAL RESOURCES. Subpart 6. Medical screening.

A facility shall have a written policy and procedure that requires medical screening is performed and recorded by trained staff on all inmates on admission to the facility. The findings are to be recorded in a manner approved by the health authority. The screening process shall include procedures relating to: A. Inquiry into: (1) current illness and health problems, including dental emergencies, and other infectious diseases; (2) medication taken and special health requirements; (3) use of alcohol and other drugs that include types of drugs used, mode of use, amounts used, frequency used, date or time of last use, and history of problems that may have occurred after ceasing use, for example, convulsions; (4) past and present treatment or hospitalization for mental illness or attempted suicide; (5) other health problems designated by the health authority; and (6) signs and symptoms of active tuberculosis to include weight loss, night sweats, persistent cough lasting three weeks or longer, coughing up blood, low grade fever, fatigue, chest pain, prior history of active tuberculosis disease, and results of previous tuberculin skin or blood testing. B. Observations of: (1) behavior that includes state of consciousness, mental status, appearance, conduct, tremor, and sweating; and (2) body deformities, trauma markings, body piercings, bruises, lesions, and jaundice. C. Disposition to: (1) general population; (2) general population and referral to appropriate health care service; (3) referral to appropriate health care service on an emergency basis; and (4) other.

**Inspection Findings:**

The initial medical screening is missing some areas for B. Observations required in the Rule. Specifically, there are no questions for body, deformities, bruises, lesions, jaundice, and mental status.

**Corrective Actions:**

**The facility shall incorporate all the required medical screening questions. Once updated, send the medical screen to the Department of Corrections for approval by June 08, 2024.**

**Response Needed By:**

**Chapter 2911 - Essential Rules In Compliance With Concerns****Total: 1****1. 2911.1300 CUSTODY STAFF TRAINING.**

A facility shall have a written policy and procedure that provides that all custody staff receive 120 hours of orientation and training during the first year of employment. Forty of these hours are completed prior to being independently assigned to a particular post. All persons in this category are given an additional 16 hours of training each subsequent year. At a minimum, training completed before independent assignment to a particular post shall include: A. security procedures; B. supervision of inmates; C. signs of suicide risk and suicide precautions; D. vulnerable inmates; E. response to resistance regulations and tactics; F. report writing; G. inmate rules and regulations; H. rights and responsibilities of inmates; I. fire and emergency procedures; J. key control; K. interpersonal relations and communication skills; L. diversity training; M. distribution of medications; N. right to know; and O. blood-borne pathogens and communicable diseases.

**Inspection Findings:**

After reviewing custody staff training records, documentation showed that two newer custody staff did not receive training in the following areas: Diversity, and vulnerable inmate training.

**Corrective Actions:**

**Ensure that all new correctional and custody staff are receiving training as required by the rule. Submit documentation to the Department of Corrections by 07/08/2024.**

**Response Needed By:****INSPECTION COMMENTS**

The facility will remain on annual inspections.

**JJDPA Compliance**

On April 03, 2024, a Juvenile Justice and Delinquency Prevention (JJDP) Act audit was conducted. The facility is authorized to hold a delinquent juvenile up to 6 hours. The three core requirements that are review are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

The findings are as follows: All newly arrested juveniles are transported to an available juvenile detention center. No juveniles are processed at the Nicollet County Jail. The only juveniles that are held are the ones being transported from placement to court. Nicollet County does not use the two secure court holding cells for juveniles awaiting court due to lack of visibility by staff.

DSO: The facility was found to have no violations for this standard.

Jail Removal: The facility was found to have no violation for this standard. The Jail Removal core requirement states that no juvenile shall be held securely in an adult jail for a status offense.

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation.

Court holding: There are two secure court holding cells at Nicollet County. The cells themselves are kept unlocked but the area is locked and considered secure holding. The facility does not participate in any "Scared straight" programs for any youth that are under public authority.

Based on the documentation reviewed, no violations were found of the JJDP Act during the Nicollet County inspection.

**Report completed By:** Rachel Dotseth – Detention Facility Inspector**Signature:**