



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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INSPECTION DETAILS FOR:

Murray County Jail

Address: 2500 28th Street, PO BOX 57, Slayton, MN 56172

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Jen Pfeifer – Detention Facility Inspector **Inspected on:** 10/30/2019 to 11/04/2019

Inspection Method: Facility tour, staff and resident interviews, employee and resident file reviews, and related documentation reviews.

Officials Present During Inspection: Assistant Jail Administrator Donna Mollema

Officials Present for Exit Interview: Assistant Jail Administrator Donna Mollema

Issued Inspection Report to: Assistant Jail Administrator Donna Mollema; Chief Deputy Heath Landsman; Sheriff Steve Telkamp; County Coordinator Aurora Heard; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	127	124	3	0	97.64%	Compliance rating of 100%
2911	Essential	96	93	3	0	96.88%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: conditional approval **Begins On:** 11/01/2019 **Ends On:** 10/31/2021 **Facility Type:** 72 Hour Holding

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 10/31/2020

Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Murray County Sheriff's Office

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	4	75	3.00	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance

Total: 3

- 2911.0900 STAFFING REQUIREMENTS. Subpart 1. Staffing plan and staffing analysis.

The facility administrator shall prepare and retain a staffing plan. The staffing plan shall identify: A. jail personnel assignments for: (1) facility administration and supervisors; (2) facility programs including exercise and recreation; (3) inmate admission, booking, supervision, and custody; (4) support services including medical, food services, maintenance, and clerical; and (5) other jail-relevant functions such as escort and transportation of inmates; B. the days of the week that the assignments are filled; C. the hours of the day that the assignments are covered; and D. any deviations from the plan with respect to weekends, holidays, or other atypical situations must be considered. The facility administrator or designee shall review the facility's staffing plan at least once each year. The review shall be documented in written form sufficient to indicate that staffing plans have been reviewed and revised as appropriate to the facility's needs or referred to the facility' governing body for funding consideration. A facility with a design capacity of more than 60 beds must have a staffing analysis and staffing plan approved by the commissioner of corrections. This staffing analysis shall include all posts, functions, net annual work hours appropriate to each post, and total number of employees to fill the identified posts and functions.

Inspection Findings:

The facility does not have a designated Jail Administrator.

Corrective Actions:

It is recommended that the County address this staffing need and hire a single administrator of the facility.

Response Needed By: 05/01/2020

2. 2911.1350 MEDICAL TRAINING FOR CUSTODY STAFF.

By policy and procedure a training program shall be established by the facility administrator in cooperation with the health authority, that provides instruction in the following areas: A. first aid training for custody personnel responsible for the supervision, safety, and well-being of prisoners; B. recognition of signs and symptoms of illness and knowledge of action required in potential emergency situations; C. administration of first aid and cardiopulmonary resuscitation (CPR). Recertification training shall occur as required with respect to first aid and CPR. The training shall be documented; D. methods of obtaining assistance; E. recognition of signs and symptoms of mental illness, developmental disabilities, emotional disturbance, and chemical dependency; and F. procedures for inmate transfers to appropriate medical facilities or other health care providers.

Inspection Findings:

Staff receive CPR and medication delivery but are lacking in all the requirements of the rule.

Corrective Actions:

It is imperative that Murray County provide medical training and mental health training for all staff. Staff must be able to address the medical needs of inmates. Staff are scheduled for training in December in Cottonwood County.

Response Needed By: 01/31/2020

3. 2911.5800 AVAILABILITY OF MEDICAL AND DENTAL RESOURCES. Subpart 1. Availability of resources, general.

Under the direction of a health authority, a facility shall develop a written policy and procedure that provides for the delivery of health care services, including medical, dental, and mental health services.

Inspection Findings:

The rule has changed to reflect current medical best practices for jails. The facility's health care policies are outdated and do not address current medical issues jails are facing.

Corrective Actions:

Update the health care policies for the facility to reflect current standards. Submit the new policy to the Department of Corrections for review.

Response Needed By: 05/01/2020

Chapter 2911 - Essential Rules Not In Compliance**Total: 3****1. 2911.1300 CUSTODY STAFF TRAINING.**

A facility shall have a written policy and procedure that provides that all custody staff receive 120 hours of orientation and training during the first year of employment. Forty of these hours are completed prior to being independently assigned to a particular post. All persons in this category are given an additional 16 hours of training each subsequent year. At a minimum, training completed before independent assignment to a particular post shall include: A. security procedures; B. supervision of inmates; C. signs of suicide risk and suicide precautions; D. vulnerable inmates; E. response to resistance regulations and tactics; F. report writing; G. inmate rules and regulations; H. rights and responsibilities of inmates; I. fire and emergency procedures; J. key control; K. interpersonal relations and communication skills; L. diversity training; M. distribution of medications; N. right to know; and O. blood-borne pathogens and communicable diseases.

Inspection Findings:

The facility is not current in the trainings required by the rule, specifically response to resistance and the 120 hours required during the first year of employment.

Corrective Actions:

Provide the required training and submit to the Department of Corrections.

Response Needed By: 05/01/2020**2. 2911.1400 ADMINISTRATIVE AND MANAGERIAL STAFF TRAINING.**

A facility shall have a written policy and procedure that provides that the facility's administrative and managerial staff receive at least 16 hours of orientation. Orientation training shall include, at a minimum, general management and related subjects, data practices, decision-making processes, labor law, employee-management relations, the interaction of elements of the criminal justice system, and relationships with other service agencies. After orientation, a facility's administrative and managerial staff shall receive at least 16 hours of training annually.

Inspection Findings:

The Jail Administrator has not had sufficient training for a Jail Administrator for the past multiple years and this has been noted on past inspections.

Corrective Actions:

It is recommended the Jail Administrator receive management training to assist her in being the jail dispatch supervisor. It is recommended that she attend a jail conference that focuses on training for management staff.

Response Needed By: 05/01/2020**3. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 1. Post orders and accountability.**

There shall be written orders for every security post that are reviewed annually and updated if necessary. A written policy and procedure shall require that personnel read, sign, and date applicable post orders at least annually, or as needed for new posts or revisions. Medium and large facilities with multiple posts may need to conduct these reviews more often.

Inspection Findings:

The post orders are complete but it would be beneficial to have the activities that are time sensitive such as meals, formal counts, and medications delivery posted when they need to be completed.

Corrective Actions:

Update the post orders to reflect time sensitive activities for each post.

Response Needed By: 01/01/2020

INSPECTION COMMENTS

The facility lacks medical policies and medical and mental health training for staff.

The correctional staff are not currently trained in response to resistance and have been out of compliance for at least two years. This was discussed with the assistant jail administrator at length and it is imperative that training is provided to the staff as soon as possible.

The facility does not have a designated jail administrator. Currently, the assistant jail administrator is assigned these duties. Murray County will need to address this staffing issue and inform the Department of Corrections when a Jail Administrator is assigned.

The Murray County 72 Hour Hold facility has held one inmate since December of 2018 and in the past 9 years has held 42 inmates. The officials of Murray County will need to weigh the benefits of maintaining their ability to hold inmates with the needed investment of staff training, mental health resources, and maintaining medical protocols for the facility.

JJDPA Compliance

Compliance Report for the monitoring Facilities Pursuant to the Juvenile Justice Delinquency Prevention Act of 2002.

On October 30, 2019, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Murray County Jail has received a "Rural Exception" to the Juvenile Justice and Delinquency Prevention Act (JJDP). This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holiday. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

According to the Statewide Supervision System, the Murray County Jail held or processed zero (0) juveniles during the year fiscal year 2019. The findings are as follows:

DSO: I did not find any violations of the facility holding status offenders in the jail.

Jail Removal: I did not find any violations for the jail removal standard.

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation if a delinquent juvenile would have to be held as long as there was not an adult in the facility. The facility only has two cells side by side.

Murray County does not hold delinquent juveniles in the facility per their policy.
The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court holding: The courtrooms do not have a secure court holding area. All delinquent juveniles are brought straight into the courtroom.

Based on the documentation that I reviewed, I did not find any violations of the JJDP act during the Murray County inspection.

Report completed By: Jen Pfeifer – Detention Facility Inspector

Signature:

