



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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INSPECTION DETAILS FOR:

Mower County Jail

Address: 201 Second Avenue, SUITE 4, Austin, MN 55912

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Jen Pfeifer – Senior Detention Facility Inspector **Inspected on:** 01/21/2022 to 01/24/2022

Inspection Method: Facility tour, staff and resident interviews, employee and resident file reviews, related documentation reviews.

Officials Present During Inspection: Assistant Jail Administrator Greg Hartquist

Officials Present for Exit Interview: Assistant Jail Administrator Greg Hartquist

Issued Inspection Report to: Assistant Jail Administrator Greg Hartquist; Sheriff Steve Sandvik; County Coordinator Trish Harren; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	122	4	0	96.83%	Compliance rating of 100%
2911	Essential	100	99	1	0	99.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: conditional approval **Begins On:** 02/01/2022 **Ends On:** 01/31/2024 **Facility Type:** Jail

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 01/31/2023

Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Mower County Sheriff's Department
201 First Street NE, Ste #3
Austin, MN 55912

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	88	90	79.20	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 4**

1. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

Inspection Findings:

Well-being checks were found to be out of compliance with the 30-minute time frame allowed in the rule. Review was completed via camera footage. Specifically, on January 9, 2022 (0608-0639) and January 15, 2022 (0957-1030) (1125-1156) (1253-1324) (1352-1426) (1453-1525).

Checks were also noted to be at too fast of a pace to ensure the well-being of the inmate on January 9, 2022 at 1206, 1235, 0102, and again at 0608.

Corrective Actions:

The facility must develop a system of self-auditing well-being checks at least bi-monthly. These self audits must be documented and available for review by the inspector. The self-audit must include review of well-being checks of all shifts.

Response Needed By: 02/01/2022

2. 2911.5450 DANGEROUS MATERIALS.

A facility shall have a written policy and procedure that specifies that materials dangerous to either security or safety shall be properly secured. Storage and use of flammable, toxic, and caustic materials must be in accordance with all applicable laws and regulations of governing jurisdictions. The policy must cover control and use of tools and culinary and medical equipment.

Inspection Findings:

At the time of this inspection, the culinary tools were not inventoried correctly. The inventory form did not properly identify items to be inventoried and the counts of those items was not correct.

Corrective Actions:

The facility must conduct a count of culinary sharps that are secured in the kitchen office. The inventory sheets must accurately account for all sharps to be inventoried. This was discussed at length at the time of the inspection and was being changed on site while the inspector was still in the facility.

Response Needed By: 02/28/2022

3. 2911.6400 DELIVERY, SUPERVISION, AND CONTROL OF MEDICATION.

In consultation with the health authority, a facility administrator shall have a written policy and procedure for the secure storage, delivery, administration, and control of medication according to parts 2911.6500 to 2911.6800.

Inspection Findings:

Medication deliveries are being counted prior to the dispensing of medications.

Corrective Actions:

Medications must be counted at the time of delivery and not prior to that time. This allows for medication counts to be inaccurate. This was discussed in detail at the time of the inspection and the process was being changed on site.

Response Needed By: 02/01/2022

4. 2911.6500 STORAGE. Subpart 4. Medication.

Stock supplies of prescription medications may be maintained at the discretion and upon the approval of the facility's health authority. Prescription medication shall be kept in its original container, bearing the original label. Poisons and medication intended for external use shall be clearly marked. A limited quantity of life-saving prescription medications as approved by the medical authority may be maintained in emergency kits.

Inspection Findings:

Prescription medication is not being stored in its original container with the original label prior to being administered. The medication is being put into cups for distribution at a later time.

Corrective Actions:

**Inmates must receive medication from the original package or bottle.
Medications shall not be taken out of the original package or bottle prior to distribution.**

Response Needed By: 02/01/2022

Chapter 2911 - Essential Rules Not In Compliance

Total: 1

1. 2911.4950 RESPONSE TO RESISTANCE. Subpart 4. Equipment.

The issue, storage, inspection, and use of chemical agents, impact devices, electronic control devices, and other security devices shall be governed by written policy and procedure. All unissued security devices and equipment shall be stored in a secure, readily accessible depository located outside inmate housing and activity areas, and inventoried at least monthly to determine condition and expiration dates of the devices and equipment.

Inspection Findings:

All unissued security devices are not inventoried monthly. There is a sign out sheet for this equipment but it is not inventoried as required.

Corrective Actions:

Facility must ensure that all unissued security equipment is inventoried monthly. This must be documented monthly and retrained with the security items stored in the closet.

Response Needed By: 03/01/2022

INSPECTION COMMENTS

On-site inspection occurred on January 21, 2022. The Inspector was assisted by Sheriff Sandvik and Assistant Jail Administrator Greg Hartquist.

A review of training records showed Mower County exceed all minimums required for training despite all of the challenges surrounding the pandemic.

The facility recently extended its contract for medical (nursing) to 80 hours per week and mental health to 40 hours a week. This will give the facility much needed medical coverage and allow inmates to have extended mental health services.

Camera coverage is limited in some inmate housing areas specifically in general population. The camera system only allows for coverage in the direction that the camera is pointing and is limited in it's extended pan out areas.

The programs department appears to have a wide variety of programming for inmates and has an exceptional volunteer orientation and training program. However, programming has been limited and postponed due to the COVID-19 Pandemic.

The facility will remain on biennial inspections.

JJDPA Compliance

On January 21, 2022, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Mower County Jail has received a "Rural Exception" to the Juvenile Justice and Delinquency Act (JJDP). This allows for the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holidays. The three core requirements that are looked at during a facility review are Deinstitutionalization of status Offenders (DSO), Removal of Juveniles for Adult Jails and Lock-Ups, and Sight and Sound Separation.

According to DOC Portal, the Mower County Jail processed zero (0) juveniles during the Federal Fiscal Year beginning October 2021.

There were no violations of the JJDP Act during this inspection. The jail does not participate in any scared straight programs.

Report completed By: Jen Pfeifer – Senior Detention Facility Inspector

Signature:

