

# **Morrison County Community Corrections**



**2024  
Comprehensive Plan**

# INTRODUCTION

Morrison County is located in central Minnesota. The economy of the region is dominated by services and trade in the tourism, lumber, and agriculture industries.

Morrison County is governed by a five-member county board which employs the county administrator model of management. Morrison is in the Seventh Judicial District.

## **POPULATION**

The most recent (2020 estimate) US Census Bureau noted 34,010 persons in Morrison County.

### **MORRISON COUNTY PROFILE (source U.S. Census Bureau)**

County seat	Little Falls
Land Area, square miles	1,125.06
Persons per square mile, 2010	29.5
<b><u>Population</u></b>	34,010
Under age 5, percent, 2020	5.6%
Under age 18, percent, 2020	23.1%
Over age 65, percent, 2020	20.1%
Median age, 2020	42.2 yrs.
Female, percent 2020	49.6%
Veterans, percent, 2022	9.0%
<b><u>Race, 2020</u></b>	
White	98.3%
Black	1.3%
Native American	0.9%
Asian	0.6%
Multi-Racial	2.2%
Hispanic/Latino	1.8%
<b><u>Housing Unit 2020</u></b>	16,074
Homeownership rate, 2022	80.1%
Median Home Value of owner-occupied housing units	\$220,600
Median Household income, 2022	\$66,264
Persons below poverty, 2022	10.3%
<b><u>Education 2020</u></b>	
High school or equivalent degree, 2022	39.1%
Bachelor's Degree or higher, 2022	17.5%
<b><u>Employment 2020</u></b>	
Employment rate, percent 2022	61.3%

# ADMINISTRATION AND ORGANIZATION OF CORRECTIONAL SERVICES

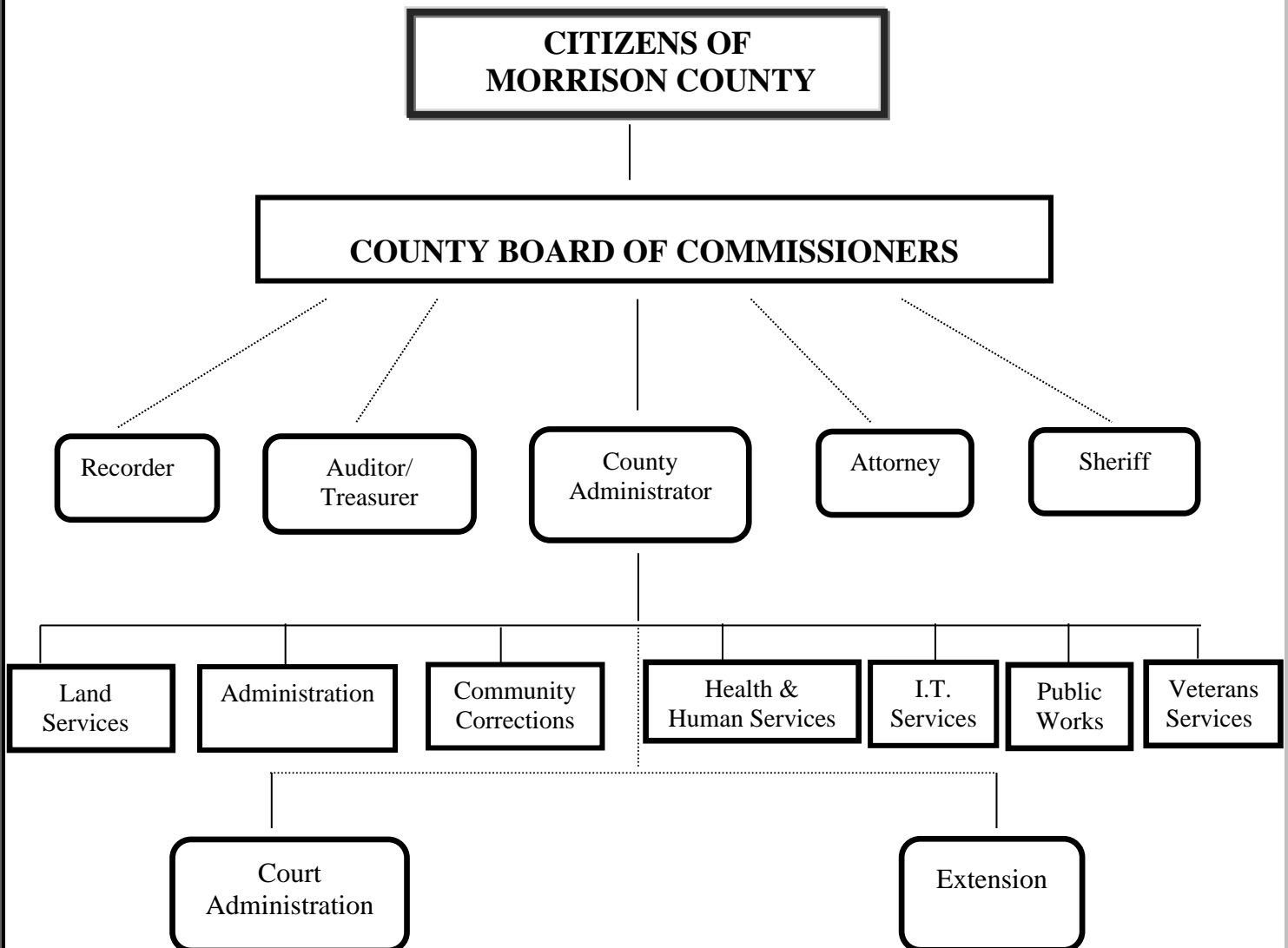
*Morrison County provides residents cost-effective and high-quality services in a friendly and respectful manner.*

## **MCCC: VISION**

Our county is a safe place to reside.

## **MCCC: MISSION**

It is the mission of MCCC to promote public safety and victim restoration by providing accountability and opportunity for positive change of the client.



## **CURRENT ORGANIZATIONAL STRUCTURE**

### **County Commissioners**

Mike LeMieur	District #1
Jeffrey Jelinski	District #2
Randy Winscher	District #3
Bobby Kasper	District #4
Greg Blaine	District #5

### **Morrison County Community Corrections Advisory Board**

The Advisory board is appointed by the Morrison County Board to oversee Morrison County Community Corrections planning process and to take an active role in the development of the Comprehensive Plan. The Plan is approved by this board and then forwarded to the County Board.

<b><u>Category:</u></b>	<b><u>Member:</u></b>
County Board	Greg Blaine
County Administration	Matt LeBlanc
Education	vacant
Ethnic Minority	Maria Amaro Orr
Judiciary	Honorable Toni Wetzel
Citizen	DelRae LeBlanc
Prosecution	Brian Middendorf
Public Defender	Scott Wonderlich
Social Services	Nate Burtram
Victim Services – Hands of Hope	Stephenie Och
<b><u>Ex-Officio Members:</u></b>	
Community Corrections Director	Nicole Kern
DOC District Supervisor	Deb Anderson

\*Education position is vacant due to our existing member retiring. The position will be filled in the fall of 2024 when the new school year begins.

## **STAFF TRAINING**

The staff is engaged in training and supportive of evidence-based practices. Staff will continue to advance their EBP training, and the desire is to develop Master Trainers within the agency to support statewide training efforts.

MCCC is committed to allowing staff to access training to further their skills in Evidence Based Practices which will assist clients with making positive changes in their lives. MCCC strives for each agent to complete 40 hours of training with at least 20 of them being EBP focused.

**Carey Guides:** Staff are already trained in the utilization of Carey Guides. Agents use them in conjunction with building on client strengths and as an education tool with clients who are struggling. Our Drug Court agent uses them often with participants.

**Motivational Interviewing:** All agents have been trained in MI 1&2. The agency supports the utilization of MI as an effective tool to assist clients in making positive changes in their lives.

**Risk Assessments:** All agents are trained in the LS/CMI and YLS 2.0. Agents will continue to participate in yearly booster sessions and the statewide proficiency testing. The MN Drug Court Initiative implemented the RANT to be utilized specifically for Drug Court. The MCCC Drug Court agent and Surveillance Officer were trained in this assessment. The adult sex offender agent is also trained in and utilizing the Dynamic Risk Assessments (Stable, Static and Acute). MCCC also utilizes the DVI as a part of all pre-sentence investigations for Domestic Abuse offenses.

**Case Plans:** All high and medium risk agents are trained in case planning. The case plan module was finally made available in January of 2024 and agents will now begin creating formalized case plans with their clients.

## **VOLUNTEERS**

Morrison County utilizes volunteers primarily in the role of Field Service interns. Intern and volunteer requests are reviewed by the Director. Prospective applicants make a formal application and complete a short interview process. All volunteers receive a general orientation to correctional services and may specialize in adult or juvenile departments. Due to their proximity to Morrison County, most of our interns come from St. Cloud State University.

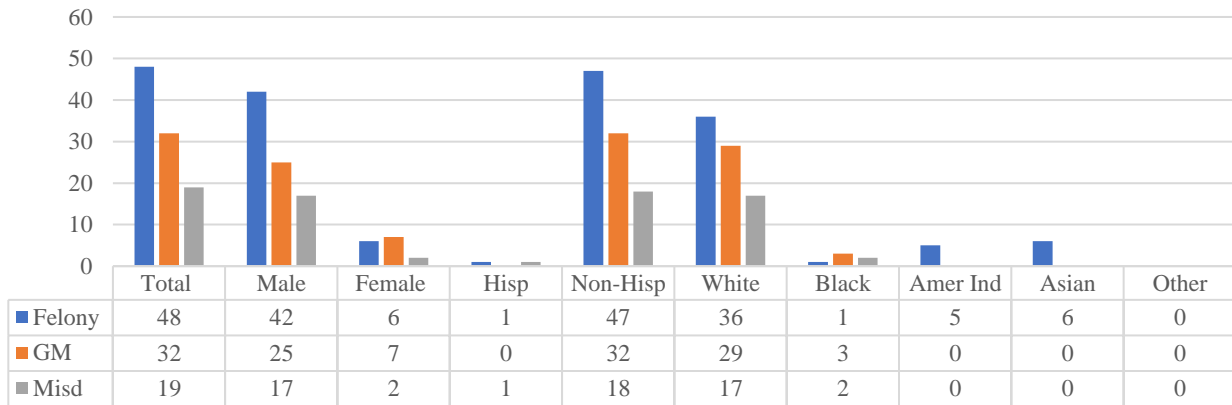
Morrison County continues to offer a job shadow program to students from the local high schools, community colleges and universities to spend up to one day assigned to a corrections agent. This allows students to gain practical knowledge of the field of corrections early in their academic careers. It also energizes staff and helps them affirm their value to the organization.

Morrison County Community Corrections was recently approved as an On-the-Job Training Site (OJT) with the Veteran Affairs Department. We are currently working with our first OJT employee who is a veteran and plan to continue this collaboration.

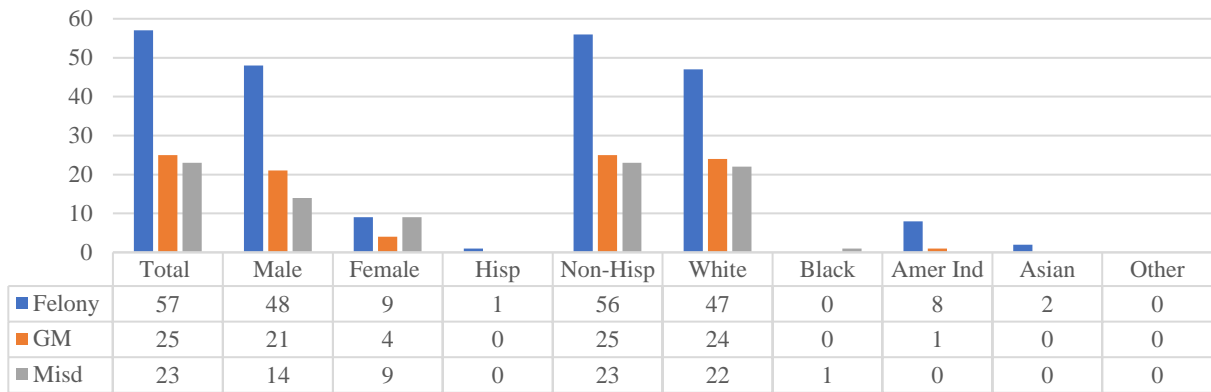
**OVERVIEW OF SUPERVISION POPULATION (INCLUDING SR, ISR and pre-trial)**

*Describe your agency's supervision year-end population for calendar years (CY) 2020, 2021, and 2022 broken out as follows in table or graph form. Follow the same parameters as you use for reporting on the annual probation survey.<sup>1</sup>*

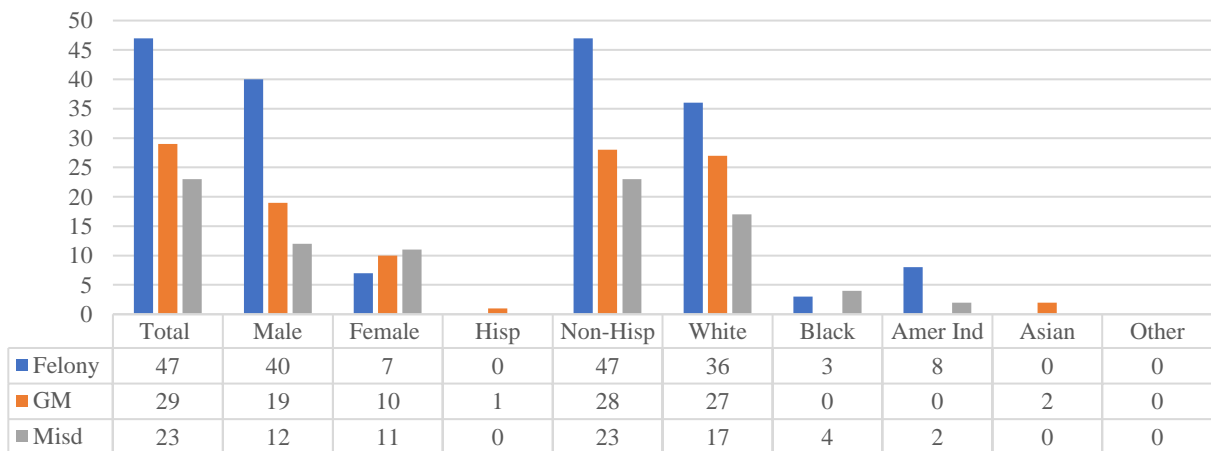
**Adult Pre-Trial Testing year ending 2020**



**Adult Pre-Trial Testing year ending 2021**

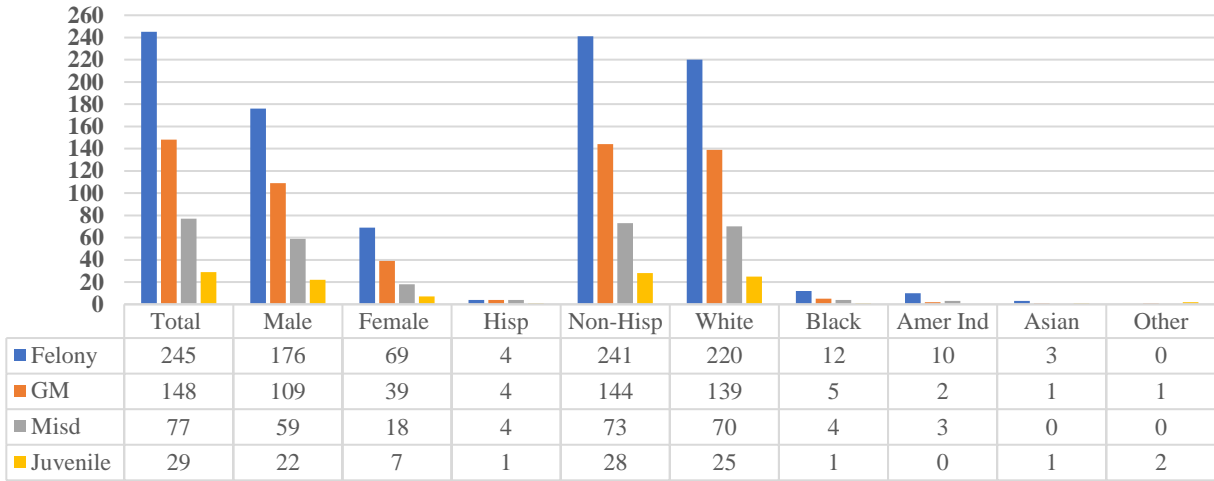


**Adult Pre-Trial Testing year ending 2022**

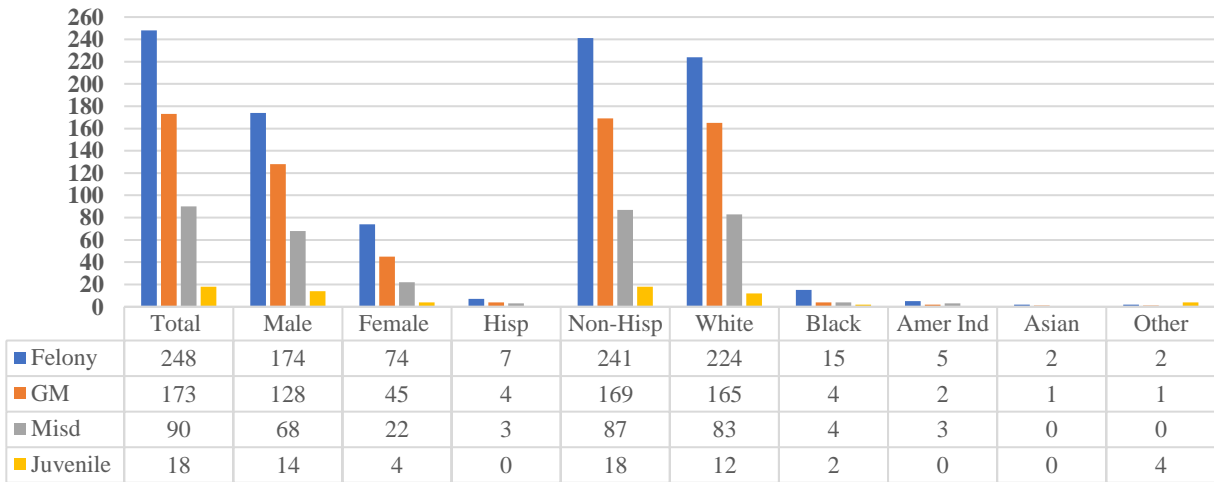


# Probation Population:

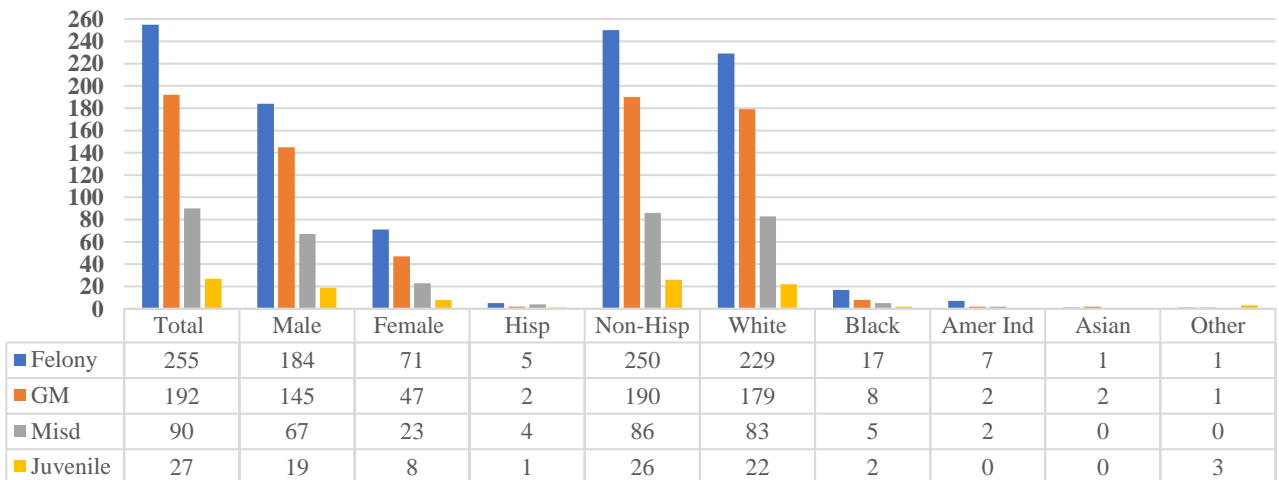
## Year Ending 2020 Probation Population Adult and Juvenile



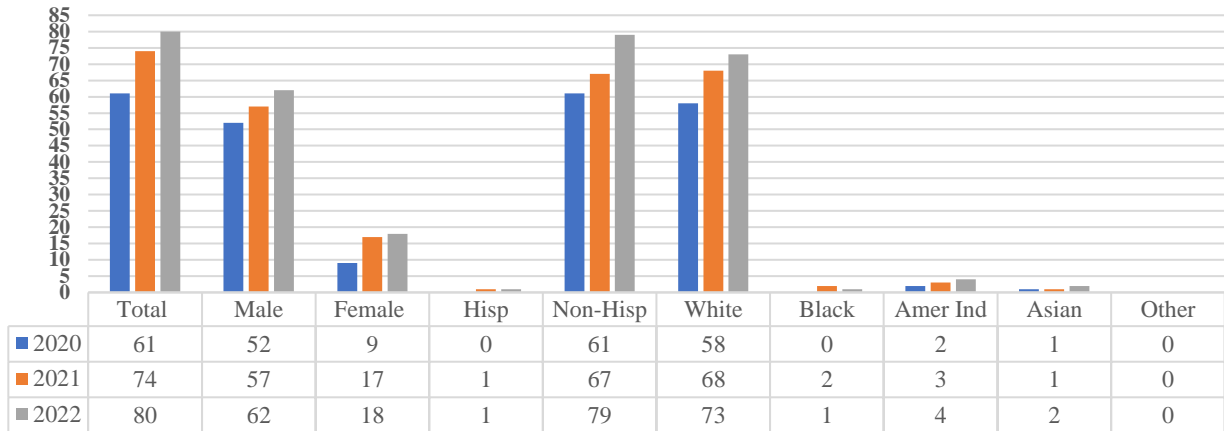
## Year Ending 2021 Probation Population Adult and Juvenile



## Year ending 2022 Probation Adult and Juvenile



## Supervised Release Years Ending: 2020, 2021, 2022



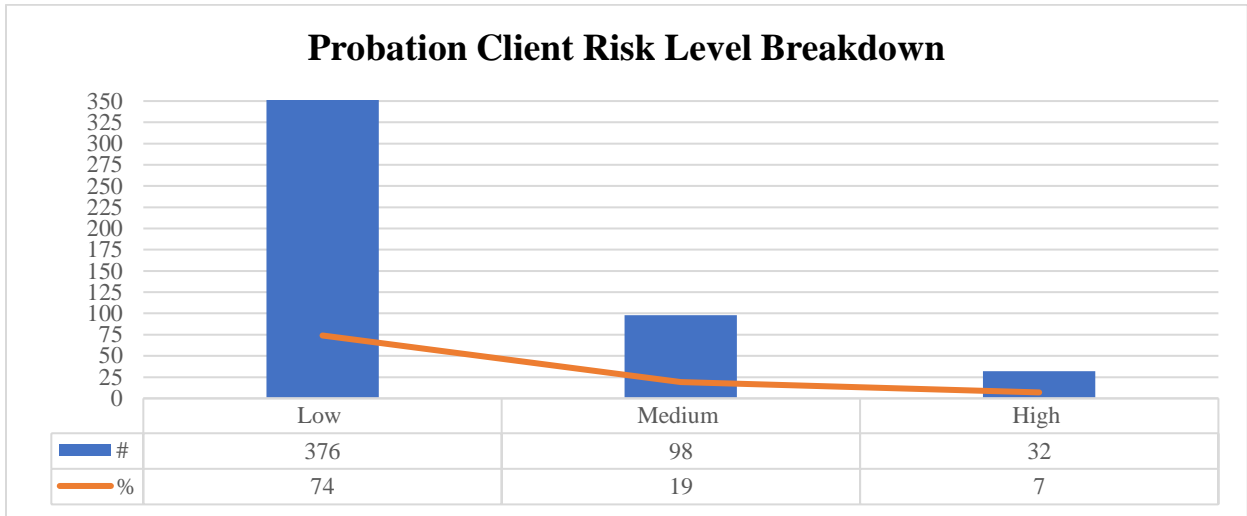
### Adult Caseloads

Morrison County Community Corrections is comprised of six full-time agents and one assistant agent who provide supervision to adult clients as follows:

1. **Drug Court supervision** is averaging approximately 15-20 clients at any given time. A part-time surveillance officer assists with supervision and drug testing of this population.
2. **Adult sex offenders** whether probation or supervised release are supervised by one agent; this caseload varies between 45-55 clients.
3. MCCC was able to hire a new agent position in the last quarter of CY 2023. This agent oversees all **non-sex offense supervised release cases and some medium/high probation cases**. This case load is approximately 40-50 clients.
4. One agent is responsible for supervising **high risk (non-sex offense cases) and medium risk probation clients**, and this caseload is approximately 45-55 clients.
5. A fifth agent supervises a **low-risk** caseload consisting of approximately 110-125 clients.
6. The sixth adult agent oversees the **pre-trial** caseload which includes completing MnPATs, supervising pre-trial testing cases, completing presentence investigations, assist with electronic monitoring hook up and facilitating T4C.
7. The assistant agent oversees **administrative clients** with a caseload between 200-250 clients.

<u>Drug Court</u> 15-20 participants	<u>Sex Offender (SR/PRO)</u> 45-55 clients	<u>PRO High/Med</u> 45-55 clients
<u>SR/PRO High Med</u> 40-50 clients	<u>Low PRO</u> 110-125 clients	<u>Administrative</u> 200+ clients
<u>Transfer</u> 120 Case	<u>Pretrial</u> 70-90 pre-trial testers 5-10 PSI's per month	<u>Warrant Caseload</u> 110 Clients





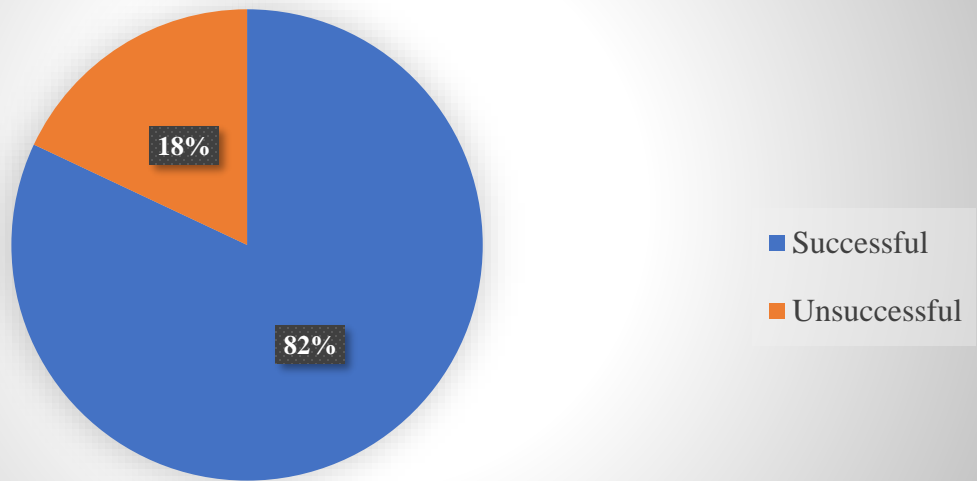
## Juvenile Probation Caseload

Morrison County Community Corrections has one full-time agent assigned to the supervision of juvenile clients. The juvenile caseload averages approximately 40-50 clients. The agent participates in sex offender group therapy weekly with clients. The agent utilizes the YLS/CMI on all clients that qualify to determine their risk/need areas and what level of supervision that require. The agent also assists with diversion and shares supervision of Dual Status youth with Health and Human Services. The data below is actual caseload information from February 23, 2024.

Sex Offenders: 5  
 Traditional: 18  
 Diversion: 11  
 Dual Status/Informal 17

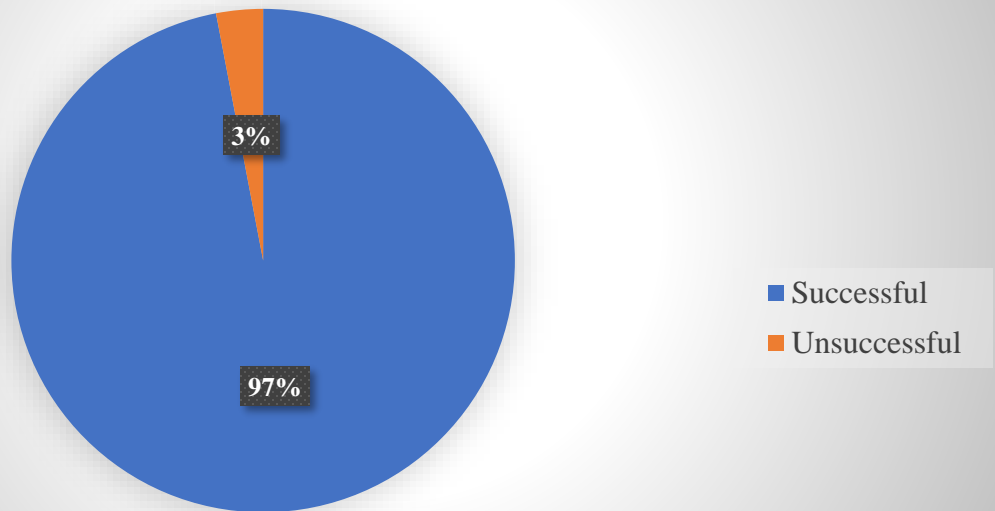
# Outcomes:

## 2022 Adult Probation Outcomes



*Of the 251 adult cases that were closed in 2022:  
199 were successful and 46 were unsuccessful.*

## 2022 Juvenile Probation Outcomes



*Of the 27 juvenile probation cases closed in 2022:  
26 were successful and 1 was unsuccessful.*

## **STRATEGIC PLANNING**

Morrison County Community Corrections strives for successful outcomes by utilizing risk/needs assessments and tailoring our supervision based on the results of the assessments and the identified needs of the client.

Due to additional state funding, MCCC was able to add another agent position to reduce the caseloads of 3 other agents. By adding the one new position we removed the low-risk adult sex offenders from our juvenile agent; removed the supervised release non-sex offense cases from another agent and removed some of the high/medium probation non-mental health clients from a third agent. This one additional staff has allowed agents working with higher risk and higher need clients to have more time to dedicate to them. The high risk/high need agents will now begin to utilize formal case plans in their meetings with clients to direct their energy toward increasing the success of their clients.

Morrison County Community Corrections is very involved in the Strategic Planning being conducted by Morrison County administration to improve the needs to all residents of the county. Three specific identified areas of involvement for MCCC are as follows:

### **1. Capacity Growth with Community Growth**

- a. New diverse resident services:
  - i. ESL/Translators: Inventorying the services used and additional services needed by county departments to assist all residents who may not speak English as a primary language. This also includes ensuring that clients who utilize sign language to communicate can access services.
  - ii. Asking the question- Does our staff reflect the population that we serve?
- b. Aging population:
  - i. Create a guardianship team
- c. Future growth/needs within the Government Center:
  - i. All new construction and remodeling will be designed with the future needs of residents.

### **2. Emerging Requirements:**

- a. Changes to Competency Restoration for adults and juveniles:
  - i. Continue to monitor legislation and policy
- b. Corrections caseload mandates:
  - i. Continue to monitor legislation and policy
- c. Change in age of delinquency:
  - i. Continue to monitor legislation for appropriate action.

### **3. Protection Requirements:**

- a. Guardianship/Commitment process:
  - i. Create a guardianship team
- b. Countywide mental health and chemical dependency increases
  - i. Continue to meet with countywide team of law enforcement, county/city leadership and departments directly involved.
- c. Ask the question: Do residents feel safe? What gaps exist?
  - i. Victim Witness Advocate: County attorney applied for a grant via DPS but was not funded. Will apply again in 2024.
  - ii. Homeless/transition housing: HHS will work with corrections to determine needs of homeless residents.

## **PRE-TRIAL, DIVERSION AND OTHER SERVICES**

Morrison County Community Corrections does **not** have a formal pre-trial supervision caseload. Our pre-trial agent simply manages the paperwork for drug testing of pre-trial clients at the request of the County Attorney and Court. The agent notifies the County Attorney's office of any positive tests. We do not make any decisions regarding these clients; we do not submit any violation reports for this caseload and do not authorize any detention. Morrison County does not have an adult diversion program.

The pre-trial agent is responsible for completing all non-sex offense pre-sentence investigations and all MnPAT reports. The pre-trial agent also assists clients with completing the Domestic Violence Inventory (DVI) if they choose to utilize this service within our agency. The pre-trial agent also assists with electronic monitoring for clients who choose this option rather than remaining in jail. The pre-trial agent is responsible for filling out the referral form and sending it to our monitoring company.

The juvenile agent completes all pre-dispositional reports that are ordered by the Court on our juvenile population. We do not offer pre-trial supervision within our juvenile unit other than Continuance for Dismissal cases.

Supervised Conditional Release supervision is divided between two agents within our office. One agent supervises the sex offenders who are on supervised release and adult probation. The other agent oversees the supervised release non-sex offense clients. This division allows agents to focus on specific needs of the population they are serving.

### **Juvenile Diversion**

Morrison County administers a Juvenile Diversion Program in conjunction with the Morrison County Attorney's Office. Eligibility criteria are established and mutually agreed upon. The juvenile agent conducts intake interviews, determines conditions, and monitors progress.

### **Prevention**

Morrison County Community Corrections actively assists with the Juvenile Justice Program which is utilized as a preventative measure for youth who are committing petty offenses or have been identified as having truancy issues. This program works to deter youth from further advancing into the criminal justice system. Agents also participate on local Children's Justice Initiative committees. Further, Morrison County Community Corrections maintains active participation in the Morrison County Interagency Coordinating Council.

MCCC works in conjunction with Social Services regarding Dual Status Youth. If Social Services has an open case for a low-level or first-time juvenile client, they take the lead on assisting with the youth and we utilize diversion or Continuance for Dismissals to aid the youth in staying out of the system. If Social Services/Children's Mental Health does not have an open case but needs are identified, probation takes the lead and ensures that the appropriate services are in place to keep the youth from becoming deeper involved with the criminal justice system. This process has allowed us to see a lower recidivism of system involved youth. The Dual Status Youth program works to reduce department silos by embracing the "*These are our kids*" line of thinking to promote best outcomes from staff.

## **CORE INTERVENTIONS AND EVIDENCE-BASED PRACTICES (EBP) PROGRAMMING**

### **Adult Risk/Needs Assessment**

The Wisconsin Risk Re-assessment is used to pre-screen all felony cases unless a pre-sentence investigation is completed, gross misdemeanor cases and all misdemeanor person offense cases. An elevated score of 14 or above on the Wisconsin Re-assessment requires an LS/CMI be completed.

MCCC correlates services with the needs and risk level of the client. MCCC has established supervision guidelines based on the risk level of the adult. High risk sex offenders in treatment receive high level supervision for the first 90 days of supervision and then the agent completes the Dynamic Risk Assessment to determine supervision level. High traditional adults are seen at least twice monthly, with a home visit at a minimum of every 90 days. Medium risk adults are seen at least once a month and low risk adults are seen at least once every three months. All adult cases require collateral contacts as necessary. Specialty Court clients are high risk and receive enhanced supervision. Felony DWI clients are also seen at a more intense level for the first 90 days. Thereafter, the risk assessment is utilized to determine the supervision level.

### **Juvenile Risk/Needs Assessment**

MCCC has established supervision guidelines based on the risk/need level of the juvenile. Juvenile sex offenders are exempt from the risk/needs assessment process and will be supervised at Enhanced for the first year of primary treatment, reduced to high if making progress and once treatment is completed a YLS/CMI will determine supervision level. High traditional juveniles are required to have at least two face-to-face contacts per month, with one contact being at home, school, or employment. Medium risk juveniles are seen at least once a month and low risk juveniles are seen at least once every three months. All juvenile cases require collateral contacts as necessary.

**Cognitive-Behavioral Programming:** MCCC has four agents who are trained to facilitate Thinking for A Change. MCCC has one pre-trial agent who will be the primary facilitator of T4C and other cog-based programming as it becomes available. The primary facilitator will work with agents to assure that the lessons learned in T4C are reinforced in agent meetings with clients and the second facilitator will provide backup. The primary facilitator will also be responsible for maintaining statistics of recidivism for T4C participants and ensuring that client surveys are completed.

**Sex Offender Programming:** Morrison County Community Corrections supervises sex offenders with a higher intensity as resources allow. The Agent works closely with local sex offender treatment programming, including attending groups with the clients in both Brainerd and Sartell. The sex offender agents (both juvenile and adult) also participate with other sex offender treatment programs in person and via zoom as allowed.

**Carey Guides:** Staff are already trained in the utilization of Carey Guides. Agents use them in conjunction with building on client strengths and as an education tool with clients who are struggling. Our Drug Court agent uses them often with participants.

**Motivational Interviewing:** All agents have been trained in MI 1&2. The agency supports the utilization of MI as an effective tool to assist clients in making positive changes in their lives.

**Risk Assessments:** All agents are trained in the LS/CMI and YLS 2.0. Agents will continue to participate in yearly booster sessions and the statewide proficiency testing. The MN Drug Court Initiative implemented the RANT to be utilized specifically for Drug Court. The MCCC Drug Court

agent and Surveillance Officer were trained in this assessment. The adult sex offender agent is also trained in and utilizing the Dynamic Risk Assessments (Stable, Static and Acute).

**Case Plans:** Agents who supervise high risk clients are trained in the statewide case plan tool and have been completing informal case plans for years. Agents will begin to utilize the case plan now that the CSTS template is implemented statewide.

**Chemical Dependency Programming:** There are 4 outpatient chemical dependency programs located within Morrison County. MCCC agents do not make referrals to these programs but does provide clients with a resource list which is inclusive of all programs. Clients who are recommended for inpatient treatment work with their SUDs assessor to determine which inpatient program would best meet their needs. MCCC has been a partner in Drug Court since 2014.

**Domestic Violence Programming:** Morrison County does not have domestic violence programming locally. Clients who are ordered to complete a domestic violence assessment are provided with a resource list for locations that offer the assessment. Morrison County Community Corrections invested in the Domestic Violence Inventory (DVI) four years ago to ease the costly burden for clients who were paying over \$300 for such assessments in the community. Once the assessment is completed whether in our office or at another agency, the agent reviews the recommendations and provides the client with a resource list of agencies who offer domestic violence programming.

**Gender Responsive Services:** Morrison County does not have a gender specific caseload, nor do we have gender specific programming. We have arranged for females who were completing T4C to work in a smaller group when requested. Recently we have seen an increase in females who have been the victim of sex trafficking and would not respond well to a male agent supervising their case. Those clients were offered and accepted case transfer to a female agent.

**Client Housing:** MCCC does not have any specialized re-entry housing for clients. Further, there currently is no funding available for specialized residential services. Therefore, relevant to other hard to place clients, agents make referrals to existing community resources. For example, MCCC utilizes the United Way, Salvation Army, boarding houses, Veteran's Affairs, sober houses, and Lutheran Social Services. MCCC will utilize DOC emergency housing funds for male and female clients when needed and if available.

**Victim Concerns:** Victims are identified during the PSI/PDI process and are provided with documents to submit a victim statement to the Court. Victims are also provided with a restitution affidavit if applicable. Victims are identified in CSTS and are advised of who the supervising agent will be in case they have any concerns. Victims who call with concerns are directed to the supervising agent and are also offered contact information for resources.

MCCC works closely with the Hands of Hope program located within the Government Center of Morrison County. Victim Advocates reach out as needed for case information and agents make referrals to them for victims who may not have resources. Morrison County Community Corrections has an agent serve on the board of Hands of Hope to maintain a constant connection to victim services. The Hands of Hope Director is also on the MCCC Advisory Board.

# Juvenile Specific Programming

The Morrison County juvenile agent works frequently with the following programs:

**Sex Offender Programming:** Provides juvenile sex offender treatment with active agent involvement at both the Sartell and Brainerd locations.

**Family Group Decision Making Conference:** The family and support persons of the juvenile meet to identify a child’s needs and set up supports for those needs.

**In-Home Family Counseling:** In-home counseling with the juvenile and the parents focused on appropriate rules and consequences in the home.

**Juvenile Justice Program:** Program offered in Morrison County with several offense-based curriculums, such as sexting, theft, alcohol, chemical dependency, tobacco, and truancy.

**Love and Logic:** Morrison County has embraced the Love and Logic model and provides free training to parents. Parents of probation and diversion youth are provided information about the program to assist them with setting appropriate boundaries for their children.

**MN CEP:** A work program through the government that can offer employment for juveniles.

**CORRECTIONAL FEES:**

As allowed in MN Statute 244.18:

Clients will be assessed a one-time case supervision fee per sentencing date as follows:

Felony	\$400
Gross Misdemeanor	\$300
Misdemeanor	\$200
Supervised Release (Less than one year of supervision)	\$200
Non-Resident Supervision	\$200
Juvenile Supervised Probation	\$ 50
Juvenile Unsupervised Probation/Diversion	\$ 25
Adult Urinalysis	\$ 25
Domestic Violence Inventory (DVI)	\$ 50

MCCC utilizes supervision fees to assist with covering the cost of community supervision. The fees that are recovered are reinvested into covering staffing costs, providing programming and reduced cost DVI assessments.

<b>Total Fees invoiced in 2022:</b>	\$86,875.00
<b>Total Fees collected in 2022:</b>	\$47,923.09

## **CONTRACTED SERVICES AND PROPOSALS FOR NEW SERVICES**

### **CONTRACT SERVICES/GRANTS**

Morrison County does **not** contract out any supervision services and does not have contracts for community-based services for clients.

#### **Juvenile Detention Contract:**

Morrison County signed a one-year contract effective January 2024 with Prairie Lakes Youth Program for one secure juvenile bed. This was a direct result of the shortage of detention beds statewide for youth.

#### **Grants received by MCCC:**

##### **Drug Court Funding- State of Minnesota:**

Morrison County Community Corrections receives approximately \$70,000 in grant money for services provided to the Drug Court. This grant is used to pay for part of the agent salary and benefits. Due to reduced grant allocations, Morrison County is now contributing approximately \$78,000 per year to maintain a Drug Court within Morrison County.

##### **Morrison County Interagency Collaborative Council: (At-Risk Youth Grant):**

The local Collaborative Council has provided Morrison County with up to \$5000 yearly to be utilized to pay for drug testing of juvenile probationers.



**DEPARTMENT BUDGET AND FTE'S BY PROGRAM AREA**

*Budget- page 18*

*The entire state subsidy funding is utilized to pay part of our staffing costs. The county covers the additional costs.*

**FTE's BY PROGRAM AREA**

Administration 1  
Juvenile 1.3  
Adult 6.7  
Morrison County Drug Court (1.33)

**SALARY ROSTER**

Director	\$ 160,834
Administrative Assistant	\$ 75,812
Admin/Assistant Corrections Agent	\$ 91,346
Community Support Officer (0.33 Drug Court only)	\$ 23,376
Corrections Agent	\$ 100,939
Corrections Agent	\$ 101,853
Corrections Agent	\$ 109,565
Corrections Agent	\$ 110,007
Corrections Agent	\$ 129,030
Corrections Agent	\$ 129,030
Corrections Agent	\$ 131,767

**MINNESOTA DEPARTMENT OF CORRECTIONS  
COMMUNITY BASED CORRECTIONAL PROGRAM  
COMPREHENSIVE BUDGET PLAN AND EXPENDITURES**  
(nearest dollar)

County/Group: Morrison County - CCA  
State Fiscal Year: 2025

**State Subsidy Financial Information**

Administration Salary (Director, Manager, Clerical)				State Subsidy Salary Expenditures (Amount of the subsidy used for Admin salaries)										
Role	Non-Subsidy Funded Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)	Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-Feb)	Quarter 4 (March-June)	Total	Amount Remaining	% Remaining	Total No. of FTE Positions Eliminated	Total No. of New FTE Positions Added	Current No FTE Positions	Total Number of Positions
Director		1.00	165,632					-	165,632	100.00%			1.00	1.00
Administrative Assistant	0.44	0.56	44,938					-	44,938	100.00%			0.56	1.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
<b>Total Admin Salary and Fringe</b>	<b>0.44</b>	<b>1.56</b>	<b>210,570</b>	-	-	-	-	-	<b>210,570</b>	<b>100.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>1.56</b>	<b>2.00</b>

Non-Admin Salaries (Agent, Case Aid, Case Manager, Social Worker)				State Subsidy Salary Expenditures (Amount of the subsidy used for Non-Admin salaries)										
Role	Non-Subsidy Funded Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)	Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-Feb)	Quarter 4 (March-June)	Total	Amount Remaining	% Remaining	Total No. of FTE Positions Eliminated	Total No. of New FTE Positions Added	Current No FTE Positions	Total Number of Positions
Agent		6.00	642,246					-	642,246	100.00%			6.00	6.00
Assistant Agent		1.00	94,086					-	94,086	100.00%			1.00	1.00
Drug Court Agent	1.00							-	-	0.00%			0.00	1.00
Surveillance Officer	0.50							-	-	0.00%			0.00	0.50
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
								-	-	0.00%			0.00	0.00
<b>Total Admin Salary and Fringe</b>	<b>1.50</b>	<b>7.00</b>	<b>736,332</b>	-	-	-	-	-	<b>736,332</b>	<b>100.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>7.00</b>	<b>8.50</b>

Total Counties Comprehensive Budget Plan and Expenditures															
Description	Non-Subsidy Funded Budgeted FTE Positions (as of 07/01)	Subsidy Budgeted FTE Positions (as of 07/01)	Subsidy Budget (State subsidy money received)	Quarter 1 (July-Sept)	Quarter 2 (Oct-Dec)	Quarter 3 (Jan-Feb)	Quarter 4 (March-June)	Total	Amount Remaining	% Remaining	Amount Used for New Services/Program	Total No. of FTE Positions Eliminated	Total No. of New FTE Positions Added	Current No FTE Positions	Total Number of Positions
Salary and Fringe															
Administration	0.44	1.56	210,570	-	-	-	-	-	210,570	100.00%		0.00	0.00	1.56	2.00
Non-Admin	1.50	7.00	736,332	-	-	-	-	-	736,332	100.00%		0.00	0.00	7.00	8.50
Total Salary and Fringe	1.94	8.56	946,902	-	-	-	-	-	946,902	100.00%		0.00	0.00	8.56	10.50
Total Current Expense				-	-	-	-	-	-	0.00%	####			-	
<b>Total</b>	<b>1.94</b>	<b>8.56</b>	<b>946,902</b>	-	-	-	-	-	<b>946,902</b>	<b>100.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.56</b>	<b>10.50</b>

**CONTACT INFORMATION**

County/Group:	Morrison County - CCA	County Contact:	Nicole E. Kern
Payment Address:	213 1st Ave. SE	E-mail Address:	<a href="mailto:Nicolek@co.morrison.mn.us">Nicolek@co.morrison.mn.us</a>
Town, State, Zip:	Little Falls, MN 56345	Phone No.:	320-632-0302

**CERTIFICATION OF ALLOWABILITY AND ACCURACY**

I attest to the best of my knowledge the above information in this report is true, accurate, and complete.

Full Name (First and Last) Nicole E. Kern Date: 2/26/2024  
Title: Director