Monthly Working Group Report-Out

Committee Name: Risk and Needs Assessment Working Group
Reporting Month: February 2025
Submitted by:

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1. What is the deliverable your committee is tasked with?

Recommendations on requiring CCA and non-CCA jurisdictions to use the same agreed-on risk screener and risk and needs assessment tools as the main supervision assessment methods or a universal five-level matrix allowing for consistent supervision levels and that all tools in use be validated on Minnesota's community supervision population and revalidated every five years.

2. Overview of Recommendations

CSAC Recommendations/DOC Commissioner's Response	Status	Key Activities This Month	Challenges/Needs	CSAC Due Date
Adopt the LS/CMI as the general risk and need assessment tool across all three delivery systems for probation cases	☐ Not Started ☐ In Progress ☐ Completed	[Brief description of progress made]	[Describe any challenges or support needed]	[Target date or updated completion date]
Develop policy for use of a pre-screener and/or LS/CMI for all post-conviction adult felonies, gross misdemeanors, and targeted misdemeanors	☐ Not Started ☐ In Progress ☐ Completed	[Brief description of progress made]	[Describe any challenges or support needed]	[Target date or updated completion date]
Continue work on identifying statewide pre-screener for probation clients	☐ Not Started ☐ In Progress ☐ Completed	[Brief description of progress made]	[Describe any challenges or support needed]	[Target date or updated completion date]

Working Group Lead/Coordinator: [Signature or Typed Name]
Date: [Insert Date]

CSAC Recommendations/DOC Commissioner's Response	Status	Key Activities This Month	Challenges/Needs	CSAC Due Date
Continue to consider and make recommendations for supplemental assessments for special populations	☐ Not Started ☐ In Progress ☐ Completed	[Brief description of progress made]	[Describe any challenges or support needed]	[Target date or updated completion date]
Validate and re-validate primary risk and needs assessment tools and pre-screeners every five years – managed by DOC	☐ Not Started ☐ In Progress ☐ Completed	[Brief description of progress made]	[Describe any challenges or support needed]	[Target date or updated completion date]
Additional Recommendation – request CSAC to study and make recommendations for formally integrating MNSTARR 3.0 into initial assignment of supervision level and case planning for those on supervised release or ISR	☐ Not Started ☐ In Progress ☐ Completed	[Brief description of progress made]	[Describe any challenges or support needed]	[Target date or updated completion date]
Additional Recommendation – provide additional recommendations to clarify supervision standards for misdemeanor cases not screened or assessed with LS/CMI to ensure consistency	☐ Not Started ☐ In Progress ☐ Completed	[Brief description of progress made]	[Describe any challenges or support needed]	[Target date or updated completion date]

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3. Policy Drafting & Document Development- (link to example policy from DOC)

Provide updates on policy drafting, document development, or any written deliverables.

- Drafts completed or reviewed:
- Next steps in policy development:

Working Group Lead/Coordinator: [Signature or Typed Name]
Date: [Insert Date]

4. Support Needs and Next Steps

Describe any specific support needed from CSAC leadership, other working groups, or stakeholders.

- Additional resources needed:
- Upcoming tasks and priorities for next month:

5. Attachments (if applicable)

Include supporting documents, drafts, or data summaries as attachments.

Working Group Lead/Coordinator: [Signature or Typed Name]
Date: [Insert Date]