

Meeting Minutes

Justice Involved Women and Girls Task Force

Date: June 11th, 2025, 10:00am-12:00pm

Purpose: The Advisory Task Force on Justice Involved Women and Girls consults with the Commissioner of Corrections regarding choice of model programs to receive funding, reviews and makes recommendations on matters affecting female offenders, identifies problem areas, and assists the Commissioner in seeking improved programming for female offender

Open Meeting Law: The taskforce is governed by [The Minnesota Open Meeting Law](#) requirements.

Location: Hybrid: Webex Webinar and in the DOC Itasca Room

Attendance:

NAME	ROLE	TERM END DATE	ATTENDANCE
ANGELA THOMPSON	Taskforce Member	3/12/27	Online
TANA WELTER	Taskforce Member	8/8/26	In-Person
JEFF SPIES	Taskforce Member	8/8/26	In-Person
AMBER FAULKNER	Taskforce Member	8/8/26	Online
SAVANNAH RIDDLE	Taskforce Member	2/12/27	Online
VICKI HUNTER	Taskforce Member	8/8/26	In-Person
	Interim Chair		
KILOMARIE GRANDA	Taskforce Member	1/9/27	Online
VACANT	Taskforce Member	N/A	N/A
COREY THOMPSON	Taskforce Member	8/8/26	Online
	Interim Co-Chair		
MAYA MASON	Taskforce Member	2/12/27	Online
KAYLEE HENSON	Taskforce Member	2/12/27	Online
ANGELISA MAYS-ANDREWS	Taskforce Member	3/12/27	Absent
NASRA HASSAN	Taskforce Member	2/12/27	Online
CECELIA VIEL	Taskforce Member	8/8/26	Absent
LINDA FLANDERS	Taskforce Member	2/12/27	In-Person
NIKKI ENGEL	Taskforce Member	7/29/26	In Person
PAULA SCHAEFER	Taskforce Member	8/8/26	In-Person
ANGELA BREWER	Taskforce Member	2/12/27	Online
MADELYN ADAMS	Taskforce Member	3/12/27	Online
LUANNE BUCK	Taskforce Member	2/12/27	Online
SHELBI GROATH	Staff	N/A	In-Person
CONNIE JONES	Liaison	N/A	Absent

Welcome, Roll Call, and Announcements

See attendance above

Amended Bylaws Discussion

Task Force Review:

The task force discussed all changes made by the Department of Corrections (DOC) leadership team. Members will make necessary edits and send them to DC Connie Jones for review and presentation to the Commissioner.

Representation Concerns:

Paula raised concerns about the makeup of the task force and who is being represented.

Savanah highlighted those individuals with lived experience, who are not serving in a professional capacity, should also receive compensation. It was explained that this would require a policy or statutory change and was noted for future discussion.

Wording and Attendance Issues:

Concerns were raised about the removal of wording in the Bylaws related to Executive Team representation. The TF would like to see wording that indicates that the commissioner's liaison would attend monthly meetings when possible. Discussion occurred regarding the lack of attendance from the DOC liaison.

Logo Final Approval

Logo design was reviewed again following the previous meeting.

Additional edits requested:

Remove the yellow spot from the throat of one figure.

Change the dark pink background to the same yellow color as the removed spot.

Goal Setting Postponed:

Goal setting was postponed due to the absence of the DOC liaison.

Group Focus Discussion:

General discussion on the group's focus and mission.

Focus areas should include women on supervision in the community.

Paula suggested finding external funding and possibly hiring a strategic planning facilitator to align the task force. *Vicki* responded that the TF had tried this multiple times without success.

Tana expressed concern that this may take too much time but acknowledged the potential benefits.

Paula proposed a work plan around this.

Work Plans and Subcommittees:

Nicki proposed developing a work plan for juvenile grievance procedures.

Angela recommended including a task force member in the Community Supervision Advisory Committee (CSAC) and the Justice Involved Women and Girls Subcommittee. Membership on CSAC is open to non-DOC employees.

Paula suggested creating a subcommittee on youth grievances and cited 2960 statute as a guiding rule.

Maya noted juvenile facilities are more aligned than ever before and will explain Anoka County's grievance process at the next meeting.

Vicki requested clarity on the process of youth being introduced to the grievance process.

Nicki asked to see materials distributed at Anoka County.

Maya said she could speak primarily on Anoka County's practices and may contact MNJDA for broader information.

Maya explained that resources and rights are posted in living units and included in handbooks. These are covered under the PREA policy and are distinct from the grievance process but can be shared.

Information for Women at Shakopee:

Nicki requested access to materials provided at Shakopee regarding sexual violence assistance to be shared with *Jeff*.

Public Comment

No public comment was made.

Final Member Comments

- *Luanne* asked how someone can apply for task force membership.
- *Shelbi* provided instructions for applying online.

Meeting adjourned at 11:37am

Action Items

- **Vicki & Shelbi:** send out a survey for everyone to be able to give their three top things that they would like to focus on. Combine answers that are similar.
- **Angela:** Get information on CSAC subcommittee and this TF representation on that.
- **Shelbi:** get the edits on the logo made, send out 2960 with minutes, and the juvenile facility audits. Send out the grievance form and policy.
- **Maya:** share list of youth rights, and grievance procedure information from her facility.

Next Month

- Updates:
 - Vicki/Shelbi: Share results of the survey
 - Angela: CSAC subcommittee (TF representation)
 - Maya: General explanation of grievance process at Anoka Juvenile Facility, including provision of documents
 - Angelisa (Angel): Insights regarding grievance process from her experience in Juvenile system
 - Jeff: Provide info and documents regarding Victim Assistance resources at MCF SHK
 - Logo Approval
- Jacob Baumgartner, Director from West Central speaking about CLIPS program for girls – July 9th, 2025, Meeting

Future Meetings

- Policy discussion with Commissioner Schnell and Amy Lauricella at future meeting
- Discussion about compensation for survivors
- Revisit PREA information – IG Garland and Director Strang

Next Task Force Meeting

Wednesday, July 9th, 2025 - 10 AM to 12 PM

MN DOC Central Office – Afton Room