

Meeting Minutes

Justice Involved Women and Girls Task Force

Date: July 9th, 2025, 10:00am-12:00pm

Purpose: The Advisory Task Force on Justice Involved Women and Girls consults with the Commissioner of Corrections regarding choice of model programs to receive funding, reviews and makes recommendations on matters affecting female offenders, identifies problem areas, and assists the Commissioner in seeking improved programming for female offender

Open Meeting Law: The taskforce is governed by [The Minnesota Open Meeting Law](#) requirements.

Location: Hybrid: Webex Webinar and in the DOC Itasca Room

Attendance:

NAME	ROLE	TERM END DATE	ATTENDANCE
ANGELA THOMPSON	Taskforce Member	3/12/27	Virtual
TANA WELTER	Taskforce Member	8/8/26	Absent
JEFF SPIES	Taskforce Member	8/8/26	In-Person
AMBER FAULKNER	Taskforce Member	8/8/26	Virtual
SAVANNAH RIDDLE	Taskforce Member	2/12/27	Virtual
VICKI HUNTER	Taskforce Member	8/8/26	Virtual
	Interim Chair		
KILOMARIE GRANDA	Taskforce Member	1/9/27	Virtual
VACANT	Taskforce Member	N/A	N/A
COREY THOMPSON	Taskforce Member	8/8/26	In-Person
	Interim Co-Chair		
MAYA MASON	Taskforce Member	2/12/27	Virtual
KAYLEE HENSON	Taskforce Member	2/12/27	In-Person
ANGELISA MAYS-ANDREWS	Taskforce Member	3/12/27	Virtual
NASRA HASSAN	Taskforce Member	2/12/27	Absent
CECELIA VIEL	Taskforce Member	8/8/26	Absent
LINDA FLANDERS	Taskforce Member	2/12/27	In-Person
NIKKI ENGEL	Taskforce Member	7/29/26	In-Person
PAULA SCHAEFER	Taskforce Member	8/8/26	In-Person
ANGELA BREWER	Taskforce Member	2/12/27	Virtual
MADELYN ADAMS	Taskforce Member	3/12/27	Absent
LUANNE BUCK	Taskforce Member	2/12/27	In-Person
SHELBI GROATH	Staff	N/A	In-Person
CRYSTAL BRAKKE	Liaison	N/A	In-Person

Welcome, Roll Call, and Announcements

See attendance above

Deputy Commissioner Crystal Brakke is the new liaison for the Task Force and the Department of Corrections.

CLIPS Overview Presentation and Questions - Jacob Baumgartner CLIPS Program Director at West Central Regional Juvenile Center (45 min) – See Attachments

Jake presented information on the transitional living program. He started with historical information and the timeline of growth up until now. They have 11 member counties, Becker, Clay, Douglas, Grant, Otter Tail, Stevens, Todd, Traverse, Wadena, Wilkin in MN. Cass County, ND and the Division of Juvenile Services of North Dakota. They are located three and a half hours from the Twin Cities. They can hold 55 secure detention youth, who are presentenced. In no secure program, they have delinquents as well as run aways and placements. 40-50% are from out of county. They also have a 30-day mental health evaluation program. They also have a secured treatment program; this is for juveniles who were ordered to complete services. Clients are getting therapy at least once a week. Solutions public health provides substance use therapy. 4-5 Months is the average length of stay in the secure residential program.

Questions:

- Is there culturally responsive programming? - Nikki
 - Yes, youth can furlough to smudge, sweat lodge on the college campus as well as mentors from their tribe.
- Do you have in house responsive programming for girls? -Paula
 - No
- What is the culture of your program? How would I know? -Paula
 - All the line staff are female, case manager is female, all female staff. Soon “Not a Number” group from the Rape and Abuse Crisis Center will present soon.
- How does the girl’s unit differ from the boys? - Paula
 - The décor is welcoming, we let them decorate their own rooms, it is a dorm style unlike the male side. This is due to the space that was provided. Many plants in the unit that the girls take care of
- What training do staff that work with girls (gender, culture, spirituality, sexuality)? - Paula
 - Staff get 40 hours of training a year that include the topics that were mentioned above. Trauma informed; staff are cautious on overnight checks to make sure that the girls are comfortable. Multiple transgender youth have gone through the program and the youth were accepting with no issues.
- What is the behavior management for CLIPS girls? DO you use level system? – Paula
 - We do not use a points system; privileges are lost based on behavior. They can be temporarily transferred to secure detention. Resets, thinking reports are used as well.
- Who is doing your cultural trainings? - Angel
 - The training coordinator does much of the training. Outside resources come in for training. Also, the leader of therapy does trauma informed trainings and other trainings as well.
- What is the culture of staff? Do you have BIPOC staff? - Angel
 - Yes, a lot of fulltime staff members and consistency. Caucasian staff members are a minority for the full-time staff members.
- What does it look like to transition back to family with the distance? - Angel
 - Family therapy visits are offered. Furloughs are important for family connections, and they can work their way up to overnight passes or possibly a weekend. Phone calls, zoom visits, and regular visits are offered as well. Feedback from the family about the furloughs is important to the program. Community services are in place prior to release.
- Is there assistance for family participation? -Angel
 - No financial option from CLIPS. Hennepin and Ramsey had money at one point to give gas cards to families and bus tickets for the youth to drive them home.
- What does self-care and empowerment look like for the girls?

- Professor from Concordia College brought in students for the mindfulness group they do deep breathing, small conversations and yoga. Staff members take them for walks and roller blading. Walks and outside. Find out where kids interest lies and meet them there.
- Is it possible to get the assessment criteria? - Angela T
 - Oasis is our mental health partner, both sides of CLIPS have access to this.
- Are females facilitating the “moving on” program? - Kaylee
 - Yes.
- Are you running moving on as a closed group? What if girls are added? - Kaylee
 - The girls can jump in at the beginning of any module, if they are in the middle of the group they would have to wait to begin. If they are employed, they can make it up with their Case Manager.
- How do you handle mental health crisis? - Kaylee
 - In CLIPS, violent behavior, self-harm, suicidal ideations are not allowed to reside in the unit due to what is available in the unit. Sometimes they will go to the secure detention unit, they get reevaluated.
- Do you involve girls in program assessment, development and evaluations? – Paula
 - Yes, they are present in their treatment plans, residents pick community activities. We use the Ohio youth screening tool for youth that show the area that should be focus on. We also use an independent living skills assessment
- Do you use the Ohio assessment in both units? - Corey
 - Yes
- Are there any disqualifying offenses/ behaviors? - Corey
 - No, but if there is recent violent behavior they would be disqualified.
- How do kids know if they are interested? – Corey
 - They can do tours, brochures, and meetings.
- Can you split the youth’s time between programs? Who makes that choice?
 - Yes, usually the directors.

Youth Grievance Procedure Overview – Maya Mason (10 min) – See Attachments

Maya spoke about 2960 so that task force members can review to know the process. Juvenile rights are decided by the Department of Corrections. She spoke about where they are posted within their facility. She spoke about where and when the youth are given the information about grievances. The youth must participate in orientation within the group whenever they get a new admit. There is some verbiage from the DOC that must be present, but the kids will explain to each other as well. Maya spoke about how kids can turn in grievances.

Questions:

- Do you keep them electronically? Is it standard procedure? – Paula
 - Yes
- Do you use grievances for data analysis? – Paula
 - That is not the expectation of the DOC, but personally Maya does use them to track what is going on.
- “Substantiated” DOC only asks staff and then if staff says no, it is unsubstantiated. Can you clarify this word? – Nikki
 - Substantiated is that it can be proved that it happened. Unsubstituted is that they cannot prove it happened. They do ask the staff, but there is also video, witness, and historical evidence.

Information on Victim Assistance at MCF – SHK – Jeff Spies (10 min) – See Attachments

Jeff explained all the attached documents. The first packet is all that is available to the women at SHK. Jeff also shared documents from the Restorative Justice and Victim Services Unit at the Minnesota Department of Corrections, that are available to the women at Shakopee to work through possible prior trauma. Many of these resources are posted all over the facility and are readily available to the incarcerated population. There was also discussion about the trauma support groups at MCF-SHK. There will be further information forwarded.

Goal/ Priorities/ Major Needs (20 min)

- **Share results of survey – Vicki**

Compiled survey data was discussed, there was many differing opinions by task force members. It was decided that much of the next meeting will be used to navigate the goals and priorities of the task force. The raw data from the survey is available upon request, email Shelbi to request.

Logo Final Approval (5min)

Motion to approve final draft of logo made by Kaylee Henson, seconded by Nikki Engel, the motion passes unanimously. There will be a word of thanks sent to the students at MCF-SHK that gave their input to Vicki. The logo has been posted to the website.

Public Comment

The meeting ran over on time and there was no time for public comment.

Final Member Comments

Many members expressed concerns about the information that was presented by Jacob Baumgartner about the CLIPS program in Moorehead, MN. There was concern that there was not enough gender and cultural responsiveness. As well as the treatment of mental health conditions and the programming that is or is not offered.

Meeting adjourned at 12:05pm

Action Items

- Jeff Spies- send information on trauma treatment at MCF-SHK.

Next Month

- Goals, Priorities and major needs discussion
- Conference Conversation

Future Meetings

- Policy discussion with Commissioner Schnell and Amy Lauricella at future meeting
- Discussion about compensation for survivors
- Revisit PREA information – IG Garland and Director Strang
- CSAC Subcommittee Involvement – Angela Brewer
- Youth Grievance Procedure Planning
- Community concerns about MCF-SHK (tablets/hygiene products)

Next Task Force Meeting

Wednesday, August 13th, 2025 - 10 AM to 12 PM

MN DOC Central Office – Itasca Room (Lower Level)

TOLERANCIA CERO

DEL ABUSO SEXUAL Y EL ACOSO SEXUAL

DERECHO A REPORTARLO

Si usted, o alguien que usted conoce, experimenta el abuso sexual o el acoso sexual, el DOC de MN quiere saberlo. ¡Queremos que lo reporte inmediatamente! ¿Por qué?

- *Queremos proteger SU seguridad; ¡es nuestro trabajo! Es su derecho a estar libre del abuso sexual y el acoso sexual.*
- *Queremos investigar el incidente reportado.*
- *Queremos considerar responsable al acusado por su conducta.*
- *Queremos brindarle a USTED la información relevante y los servicios de apoyo.*

CÓMO REPORTAR

El DOC de MN ofrece múltiples maneras de reportar el abuso sexual y el acoso sexual. Los reportes pueden ser hechos anónimamente.

- *Llame a la **Red Nacional de Violación, Abuso e Incesto (RAINN)** Marque el *77.*
- *Repórtelo a cualquier miembro del personal, contratista o personal médico o de salud mental.*
- *Presente una queja o un formulario de llamada por enfermedad.*
- *Repórtelo al coordinador de PREA o gerente de cumplimiento de PREA.*
- *Dígaselo a un miembro de la familia, amigo, abogado o a cualquier otra persona fuera de la institución. Ellos pueden reportarlo en su nombre llamando al 651-603-6798.*
- *Opciones para reportar por Internet.*
- *También puede presentar un reporte en nombre de otra persona, o alguien en la institución puede reportar en su nombre usando las maneras listadas aquí.*

SERVICIOS DE APOYO A LA VÍCTIMA

Servicios a Víctimas del DOC de MN tiene personal disponible para brindar servicios de apoyo. Nuestro defensor de PREA puede brindar a supervivientes del abuso sexual servicios de apoyo emocional. Para acceder a estos servicios, llame al 651-361-7666 o envíe una carta a: PREA Advocate, Victim Services Unit en 1450 Energy Park Drive, St. Paul, MN 55108.

**Consultar el aviso sobre “Servicios de Defensa de la Víctima” sobre reportes anónimos y límites a la confidencialidad de los servicios de apoyo emocional.*

ZERO TOLERANCE FOR SEXUAL ABUSE AND SEXUAL HARASSMENT

RIGHT TO REPORT

If you, or someone you know, are experiencing sexual abuse or sexual harassment, MN DOC wants to know. We want you to report right away! Why?

- *We want to keep YOU safe; it is our job! It is your right to be free from sexual abuse and sexual harassment.*
- *We want to conduct an investigation.*
- *We want to hold the perpetrator accountable.*
- *We want to provide YOU with relevant information and support services.*

HOW TO REPORT

MN DOC offers multiple ways to report sexual abuse and sexual harassment. Reports can be made anonymously.

- *Call **Rape, Abuse, and Incest National Network (RAINN)** Dial *77. FREE Call*
- *Report to any staff, volunteer, contractor, or medical or mental health staff.*
- *Submit a grievance or a sick call slip.*
- *Report to the PREA coordinator or PREA compliance manager.*
- *Tell a family member, friend, legal counsel, or anyone else outside the facility. They can report on your behalf by calling 651-603-6798.*
- *You also can submit a report on someone's behalf.*
- *Use the DOC public website- anonymously.*
- *Contact the Ombudsman's Office*

VICTIM SUPPORT SERVICES

MN DOC Victim Services has staff available for support services. Victim Services can provide survivors of sexual abuse with emotional support services. To access these services, call 651-361-7666 or send a letter to: Victim Services at 1450 Energy Park Drive, St. Paul, MN 55108.

NO VIVA EN LA OSCURIDAD Y EL MIEDO

Reporte el abuso sexual

Participar en el acoso sexual o el abuso sexual está en contra de la ley del estado y de la política departamental. El abuso incluye amenazas de violencia sexual. Si ha sido víctima de cualquier persona, por favor repórtelo inmediatamente al personal o llame la Línea de Ayuda del Abuso Sexual del DOC:

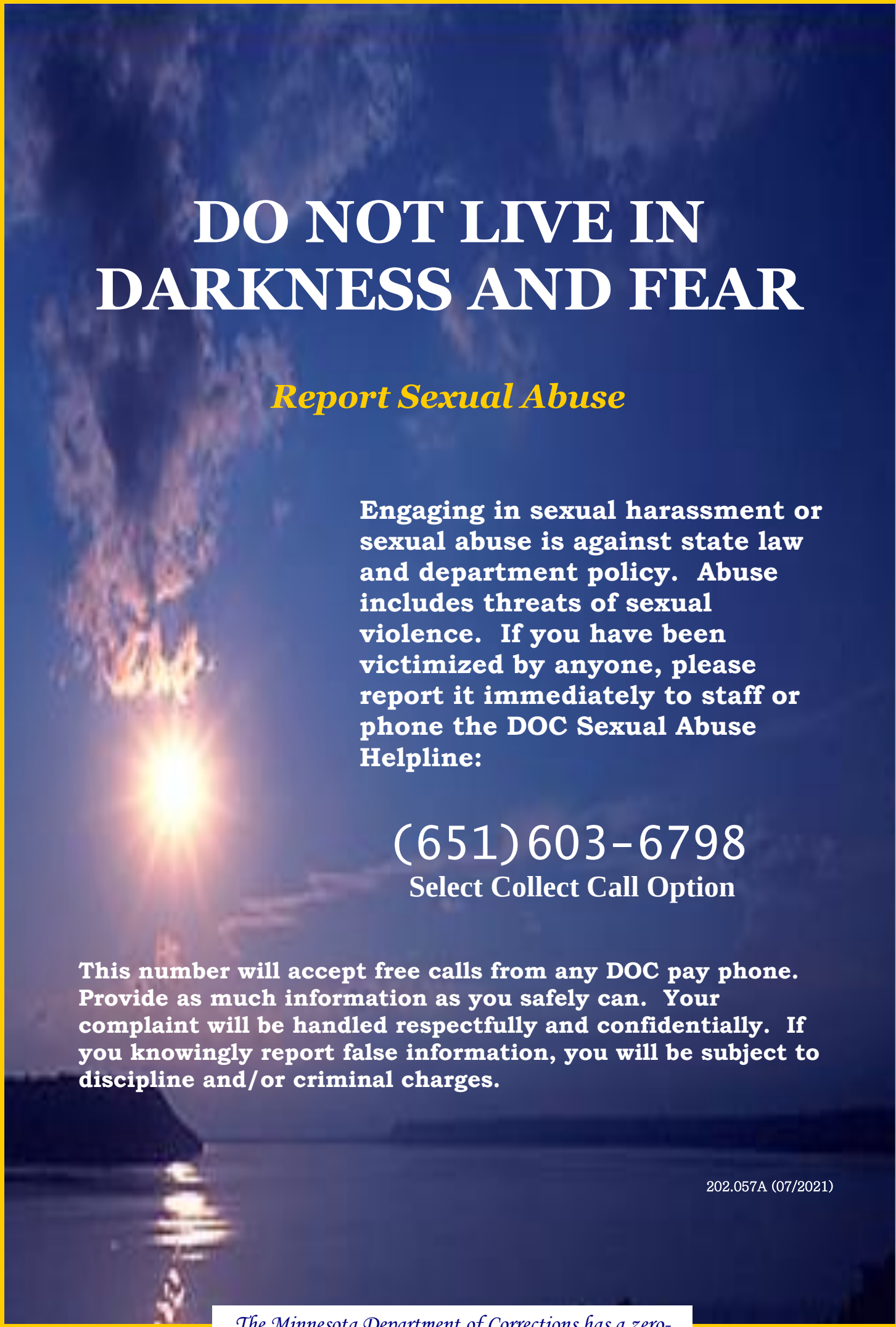
(651)603-6798

Llamada con pago revertido
(collect call)

Este número aceptará llamadas gratuitas desde cualquier teléfono público del DOC. Provea la mayor cantidad de información que pueda mientras protege su seguridad. Su queja será atendida de manera confidencial y con respeto. Si reporta información falsa a propósito, quedará sujeto a cargos disciplinarios y/o penales.

202.057A (07/2021)

El Departamento de Correcciones de Minnesota tiene una política de cero abuso del acoso sexual y el abuso sexual. El departamento promueve un ambiente seguro y humano, libre de la violencia sexual.



DO NOT LIVE IN DARKNESS AND FEAR

Report Sexual Abuse

Engaging in sexual harassment or sexual abuse is against state law and department policy. Abuse includes threats of sexual violence. If you have been victimized by anyone, please report it immediately to staff or phone the DOC Sexual Abuse Helpline:

(651) 603-6798
Select Collect Call Option

This number will accept free calls from any DOC pay phone. Provide as much information as you safely can. Your complaint will be handled respectfully and confidentially. If you knowingly report false information, you will be subject to discipline and/or criminal charges.

202.057A (07/2021)

*The Minnesota Department of Corrections has a zero-tolerance policy on sexual harassment and sexual abuse.
The department strives for a safe and humane environment, free from sexual violence.*

Sexual Abuse Prevention and Intervention

**Prison Rape Elimination Act
FEDERAL Laws
(PREA)**



**DEPARTMENT
OF CORRECTIONS**

**Know your Rights &
Responsibilities**

What is Sexual Misconduct?

All sexual misconduct is sexual abuse. It includes sexual activity between two residents and sexual activity between staff and residents or supervised releasees.

- Sexual abuse between two residents is when one or more resident(s) are involved or attempting to become involved in a sexual act with another resident, or the use of threats, intimidation, inappropriate touching, or other actions or discussion by one or more residents aimed at forcing and/or pressuring another resident to participate in a sexual act.
- Sexual abuse to a resident or supervised releasee by staff includes asking for or attempting to participate in a sexual act with any resident or supervised releasee or intentional touching of the resident or supervised releasee with the plan to abuse, humiliate, harass, degrade, arouse, or satisfy the sexual desire of another person. In this meaning, “staff” includes contractors, volunteers, or staff who work for the Department of Corrections, federal, state, or local jurisdictions.

Sexual misconduct includes any requests of sexual activity through promises of favors, threatening a resident for refusing sexual advances, invasion of privacy, and threatening the resident’s safety and security. It includes disrespect, threatening, sexual comments, or excessive friendly time spent with residents or supervised releasees.

How Can I Avoid Sexual Abuse?

Everyone can take steps to reduce the chances of sexual abuse. Some of the steps are:

- Carry yourself in a confident manner.
- Do not take gifts of favors from others. Most gifts come with strings attached.
- Do not take an offer from another resident or supervised releasee to protect you.
- Find a staff member or supervised release agent with whom you can talk to about your concerns of sexual misconduct.
- Be alert! Contraband such as drugs and alcohol will make it hard for you to stay alert and make good decisions.
- Say **no** and mean it if others ask you to do something you don't want to do.
- Stay in areas that have plenty of light.
- Pick the people you hang out with wisely. Look for people involved in positive groups and activities.
- Trust yourself. If you feel like a situation could be dangerous, it probably is.

Where Can I Get More Information?

Residents can direct any questions they may have to any correctional staff. Correctional staff is any person who works for or is contracted by the Minnesota Department of Corrections.

Supervised releasees can request more information from their supervised release agent or from their county office of social services.

What Happens to the Staff If I Agree to the Sexual Activity?

Policy 103.223: Prohibited Conduct: Employees, student workers, volunteers, interns, and contractors are prohibited from:

1. Divulging any personal telephone numbers, addresses, or other private information to current or former residents or their families regarding themselves or other employees, without the approval of the appointing authority.
2. Giving or accepting gifts, articles, special favors to/from current or former residents, or their families.
 - a) Any attempt on the part of any current or former residents or their families to visit, write, or otherwise communicate or send gifts to an employee or the employee's family must be immediately reported, in writing, to the appropriate appointing authority.
 - b) Former residents may contact staff if required for the former resident's employment, education, or some type of social services.
3. Introducing or removing any written material, information, etc. to or from any resident in a facility. Violations of this provision are dealt with in accordance with Minn. Stat. § 243.59.
4. Introducing or removing clothing, food, tobacco, or other articles or devices to or from a resident in a facility. Violation of this provision is dealt with in accordance with Minn. Stat. § 243.211.

The Department of Corrections will prosecute the staff regardless of your agreement. The law, Minnesota Statutes #609.344 and 609.345 will not allow the staff to use your consent as a defense to prosecution. There is no exception to this. Also, the Department of Corrections will not honor any promise made to you by that staff person.

Do I Have to Reveal the Name of The Person Who Abused Me?

No. However, you will be strongly encouraged to identify the person who abused you to protect yourself and others from future attacks. Persons who sexually abuse residents/supervised releasees can only be disciplined and/or prosecuted if the abuse is reported and they are identified.

What Do I Do If I Am Abused or Harassed?

People who sexually abuse residents or supervised releasees can only be disciplined and/or prosecuted if the sexual misconduct is reported. If you become the victim of a sexual assault, you should report it right away to staff. They will also refer you for a medical exam, clinical assessment, and treatment. You do not have to give the name of the person who sexually abused you to receive medical treatment.

Even though you may want to clean up after the abuse, it is important that you see the medical staff before you shower, wash, drink, change clothing, or use the bathroom. Medical staff will examine you for injuries that you might not see.

Do I Have to Consent to A Medical Exam?

Your consent is needed for the medical exam. You have the right to refuse the examination. However, if you have been the victim of sexual misconduct, it is very important to collect as much evidence as possible.

Can I Get Medical Care Without Giving Evidence of Sexual Misconduct?

It is very important that you understand that you can receive medical attention for any injuries, and for female residents or supervised releasees for pregnancy testing, without submitting to a sexual abuse exam. The medical care is for the purposes of treating any injuries and keeping you healthy. Medical information gathered during treatment is confidential. You must sign a medical release for the medical information to be used as evidence in sexual misconduct. You have the right to refuse to sign the medical release.

How Do I Report Sexual Misconduct?

Report the abuse or request for sex to any staff member or supervised release agent, including supervisors. All correctional staff members have been informed of their responsibility to report such activity. Correctional staff is any person who works for, or is contracted by, the Minnesota Department of Corrections. You can send a letter to any of the names listed on the back of this brochure. Residents and supervised releasees can report sexual misconduct by calling the DOC Sexual Assault Helpline 651-603-6798, and/ or by writing to the PREA Coordinator.

For incarcerated residents, this toll-free service can be accessed from any DOC resident phone by selecting the collect call option.

Contact information is listed on the back of this brochure. Supervised releasees can also report the sexual misconduct to their local city or county police or sheriff. Any signs or reports of sexual activity will be investigated.

What Will Happen to Me If I Make Allegations Knowing They Are False?

False accusations according to DOC Policy and Procedure #103.223 are defined as "...a false allegation, which he/she, in good faith, could not have believed to be true." The Department of Corrections may take disciplinary action against the resident. Residents and supervised releasees who knowingly file false reports for malicious or manipulative intent will face legal action.

Recovering From Sexual Abuse

Any forced or illegal sexual activity is degrading. Mental Health staff within the institution are available to help residents recover from the emotional impact of sexual assault. Supervised releasees can seek help from local mental health agencies. Residents and supervised releasees will have access to a community victim advocate during any stage of the investigation.

REMEMBER

The Department of Corrections maintains a zero-tolerance policy on sexual misconduct. The department strives for a safe and humane environment free from sexual violence and abuse.

Sexual misconduct is a serious crime. The Department of Corrections will investigate all reports of sexual misconduct.

If you are the victim of sexual misconduct,
REPORT IT IMMEDIATELY!

Law enforcement authorities will investigate allegations of sexual misconduct. Guilty parties will be subject to a full range of criminal and administrative actions.

It is never appropriate for a staff member to make sexual advances, comments, or participate in sexual contact with a resident/supervised releasee. Even if the resident/releasee wants to be involved with the staff person, the staff person is not allowed to respond.

Finally, it is not appropriate for a resident/supervised releasee to approach a staff person for the purposes of sexual activity.

IMPORTANT CONTACT INFORMATION

DOC SEXUAL ASSAULT HELPLINE
(651) 603-6798

Commissioner of Corrections

Minnesota Department of Corrections
1450 Energy Park Drive, Suite 200
St. Paul, MN 55108-5219

Office of Special Investigations

Minnesota Department of Corrections
1450 Energy Park Drive, Suite 200
St. Paul, MN 55108-5219

**Deputy Commissioner of
Corrections**

Department of Corrections
1450 Energy Park Drive, Suite 200
St. Paul, MN 55108-5219

Statewide PREA Coordinator

Minnesota Department of Corrections
7525 Fourth Avenue
Lino Lakes, MN 55014

Prevención e Intervención de Abuso Sexual

**Ley de Eliminación de
Violaciones en Prisión
Ley FEDERAL
(PREA)**



**DEPARTMENT
OF CORRECTIONS**

**Conozca sus Derechos y
Responsabilidades**

¿Qué es conducta sexual indebida?

Toda conducta sexual indebida es abuso sexual. Incluye la actividad sexual entre dos residentes y la actividad sexual entre el personal y los residentes o exonerados supervisados.

- El abuso sexual entre dos residentes es cuando uno o más residentes están involucrados o intentan involucrarse en un acto sexual con otro residente, o usar amenazas, intimidación, toques inapropiados u otras acciones o discusiones por parte de uno o más residentes con el propósito de forzar y/o presionar a otro residente para que participe en un acto sexual.
- El abuso sexual a un residente o a un exonerado supervisado por parte del personal incluye pedir o intentar participar en un acto sexual con cualquier residente o exonerado supervisado o contacto intencional del residente o exonerado supervisado con el fin de abusar, humillar, acosar, degradar, despertar o satisfacer el deseo sexual de otra persona. En este sentido, "personal" incluye contratistas, voluntarios o personal que trabaja para el Departamento de Corrección, jurisdicciones federales, estatales o locales.

Conducta sexual indebida incluye cualquier solicitud de actividad sexual a través de promesas de favores, amenazas a un residente por rechazar insinuaciones sexuales, invasión de la privacidad y amenazando la seguridad del residente. Incluye falta de respeto, amenazas, comentarios sexuales o exceso de momentos cordiales con los residentes o exonerados supervisados.

¿Cómo puedo evitar el abuso sexual?

Todos pueden tomar medidas para reducir las posibilidades de abuso sexual. Algunas de las medidas son:

- Actúe con confianza y seguridad.
- No acepte regalos de favores de otros. La mayoría de los regalos exigen algún compromiso.
- No acepte una oferta de otro residente o exonerado supervisado para protegerlo.
- Encuentre un miembro del personal o un agente de supervisión con quien pueda hablar sobre sus preocupaciones de conducta sexual indebida.
- ¡Esté alerta! El contrabando, como las drogas y el alcohol, le dificultarán mantenerse alerta y tomar buenas decisiones.
- Diga **NO** con firmeza si otros le piden hacer algo que no quiere hacer.
- Permanezca en áreas con buena iluminación.
- Elija sabiamente a las personas con las que se rodea. Busque personas involucradas en grupos y actividades positivas.
- Confíe en sí mismo. Si siente que una situación puede ser peligrosa, probablemente lo sea.

¿Dónde puedo obtener más información?

Los residentes pueden dirigir cualquier pregunta que puedan tener a cualquier empleado correccional. El personal correccional es cualquier persona que trabaja o es contratada por el Departamento de Corrección de Minnesota.

Los exonerados supervisados pueden solicitar más información a su agente de supervisión o a la oficina de servicios sociales de su condado.

¿Qué le sucede al personal si acepto la actividad sexual?

Política 103.223: Conducta prohibida: Los empleados, estudiantes trabajadores, voluntarios, practicantes, y contratistas tienen prohibido:

1. Divulgar cualquier número de teléfono personal, direcciones u otra información privada a residentes actuales o anteriores o sus familias con respecto a sí mismos u otros empleados, sin la aprobación del director(a) de la prisión.
2. Dar o aceptar regalos, artículos, favores especiales a/de residentes actuales o anteriores, o sus familias.
 - a) Cualquier intento por parte de cualquier residente actual o anterior o sus familias de visitar, escribir, comunicar, o enviar regalos a un empleado o a la familia del empleado debe reportarse inmediatamente por escrito al director(a) de la prisión.
 - b) Residentes anteriores pueden comunicarse con el personal si es necesario por razones de empleo, educación, o algún tipo de servicios sociales.
3. Introducir o sacar cualquier material escrito, información, etc. para/de cualquier residente en una instalación. Las violaciones de esta disposición se tratan de acuerdo con Minn. Stat. § 243.59.
4. Introducir o sacar ropa, alimentos, tabaco u otros artículos o dispositivos para/de un residente en una instalación. La violación de esta disposición se trata de acuerdo con Minn. Stat. § 243.211.

El Departamento de Corrección enjuiciará al personal independientemente de su acuerdo. La ley, los Estatutos de Minnesota # 609.344 y 609.345 no permitirán que el personal use su consentimiento como defensa para el

enjuiciamiento. No hay excepción a esto. Además, el Departamento de Corrección no cumplirá ninguna promesa que ese miembro del personal le hizo a usted.

¿Tengo que revelar el nombre de la persona que abusó de mí?

No. Sin embargo, se le recomendará encarecidamente que identifique a la persona que abusó de usted para protegerse a sí mismo y a los demás de futuros ataques. Las personas que abusan sexualmente de los residentes / exonerados supervisados solo pueden ser disciplinadas y / o procesadas si el abuso se denuncia y son identificados.

¿Qué hago si soy abusado o acosado?

Las personas que abusan sexualmente de los residentes o los exonerados supervisados solo pueden ser disciplinadas y / o procesadas si se denuncia la conducta sexual indebida. Si se convierte en víctima de agresión sexual, debe informarlo de inmediato al personal. También lo referirán para un examen médico, evaluación clínica y tratamiento. No tiene que dar el nombre de la persona que abusó sexualmente de usted para recibir tratamiento médico.

Aunque es posible que desee limpiarse después del abuso, es importante que consulte al personal médico antes de ducharse, lavarse, beber, cambiarse de ropa o usar el baño. El personal médico lo examinará en busca de lesiones que es posible que no vea.

¿Tengo que dar mi consentimiento para un examen médico?

Se necesita su consentimiento para el examen médico. Tiene derecho a rechazar el examen. Sin embargo, si ha sido víctima de conducta sexual indebida, es muy importante recopilar la mayor cantidad de evidencia posible.

¿Puedo obtener atención médica sin dar evidencia de conducta sexual indebida?

Es muy importante que entienda que puede recibir atención médica para cualquier lesión, y para mujeres residentes o exoneradas supervisadas para pruebas de embarazo, sin someterse a un examen de abuso sexual. La atención médica es con el propósito de tratar cualquier lesión y mantenerlo saludable. La información médica recopilada durante el tratamiento es confidencial. Debe firmar una autorización médica para que la información médica se use como evidencia de conducta sexual indebida. Tiene derecho a negarse a firmar la autorización médica.

¿Cómo denuncio la conducta sexual indebida?

Reporte el abuso o la solicitud de sexo a cualquier miembro del personal o agente de supervisión, incluidos los supervisores. Se ha informado a todos los funcionarios penitenciarios de su responsabilidad de denunciar esa actividad. El personal correccional es cualquier persona que trabaja para o es contratada por el Departamento de Corrección de Minnesota. Puede enviar una carta a cualquiera de los nombres que figuran en el reverso de este folleto. Los residentes y los exonerados supervisados pueden reportar conducta sexual indebida llamando a la línea de ayuda de agresión sexual del DOC al 651-603-6798 y / o escribiendo al Coordinador de PREA.

Para los residentes encarcelados, se puede acceder a este servicio gratuito desde cualquier teléfono para residentes del DOC seleccionando la opción de llamada por cobrar.

La información de contacto aparece en la parte posterior de este folleto. Los exonerados supervisados también pueden reportar conducta sexual indebida a la policía o al sheriff de su ciudad o condado local. Cualquier indicio o informe de actividad sexual será investigado.

¿Qué me pasará si hago acusaciones sabiendo que son falsas?

Las acusaciones falsas de acuerdo con la Política y Procedimiento del DOC # 103.223 se definen como "... una acusación falsa, que él /ella, de buena fe, no podría haber creído que fuera cierta". El Departamento de Corrección puede tomar medidas disciplinarias contra el residente. Los residentes y los exonerados supervisados que a sabiendas presenten informes falsos por intención maliciosa o manipuladora enfrentarán acciones legales.

Recuperándose del abuso sexual

Cualquier actividad sexual forzada o ilegal es degradante. El personal de salud mental dentro de la institución está disponible para ayudar a los residentes a recuperarse del impacto emocional de la agresión sexual. Los exonerados supervisados pueden buscar ayuda en las agencias locales de salud mental. Los residentes y los exonerados supervisados tendrán acceso a un defensor de víctimas de la comunidad durante cualquier etapa de la investigación.

RECUERDE:

El Departamento de Corrección mantiene una política de tolerancia cero sobre la conducta sexual indebida.

El departamento se esfuerza por una vida segura y ambiente humano libre de violencia y abuso sexual.

La conducta sexual indebida es un delito grave.

El Departamento de Corrección investigará todos los informes de conducta sexual indebida.

Si usted es víctima de conducta sexual indebida,
¡REPÓRTALO INMEDIATAMENTE!

Las autoridades encargadas de hacer cumplir la ley investigarán las denuncias de conducta sexual indebida. Los culpables estarán sujetos a una gama completa de acciones penales y administrativas.

Nunca es apropiado que un miembro del personal haga insinuaciones sexuales, comentarios, o que participe en contacto sexual con un residente/exonerado supervisado. Incluso si el residente/liberado quiere involucrarse con el empleado, no se permite que el empleado acceda.

Definitivamente, no es apropiado que un residente/excarcelado se acerque a una persona del personal con fines de actividad sexual.

IMPORTANTE INFORMACION DE CONTACTOS

LÍNEA DE AYUDA DEL DOC
CONTRA LA AGRESIÓN SEXUAL
(651) 603-6798

Commissioner of Corrections

Minnesota Department of Corrections
1450 Energy Park Drive, Suite 200
St. Paul, MN 55108-5219

Office of Special Investigations

Minnesota Department of Corrections
1450 Energy Park Drive, Suite 200
St. Paul, MN 55108-5219

Deputy Commissioner of Corrections

Department of Corrections
1450 Energy Park Drive, Suite 200
St. Paul, MN 55108-5219

Statewide PREA Coordinator

Minnesota Department of Corrections
7525 Fourth Avenue
Lino Lakes, MN 55014

MCF - Shakopee VICTIM SERVICES

The Victim Services and Restorative Justice (VSRJ) unit coordinates and provides the services below for the women at MCF – Shakopee.

Advocacy Services

PREA

In compliance with PREA standards, VSRJ has developed and implemented an individualized based process to responding to those requesting advocacy services following reporting sexual violence while incarcerated, on supervision, or prior victimization.

VSRJ holds MOUs and/or contracts with community-based advocacy programs for the purpose of providing victim survivor advocacy services to those who are incarcerated or on supervised release with the DOC. List of programs attached. VSRJ continues to work on bringing on new programs to provide services.

Victim Services staff provide bi-monthly trainings for community-based advocates contracted to provide support under PREA. These trainings focus on MN DOC specific topics and include presentations from DOC staff across various units. VSRJ hosts an annual training day for the community-based programs under contract to learn more about working with incarcerated victim-survivors from other providers in the field. The training topics are driven by the advocates themselves, ensuring they receive appropriate ongoing training to support their work within facility.

Each request for services is reviewed by DOC's Victim Services Coordinator and Victim Services Specialist – Sexual Violence. A program is offered to the incarcerated survivor based on cultural needs, release date, facility location, county of historical ties, program capacity, and any other needs expressed by the survivor. Survivor signs a release of information for a confidential call with an advocate. The number of meetings between a survivor and advocate is based on the needs of the survivor. Given the lengths of sentences, it is not uncommon for survivors to work with advocates off and on throughout their time. Several survivors request continuing services with their advocate upon release. VSRJ assists when needed to work with the supervising agent of those wishing continued services are able to while on supervision.

Victim survivors also have the ability to call the VSRJ PREA Advocacy Line. This number is free to call and has the ability for the individual to leave a message requesting services. This line is monitored by identified staff of the VSRJ unit. This number is posted throughout the facility. A PREA Advocacy Brochure is also available in the facility in addition to being provided to the incarcerated individual during intake and/or PREA screening.

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VSRJ receives requests directly from incarcerated survivors as well as facility staff (case workers, behavioral health, etc.) asking to connect the individual with services related to intimate partner violence including filing for a court ordered protective order while they are still incarcerated. In partnership with Southern Valley Alliance (SVA), advocate comes to the facility to complete the appropriate paperwork and files on the behalf of the survivor.

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Support Groups

VSRJ and MCF – Shakopee staff have established the following support groups for those who have experienced sexual violence. Based on needs of the women, a monthly support session is in the works with Southern Valley Alliance (SVA), specific to intimate partner violence.

Oasis of Love: MARPE women's support group sessions address the trauma that participants have experienced as a result of exposure to domestic violence, financial abuse, sexual assault, gender inequities, and unhealthy relationships. Circle participants are supported to use the healing circle as a safe place to share their experiences and develop a recovery plan that addresses establishing and maintaining healthy relationships to promote personal growth.

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Posters are posted throughout the facility that include contact information for local advocacy services. Statewide help/crisis lines, legal, and the local advocacy programs for sexual and domestic violence. VSRJ provides training and tip sheets for those answering the crisis lines for how to support those calling from a correctional facility.

Community Victim Advocacy Programs Contracted/MOU to Provide Advocacy for Sexual and Domestic Violence Victimization

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Bemidji, MN 56601

ThinkSelf

2375 University Ave W, Ste 110
St. Paul, MN 55114

Transforming Generations

2356 University Ave W, Ste 230
St. Paul, MN 55114

Victim Rights

- The right to be treated with dignity and respect.
- The right to report privately, safely, and in different ways.
- The right to have an advocate available for a forensic medical exam and investigation interviews.
- The right to get help from trained medical and mental health care professionals.
- The right to have an advocate with you through the investigation process and interviews.



Contact Us

Victim Services
Free Private Call: (651) 361-7666

Mail: Victim Services
1450 Engergy Park Drive #200
Saint Paul, MN 55108

Victim Services &
Restorative Justice

PREA

Prison Rape Elimination Act:

Protects your right to be
safe from sexual harassment
and sexual assault.

We Believe You!



**DEPARTMENT
OF CORRECTIONS**

What to expect from Victim Services

1

Privacy

- Calls with an advocate are free and on a private line.
- DOC staff could be required to testify about what you tell them.
- We also must report if you plan to hurt yourself or someone else. We can connect you with confidential community-based advocacy.

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Explain

- Advocates will explain and walk you through any questions about your available options.
- Provide information on the investigation process.
- Explain reporting options.
- Explain a sexual assault exam (SANE) if necessary.

3

Support

- Support you with past or present sexual abuse.
- Speak with you on the phone, in-person, or by mail.
- Connect you with an advocate to accompany and support you during investigation, SANE, and community transition.



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Advocacy

- Support to address needs related to the abuse.
- Explain your rights throughout the process.
- Provide a safe space for you to talk about your experience and give you tools to aid in the healing process.
- Assist to notify your family of abuse

Ways We Can Help

- Listen to you and provide support.
- Give you information to make choices and look at next steps.
- Inform you of resources and services that are available.
- Navigate and accompany you through the investigation process with you.
- Help arrange support during reentry.

We cannot:

- Provide legal advice.
- Make decisions for you.
- Tell you whether to report.
- Investigate a crime.
- Demand the facility change their rules or housing assignments.
- Provide therapy or mental health treatment

Prison Rape Elimination Act Definitions

SEXUAL ABUSE –Any of the following acts, if the victim does not consent, is coerced into such act by overt or implied threats of violence, or is unable to consent or refuse:

- Sexual contact
- Penetration of the anal or genital opening of another person, however slight, by a hand, finger, object, or other instrument; and
- Any other intentional touching
- Any attempt, threat, or request to engage in sexual activities
- Any display by a staff member, contractor, or volunteer of his or her uncovered genitalia, buttocks, or breast in the presence of an inmate, detainee, or resident, and
- Voyeurism by a staff member, contractor, or volunteer

SEXUAL HARASSMENT – Repeated and unwelcome sexual advances, requests for sexual favors, or verbal comments, gestures, or actions of a derogatory or offensive sexual nature by one inmate directed toward another. Repeated verbal comments or gestures of a sexual nature to an inmate, detainee, or resident by a staff member, contractor, or volunteer, including demeaning references to gender, sexually suggestive or derogatory comments about body or clothing, or obscene language or gestures.

SEXUAL VICTIMIZATION – All types of nonconsensual sexual activity with other inmates (that involves contact with the penis and the vagina or anus; contact between the mouth and the penis, vagina, or anus; penetration of the anal or vaginal opening of another person by a hand, finger, or other object; and rubbing of another person's penis or vagina by a hand), abusive sexual contacts with other inmates, and both willing and unwilling sexual activity with staff.

The Victim Services & Restorative Justice department strives to include and make accommodations for all people. If you need any of the PREA materials in an alternative language, mode, or format please call us at (651) 361-7250 or email us at victimassistance.DOC@state.mn.us



Limited Release of Information Form: PREA Advocacy Request

Name: _____ OID: _____ Date of Birth: _____

READ FIRST: The Minnesota Department of Corrections must keep certain information about you private.

- The purpose of this release is to enable MN-DOC staff to connect you with community-based advocacy programs to provide support as outlined in the PREA federal standards.
- If you have questions or concerns, you may reach out to staff in the Minnesota Department of Corrections' Victim Services unit prior to signing.
- You can change your mind about what you want shared at any time, and we will update this form to reflect your decision.

These are my instructions for the Minnesota Department of Corrections Victim Services unit to share my information:

Information that can be shared:	☐ Information about my schedule to facilitate meetings with the PREA advocate (This box is the only one needed to schedule a confidential call. You may contact the program directly through the recorded line if you do not wish to provide this release.) I release the information checked below only as it relates to my PREA report: ☐ Education ☐ Treatment status ☐ Programming ☐ General health status ☐ Work history ☐ Involvement with behavioral health
I want the information shared with PREA trained advocates at this program:	
How my information is shared:	MN-DOC facility staff will work with the PREA advocate over phone, e-mail, or in person to schedule meeting times in as confidential a manner as possible. MN-DOC Victim Services staff will be available for technical assistance to the PREA advocate should it be needed for PREA support via phone, e-mail, text message, or in person.

I understand:

☐ That I do not have to sign a release form. I do not have to allow the Minnesota Department of Corrections to share my information. Signing a release form is completely voluntary. The only information that will be released is what is written above. If I would like Minnesota Department of Corrections to release information about me in the future, I will need to sign another written, time-limited release.

☐ I understand that I may withdraw my consent to this release at any time either orally or in writing.

☐ That the Minnesota Department of Corrections Victim Services unit and I may not be able to control what happens to my information once it has been released to the above person or program. I can ask that program about their confidentiality policies.

☐ This consent expires upon completion of the above-stated purpose or after one year, whichever comes first. However, if the above-described purpose is not fulfilled after one year, I may renew this consent.

Signature: _____ Date: _____



Scott County LOCAL RESOURCES

If you have experienced victimization and would like help with referrals and resources, please call Victim Services at: (651) 361-7666 (FREE)



Help Lines:

DayOne:
(866) 223-1111
dayone.org

General Crime:
(866) 385-2699
Cornerstonemn.org

OutFront: (M-F)
(612) 822-0127 option3
Outfront.org (LGBTQIA)

Esperanza United:
(612) 772-1611
Esperanzaunited.org



Legal Services:

Standpoint:
(612) 343-9842
Standpointmn.org
Southern MN Regional Legal
Services:
(877) 696-6529 smrls.org

Domestic & Sexual Violence Support:

Sexual Violence Center:
(612) 871-5111
sexualviolencecenter.org
Southern Valley Alliance:
(952) 873-4214 svamn.org



Anoka County Juvenile Center
Grievance Form

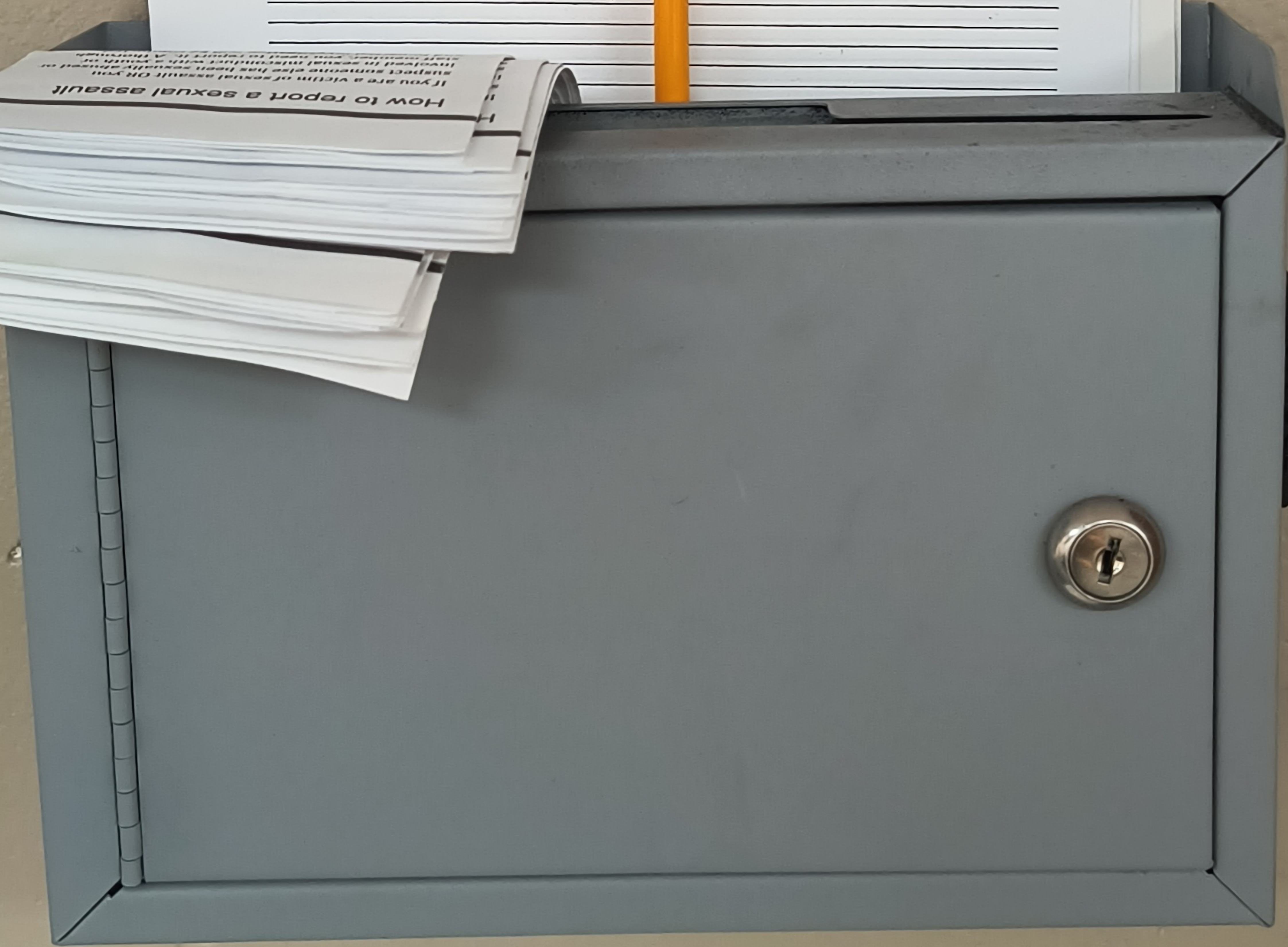
Complete this signed grievance form which includes the resident right being grieved to facility Staff, Coordinator, Supervisor, or drop in secure drop box.

Date: _____ Resident Name: _____
Person Completing Grievance: _____ Relationship to Resident: _____

GRIEVANCE: Document the specifics of your grievance including the following:
Date, Person/s involved, Resident Right related to this grievance, location where this took place, how you would like this resolved. If more space is needed, use the reverse side of this form.

Lined area for writing the grievance details.

How to report a sexual assault
If you are a victim of sexual assault or sexual harassment, you need to report it to a supervisor or staff member as soon as possible. You should also report it to the police. If you are unsure who to report to, contact the Anoka County Juvenile Center at (763) 429-1234.



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Prison Rape Elimination Act Definitions

SEXUAL ABUSE –Any of the following acts, if the victim does not consent, is coerced into such act by overt or implied threats of violence, or is unable to consent or refuse:

- Sexual contact
- Penetration of the anal or genital opening of another person, however slight, by a hand, finger, object, or other instrument; and
- Any other intentional touching
- Any attempt, threat, or request to engage in sexual activities
- Any display by a staff member, contractor, or volunteer of his or her uncovered genitalia, buttocks, or breast in the presence of an inmate, detainee, or resident, and
- Voyeurism by a staff member, contractor, or volunteer

SEXUAL HARASSMENT – Repeated and unwelcome sexual advances, requests for sexual favors, or verbal comments, gestures, or actions of a derogatory or offensive sexual nature by one inmate directed toward another. Repeated verbal comments or gestures of a sexual nature to an inmate, detainee, or resident by a staff member, contractor, or volunteer, including demeaning references to gender, sexually suggestive or derogatory comments about body or clothing, or obscene language or gestures.

SEXUAL VICTIMIZATION – All types of nonconsensual sexual activity with other inmates (that involves contact with the penis and the vagina or anus; contact between the mouth and the penis, vagina, or anus; penetration of the anal or vaginal opening of another person by a hand, finger, or other object; and rubbing of another person's penis or vagina by a hand), abusive sexual contacts with other inmates, and both willing and unwilling sexual activity with staff.

The Victim Services & Restorative Justice department strives to include and make accommodations for all people. If you need any of the PREA materials in an alternative language, mode, or format please call us at (651) 361-7250 or email us at victimassistance.DOC@state.mn.us



Limited Release of Information Form: PREA Advocacy Request

Name: _____ OID: _____ Date of Birth: _____

READ FIRST: The Minnesota Department of Corrections must keep certain information about you private.

- The purpose of this release is to enable MN-DOC staff to connect you with community-based advocacy programs to provide support as outlined in the PREA federal standards.
- If you have questions or concerns, you may reach out to staff in the Minnesota Department of Corrections' Victim Services unit prior to signing.
- You can change your mind about what you want shared at any time, and we will update this form to reflect your decision.

These are my instructions for the Minnesota Department of Corrections Victim Services unit to share my information:

Information that can be shared:	☐ Information about my schedule to facilitate meetings with the PREA advocate (This box is the only one needed to schedule a confidential call. You may contact the program directly through the recorded line if you do not wish to provide this release.) I release the information checked below only as it relates to my PREA report: ☐ Education ☐ Treatment status ☐ Programming ☐ General health status ☐ Work history ☐ Involvement with behavioral health
I want the information shared with PREA trained advocates at this program:	
How my information is shared:	MN-DOC facility staff will work with the PREA advocate over phone, e-mail, or in person to schedule meeting times in as confidential a manner as possible. MN-DOC Victim Services staff will be available for technical assistance to the PREA advocate should it be needed for PREA support via phone, e-mail, text message, or in person.

I understand:

- ☐ That I do not have to sign a release form. I do not have to allow the Minnesota Department of Corrections to share my information. Signing a release form is completely voluntary. The only information that will be released is what is written above. If I would like Minnesota Department of Corrections to release information about me in the future, I will need to sign another written, time-limited release.
- ☐ I understand that I may withdraw my consent to this release at any time either orally or in writing.
- ☐ That the Minnesota Department of Corrections Victim Services unit and I may not be able to control what happens to my information once it has been released to the above person or program. I can ask that program about their confidentiality policies.
- ☐ This consent expires upon completion of the above-stated purpose or after one year, whichever comes first. However, if the above-described purpose is not fulfilled after one year, I may renew this consent.

Signature: _____ Date: _____

Scott County **LOCAL RESOURCES**

If you have experienced victimization and would like help with referrals and resources, please call
DOC Victim Services at: (651) 361-7666 (FREE)



Help Lines:

DayOne:
(866) 223-1111
dayone.org

General Crime:
(952) 884-0376
Cornerstonemn.org

OutFront: (M-F)
(612) 822-0127 option3
Outfront.org (LGBTQ+)

Esperanza United:
(651) 772-1611
Esperanzaunited.org



Legal Services:

Standpoint - (612) 343-9842
standpointmn.org

SouthernMN Regional Legal
Services - (877) 696-6529
Smrls.org

Domestic & Sexual Violence Support:

Sexual Violence Center- (612) 871-
5111 sexualviolencecenter.org

Southern Valley Alliance - (952)
873-4214 svamn.org



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Outfront.org (LGBTQIA)

Esperanza United:
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Esperanzaunited.org



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DERECHO A REPORTARLO

Si usted, o alguien que usted conoce, experimenta el abuso sexual o el acoso sexual, el Departamento de Correcciones quiere saberlo.

¡Queremos que lo reporte inmediatamente! ¿Por qué?

- Queremos proteger SU seguridad; ¡es nuestro trabajo! Es su derecho a estar libre del abuso sexual y el acoso sexual.
- Queremos investigar el incidente reportado.
- Queremos considerar responsable al acusado por su conducta.
- Queremos brindarle a USTED la información relevante y los servicios de apoyo.

Cómo reportar

El Departamento de Correcciones ofrece múltiples maneras de reportar el abuso sexual y el acoso sexual:

- Teléfono: Red Nacional de Violación, Abuso e Incesto RAINN *77.
- Repórtelo a cualquier miembro del personal, contratista o personal médico o de salud mental.
- Presente una queja o un formulario de llamada por enfermedad.
- Repórtelo al Coordinador de PREA o Gerente de Cumplimiento de PREA de la institución.
- Dígaselo a un miembro de la familia, amigo, abogado o a cualquier otra persona fuera de las instalaciones. Ellos pueden reportarlo en su nombre llamando a la Línea de Ayuda del Abuso Sexual del DOC al 651-603-6798.
- También puede presentar un reporte en nombre de otra persona o alguien en la institución puede reportarlo en su nombre.

Opción de reporte externo

También puede presentar un reporte a la Línea Nacional de Violación, Abuso e Incesto al *77. Este recurso está ubicado fuera del Departamento de Correcciones y usted puede mantener el anonimato si lo solicita.

SI FUE ABUSADO

Los servicios de apoyo están disponibles del Defensor de Víctimas y puede comunicarse con él al 651-361-7666.

¿Qué hacer si ha sido abusado sexualmente?

- Dígaselo a un miembro del personal lo antes posible.
- Solicite atención médica ANTES de ducharse, comer, beber, cambiarse la ropa, cepillarse los dientes o usar el baño.
- Comparta la mayor cantidad de información posible cuando responde preguntas para ayudar a la investigación.

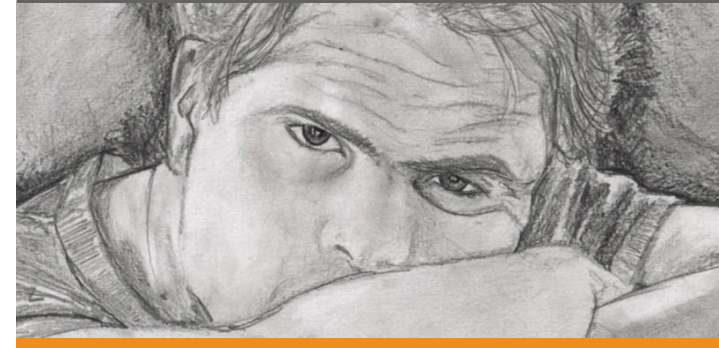
NOTIFICACIÓN POR FALLA EN REPORTAR

Cualquier persona que participa, no reporta o aprueba con conocimiento el acoso sexual o el abuso sexual de un detenido/residente/persona encarcelada estará sujeto a medidas disciplinarias y podrían estar sujetas a persecución penal.

TERMINE EL SILENCIO

Cero tolerancia del abuso sexual y el acoso sexual:

Ley de Eliminación de la Violación en Prisión (PREA)



DEPARTMENT
OF CORRECTIONS

CERO TOLERANCIA

El Departamento de Correcciones tiene tolerancia cero del abuso sexual y el acoso sexual. ¿Qué quiere decir esto en realidad? Quiere decir que USTED tiene el derecho a estar libre del abuso sexual y el acoso sexual por cualquier persona en la institución, incluyendo una persona encarcelada, personal, voluntario o contratista. Nadie tiene el derecho de abusarse sexualmente o acosarlo sexualmente. Nadie.

¿Qué es el acoso sexual?

- Comentarios repetidos y no aceptados o gestos de naturaleza sexual, que incluyen referencias degradantes del género, comentarios derogatorios o sexualmente sugestivos sobre el cuerpo o la ropa o gestos o lenguaje obsceno.
- Avances sexuales repetidos y no aceptados; pedidos de favores sexuales; o comentarios, gestos, o conductas verbales de naturaleza sexual derogatoria u ofensiva.

¿Qué es el abuso sexual?

- Contacto sexual o relaciones sexuales forzadas o bajo coerción cuando la víctima no presta su consentimiento o no puede rehusar o prestar su consentimiento. Esto podría incluir el uso de miedo o amenaza de violencia física, intimidación psicológica, “bullying” y fuerza física.

¿Qué es el voyerismo del personal?

Una invasión de la privacidad de una persona encarcelada por un miembro del personal, contratista o voluntario por razones que no están relacionadas con sus deberes oficiales.

**Su queja será atendida de manera
confidencial y respetuosa**

Ejemplos de voyerismo del personal

- Observar a una persona encarcelada usar el inodoro, ducha o cambiarse de ropa.
- Requerir que una persona encarcelada muestre sus nalgas, genitales o mamas.
- Tomar fotografías del cuerpo desnudo o uso del inodoro de una persona encarcelada.

Sugerencias para evitar el abuso sexual y el acoso sexual

Una víctima nunca tiene la culpa por sufrir un ataque, pero estas sugerencias podrían ayudarle a reducir el riesgo del abuso sexual o el acoso sexual.

- Preste atención a su ambiente.
- Siempre compórtese con confianza.
- No acepte regalos o favores de otros. Usualmente tienen “condiciones” o pagos futuros, que incluyen favores sexuales.
- No acepte una oferta de otro residente de ser su protector o “amigo”.
- Busque a un miembro del personal al que le tenga confianza para expresar sus miedos y preocupaciones. Confíe en él o ella si se siente amenazado; o llame a la Línea de Ayuda del Abuso Sexual del DOC al 651-603-6798.
- ¡Esté alerta! No use contrabando, como drogas o alcohol, ya que reducirán su posibilidad de estar alerta y elegir bien.
- Sea directo y firme cuando otros le pide que haga cosas que no quiere hacer.
- No brinde mensajes mixtos a otros sobre sus deseos de actividad sexual.
- Elija sus conocidos de manera inteligente.

**NO
SIGNIFICA
NO**

El Programa Desafío del Encarcelamiento no tolera ningún tipo de abuso sexual o acoso sexual. La meta de esta institución es la seguridad de la persona encarcelada. La institución considerará responsable a cualquier persona que se determine ha cometido cualquier tipo de abuso sexual o acoso sexual contra otra persona.

Si parte de la información presentada aquí es confusa, o si tiene preguntas sobre algo que podría ocurrirle a usted, consulte a un miembro del personal al que le tiene confianza.

Llame al DOC de MC

**Línea de Ayuda del Abuso Sexual
651-603-6798.**

Seleccione llamada con pago revertido (collect call). Es GRATIS desde cualquier teléfono público del DOC.

En el sitio Web público del DOC de MN, cualquier persona puede enviar un mensaje electrónico o por correo desde todo el estado:

PREA Coordinator
MCF- Lino Lakes
7525 Fourth Avenue
Lino Lakes, MN 55014

ANOKA COUNTY GRIEVANCE PROCESS

The following steps should be taken if you have a concern, complaint, or suggestion about an aspect of care, staff member, policy, procedure, rule, or other action of concern related to resident rights. Residents, parents, guardians, legal representative, or concerned persons may report a grievance and will not be subject to adverse action by the facility as a result of filing a grievance.

Step 1: Verbal grievance

- A. If comfortable discuss issue with staff directly to resolve it immediately.
- B. If not comfortable talking to a specific staff, you may talk to another staff including Program Coordinator or Supervisor. If you are not comfortable talking to another staff, move to step 2.
- C. All verbal grievances must be documented and filed with unit supervisor for program review and DOC licensing.

Step 2: If not comfortable talking to staff and the issue is unresolved, you may submit a written grievance form (attached) to the Program Coordinator.

1. Program Coordinator sends a copy to the program supervisor.
2. The Program Coordinator has five (5) days to respond to written grievance form.

Written grievance forms must include the following:

1. Identify a specific complaint related to resident rights.
2. Identify all the steps you took to resolve the issue.
3. Person submitting the grievance must sign.

Step 3: If you are not satisfied with the Program Coordinator's response, you may submit a written grievance (same written form) to the program's Supervisor to review.

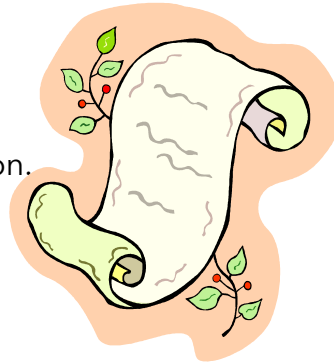
1. Supervisor sends a copy to the Juvenile Center's Superintendent.
2. The supervisor has five (5) working days to respond.

Step 5: If you are not satisfied with the Supervisor's response, you may submit a written grievance (same written form) to the Juvenile Center's Superintendent to review. The superintendent has five (5) working days to respond.

Note - grievances are kept on file for two (2) licensing cycles, 4 years.

RESIDENT/FAMILY RIGHTS

1. Reasonable observance of cultural, ethnic, and religious practices.
2. Reasonable degree of privacy.
3. Participate in developing your treatment and case plan.
4. Positive and proactive adult guidance, support, and supervision.
5. Be free from abuse, neglect, inhumane treatment, and sexual exploitation.
6. Adequate medical care.
7. Sufficient and nutritious meals, clothing and housing.
8. Live in clean safe surroundings.
9. Receive a public education.
10. Reasonable communication and visitation as defined by the case plan.
11. Daily bathing/showering with products to maintain acceptable personal hygiene.
12. Access to protection and advocacy services.
13. Retain and use reasonable amount of personal property.
14. Courteous and respectful treatment.
15. Freedom from bias and harassment regarding race, gender, age, disability, spirituality, and sexual orientation.
16. Be informed of and use grievance process.
17. Be free from restraint except for protection from danger to self and others.
18. Informed of the Zero Tolerance Policy for Sexual Abuse, Sexual Assault, Harassment and Retaliation if you report any incidents.
19. Free medical and sexual advocacy services if you were sexually abused, sexually assaulted, sexually harassed or retaliated against in a confinement setting.



Grievance procedure

1. Upon entrance to the facility, resident rights are posted in two places in the intake office.
2. Youth are orientated into their group (usually within the same day of their intake) and during orientation they review their rights and the grievance process.
 - a. All youth must participate in orientation when there is an intake in their group. As such, you receive regular refreshers on the grievance process.
3. Resident rights are in the handbook and also posted in the group areas. Two copies of the handbook are kept in each group area at all times.
4. All group areas are equipped with a secure PREA/Grievance box that has blank copies of grievance and PREA forms.
5. Grievances may be submitted to PREA/Grievance boxes, directly to any staff or directly to program coordinator.
 - a. Most commonly youth use the box for grievances.
6. Boxes are checked twice per week (every 3-4 days) by program coordinator. If program coordinator is unavailable, building supervisor takes over this duty.
7. Upon retrieval of grievance, coordinator (or supervisor) will record their name and the days date. There are 5 days following this to respond to the grievance.
8. Coordinator will do whatever logical next steps are in addressing this grievance. Most of the time, this will be meeting with the youth who wrote the grievance. They will clarify the youth's concerns, how this pertains to resident rights and how they would like it resolved.
9. Coordinator will continue to investigate if needed. They will then do one of two things.
 - a. Indicate no written response is needed (ie, youth has grieved something not grievable, like not getting coffee with breakfast or youth has withdrawn grievance).
 - b. Complete written response which they will provide to the youth within 5 days of having received the grievance.
10. If youth's concerns are substantiated, coordinator will take steps to rectify the issue.
11. Original grievance form and responses are all filed and kept for two licensing cycles.
12. If youth is unsatisfied with the response from the coordinator, they may complete a new grievance and submit to the supervisor directly.
13. If youth is unsatisfied with the supervisor's response, they may complete a new grievance and submit it to the superintendent directly.