Meeting Minutes: Community Supervision Advisory Committee

Meeting Date: August 26th, 2026
Hybrid Meeting: MN Department of Corrections and via Webex

Members attending in person (9): Ron Antony, Molly Bruner, Carter Diers, Mike Glass, Corey Kohan, Kelly Mitchell, Kurt Mortenson, Rhonda VanSchoonhoven, Barb Weckmann-Brekke.

Members attending online (10):Julie Atella, Kim Britt, Jessica Fralich, Machelle Frisbie, Kami Genz, Don Lannoye, Marlin Meszaros, Rebecca Muskat, Jon Priem, Layne Sutherland.

Members Absent (4): Amber Brown, Nicholas Henderson, Toby Stephens, Jennifer Verdeja.

Also present: Matt Cook (MACCAC), Nikki Engel (VFMN), Traci Green (DVSC), Alexis Finnegan (VFMN), Tracy Hudrlik (JRI II WG), Don Klick (DOC), John Marsolek (JRI II WG), Liz Richards (DOC Victim Services), Dan Traun (DOC).

1. Call to Order & Roll Call

Co-Chair Kevin Glass called the meeting to order at 9:30 am. Roll call was taken.

2. Approval of Draft Meeting Agenda and Draft Meeting Minutes from July 22nd, 2026 (Action)

Motion to approve: Kurt Mortenson
Motion 2nd: Corey Kohan
Motion carried 17-0 (2 Board Members Abstained – Jessica Fralich and Michelle Frisbie)

3. IPV Policy (Action)

- Presenters: Nikki Engel, Alexis Finnegan, Liz Richards, and Traci Green.
- DVSC thanked CSAC for its extensive effort on IPV reunification work and emphasized:
  - Victim-driven reunification is rare and highly specific.
  - The principles and policy aim to create victim-centered, safe, consistent practices.
  - DVSC has not received feedback and concerns from MACCAC.
- MACCAC Concerns
  - Applicability to Probation. MACCAC stated they cannot support inclusion of probation in the policy due to:
    - Judicial variation in setting no-contact orders.
    - Legal limits on an agent's ability to restrict contact when court conditions allow it.
    - Victim confidentiality laws vary locally.
    - Operational and resource barriers; some counties lack capacity to implement requirements.

        - Potential liability issues if policies impose mandates agents cannot legally enforce.
    - Supervised Release Condition Conflicts. Concerns were raised about standard supervised release condition language prohibiting contact with any victim listed in any prior criminal report.
        - Large numbers of past victims triggering requirements impractical for agents.
        - Policy "shall" requirements conflicting with agent discretion built into existing SR conditions.
        - Liability concerns if agents are required to follow policy for all past victims.
    - "At-Person Person" Definition. Concerns expressed that the definition is broad and unclear, potentially requiring outreach to non-victims in ways exceeding current policy authority.
    - Resource Impact. Smaller agencies indicated obligations could be operationally unmanageable.
- MACPO Perspective
    - Probation circumstances fundamentally differ from supervised release.
    - Any statewide policy must respect judicial sentencing authority.
    - Reunification principles are supported, but policy should start with SR/CR where DOC has consistent authority to set conditions.
- DVSC Recommendations
    - Reaffirm support for IPV reunification principles.
    - Pull the draft policy back to DOC to revise it to apply only to supervised release/reentry, not probation, at this stage.
    - DVSC will assist DOC with edits specifically tailored for SR.
    - The commissioner should implement revised SR policy through normal DOC policy processes.
    - CSAC, MACCAC, MACPO, and DVSC should continue dialogue, with probation policy work taking place later after further system clarification.
- DOC Perspective
    - Supports
        - Implementing IPV reunification policy for supervised release.
        - Continuing collaboration with MACCAC and DVSC.
        - Avoiding process where DOC alone drafts SR policy without CSAC partnership.
    - Clarification
        - Whether MACCAC would support a supervised release only policy.
        - What edits MACCAC believes are required.
- Outcome & Next Steps
    - MACCAC will meet on August 27-28 and will discuss:
        - Whether a supervised release only policy could be supported.
        - What specific edits are needed.
    - DVSC meets the following week and will review MACCAC's feedback.
    - A revised draft **may** return to CSAC in September.
    - Request mad to define "high threat client" in the policy draft.

4. Standards Policy (Discussion)

- Presenters: Rhonda VanSchoonhoven, John Marsolek, and Tracy Hudrlik.
- Presented updates to:
    - Updated definitions.
    - Revised stability requirements.
    - Adjustments to SR language.
    - Removal of redundant SR content.

    - Clarification on discharge timelines.
    - Emphasis that 90-day “progress period” is a minimum floor, allowing local discretion.
- Discussion
    - Policy feels conceptually disjointed in relation to Case Planning and Risk Assessment Policies.
    - Suggestion to reorganize policy directly around Risk-Needs-Responsivity (RNR) framework.
    - Need clear distinction between “must”, “may”, and “best practice” standards.
    - Discussion about transitioning levels based on reassessment vs. behavioral criteria.
    - Concerns that risk assessment work (cut points, future tools) is underway; need coordination.
    - Proposal to coordinate with EBP Advisory Committee so all standards align.
- Next Steps
    - Subcommittee will update structure, clarify mandatory vs. discretionary elements.
    - RNR concepts to be integrated more clearly.
    - Risk Assessment Workgroup and Supervision Standards group will coordinate via EBP Advisory Committee.
    - Will bring back to CSAC after revisions are completed.

5. CSTS Data Lake Update (Discussion)

- Presenter: Dan Traun (DOC)
- Key Updates:
    - CSTS Data Committee mapped CSTS data elements to statutory requirements.
    - MNIT is establishing VPN and secure FTP access; 15 counties are already configured.
    - STI reviewing mapping for accuracy and gaps.
    - DOC will build reporting structures once the data lake is operational.
- This will support the legislative annual report and enable statewide data consistency.

6. CSAC Charter (Discussion)

- Presenter: Kelly Mitchell (Co-Chair)
- Updates:
    - Updated membership due to statutory changes (23 members).
    - Clarified appointment terms.
    - Clarified subcommittee structure.
    - Defined relationship with the DOC Commissioner.
    - Added requirement that policies will be discussed at two meetings and shared with constituent groups prior to voting.
    - Removal of unused “evaluation practice” section.
    - Need for consistency and member orientation.
- Members provided detailed feedback. Charter will be revised and brought back at the next meeting for review.

7. Deliverables Updates / Sequencing of CSAC Deliverables (Discussion)

- **Deliverable 1 (Statewide Supervision Standards):** IPV Policy and Standards Policy discussed earlier in the meeting.
    - ISR Policy clarification. Policy is not due for DOC update until 2028. No immediate CSAC action is required.
- **Deliverable 2 (Risk and Needs Assessment Tools):**
    - Vendor for LSCMI responded and is open for collaboration.
    - RFP for new risk tool may need reconsideration.
    - Charis will meet with vendor. Update expected in September.
- **Deliverable 3 (Assessment-Driven Collaborative Case Planning):** No updates from JRI II WG.
- **Deliverable 5 (Gender Responsive, Culturally Appropriate, and Trauma-Informed Services):**
    - EBP Advisory Committee nearing completion of a best-practices framework.
    - Pending internal vote, presentation to CSAC expected in October.
- **Deliverable 10 (Workload Study):** Evident Change processing newly received data; update expected this month.

8. Other Business (Discussion)

There was no other business.

9. Public Comment

There was no public comment.

10. Adjournment

The meeting was adjourned at 12:16.