



Meeting Minutes: Community Supervision Advisory Committee

Meeting Date: June 24th, 2026

Hybrid Meeting: MN Department of Corrections and via Webex

Members attending in person (7): Molly Bruner, Carter Diers, Kevin Glass, Corey Kohan, Kelly Mitchell, Rhonda VanSchoonhoven, Barb Weckmann-Brekke.

Members attending online (10): Ron Antony, Jessica Fralich, Machelles Frisbie, Kami Genz, Don Lannoye, Marlin Meszaros, Kurt Mortenson, Jon Priem, Layne Sutherland, Jessica Verdeja.

Members Absent (6): Julie Atella, Kim Britt, Amber Brown, Nicholas Henderson, Rebecca Muskat, Toby Stephens.

Also present: Traci Green (DV/IPV Steering Committee), Tracy Hudrlik (JRI II, WG), Donald Klick (DOC), John Marsolek (JRI II WG).

1. Call to Order & Roll Call

Co-Chair Molly Bruner called the meeting to order at 9:33 am. Roll call was taken.

2. Approval of Draft Meeting Agenda and Draft Meeting Minutes from April 22nd, 2026 (Action)

Motion to approve: Kelly Mitchell

Motion 2nd: Corey Kohan

Motion carried 13-0 (4 Board Members Abstained – Jessica Fralich, Machelles Frisbie, Kami Genz, and Layne Sutherland)

3. New Policy Review – IPV Policy (Discussion)

- Presented by Traci Green (DV/IPV Steering Committee)
- Major update: Clearer differentiation between victims and at risk persons.
- Training responsibility to be formally assigned to the EBP Advisory Committee, with the understanding that DV Steering Committee subject matter experts will continue contributing.
- Several points raised:
 - Identification of “at risk persons” (new relationships, housing disclosures, agent awareness).
 - Possible wording changes (“open” vs “active” child protection cases; “and/or” clarifications).
 - Remove “or at risk person” from the definition of reunification.
 - Adjust lettering/formatting errors.
 - Training language may need simplification.
- Action Items & Future Deliverables

- Tracy Green to incorporate language revisions.
- Updated draft to be circulated to three delivery systems for review.
- Delivery system feedback is due by August 9, 2026.
- Vote postponed to August 2026 CSAC meeting.

4. ISR Policy Review Assignment (Discussion)

- First policy approved by CSAC and now up for scheduled DOC review.
- DOC's internal policy review schedule requires an ISR update.
- Need to clarify how CSAC should be integrated into ongoing reviews.
- Agreement:
 - DOC will maintain the policy chair role.
 - Each delivery system will identify representatives to join the ISR review group.
 - ISR is unique (only 5 CCA counties + DOC), so those counties must be represented.
 - Subcommittee schedules ISR-specific meeting independently.
- Future policy reviews will likely follow the same CSAC workflow: subgroup → CSAC → delivery systems → CSAC vote.
- Actions:
 - Each CCA ISR county to submit name(s) of representatives.
 - DOC to convene ISR review group.
 - Revised ISR policy to return to CSAC in September for discussion (not approval).
- Target Dates
 - Representatives submitted: By July 12, 2026
 - First ISR review meeting: Late July 2026
 - Draft back to CSAC: September meeting (Sept 24, 2026).

5. Standards of Supervision Policy (Discussion)

- Presented by Tracy Hudrlik and John Marsolek (JRI II WG).
- Draft Covers:
 - Five-level supervision model.
 - Minimum contact standards.
 - Risk level vs supervision level.
 - Transitions up/down in supervision.
 - Early discharge.
 - Residential/treatment supervision considerations.
 - Quality metrics and data.
- Discussion:
 - Need alignment with statewide recidivism definition (currently none).
 - Some elements depend on LSCMI validation recommendations.
 - Clarify timing expectations for "period of stability" before lowering supervision.
 - Clarify language around "desistance," early discharge, and DWI unsupervised transitions.

- Ensure policy can fit into Comprehensive Plan requirements.
- Action Items and Target Dates
 - Subcommittee to identify specific “decision points” and draft questions to bring back to CSAC.
 - CSAC members to provide feedback once questions are issued.
 - Subcommittee sends key questions to CSAC: By July 22, 2026.
 - CSAC feedback cycle: August & September 2026 meetings.
 - Revised draft ready for broader review: October 2026.

6. Deliverables Update (Discussion)

- Kelly reviewed the updated Work Plan after moving the completed deliverables to a second tab.
- **Deliverable 1 – Supervision Standards**
 - IPV Policy: Concerns and recommendations for changes were provided to DVSC for review and make amendments. Policy is scheduled to be voted on at the August CSAC meeting.
 - Supervision Standards: JRI II WG is working on implementing the feedback.
- **Deliverable 2 – Risk & Needs Tools**
 - LS/CMI Validation: Risk and Needs WG met with Dr. Hamilton on 6/17 to review questions. They are bringing answers back to their delivery systems.
- **Deliverable 3 – Assessment-Driven Collaborative Case Planning**
 - No updates.
- **Deliverable 5 – Gender, Responsive, Culturally Appropriate, and Trauma-Informed Services**
 - EBP Statewide Advisory Committee is refocusing on CSAC’s recommendations for a shift from a policy to a framework or guiding principles.
- **Deliverable 7 – Performance Indicators**
 - On hold waiting for STI to develop the data lake for collection of the data needed for the report.
- **Deliverable 10 – Early Discharge & Financial Penalties**
 - Data collection is progressing through the end of June 2026.
- **Deliverable 11 – Legislative Items**
 - Post-Workload Study Reassessment – Pending completion of the workload study.

7. Other business

- No other business

8. Public Comment

There was no public comment.

9. Adjournment

The meeting was adjourned at 11:51.