



Meeting Minutes: Community Supervision Advisory Committee

Meeting Date: March 25th, 2026
Hybrid Meeting: MN Department of Corrections and via Webex

Members attending in person (6): Molly Bruner, Kevin Glass, Corey Kohan, Kelly Mitchell, Kurt Mortenson, Rhonda VanSchoonhoven.

Members attending online (13): Ron Antony, Julie Atella, Amber Brown, Machel Frisbie, Kami Genz, Nicholas Henderson, Don Lannoye, Marlin, Meszaros, Rebecca Muskat, Jon Priem, Layne Sutherland, Jennifer Verdeja, Barb Weckmann-Brekke.

Members Absent (4): Kim Britt, Carter Diers, Jessica Fralich, Toby Stephens.

Also present: Don Klick (DOC), John Marsolek (JRI II WG), Liz Richards (DOC/DV Steering Committee), Timothy Schammel (DV/IPV Steering Committee), Tracy Hudrlik (JRI II WG).

1. Call to Order & Roll Call

Co-Chair Molly Bruner called the meeting to order at 9:30 am. Roll call was taken.

2. Approval of Draft Meeting Agenda and Draft Meeting Minutes from December 22nd, 2025 (Action)

Motion to approve: Kurth Mortenson

Motion 2nd: Kelly Mitchell

Motion carried 17-0 (Jennifer Verdeja and Barb Weckmann-Brekke abstained)

3. Draft Policy Approval (Action)

- Intimate Partner Violence (IPV) Policy
 - Presented by Traci Green & Timothy Schammel
 - Key Issues discussed:
 - Applicability language concerns were discussed.
 - Discussion was had regarding restructuring Section B to clearly separate: Eligibility criteria, Steps/verification process, and required release of information.
 - Section C references “approved IPV risk and lethality tools”, but these tools and standards have not been developed or approved. This reference should be removed until these tools are developed.
 - Need clarity on “approved IPV specific training” which is referenced in Section D.

- Use of risk/lethality tools should be removed until approved tools list is developed.
- Concerns were raised about how the policy applies when the client wants a new relationship, not reunification. Clarification is needed regarding who initiates process and agent-driven vs. victim/request-driven requirements.
- Next Steps:
 - Applicability section revision
 - Remove references to non-developed tools
 - Re-examine training section and propose governance model.
 - Clarify policy application for new partner relationships.
 - Return updated draft policy for April CSAC meeting.

4. New Policy Review (Discussion)

- Gender, Culturally, and Trauma Responsive Training
 - Presented by Kevin Glass and Corey Kohan (New Statewide Evidence-Based Practices (EBP) Advisory Committee)
 - Key issue discussed:
 - Discussed the history of this policy and the current status of the EBP Advisory Committee.
 - There is a need for agency flexibility. MN's populations vary significantly and a one-sized fits-all training is not feasible to cover these differences.
 - Recommendation that tribal sovereignty, identity, and culture should be explicitly included in any policy.
 - Statewide survey should be conducted to identify current training provided. This information can be used to identify gaps, build a resource list, and identify possible resource sharing across agencies.
 - Discussed difficulty to measure success quantitatively and the potential for each area (gender, culture, trauma-informed care) to have its own deeper exploration rather than a single combined policy.
 - Next Steps:
 - Develop a framework outlining best practices and bring back an updated direction proposal.
 - Continue survey and data gathering.
 - Training policy must be grounded in the framework.
 - Identify required policy intersections.
- Outline of Supervision Standards
 - Presented by Tracy Hudrlik, John Marsolek, and Rhonda VanSchoonhoven (Justice Reinvestment Initiative (JRI) II Working Group)
 - Goal: Design statewide adult supervision standards aligned with research (RNR, EBP, desistance) while maintaining flexibility.
 - Key Components:
 - Client Experience involving similar statewide experiences, one agency per client when possible, and conditions tailored to risk/needs.

- Evidence-Based Practices ensuring emphasizing quality of contact, a balance of accountability and support, and avoiding over-supervision of low-risk individuals.
- Proposed New Framework Elements:
 - Five Supervision Levels aligned with LS/CMI risk ranges. Emphasis should be on minimums and not best practice maximums. Minimum contact standards proposed.
 - Fluidity of supervision. Risk level does not equal supervision level. Reassessment windows must be defined; however, supervision levels can change without formal reassessment. This must consider sustained stability, violation patterns, behavioral progress, and community safety.
 - To measure outcomes statewide, there needs to be uniform data definitions for supervision terms.
 - Proposed indicators for desistance-informed measures include risk reduction, pro-social gains, community engagement, client reported hope and future orientation, and quality of agent-client relationship.
 - Counties may exceed minimum practices. Standards should not suppress agency innovation.
 - Need guidance on placement/residential treatment including contact expectations when a client is in residential treatment, adjusting supervision upon reentry, and timelines for reassessment after placement.
 - Future priorities identified:
 - Statewide evidence-based treatment requirements
 - Review of supervision conditions for risk, needs, and responsivity
 - Pre-Sentence investigation template alignment with LS/CMI domains
 - Avoid supervision for very low-level offenses
- Next Steps:
 - Continue drafting as framework with policy elements.
 - Identify which policy pieces belong in.
 - Return with Integrated Proposal

5. Workload Study Update (Discussion)

- Presented by Molly Bruner
- Evident Change is working with over 700 DOC and county agents.
- Training will begin in early April 2026.
- Data will be collected for 4-8 weeks and SmartSheets will be used to log tasks and time.

6. Deliverables Update (Discussion)

- **Deliverable 1 – Supervision Standards**
 - ISR Policy: Completed and published in June 2025
 - IPV Policy: Discussed today and under revision
 - Supervision Standards: Detailed discussion today. In-development
- **Deliverable 2 – Risk & Needs Tools**
 - LS/CMI Validation: in progress

- Risk & Needs Policy: Approved by CSAC in December 2025 and approved by DOC in February 2026, effective date pending
- **Deliverable 3 – Case Planning**
 - Case Planning Policy: Approved by CSAC in November 2025 and by DOC in February 2026, effective date pending.
- **Deliverable 5 – Gender/Culture/Trauma**
 - Policy discussed today and is in process.
- **Deliverable 6 Statewide Response Grid**
 - Approved by CSAC in August 2025.
- **Deliverable 7 – Performance Indicators**
 - DOC is preparing first report.
- **Deliverable 8 – Training & QA Systems**
 - Policy approved in August 2025.
- **Deliverable 10 – Early Discharge & Financial Penalties**
 - Discussed earlier, workload study is in process.
- **Deliverable 11 – Legislative Items**
 - State-Level Community Supervision Advisory Board – No update.
 - Post-Workload Study Reassessment – Pending completion of the workload study.

7. Other business

- No other business

8. Public Comment

There was no public comment.

9. Adjournment

The meeting was adjourned at 12:00 pm.