DEPARTMENT OF CORRECTIONS

Meeting Minutes: Community Supervision Advisory Committee

Meeting Date: November 15th, 2024
Hybrid Meeting: Afton Room of the Dept. of Corrections and via Webex

Members attending in person: Molly Bruner, Kelly Mitchell, Kurt Mortenson, Michael Schommer.

Members attending online: Julie Atella, Becky Bales-Cramlet, Kevin Glass, Scott Halvorson, Nicholas Henderson Jake McLellan, Rebecca Muskat, Jon Priem, Jonathan Schiro.

Members Absent: Brandon Alkire, Ron Antony, Kim Britt, Tierre Caldwell, Barb Wekmann-Brekke.

Also present: Jamie Bain (MMB), Emilio Lamba (Assc. Of Minnesota Counties), Sephria Reynolds (CSG), Mongkol Teng (MMB), Erin Thorvaldson (CSG), Evon Westcott (Brown County Probation).

1. Call to Order & Roll Call

Chair Kelly Mitchell called the meeting to order at 1:02 pm. Roll call was taken.

2. Approval of Draft Meeting Agenda and Draft Meeting Minutes from October 29th, 2024 (Action)

Motion to approve: Kurt Mortenson
Motion 2nd: Michael Schommer
Motion carried on a unanimous roll-call vote.

3. Review and Approval of Final Report (Action)

(See Attached Report) Jamie Bain, from the MN Management and Budget (MMB), presented recommended language of the Final Report for the DOC Commissioner based on recommendations from the CSAC meeting from November 4th, 2024. Discussions were held on grammatical corrections with no significant language changes from November 4th, 2024, meeting.

Motion to approve Final Report, allowing for grammatical corrections: Jacob McLellan
Motion 2nd: Julie Attella
Motion carried on a unanimous roll-call vote.

4. Other business

Still recruiting for Individuals who have been on supervision in Minnesota, we've received no new applications since 7/31/2024.

10. Adjournment

The meeting was adjourned at 2:40 pm