DEPARTMENT OF CORRECTIONS

Meeting Minutes: Community Supervision Advisory Committee

Meeting Date: October 29th, 2024
Hybrid Meeting: Minnesota Department of Corrections Central Office, Afton Room and via Webex

Members attending in person: Ron Antony, Kim Britt, Molly Bruner, Kevin Glass, Jacob McLellan, Kelly Mitchell, Kurt Mortenson, Jonathan Schiro, Barb Weckmann-Brekke

Members attending online: Julie Atella, Nicholas Henderson, Rebecca Muskat, Jon Priem

Members absent: Brandon Alkire, Tierre Caldwell, Scott Halvorson, Morgan Ironheart, Wally Kostich, Michael Schommer

Also present: Jamie Bain (MMB), Matt Cook, Emilio Lamba (Assc. Of Minnesota Counties), Bridget Letnes (DOC), Rachel Miller (DOC), Jenny Schaefer (Hennepin County), Jessica Sonnek (Hennepin County), Lyndon Stinson (Freeborn County), Mongkol Teng (MMB), Erin Thorvaldson (CSG)

1. Call to Order & Roll Call
Chair Molly Bruner called the meeting to order at 1:05 pm. Roll call was taken.

2. Approval of Draft Meeting Agenda (Action)

Motion to approve 1st: Kurt Mortenson
Motion 2nd: Ron Antony
Motion carried on a unanimous roll-call vote.

3. Approval of Draft meeting Minutes from September 30th, 2024 (Action)

Motion to approve 1st: Jake McLellan
Motion 2nd: Kelly Mitchell
Motion carried on a unanimous roll-call vote.

4. Presentation and Discussion of Deliverable 5: EBP Advisory Committee Providing Gender-responsive, Culturally Appropriate Services and Trauma-Informed Approaches (Discussion)

(See Attached Presentation) Kevin Glass, from the Statewide Evidence-Based Practice (EBP) Advisory Committee, provided an overview of the proposed recommendations for Deliverable #5. The committee broke into small groups to discuss their feedback and questions regarding the proposed recommendations.

The committee discussed the structure and mission of the EBP Advisory Committee vs. an EBP Implementation Team. There was also discussion of ensuring proper statewide references and guidance of programs and standards that need to be met by all agencies.

The committee requested that the subcommittee to prepare an update of the recommendation language for the November 4th, 2024, CSAC meeting per the committee's discussions and concerns.

5. **Presentation and Discussion of Deliverable 8: EBP Advisory Committee Statewide Training, Coaching, and Quality Assurance System (Discussion)**

   (See Attached Presentation) Rachel Miller, of the Department of Corrections, provided an overview of the proposed recommendations for Deliverable #8. The committee broke into small groups to discuss their feedback and questions regarding the proposed recommendations.

   The committee discussed difficulties that smaller agencies have versus larger agencies regarding training EBP standards. A training/coaching team could assist with these difficulties and help smaller agencies to remain properly trained. There needs to be quality assurance measures pertaining to training and standards certification. The current EBP Advisory Committee is a mix of experts and administrators, there needs to be an EBP Implementation Team and EBP Coordinator, that answers to the EBP Advisory Committee to coach agencies and conduct training. There should be flexibility in authorizing more hours of training above MN Statutory requirements.

   The committee directed the subcommittee to prepare an update of the recommendation language for the November 4th, 2024, CSAC meeting per the committee's discussions and concerns.

6. **Other business**

   CSAC's next meeting will be at the Scott County Government Center on Monday, November 4th, 2024.

7. **Adjournment**

   The meeting was adjourned at 4:07 pm